



MEMO

Date: March 7, 2022

To: YQCA Parents and Youth

From: Jennifer Hawkins, YQCA Program Manager on behalf of the YQCA Executive Board of Directors

RE: Preparation for YQCA Platform Transition

Greetings from the YQCA Executive Board of Directors. We hope 2022 is off to a great start! As a YQCA partner and customer, we wanted to make you aware of a recent decision our organization has made regarding the future of our program. After five years of working together, our contract with RegistrationMax has come to an end, and it is time to begin a new chapter to better serve you through this certification program. In short, it was time for an update! Our certification program represents the top-of-the-line training in food safety, humane animal care, and life skill development for youth. We are confident that the new website platform will match the same level of quality.

We are preparing for the move to the new platform which will launch on March 23, 2022! There are several important things for you to know and do in preparation for this transition. YQCA has been trying to obtain data from our current technology partner that would allow us to transfer information from one platform to the other without recreating accounts, trainings, etc. To date we've been unable to access this data and cannot guarantee we will receive this data prior to March 23<sup>rd</sup>. We recognize this is a busy time of year and not ideal to add these new steps, but it's necessary given the lack of data we've currently received. Please review the action items below and reach out if questions arise.

- Download your current and valid YQCA certificate on or before March 22, 2022.
- If you are currently registered for a YQCA web-based training be sure to complete this training on or before March 22<sup>nd</sup> and download your current and valid YQCA certificate by the 22<sup>nd</sup>.
- If you are currently registered for a YQCA instructor-led training that will be completed on or before March 22<sup>nd</sup>, complete the training as planned and download your current and valid YQCA certificate by the 22<sup>nd</sup>.
- If you are current registered for a YQCA instructor-led training that is scheduled for March 23<sup>rd</sup> or after, cancel that registration so you can receive a refund to your credit/debit card and/or re-activate the coupon used for payment.
- As early as March 23, 2022, create a new account at [yqcaprogram.org](http://yqcaprogram.org). A help sheet will be released on March 23<sup>rd</sup> detailing the steps to create accounts, purchase courses, download certificates, etc.

YQCA will be hosting a webinar on March 15<sup>th</sup> for instructors, parents, and youth to learn more about the YQCA site and get their questions answered. If you'd like to attend, please register using the link below.

**UPCOMING WEBINAR**  
**WE'RE MOVING!**

JOIN US **MARCH 15, 2022**  
AT **12:30 P.M. CT**  
TO LEARN MORE ABOUT THE  
**NEW YQCA WEBSITE PLATFORM!**

**REGISTER HERE**

**YQCA** | **YOUTH FOR THE QUALITY CARE OF ANIMALS**

If you have questions as you're navigating the above steps, please reach out to [programmanager@yqcaprogram.org](mailto:programmanager@yqcaprogram.org). Thank you again for your continued support and commitment to the YQCA program!