

PROCEEDINGS OF THE BROWN COUNTY
BENEFITS ADVISORY COMMITTEE

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Benefits Advisory Committee** was held on Wednesday, March 4, 2020 at 3:00 pm in Room 650 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Jill Bomkamp, Samantha Nikodem, Jason Petrella, Mandy Leonard, Erik Pritzl, Jeff Flynt, Matt Heyroth, John VanderLeest, Supervisor Megan Borchardt and Jan Stage

EXCUSED: Janelle Walton

Others Present: Chad Weininger, Director of Administration, and Dave Hemery, Corporation Counsel

1. **Call meeting to order.**

The meeting was called to order by Jill Bomkamp at 3:00pm.

2. **Roll Call.**

Roll call was taken.

3. **Introduction of new Advisory Board Members**

Members introduced themselves and the areas they represent

4. **Election of Chair/Vice Chair/Secretary**

Motion made by Megan Borchardt, seconded by Mandy Leonard to nominate Janelle Walton as Chair and to close nominations. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by John VanderLeest, seconded by Matt Heyroth to nominate Erik Pritzl as Vice-Chair and to close nominations. Vote taken. MOTION CARRIED UNANIMOUSLY

Order of Business has now been taken over by Vice Chair.

Motion made by Jill Bomkamp, seconded by Megan Borchardt to nominate Samantha Nikodem as Secretary and to close nominations. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **Purpose of Committee, Public Records, Open Meetings and Walking Quorum**

Director of Administration Weininger and Corporation Counsel Hemery provided committee members with information on the purpose of the committee, public records, open meetings and walking quorums.

6. **ABRC and Benefits Update**

Jan Stage distributed the updated Medical Funding Analysis Report for 2019, a Dental Funding Analysis Report through January 2020 and a Plan Experience Summary through January 31, 2020 and dated March 3, 2020. For 2019 the medical plan had a % of Total Costs to Funding of 91.27%, which is a positive report for the year. To continue to see a positive result from the plan, areas to consider include a near site/on-site clinic, additional management and support of medically complex participants, and a review of pharmacy benefits. From this point forward, the format for the medical plan reports will follow the Plan Experience Summary. **No Action Taken**

7. **Schedule next meeting.**

Next meeting scheduled for Friday July 10, 2020 via a virtual Webex Meeting.

8. **Adjourn.**

Motion made by John VanderLeest at 4:00 p.m., seconded by Jeff Flynt to adjourn. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Samantha Nikodem

Secretary