

PROCEEDINGS OF THE BROWN COUNTY ADMINISTRATION COMMITTEE

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the **Brown County Administration Committee** was held on Thursday, May 27, 2010 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

Present: Jack Kruger, Tom Lund, Mark Tumpach, Kris Schuller
Excused: Tony Theisen
Also Present: Tom Hinz, Jayme Sellen, Debbie Klarkowski, John Luetscher, Bob Heimann, Bill Dowell, Ellen Sorensen, Susan Tilot, Mary Reinhard, Jackie Scharping, Supervisor A. Nicholson

- I. **Call Meeting to Order:**
The meeting was called to order by Chairman Tom Lund at 5:30 p.m.
 - II. **Approve/Modify Agenda:**
Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to approve. MOTION APPROVED UNANIMOUSLY
 - III. **Approve/Modify Minutes of April 29, 2010:**
Motion made by Supervisor Tumpach and seconded by Supervisor Schuller to approve. MOTION APPROVED UNANIMOUSLY
1. **Review of Minutes:**
 - a. **Housing Authority (April 19, 2010):**
Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to receive and place on file. MOTION APPROVED UNANIMOUSLY

Communication:

2. **Communication from Supervisor Lund re: To refer to Administration that any employee who would voluntarily submit a yearly health assessment and maintain a proper weight and level of fitness would be eligible for reimbursement regardless of affiliation with a health club. (*Held for one month*):**

Deb Klarkowski reported that she is awaiting additional data from Prevea, however, did inform the committee that Brown County did offer a *Voluntary Health Risk Assessment* to all active employees in the fall of 2009. Participants were eligible to receive a one month medical premium reduction of payment for those not covered under the health plan. There was a 42% participation rate. Upon receipt of the assessment an employee could voluntarily participate in health coaching sessions for six months and receive an additional month of premium reduction or payment for those not covered under the health plan. Results of this program will be reviewed and incorporated into the County's long term health and wellness strategy.

In addition, Ms. Klarkowski reported that if an active member of a fitness facility who meets the minimum requirements can be reimbursed \$15 per month. Brown County also has a 2010 wellness plan that includes monthly activities with quarterly timelines with prizes awarded for participation (see attached).

Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to receive and place on file. MOTION APPROVED UNANIMOUSLY

3. **Communication from Supervisor Wetzel to direct staff to develop a 3, 5, and/or 7 year working budget plan. *Held for one month.***

Although Supervisor Wetzel was unable to be present, Supervisor Krueger indicated that this communication is similar to that submitted by Supervisor Scray - #5 below.

Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to receive and place on file. MOTION APPROVED UNANIMOUSLY

4. **Communication from Supervisor Fewell to request that Human Resources Department report the status of the savings related to the five day furloughs and the plan to make up any shortfalls on the projected savings. *Held for one month:***

Ms. Klarkowski indicated that HR will be reporting to the Executive Committee in June regarding this issue.

Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to refer to Executive Committee. MOTION APPROVED UNANIMOUSLY

5. **Communication from Supervisor Scray to look at different options to pay down debt earlier than such savings associated with it. *Held for one month:***

Ellen Sorenson reported that she has spoken to Supervisor Scray, explaining it is possible to pay down debt early and she will be reviewing what is available. She proposes a 5 year capital improvement plan which would lay out anticipated spending and capital outlay projects. She also suggested consideration of an enabling resolution.

Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to refer to staff to develop and implement a policy related to paying down debt early and savings associated with it. MOTION APPROVED UNANIMOUSLY

Appointments:

6. **Appointment of Supervisor Bill Clancy to Facility Master Plan Subcommittee:**

Motion made by Supervisor Krueger and seconded by Supervisor Schuller to approve. MOTION APPROVED UNANIMOUSLY

General Fund Transfer:

**7. District Attorney – Budget Adjustment Request (#09-152):
Interdepartmental Reallocation or Adjustment including Reallocation from
the County’s General Fund:**

Susan Tilot explained that the reason for this budget adjustment request is that the DA’s office is over budget in temporary replacement help and contracted services-law intern due to medical leave, a retirement, and a vacated position. In addition, professional services is over budget due to greater than anticipated requests for transcripts of court hearings, medical records requests, translators, subpoenaed bank records, and storage of a vehicle as evidence for trial. The request is for a total of \$9,350.

**Motion made by Supervisor Schuller and seconded by Supervisor Krueger
to approve. MOTION APPROVED UNANIMOUSLY**

Housing Authority:

8. Update re: Requested Report “Other Assisted Housing Charts”:
Reports from the Brown County Housing Authority were available for review as related to a request at the last meeting for the number of assisted housing units by type for counties with populations similar to Brown County; the percentage of total housing units for these same counties; and numbers and percentages of other assisted housing for the most populous counties in Wisconsin.

Supervisor Nicholson asked that Housing Administrator, Robyn Hallet, be present at the next meeting to address the reports personally.

**Motion made by Supervisor Krueger and seconded by Supervisor Tumpach
to refer to the June meeting and invite Robyn Hallet , Housing
Administrator, to attend. MOTION APPROVED UNANIMOUSLY**

Child Support:

9. Budget Status Financial Report for March 2010:
Jackie Scharping explained that savings have been realized in most expenditure categories, adding that Child Support funding is based on a Federal fiscal year beginning October 1st.

**Motion made by Supervisor Krueger and seconded by Supervisor Tumpach
to receive and place on file. MOTION APPROVED UNANIMOUSLY**

10. Request for Proposal for Process Service Provider:
An RFP to recruit a process service provider was distributed to members for review. Ms. Scharping explained that in accordance with Wisconsin statutes, certain legal actions require personal service of documents on participants. The agency generates approximately 10-15 legal actions per day which require personal service. It is most effective to deal with one provider to ensure good service, she stated. The present provider chose not to renew their contract when it ended April 6, 2010. Approval of the RFP by this committee will then go on to the County Board for their review and approval.

**Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to approve and forward to the County Board.
MOTION APPROVED UNANIMOUSLY**

Corporation Counsel:

11. **Resolution re: Change in Table of Organization Corporation Counsel:**
HR Director, Deb Klarkowski, explained that the current Table of Organization has one FT Assistant Corporation Counsel and two PT Assistants. Due to the recent resignation of one PT Assistant, the Department has reviewed their current structure and is requesting to eliminate the two PT Assistants and create one FT Assistant which would result in two FT Assistant Corporation Counsels.

Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to approve. MOTION APPROVED UNANIMOUSLY

Treasurer:

12. **Budget Status Financial Report for March 2010:**
Mary Reinhart, Deputy Treasurer, reported that interest income is considerably under budget. This is due to significant interest rate reductions by the Federal Reserve. Expenditures are below budget with a positive variance of \$203,935.

Motion made by Supervisor Krueger and seconded by Supervisor Schuller to receive and place on file. MOTION APPROVED UNANIMOUSLY

13. **Treasurer's Financial Report for the Month of March:**

Motion made by Supervisor Tumpach and seconded by Supervisor Krueger to receive and place on file. MOTION APPROVED UNANIMOUSLY

14. **Director's Report:**

- a. **LEAN Management Award:**
Ms. Reinhart reported that the Treasurer's Office participated in a LEAN Management kaizon last September which proved to be a good exercise into the cash receipting process system for the new financial package recently implemented by the County.

**Motion made by Supervisor Krueger and seconded by Supervisor Schuller to receive and place on file.
MOTION APPROVED UNANIMOUSLY**

Information Services:

15. **Budget Status Financial Report for March 31, 2010:**
Robert Heimann reported that because of software licensing expenses, the operations and maintenance costs run higher in the early months but will average throughout the year. Although an April report was available, as it was not on the agenda it was held until the June meeting.

Motion made by Supervisor Tumpach and seconded by Supervisor Schuller to receive and place on file. MOTION APPROVED UNANIMOUSLY

16. **Director's Report:**

Mr. Heimann highlighted activities from his written report in packet material.

- The new Unified Communications System (VoIP) continues as a key 2010 technology initiative. Brown County locations which have moved to the new system include the Sophie Beaumont building, Land Conservation and UW Extension. The Museum is scheduled for conversion on May 19th. 1,100 phones have been installed with another 500 to go.
- Software for the new County wide video recorder system for security cameras was installed on servers in February.
- IS continues to support the efforts underway for the current phase of the Enterprise Resource Planning financial software implementation.
- IS Dept is working with ADRC and Child Support to find the correct software solution that will allow scanning of their paper files to an electronic imaging system.
- Equipment is arriving to create a technology disaster recovery network.
- The IS Department is working with the Library and their software vendor in building the hardware infrastructure for their new software.

Mr. Heimann reported a large increase in incoming spam between March and April which he will be monitoring.

Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to receive and place on file. MOTION APPROVED UNANIMOUSLY

Dept of Administration:

17. **Budget Status Report for March 2010:**

Year to date savings in salaries and fringe is partially due to vacancies in the Finance Manager and Purchasing Manager positions. Operations and maintenance is slightly over budget due to the purchase of VoIP phones in February.

Motion made by Supervisor Krueger and seconded by Supervisor Schuller to receive and place on file. MOTION APPROVED UNANIMOUSLY

18. **2010 Budget Adjustment Log and Grant Application Approval Log:**

Motion made by Supervisor Tumpach and seconded by Supervisor Krueger to receive and place on file. MOTION APPROVED UNANIMOUSLY

19. **Input from Brown County Purchasing Department re: Requiring a new Request for Proposal (RFP) at least every three years for service-related contracts:**

Cheryl Corbeille, newly hired Purchasing Manager, addressed the suggestion that Brown County require a new RFP at least every three years for service related contracts. She stated that an RFP takes an average of 35 purchasing hours and 3 to 5 committee members an additional 70 hours, or a total cost of approximately \$4,800 and 105 labor hours. Administration recommends that each Brown County contract be assessed at least every 3 years for its legitimacy to go through the RFP process. In determining legitimacy, the savings should net \$2,350 annually which would outweigh the cost of conducting an RFP.

Corbeille stated there may be situations where continuing the agreement for an additional 2 or more years may be the best choice for the County, giving examples such as food, laundry and medical services at the jail, operating and maintenance of Gas to Energy Facility at East Landfill, operation and hauling at the Transfer Station, hauling recyclables, auditing services, and EAP program.

Although a tedious process, Supervisor Krueger suggested that ordinances be reviewed from time to time, suggesting the creation of a work group to conduct this task.

Motion made by Supervisor Krueger and seconded by Supervisor Schuller to refer to staff to coordinate work group.

MOTION APPROVED UNANIMOUSLY

20. **Director's Report:**

Ms. Corbeille indicated that she has been only nine days on the job, stating that in the future she will provide a written report. Supervisor Andrews has requested a quarterly report on the state of the budget and she will provide that.

Motion made by Supervisor Tumpach and seconded by Supervisor Schuller to receive and place on file. MOTION APPROVED UNANIMOUSLY

Human Resources:

21. **Budget Status Financial Report for March 2010:**

All cost categories are within budget.

Motion made by Supervisor Krueger and seconded by Supervisor Schuller to receive and place on file. MOTION APPROVED UNANIMOUSLY

22. **Human Resources Activity Report for April 2010:**

Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to receive and place on file. MOTION APPROVED UNANIMOUSLY

23. **Director's Report:**

No Report/No Action

Facility & Park Management:

24. **Budget Status Financial Report for March 2010:**

Bill Dowell reported that expenses are at 18.34% of annual budget, with revenues sufficient to cover expenses.

Motion made by Supervisor Krueger and seconded by Supervisor Schuller to receive and place on file. MOTION APPROVED UNANIMOUSLY

25. **Budget Adjustment Request (#10-47): Interdepartmental Reallocation or Adjustment (including Re-Allocation from the County's General Fund):**

Bill Dowell explained that this adjustment is necessary to distribute grant and operational funds from Facility Management to the Sheriff's Department and to Human Services for the purchase of three 2010 hybrid vehicles as part of Brown

County's Sustainability Plan for Vehicles. Hybrid-gasoline comparisons were provided in packet material with the end recommendation being to purchase the 2010 Prius. (Information from Consumer Reports regarding new cars attached.)

Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to approve. MOTION APPROVED UNANIMOUSLY

26. **Resolution re: Increase Dog License Tax:**

Corporation Counsel, John Luetscher, explained that approval of this resolution will increase the fee for a neutered male or spayed female from \$3.30 to \$3.50, for a un-neutered or un-spayed female from \$8.30 to \$8.50, and from \$36.00 to \$36.50 for multiple dog licenses (kennels) in order to help pay the costs of administering the dog license program.

Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to Approve. MOTION APPROVED UNANIMOUSLY

27. **Director's Report:**

Mr. Dowell distributed a list of major projects and their status (attached). Discussion of the maintenance of the brick walkway at the Arena will be further discussed with PMI. It has been suggested to use colored concrete instead of brick.

Motion made by Supervisor Tumpach and seconded by Supervisor Schuller to receive and place on file. MOTION APPROVED UNANIMOUSLY

County Clerk:

28. **Budget Status Financial Report for February & March 2010:**

Motion made by Supervisor Krueger and seconded by Supervisor Schuller to receive and place on file. MOTION APPROVED UNANIMOUSLY

Other:

29. **Audit of Bills:**

Motion made by Supervisor Krueger and seconded by Supervisor Schuller to approve audit of bills. MOTION APPROVED UNANIMOUSLY

30. **Such Other Matters as Authorized by Law: None**

Motion made by Supervisor Krueger and seconded by Supervisor Tumpach to adjourn at 6:35 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel,
Recording Secretary

HUMAN RESOURCES DEPARTMENT

Brown County

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HUMAN RESOURCES MANAGER

To: Administration Committee
From: Debbie Klarkowski
Human Resources
Ref: Voluntarily Health Assessment
Date: May 27, 2010

Brown County offered a Voluntary Health Risk Assessment to all active Brown County employees in fall 2009. Participants were eligible to receive a one month medical premium reduction or payment for those not covered under the health plan. (\$42.78) The county had a 42% participation rate. Upon receipt of the assessment an employee could voluntarily participated in health coaching sessions for six months and receive an additional month of premium reduction or payment for those not covered under the health plan. The coaching sessions are completing at the end of May.

Results will be received in the upcoming weeks, will be reviewed and incorporated into Brown County's long term health and wellness strategy.

Fitness Facility Reimbursement:

Active member of a fitness facility and meet the minimum requirements to be reimbursed \$1.5/ month
Participation Level: 1.1%

Wellness Program includes monthly activities:

Brown County has a 2010 wellness plan that includes monthly activities with quarterly timelines. Prizes are awarded for participation.

Consumer Reports - New Cars

<http://www.consumerreports.org/cro/cars/new-cars/buying-advice/best-worst-cars-review/best-worst-f>

Best & worst fuel economy

Last reviewed: April 2010

These lists show the vehicles within each category that achieved the best or worst gas mileage in our real-world tests. We have selected mpg cutoffs that are relative to each category. For example, a vehicle that gets 19 mpg would not be a standout among wagons, but it would be among the highest in the midsize SUV or minivan categories

Category	Rank	Make & Model	Overall mpg	City mpg	Highway mpg
HATCHBACK	1	Toyota Prius IV	44	32	55
SEDANS (1	Toyota Camry Hybrid	34	28	41
SEDANS (2	Ford Fusion Hybrid	34	25	40
SEDANS (3	Volkswagen Jetta TDI	33	23	47
SEDANS (4	Nissan Altima Hybrid	32	27	36
SEDANS (5	Lexus HS Hybrid 250h Premium	31	24	37
HATCHBACK	2	Mini Cooper Clubman	29	21	37
HATCHBACK	3	Toyota Matrix 1.8L	29	21	36
HATCHBACK	4	Nissan Cube 1.8 S	28	21	33
HATCHBACK	5	Toyota Matrix S (2.4)	27	19	36
SEDANS (13	Chevrolet Malibu LT (4-cyl)	23	16	38

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Consumer Reports' Top Five Economical Cars

<http://abcnews.go.com/Business/PersonalFinance/story?id=6965114&page=1>

U.S. Cars Fare Poorly Once Again in Consumer Magazine's Look at Best of 2009

By SCOTT MAYEROWITZ

ABC NEWS Business Unit

Feb. 26, 2009—

Consumer Reports has picked the Toyota Prius as the most economical car in the U.S. for 2009. The Prius was the only car reviewed. Not a single U.S. brand was among the top five vehicles in the group.

In its 2009 annual auto issue, the consumer magazine said the Prius has a five-year ownership cost of \$26,250 and rated relatively high on its road test.

The Prius doesn't have the least expensive sticker price in its class, but its excellent fuel economy of 42 mpg overall and solid resale value help give it a low overall owner cost.

"A low price doesn't necessarily make a car a good value," Rik Paul, automotive editor at Consumer Reports said in a statement. "At a time when people need to make every dollar count, our best value list will help consumers understand the difference."

Rounding out the top five were the Mini Cooper, Volkswagen Rabbit, Honda Civic EX and the Honda Fit.

"All three U.S. automakers continued to be at the back of the class," the magazine said. Although GM and Ford improved their overall scores, Chrysler "disappointed the most." The company's "poor-performing products and sinking reliability results have kept all Chrysler, Dodge and Jeep-badged vehicles off CR's recommended list."

The U.S. automakers have struggled amid falling sales, causing both GM and Chrysler to seek a government bailout. GM said today it lost \$9.6 billion in its latest quarter.

One GM vehicle, the Chevrolet Avalanche pickup, was among the magazine's top picks, though not on the Best Value list. The Volvo C30 (Volvo is owned by Ford) did make the Best Value list.

In its auto issue, Consumer Reports highlights the best new-car value vehicles in nine vehicle categories: small cars, family cars, upscale cars, hatchbacks/wagons, sporty cars, minivans, small SUVs, midsize SUVs and pickup trucks.

Here are some of the highlights:

Best Value Small Cars: Honda Civic EX, Honda Fit (base), Hyundai Elantra SE, Toyota Corolla LE and the Honda Civic Hybrid

Best Value Family Cars: Toyota Prius, Toyota Camry, Toyota Camry Hybrid, Toyota Prius (base), Honda Sonata (4-cyl.) and the Honda Accord (4-cyl.)

Best Value Hatchbacks/Wagons: Volkswagen Rabbit, Mazda3 hatchback, Scion xB, Subaru Impreza Outback Sport and the Toyota Matrix

Best Value Small SUVs: Toyota RAV4 (4-cyl.), Toyota RAV4 (V6), Honda CR-V, Mitsubishi Outlander (4-cyl.) and the Nissan Rogue

Best Value Midsize SUVs: Hyundai Santa Fe, Toyota Highlander, Toyota Highlander Hybrid, Nissan Murano, and the Honda Pilot

The magazine also breaks down its top picks for cars in ten major categories.

This year, the Toyota Highlander dethroned the Hyundai Santa Fe in the midsize SUVs category, while the improved reliability of the new Chevrolet Avalanche helped it to replace the Chevrolet Silverado as top pickup.

Despite the arrival of more gas/electric hybrids, the Toyota Prius remains top pick in the small car category for the sixth straight year. The Prius's "A" overall score is the best consumer score in the industry.

Here, by category, are the 2009 top picks written by Consumer Reports:

SMALL SEDAN: Hyundai Elantra SE The Elantra SE (\$18,695) is a comfortable, roomy small car that provides good fuel economy, a quiet and nicely finished interior, and plenty of features for the money. Only the SE version comes with standard electronic stability control, which is absent on many other small cars.

MIDSIZED SUV: Toyota Highlander The Highlander (\$26,000 to \$41,000) is a very refined and versatile vehicle. It provides a comfortable and quiet ride, a nicely finished interior, three rows of seats, and decent fuel economy for its class. The Highlander Hybrid's fuel economy, 24 mpg overall, is among the best of any SUV in Consumer Report's ratings. First-year reliability has been excellent.

PICKUP TRUCK: Chevrolet Avalanche The Chevrolet Avalanche full-sized crew cab (\$36,000 to \$47,000) is one of the most versatile and comfortable pickups that Consumer Reports has tested. Its unified bed and cab helps give it a solid feel and a comfortable, quiet ride. Its innovative partition, between the cab and the bed, can be folded to allow longer cargo to extend into the back of the cab.

BEST OVERALL VEHICLE: Lexus LS 460 With a road test score of 99 out of 100, the Lexus LS 460 (\$64,000 to \$77,000) is Consumer Reports' highest-scoring vehicle. It provides a luxurious, uncompromising driving environment, with a supremely comfortable ride and a roomy, well-finished, and exceptionally quiet interior. The LS is brimming with electronic amenities, yet the controls are easy to use. Its 380-hp, 4.6-liter V8 and eight-speed automatic transmission deliver smooth, quick acceleration and relatively good fuel economy.

FAMILY SEDAN: Honda Accord The Honda Accord (\$21,000 to \$31,000) is a roomy, well-rounded sedan that's easy to live with and enjoyable to drive. It offers a comfortable ride, agile handling, and efficient, refined four- and six-cylinder powertrains. Electronic stability control is standard, and crash-test results are impressive.

UPSCALE SEDAN: Infiniti G37 One of the highest-rated sedans tested, the G37 (33,000 to \$36,000, formerly G35) combines sportiness and luxury in a very appealing package. It has a very lively powertrain, agile handling, a comfortable ride, and a nicely appointed interior. For 2009, it also has a larger, 328-hp, 3.7-liter engine and a seven-speed automatic transmission, which improves fuel economy.

FUN TO DRIVE: Mazda MX-5 Miata The Miata (\$22,000 to \$29,000) is a true sports car at a reasonable price. With quick, precise steering, a crisp-shifting manual transmission, and balanced handling, it virtually tied the Porsche Boxster in test scoring, but it costs about half the price.

SMALL SUV: Toyota RAV4 Thanks to a larger and more powerful four-cylinder engine and other upgrades for 2009, the RAV4 (\$23,000 to \$30,000) narrowly outscored the Subaru Forester to remain our Top Pick for the third straight year. It provides agile handling, a roomy and quiet interior, a comfortable ride, and an optional third-row seat. The four-cylinder version gets the best fuel economy of any automatic, nonhybrid SUV CR has tested.

MINIVAN: Toyota Sienna The Sienna (\$26,000 to \$38,000) offers a spacious, versatile, and comfortable way to carry up to eight people. Consumer Reports found that the quiet, well-finished interior rivals that of some luxury sedans. Electronic stability control is standard. This is the only minivan available with all-wheel drive.

GREEN CAR: Toyota Prius Despite the arrival of more gas-electric hybrids, the Prius (\$22,000 to \$24,000) leads its category for the fifth straight year. The base model's 44 overall mpg is the best Consumer Reports has measured in any five-passenger car. The interior is roomy and versatile, and the handling remains excellent. A model with all-wheel drive will arrive in early summer.

Consumer Reports' annual auto issue is on sale March 3 to May 4 wherever magazines are sold. Free highlights from the issue will be available at ConsumerReports.org.

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Facility and Park Management - Major Projects 2010

Major Projects	Budget	Account	Proj Mgr	Schedule	Status
Arena Complex					
Arena Repair Brick Walkways	\$ 10,000	Arena Capital Fund	Oudeans	3rd Qtr 2010	Quotes received for repair with brick and concrete, under review
3 Resch Double Doors South East	\$ 7,500	Arena Capital Fund	Oudeans	3rd Qtr 2010	RFQ, due early June
4 Resch Replaces Rigging Net	\$ 24,000	Arena Capital Fund	Oudeans	3rd Qtr 2010	On hold pending evaluation
5 Shopko Replaces Lobby OS Doors	\$ 37,000	Arena Capital Fund	Oudeans	3rd Qtr 2010	Specs due early June
6 Resch R-22 to R90 Study	TBD	Arena Capital Fund	Curell	3rd Qtr 2010	Planning
7 Resch Floor Repair	TBD	Resch Maint Fund	Oudeans	2011	Planning
Total Arena Projects	\$ 97,000				
Facility Building Projects					
Open Items					
LEED Certification ECD 4th Qtr 2010					
Final Commissioning scheduled for August 2010;					
LEED Certification ECD 4th Qtr 2010					
Facility Management					
1 Courthouse Roof/Interiors Repair	\$ 250,000	2010 Capital Bond	Oudeans	4th Qtr 2010	Planning
2 Courthouse Wiring	\$ 200,000	2010 Capital Bond	Oudeans	4th Qtr 2010	Planning
3 Courthouse Hearing Rooms	\$ 372,000	2009 Capital Bond	Oudeans	3rd Qtr 2010	Site Visit May 26, 2010-Bids Due June 08, 2010
4 Clerk of Courts Renovation	\$ 137,000	2009 Capital Bond	Oudeans	3rd Qtr 2010	Site Visit May 26, 2010-Bids Due June 08, 2010
5 County Clerk Offices Remodeling	\$ 28,000	2009 Carryover	Oudeans	4rd Qtr 2010	Conceptual design changes in work
6 CHS: Office renovation	\$ 20,000	2010 Non Outlay	Oudeans	4th Qtr 2010	Planning
7 MET Tower	\$ 35,000	2009 Carryover	Curell	4th Qtr 2010	On Hold
8 Jail Solar Hot Water	\$ 258,000	2010 Capital Bond, Block Grant, FOE Grant	Curell	1st Qtr 2011	Planning/Engineering
9 Library Energy Efficiency Projects	\$ 50,000	2009 Carryover, Block Grant, FOE Grant	Curell	2nd Qtr 2010	Implementation in work
10 Brown County Energy Efficiency Projects	\$ 243,625	2010 Building Repairs, Block Grant, FOE grant	Curell/Machnik	4th Qtr 2010	Low cost in development/implementation, High cost in planning
Library Upgrade PreDesign/Repairs	\$ 150,000	2009 Capital Bond	Curell	2nd Qtr 2010	Architect Contract Awarded, Kickoff meeting June 9
12 CHS: Cameras (NB & Sophie 9)	\$ 16,814	2009 Carryover	Curell	2nd Qtr 2010	Contracts awarded
13 CHS: FOE Projects - Fan upgrades to VFDs	\$ 10,000	Outlay Equipment	Curell/Danielski	3rd Qtr 2010	Planning
14 SB: Network controller upgrade	\$ 25,000	Outlay Equipment	Curell/Danielski	3rd Qtr 2010	Requesting bids
15 CHS: Carpet	\$ 10,000	Building Repair	Danielski	Planning	Planning
16 CHS: Furniture	\$ 10,000	Building Supplies	Danielski	Planning	Planning
17 CHS: Hybrid vehicle	\$ 30,000	2010 Outlay Equipment/Grants	Danielski	Planning	Budget transfer in approvals
18 DC: HOF shelving	\$ 8,225	Outlay Equipment	Machnik	2nd Qtr 2010	On order
20 JL: Sawage grinder	\$ 25,000	Outlay Equipment	Rowe	2nd Qtr 2010	Specifications
21 MU: Fountain repair	\$ 6,000	Grounds	Danielski	2nd Qtr 2010	Postponed, bids exceeded budget
Total FM Projects	\$ 1,921,664				

Facility and Park Management - Major Projects 2010

Parks Management									
1	Utility Cart replacement at Fairgrounds	\$ 20,000	2010 Park Outlay	Hanson	2nd Qtr 2010	Vendor Selected - Budget Adjustment Approved. Awaiting P.O.			
2	Utility Cart replacement at Reforestation Camp	\$ 9,800	2010 Park Outlay	Rickaby	2nd Qtr 2010	Vendor Selected - Budget Adjustment Required			
3	Playground Development/Renovation Initiative	\$ 125,000	2010 Park Trust Special Revenue	Hartman	4th Qtr 2010	Planning			
4	PV System at Barkhausen	\$ 90,000	2010 Park Outlay, EECBG/FOE Grant	Hartman/Curell	4th Qtr 2010	RFP to be approved by Ed and Rec			
5	Bay Shore Launch Master Plan	\$ 20,000	2010 Boat Launch Special Revenue	Hartman	4th Qtr 2010	Developing RFP			
6	Wrightstown Dredging	\$ 40,000	2008 Boat Launch Outlay	Hartman/Curell	4th Qtr 2010	Planning			
7	Barkhausen Insulation	\$ 15,000	2010 Building Repairs, FOE grant	Hartman/Kriese	3rd Qtr 2010	Specifications in work			
8	Suamico River Bridge	\$ 115,600	2007 DNR Grant	Hartman/Curell	4th Qtr 2010	Planning			
9	Way-Morr Parking Lot Renovation	\$ 112,250	2008 Capital Bonding	Hartman/Curell	2nd Qtr 2010	Finish Coat scheduled for May 2010			
10	Way-Morr Parking Lot Renovation	\$ 112,250	2007 Park Outlay	Hartman/Curell	2nd Qtr 2010	Complete			
11	Way-Morr Parking Lot Renovation	\$ 269,000	2009 TEARRA Grant	Kriese	2nd Qtr 2010	Complete			
12	Small Wind Turbine at Bay Shore	\$ 230,000	2010 Park Outlay, EECBG/FOE Grant	Hartman/Curell	1st Qtr 2011	Permitting Process			
13	Upper Parking Lot gate at Reforestation Camp	\$ 11,000	2010 Park Outlay	Rickaby	3rd Qtr 2010	Bidding Complete - Budget Adjustment Required			
14	Replace Haller's Creek Culverts	\$ 6,000	2010 Park Grounds	Rickaby	3rd Qtr 2010	Permit submitted - Grant Approval at Ed and Rec			
15	Replace Fairgrounds Horse Barn Roof	\$ 45,000	2010 Park Outlay	Hanson	3rd Qtr 2010	Award PO for Design/Budget			
16	Replace Fairgrounds Horse Barn Roof	\$ 45,000	2010 Park Outlay	Hanson	3rd Qtr 2010	Complete			
17	Building Roof Analysis	\$ 10,000	2010 Professional Services	Hartman	3rd Qtr 2010	In Progress			
18	Building Roof Analysis	\$ 10,000	2010 Professional Services	Hartman	3rd Qtr 2010	In Progress			
19	Building Roof Analysis	\$ 10,000	2010 Professional Services	Hartman	3rd Qtr 2010	In Progress			
20	Building Roof Analysis	\$ 10,000	2010 Professional Services	Hartman	3rd Qtr 2010	In Progress			
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31	Building Roof Analysis	\$ 10,000	2010 Professional Services	Hartman	3rd Qtr 2010	In Progress			
32	Building Roof Analysis	\$ 10,000	2010 Professional Services	Hartman	3rd Qtr 2010	In Progress			
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100	Building Roof Analysis	\$ 10,000	2010 Professional Services	Hartman	3rd Qtr 2010	In Progress			
Total Park Projects		\$ 1,259,040							