

**PROCEEDINGS OF THE BROWN COUNTY ADMINISTRATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Administration Committee** was held on Thursday, April 25, 2013 in Room 200 of the Northern Building, 305 East Walnut Street, Green Bay, Wisconsin.

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**Present:** Chair Steve Fewell, Supervisor Jamir, Supervisor Steffen  
**Excused:** Supervisor DeWane, Supervisor Carpenter  
**Also Present:** Executive Streckenbach, Supervisor Sieber, Brent Miller, Dave Hjalmquist, Kevin Raye, Paul Van Noie, Jeff Oudeans, Sandy Juno, Kerry Blaney, Lynn Vanden Langenberg, Jason Beck, Maria Lasecki.

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**I. Call to Order.**

The meeting was called to order by Chairman Steve Fewell at 5:00 p.m.

**II. Approve/Modify Agenda.**

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to approve the agenda with the modification to move 18a after "Comments from the Public". Vote taken. **MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of March 28, 2013.**

Motion made by Supervisor Steffen, seconded by Supervisor Jamir to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Comments from the Public:** None.

*Although shown in proper format, Item 18a was taken at this time.*

1. **Review of minutes:**  
a) **Housing Authority (March 18, 2013).**

Motion made by Supervisor Steffen, seconded by Supervisor Jamir to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Treasurer**

2. **Budget Status Financial Report for December, 2012 and February, 2013.**

December, 2012:  
Expenditures were 11.3% below budget year to date or a savings of \$84,439.

Revenues were 16.9% below budget year to date primarily due to fewer tax delinquencies. Delinquencies were much lower and were at pre-2007 levels prior to the recession.

February, 2013:  
Property tax revenue from interest and penalties is tracking at 56.3% of budget. Current year budget numbers were estimated based on 2012 actuals of approx. \$2.35 million. Since it peaked in 2010; however, delinquent tax balances have been steadily on the decline in part due to banks foreclosing on homeowners and paying the taxes sooner. As a result, delinquent tax

balances are back near 2007 levels of nearly \$4.1 million when revenue from interest and penalties was \$1.68 million.

Interest on investments is at 25.7% of budget primarily due to the timing of coupon payments from municipal bonds which are paid in six month intervals and will be received in the coming months.

**Motion made by Supervisor Steffen, seconded by Supervisor Jamir to receive and place on file.  
Vote taken. MOTION CARRIED UNANIMOUSLY**

3. **Treasurer's Financial Report for the Month of December, 2012.**

**Motion made by Supervisor Steffen, seconded by Supervisor Jamir to receive and place no file.  
Vote taken. MOTION CARRIED UNANIMOUSLY**

4. **Treasurer's Report. None.**

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file.  
Vote taken. MOTION CARRIED UNANIMOUSLY**

**County Clerk**

5. **Budget Status Financial Reports for December, 2012 and February, 2013.**

December, 2012:

Expenditures: All categories of Expenditures are within an acceptable range of Amended Budget except Operations and Maintenance. The spike is due to materials associated with the extra Governor Recall elections (ballots, supplies, and envelopes).

Revenues were consistent with the Amended Budget. Sales and Services were high due to a steady volume of Passport Services. Intergovernmental Charges were high due to (2) Recall elections reimbursements (147% of Budget estimate).

Juno informed that they did have to come to the County Board last year to ask for some revenue from the General Fund to get through the elections but at the end of the year they did return money back to the General Fund. Our final budget included \$68,372 being returned to the General Fund.

February, 2013:

Expenditures: All categories of Expenditures in range of the 2013 Budget except Operations and Maintenance. The spike is due to election ballot shells ordered for spring elections.

Revenues are consistent with the 2013 Budget. Sales and services were high due to a steady volume of Passport Services. Intergovernmental Charges won't be processed until May, 2013.

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file.  
Vote taken. MOTION CARRIED UNANIMOUSLY**

6. **Budget Adjustment Request (13-35) Category 3b: reallocation of personnel services and fringe benefits to another major budget classification except contracted services.**

Clerk Typist I (.5 LTE) is in the Table of Organization but was not funded in 2013 Budget.

However, in order to reduce full-time staff working too much overtime; and be adequately staffed in the County Clerk's Office when staff is on vacation, sick, attending meetings, etc. Dollars needed to be reallocated in the County Clerk's 2013 Budget to fund the Clerk I as a (.18 LTE) position to assist the office on an as needed basis through the end of the year.

Estimated funding should be for approximately 384 hours at a rate of \$13.00 per hour. This is the most cost effective method of ensuring the office had adequate coverage, that statutory duties and responsibilities of the office are carried out, and that we do not exceed our Budget expenses for salaries. There was no impact on the levy.

**Motion made by Supervisor Steffen, seconded by Supervisor Jamir to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Child Support**

7. **Budget Status Financial Reports for February, 2013.**

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

8. **Outstanding Achievement Award – FFY 2012 Child Support Performance.**

Child Support Director Maria Lasecki informed that their department was one of eight counties that received this award. They met the performance standards in two measures but also increased their performance by 1.71% which was unheard of. Fewell congratulated their department on their work and achievement award. Jamir reflected Fewell's comments and stated "Congratulations and keep it up".

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

9. **Director's Report.**

Lasecki stated that she wanted to make sure the committee members received her email with regard to the funding deficit and the endeavors that they had been trying to undertake at the state level. She believed that they may be somewhat successful in hearing good things coming out of the conversations that were taking place with the Joint Finance Committee with regarding the Child Support Funding Crisis we face in 2014. She was fortunate enough to be very involved with WCSEA's endeavors as well as their own, locally, in an effort to educate legislators regarding the impact of this shortfall. Basically, the request was for the restoration of \$4.25 million, or the dollar amount the Child Support program is slated to incur as a deficit in the upcoming biennial budget.

While there is still a great deal of work to be done, she was confident that their message had been successfully delivered and was being taken into serious consideration. The response that they were hearing was often favorable and it did not start out that way.

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

## **Information Services**

### **10. Budget Status Financial Report for January, 2013.**

The expense budget for 2013 is tracking nicely.

Revenues: This budget is funded by chargebacks to departments based on an overhead formula and labor direct expenses. Transfer in is for the programmer/analyst wages from the EMR project.

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

### **10a. Discussion and possible action re: Brown County Fiber Network Expansion.**

Fewell apologized for this being added late and informed that this came up at a critical time due to timeframes and stated they needed to move this up. He was trying to be accommodating and work with administration.

Information Services Director David Hjalquist apologized for this being a late addition and explained that there had been a flood of information from the last four weeks. He wanted to give the committee an update and a history of what had transpired. He informed that he was looking for guidance as they move forward. Hjalquist provided three handouts (attached). He referred to the handout re: Brown County Fiber Expansion and informed that it encapsulated the spreadsheet and the project itself and briefly spoke in regard to it. The diagram showed the construction project as far as what they were looking to do.

Hjalquist went through the handout which highlighted the reason for the request, the financial/funding and explained the three pieces to this project. It was recommended that funding be allocated for projects 1 and 2. Funding these additional projects, would allow for all projects to be sent out for bid at the same time, thus allowing for potentially lower costs to complete each projects.

Fewell questioned the benefit of going to the Zoo, Hjalquist informed that they could do distant learning. They had also expressed interest to do other types of things such as seeing the animals live. The cost to go from 41 to the Zoo was already funded at \$335,000. The funding was in last year's budget contingent on getting the connection at 41 and County B to Merit.

IS Network Support Manager Kevin Raye stated that if the Brown County put in the project the county would own the fiber and Merit would make a purchase from Brown County for certain amounts of strands on that fiber. This had been a two year project. Merit had received \$200 million dollars through a federal stimulus grant to put fiber across Northern Michigan into Superior. The county was aware of this project and that's why the county approached last year's funding to the Zoo. Merit then went quiet for a while. They were focusing on their first project. The second phase was for them to come down here. The county thought they had more time. Merit expressed that they needed to have everything in the ground and paid for by July 31<sup>st</sup> or their money goes out. If they went past the 31st they pay on it. Merit expressed that they would love to have Brown County as a partner. It was half and half costs. The more people that get in the less cost to Brown County, however Merit was moving forward either way. Raye reiterated that the tight timeline was due to finding this info out four weeks ago.

Fewell stated they were working with a private vendor Nsight and questioned if there were any other private vendors that were interested. Hjalquist responded that Merit was working with

other companies and right now the county's big push was with Merit because Merit was conglomerating the others together. Merit would have to cut one check and the other entities would pay Merit for their share.

Raye informed that Brown County, in the project, would have a second conduit put in on the left side of the bridge. It would have their own cable running from the left side of the bridge all the way to County B because Merit didn't have any capacity in their conduit. Down the road, if the county did something at Barkhausen or the Village of Suamico the county will have the capacity in their own duct and their own fiber. The big issue was coming across the bridge. It was a one-time shot across the bridge. Department of Transportation owned a conduit and had one free conduit left. They had multiple conduits up there which were all in use. When the county was working with DOT, they informed that it was one cable, one time or they were filled. If the county was not part of this right away, they could do the project in the future but they would have to bore the river. When the county did the original fiber project across Walnut Street bridge, the river boring was \$200,000 itself.

Hjalmsquist reiterated that Merit was going to go with or without Brown County. They had all their permitting and agreements in place. Merit was working with the DOT in the event that the county decided not to. Merit was giving the county the benefit of being first and they would pull through the county. As stated previously by Raye, the county would own it and maintain it at some fee per year for Merit and the county would be generating a little money immediately off the bat. Fewell questioned if Nsight would pay for that too. Raye stated that they had just expressed interest but it would bring costs down yet. Nsight originally wanted to get to Bay Beach. They had a discussion with them about a week ago and they expressed interest but once the bridge piece was in place. If the county could build that whole network it was a better benefit to the county. Brown County would be on the DOT agreement.

Fewell stated he was concerned with working with one vendor. Hjalmsquist stated that based on what came across the bridge, they would have the capacity to talk to other vendors.

Streckenbach informed that if the county decided that they didn't want to partner with Merit and get the \$103,000, Merit would bore and run their own line to UWGB, they were going one way or another.

Raye stated that the county had part of the original fiber project; they had a community area network called NEWCAN (Northeast Wisconsin Community Area Network). They had meetings every quarter and other vendors had been there and knew what was going on. No one had expressed interest because they had capacity somewhere already. Fewell understood but he didn't want to give preference over private vendors out there because the county was a public entity. Hjalmsquist stated that if someone came after-the-fact and expressed interest the county would, depending on their needs, be able to suffice what they need to get across.

Streckenbach felt the bigger question that was discussed and to decide was did they need to go across and do they need to connect that side of Brown County. They then question at any given point in time will Suamico, Howard, the Zoo, Barkhausen, Reforestation Camp will the county ever want to have available to them the network. If they do believe that, this was the one cost efficient way of providing that access. The way things lined up there was a partnership to go across the bridge. As far as future costs, no one knew. As far as connecting the northwestern side they don't know if there were revenue opportunities down there, but ultimately the goal was to create a grid where municipalities, school districts, and eventually hospitals will happen.

As far as boring the river, Raye stated that it would be up to the DNR whether it was possible.

Fewell questioned what the benefit was of the county going up County B. Merit was willing to pay 50% of the cost from County B all the way across. Fewell questioned if they could not use the funding and propose that the line to the zoo doesn't happen and use the funding to pay for this project. Hjalmsquist and Raye stated they could. Raye stated the zoo bonding was \$335,000, the construction for Hwy 41/County B and the bridge was \$460,000 so they would have to ask for a budget transfer from the general fund for \$125,000. Nsight had no interest on the west side with Hwy 41/County B. Raye stated their main hub was on the other side of the bridge. When they had construction out to the zoo, they had a fiber cable for the county but they were putting in a big enough conduits that another cable could go in there one day. Why the capacity to the zoo, there was no high speed stuff out there right now. Because it wasn't heavily populated, no one had put in the infrastructure out there. Some of the things that the zoo wanted to do, they wanted to put in technology advancements so if they put in a zip-line and they could process credit card payments, they could rent out rooms from the internet, and do distance learning. The connection on the T1 that they were currently on, there was not enough bandwidth there right now. It was the same thing at the Reforestation Camp. They were paying for a T1 for both of those sites. They had an estimate to bring Barkhausen on it, it would cost \$106,000. Over 20 years they were going to pay over \$60,000 for a T1 out there. With that main link in they could bring bandwidth to those sites and expand the technology portfolio services. Barkhausen wanted to do distance learning and video conferencing with UWGB and have classes; it could possibly generate revenue someday.

Streckenbach added that at the zoo with the animal hospital they wanted to teleconference. He informed that he had contacted the zoo and questioned if this got postponed would it alter any plans if they have to wait a year contingent the board approving it in next year's budget? Could it wait? And it could. So if the board felt more comfortable only doing the one section, applying the \$335,000 and taking out the \$125,000 they could do that.

Hjalmsquist stated that it was \$125,000 right now, they still don't know talking with Nsight how much more. With regard to Pulaski, they had been in talks with Nsight on trying to get fiber from their tower potentially to the library out there, it was still an ongoing discussion but they had not had any plans or hadn't come back with any solid information for them.

Steffen felt like this was a policy type thing but when they think about what they want to invest in with regard to county recreation programs, when looking at the golf course, the library, and a museum, he believed the only thing that was working was the Zoo and felt they should be investing in the Zoo for the future. It sounded like they had great plans and opportunity and that had been budgeted. That's part of why he felt it made sense.

Fewell questioned if they felt comfortable with the committee approving this not to exceed the number Hjalmsquist had and questioned if he would bring back bids. Hjalmsquist responded that the bids were due on May 6, 2013, bid opening at 10:00 or 10:30 a.m. He will have that information and would be willing to say that by the afternoon of the 6<sup>th</sup> he would be able to provide a summary of what they received.

Further discussions ensued with regard to the possible options as well as the pros to funding now or wait a year. Hjalmsquist stated that one of his goals would be to approach the Howard Suamico schools to tie in and provide services for. Raye stated another potential project would be with the Village of Suamico. Streckenbach felt the long term view would be that Brown County would be in the position where they would be the hub for eventually their blade center.

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to approve not to exceed \$461,185 for the Fiber Optic Project in the form of Budget Adjustment taking funds from the General Fund reserves. Vote taken. MOTION CARRIED UNANIMOUSLY**

11. **Director's Report.** None.

**Motion made by Supervisor Steffen, seconded by Supervisor Jamir to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Human Resources**

12. **Budget Status Financial Report for February, 2013.**

Savings in Personnel & Fringe Benefits totaled \$59,529 due to vacant positions (HR Manager, Employee Services Manager, Analyst, and Safety Coordinator). Salary Adjustments were recorded at year-end through the Transfer Out line.

Revenues were either on target or exceeded budget amounts.

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

13. **Activity Report for March.**

No further discussion held.

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

14. **Director's Report.**

Steffen questioned the status of the Class and Comp study. Vanden Langenberg responded that the subcommittee had not met yet, but in the process, the job descriptions and instructions had been mailed to all of the departments and they were working on them right now. They had to get the subcommittee together and bring in the consultant to talk about how the project would work. The consultant would be willing to come to this committee. Vanden Langenberg informed that even though they were comparing to the market, as a government entity, they will never be the leader in pay, they can't.

Vanden Langenberg informed that they completed the Museum reorg and that should be coming forward soon.

The Assistant Director for Public Safety job description was ready but won't be on the Public Safety Committee agenda until June.

There continued to be some reorganization in a lot of departments and that was because they were constantly moving staff and taking a look at what positions they needed to function properly as well as taking a good look at their operations. They were positive steps but it did add another element to the wage comparability study. It will be a moving target.

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Department of Administration**

15. **Budget Status Financial Report for February, 2013.**

Revenues: Transfer in from the project team is trending lower than expected due to the vacancy of the project team members.

All expense categories are under budget. In addition to the vacancy of the project team members, salaries and fringe are also lower than expected due to the vacancy of the Senior Accountant position which was not filled until April 2013. The contracted services budget related to the preparation of the indirect cost allocation plan which was in process.

**Motion made by Supervisor Steffen, seconded by Supervisor Jamir to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

16. **2013 Budget Adjustment Log.**

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

17. **Resolution Re: 2012 Budget Overdraft and Shortfall Appropriations.**

Miller reported that when they get to the finalizing of the audit they had to do a resolution. He briefly spoke in regard to the information on the resolution located in the agenda packet.

Fewell stated that basically what they were approving was appropriations to balance accounts, basically spending \$1.5 million dollars out of the general fund.

Streckenbach stated that they were returning this year \$2.6 million, and that was after this had been taken out. Between the last two years they had returned \$11 million to the general fund. Overall the county had done very well at maintaining cost, historically Community Treatment Center always ran in the red or has and will forever. Where they see that offset that loss was through community programs. This was just accounting, the good thing was that they didn't return as much as last year, which was good because they didn't want to overtax the taxpayers but as they continue to find better practices and understanding the budget process they were hopefully going to shrink that return to the general fund. But, with this process right now, they collectively will be putting back \$2.6 million in the general fund.

Jamir stated that these were just anomalies, the Clerk of Courts, you can't plan for that. Miller stated that the other issues you see in the Treasurer's budget was that in the past there was interest on taxes if they were late but now that they were going into foreclosure banks were paying that off quicker so they don't have to pay interest on that. Streckenbach stated that historically the Treasurer always returned a hefty amount of money. Streckenbach informed that what happened in 2012 was more of a budget strategy based on trends and not a reflection of the Treasurer and gave a brief explanation. Unfortunately they couldn't foresee that the foreclosures would be paid off by the banks and a number of other things.

**Motion made by Supervisor Steffen, seconded by Supervisor Jamir to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

18. **Director's Report.**

Miller informed that they had HIPPA training last week with an attorney from out of town. They

had probably 18-20 individuals attend. The county was very specialized because so many counties and public entities don't have a mental health center or self-funded health insurance plan. It was very good training, very beneficial. A lot of employees from the CTC and Human Services state that this was the best HIPPA training they had ever participated in. They were excited to see that. It was a three hour class.

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

**18a. Budget Adjustment Request (13-37) Category 4: Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).**

Director of Administration Brent Miller referred to the Budget Adjustment Request (attached):

"Narrative Justification: Request to transfer \$500,000 from the General Fund to be appropriated to the demolition, recycling and hazardous materials abatement for the old Mental Health Center located on St. Anthony Drive in Green Bay. The current unassigned fund balance reserved for contingencies has met the maximum 20 percent, so general funds are available in the unassigned cash flow to be spent on non-recurring purposes."

Miller informed that there was an accompanying Executive Summary re: Request for Funding – Demolition of Former Mental Health Center (also attached).

Miller explained the budget adjustment as follows:

The request to transfer \$500,000 from the General Fund and go into the General Fund Transfer Out and then an increase will be transferred to the MHC Demolition Transfer In.

The \$190,540 was the estimated revenue from the scrap in the building.

The MHC Demolition Contracted Services would be \$530,540 so they had to increase that fund by \$530,540. The \$30,540 of the \$530,540 would come from the demolition sales which brings it down to \$160,000. That \$160,000 revenue would be used to build two new storage buildings for the Sheriff's and Facilities Departments. This was the storage for the repossessed vehicles. The current ones would be destroyed with the sale to the veteran's property.

Van Noie informed that at this point in time they were asking for the budget adjustment for the eventuality that they could have comparable space somewhere else. The first thing they were going to do was look at spaces that might be available. They thought they would include this as a potential so they didn't have to come back down the road to ask for more money.

Streckenbach stated that ideally they were going to find an existing property that the county already owned. Fewell felt that they didn't have a solid plan on how to spend the money. Streckenbach informed that they had multiple options to consider.

Oudeans interjected that one of the new storage buildings would be for facilities at the jail complex which would take care of the Bayview campus as far as salt and plow equipment storage. The other facility, they were looking at the West side landfill at the transfer station. They were also looking at adding on to the existing 9,000 sq. ft. by the Sheriff's office. There were two issues in which they had the Drug Task Force impound vehicles through the state and federal people and the Sheriff's office had a contract and was storing offsite, wrecked vehicles were held for a year, year and a half if there was a death or investigation. Ideally the Sheriff

would like additional storage space at their location. Oudeans reiterated that they were in the process of looking at other possible available sites.

Sieber questioned if this would be brought back once there was a solid plan. Fewell responded that when you allocate \$500,000, you allocate \$500,000. Van Noie stated that it would be a capitol project at that point. Fewell stated that he understood that they would vote for that but the funding would be there.

Jamir questioned if they would have a more solid plan by County Board to present to the other board members. Oudeans felt they could, Van Noie agreed.

**Motion made by Supervisor Steffen, seconded by Supervisor Jamir to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

*The committee returned to Item #1a at this time.*

19. **Audit of bills.**

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY**

20. **Such other matters as authorized by law.**

21. **Adjourn.**

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to adjourn at 6:14 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia Loehlein  
Recording Secretary

## Brown County Fiber Expansion

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### **Reason for Request**

During the 2013 budget process Information Services brought forward a plan to expand the bandwidth capacity to the NEW Zoo and gain access to the Brown County network by submitting a project to install fiber from Highway 41/County Road B to the NEW Zoo. This initiative was approved to be done during the 2013 year, but was contingent on MERIT Networks installing fiber along the Highway 41 corridor into Green Bay to help create a second redundant link to the Internet for themselves and Brown County being able to lease extra capacity. During discussions we have found MERIT has no extra capacity for Brown County to lease thus giving us the need to look at other options to connect to the Brown County network.

As a result, a fiber project was investigated for installing our own fiber route along the same Highway 41 stretch. A collaborative solution was envisioned between Merit and Brown County to allow Merit to gain access to an Internet Service Provider, currently located on the University of Wisconsin Green Bay campus, and Brown County's opportunity to expand its fiber network out to our current Internet provider, WiscNet for a significantly reduced cost. In order to accomplish this, a second project would need to be undertaken that contains two segments (Project 1 and Project 2) and an additional \$461,185 would need to be funded by Brown County for a total project cost to Brown County in the amount of \$796,460. Through this one time collaboration opportunity with MERIT, Brown County will be able to share the cost of laying fiber along Highway 41 thus saving Brown County approximately \$315,000 and providing a fiber connection to the NEW Zoo.

### **Financial/Funding**

To be determined based on discussion and approval at the Board Supervisors level.

### **Project 1 – Fiber Connection Webster Avenue to Highway 41/County B**

The result of completing this would be the installation and expansion of fiber from our connection point at Webster Avenue out to Highway 41/County B. This project will enable us to provide communication not only to the NEW Zoo, but allow for future capability for the Barkhausen Water Preserve, potential collaboration with other Public Entities, and a Community Area Network (CAN) similar to the CINC network serving Chippewa Falls and Eau Claire area. Without this construction, the fiber project to the NEW Zoo cannot be done.

Total Estimated Cost for this project = \$829,170

Estimated Brown County Cost = \$497,585

### **Project 2- Expand Fiber Connection out to the current Internet Provider**

Completion of this project would allow Brown County to increase its bandwidth capacity to our Internet provider thus allowing us to no longer rely on any Vendor to connect us to the Internet and as an opportunity to offer service to other local public entities. In addition, doing this project would pave the way for future endeavors such as a Technology Park being considered. This project consists of two segments.

Segment 1 would be to install fiber from existing location with the Department of Transportation (DOT) to Brown County infrastructure located on Webster Avenue. Estimated cost for this segment is \$10,000.

Segment 2 would be to install fiber from our current location on East Shore Drive into the UWGB campus. WiscNet's point of presence is on the UWGB campus, thus once the fiber is installed, we would connect directly to them. Estimated cost for this segment is \$166,600

Total Estimated Cost for this project = \$176,600

Estimated Brown County Cost = \$66,600

### **Project 3 – Fiber Connection to the NEW Zoo**

This project is currently funded.

The result of completing this is the installation of fiber out to the NEW Zoo, increasing the bandwidth capacity. This increase will allow for the Zoo to be able to offer more services (i.e. distance learning, conference room settings, etc.). In addition, this will allow further expansion, in the future if funded, to expand this network out to other areas such as the Barkhausen Water Preserve.

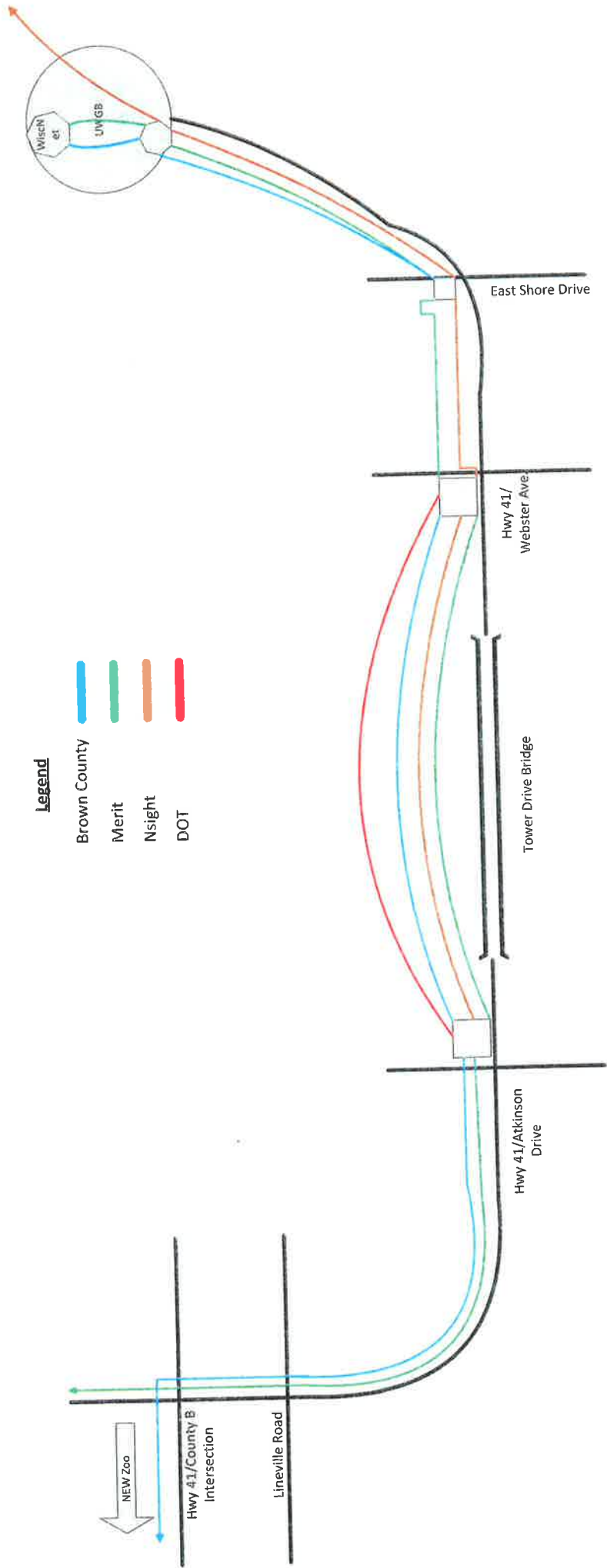
Total Estimated Cost for this project = \$335,275  
Estimated Brown County Cost = \$335,275

**Recommendation**

It is recommended funding be allocated for projects 1 and 2. Funding these additional projects, would allow for all projects to be sent out for bid at the same time, thus allowing for potentially lower costs to complete each project.

**Note:** If it was decided in the future to move forward in addition to the extra construction cost that would be incurred, a new, DNR granted, boring would need to be included at an unknown exponential cost.

Project Name	Total Construction	Split	Merit Construction	BC Construction	BC Materials and Other Expenses	Overall Project Total	BC Cost
Bay Beach to UWGB Segment	\$165,000.00	BC = 33%	\$110,000.00	\$55,000.00	\$11,600.00	\$176,600.00	\$66,600.00
Webster to 41 / County B Segment	\$409,170.00	BC = 50%	\$204,585.00	\$204,585.00	\$166,000.00	\$575,170.00	\$370,585.00
DOT Costs - 9 miles @ \$8,000 per mile - for 20 years	\$72,000.00	BC = 100%	\$0.00	\$72,000.00	\$0.00	\$72,000.00	\$72,000.00
DOT Tower Drive Bridge Costs - for 20 years	\$55,000.00	BC = 100%	\$0.00	\$55,000.00	\$0.00	\$55,000.00	\$55,000.00
DOT Costs - 9 miles @ \$8,000 per mile - for 20 years	\$72,000.00	Me = 100%	\$72,000.00	\$0.00	\$0.00	\$72,000.00	\$0.00
DOT Tower Drive Bridge Costs - for 20 years	\$55,000.00	Me = 100%	\$55,000.00	\$0.00	\$0.00	\$55,000.00	\$0.00
<b>New Segment Totals</b>						<b>\$1,005,770.00</b>	<b>\$564,185.00</b>
County B to Zoo Segment	\$335,275.00	BC = 100%	\$0.00	\$335,275.00	\$0.00	\$335,275.00	\$335,275.00
<b>Project Total</b>						<b>\$1,341,045.00</b>	<b>\$899,460.00</b>
Zoo Project funded by Bond							<b>(\$335,275.00)</b>
Revenue from Merit for its purchase of conduit space in East Shore segment							<b>(\$103,000.00)</b>
<b>Brown County Additional funding needed</b>							<b>\$461,185.00</b>



### BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input checked="" type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	410.054.408.9002	MHC Demolition Transfer In	500,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	410.054.408.4601.545	MHC Demolition Sales - Salvage	190,540
<input checked="" type="checkbox"/>	<input type="checkbox"/>	410.054.408.5700	MHC Demolition Contracted Services	530,540
<input checked="" type="checkbox"/>	<input type="checkbox"/>	410.054.408.6182.100	MHC Demolition Construction General	160,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.090.9003	General Fund Transfer Out	500,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.3000	General Fund Balance	500,000

**Narrative Justification:**

Request to transfer \$500,000 from the General Fund to be appropriated to the demolition, recycling and hazardous materials abatement for the old Mental Health Center located on St. Anthony Drive in Green Bay. The current unassigned fund balance reserved for contingencies has met the maximum 20 percent, so general funds are available in the unassigned cash flow to be spent on non-recurring purposes. Please see the attached memo for further description of the project.

**AUTHORIZATIONS**

  
 \_\_\_\_\_  
 Signature of Department Head

  
 \_\_\_\_\_  
 Signature of Executive

Department: PUBLIC WORKS  
 Date: 4/23/13

Date: 4/23/13

## **Executive Summary**

### **Request for Funding- Demolition of Former Mental Health Center**

The demolition of the former Mental Health Center (MHC) will be comprised of the following eight major phases of work.

- 1. Pre-Demolition Environmental Survey (for asbestos, lead, refrigerants, mercury PBCs, etc.)**
  - Work by: Midwest Environmental Consulting Services
  - Cost: \$7,000
  - Duration: Four weeks/20 days; Feb/March 2013
  
- 2. Abatement of Hazardous Materials**
  - Work by: Dirty Ducts Cleaning
  - PDT approval: April 22, 2013; Co. Board approval: May 15, 2013
  - Estimated Cost: \$119,000
  - Duration: Approximately 60 days; Summer 2013
  
- 3. Building Material Salvage and Recycling**
  - Work by: PWD and inmate labor
  - Estimated Revenue: \$190,540
  - Duration: Two months/40 days with 7-8 workers; Summer 2013
  
- 4. Pre-Impllosion, Selective Demolition (if required)**
  - Work by: County and State inmates
  - Cost: \$4,000
  - Duration: 4-5 weeks; August 2013
  
- 5. Building Impllosion**
  - Work by: Licensed blasting contract
  - Estimated Cost: \$215,000
  - Duration: Six weeks/30 days; Sept/Oct 2013
  
- 6. Removal of Debris Pile**
  - Work by: PWD crews
  - Estimated Cost: no incremental costs; equipment cost and fuel, as well as, labor will be offset by aggregate recovered for road projects
  - Duration: 2-4 months; Nov 2013 thru March 2014
  
- 7. Crushing of Concrete, Masonry and Stone (for Spring 2014 highway projects)**
  - Work by: PWD crews
  - Estimated Cost: \$75,000
  - Duration: 2-4 months; Nov 2013 thru March 2014
  
- 8. Site Restoration**
  - Work by: PWD crews
  - Estimated Cost: \$50,000
  - Duration: two weeks/10 days; May 2014

**COST ANALYSIS:**

**Expenses**

• Pre-demolition environmental survey	\$ 7,000
• Abatement of hazardous materials	\$119,000
• Pre-implosion, selective demolition	\$ 4,000
• Building implosion	\$215,000
• Removal of debris pile and crushing of concrete, masonry and stone (for Spring 2014 highway projects)	\$ 75,000
• Site Restoration	\$ 50,000
• Temporary Fencing	\$ 10,400
• Relocate tornado siren	\$ 15,000
• Permits	\$ 140
• <u>Contingencies</u>	<u>\$ 35,000</u>
<b>Total estimated expenses</b>	<b>\$530,540</b>

**Total estimated revenues/savings** (\$190,540)

**Cost of 2 storage buildings** \$160,000

**Estimated Net Cost to Brown County for Demolition** \$500,000

**Value of Retained Property**

• Per April 2011 land appraisal	\$485,000
• <u>Current Estimate</u>	<u>\$921,500</u>
<b>Value to use for this comparison</b>	<b>\$750,000</b>