

Brown County Register of Deeds  
Cheryl Berken  
305 E. Walnut Street, Room 260  
Green Bay, WI 54301  
(920) 448-4439

## Swift User Agreement

This Agreement made and entered into this \_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, by and between the *Brown County Register of Deeds Office* and \_\_\_\_\_.

WISCONSIN STATUTES §59.43(1)(g) provides that the Register of Deeds shall "safely keep and return to the party entitled thereto, on demand within a reasonable time, every instrument that is left with the register for record not required by law to be kept in the register's office."

I understand that upon demand, unless otherwise required by law, I have a right to have the original paper instrument returned to me. I further understand that under Wisconsin Law, an instrument recorded in an electronic format is considered an original record.

Licensee Name: \_\_\_\_\_  
Licensee Phone Number: \_\_\_\_\_  
Licensee Address: \_\_\_\_\_  
Licensee Email Address: \_\_\_\_\_

Licensee understands they will have seven (7) days to open and download the electronic image. After seven (7) days the email link will expire.

- Swift user has opted for all documents they submit to be returned in electronic format. If Swift user desires to have their original document(s) returned, user shall provide a self-addressed stamped envelope with sufficient postage or retrieve the document(s) from the Register of Deeds office within 30 days of recording (beginning the 2nd business day after recording). The Swift user grants permission for the County to discard the original paper documents 30 days after recording.

Licensee Signature \_\_\_\_\_ Date \_\_\_\_\_