

**PROCEEDINGS OF THE BROWN COUNTY
ADMINISTRATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Administration Committee** was held on Thursday, April 7, 2022 in Room 200, Northern Building, 305 E. Walnut Street, Green Bay.

Present: Supervisor Schadewald, Supervisor Vander Leest, Supervisor Peters, Supervisor Hopkins
Excused: Supervisor Murphy
Also Present: Child Support Administrator Maria Lasecki, IT Director Kirsten Holland, BCCAN Chief Operating Officer August Neverman, County Clerk Patrick Moynihan, Jr., Corporation Counsel David Hemery, Director of Administration Chad Weininger, County Executive Troy Streckenbach, Benefits Manager Jill Bomkamp, Supervisors Chu, Lefebvre, Deneys, Coenen, Brusky and Suennen

I. Call to Order.

The meeting was called to order by Chair Schadewald at 5:30 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Peters, seconded by Supervisor Vander Leest to approve with the modification to move Items 8 & 9 after Item 4. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of March 3, 2021.

Motion made by Supervisor Vander Leest, seconded by Supervisor Hopkins to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public

Supervisor Amanda Chu stated with this being her very first term, she had so much respect for all the employees and servants of the county. This has been an incredible privilege. She was so impressed with the entire staff, during the pressure of a pandemic and now in the housing crunch and the other stressors in the community and how incredible employees and officials have navigated through all of that.

1. Review Minutes of:

- a. Rural Broadband Subcommittee of March 21, 2022.**

Motion made by Supervisor Peters, seconded by Supervisor Vander Leest to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Legal Bills

2. Review and Possible Action on Legal Bills to be paid.

Motion made by Supervisor Hopkins, seconded by Supervisor Peters to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Budget Adjustment Requests

3. Budget Adjustment Request (22-040): Reallocation between two or more departments, regardless of amount.

Motion made by Supervisor Vander Leest, seconded by Supervisor Peters to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Budget Adjustment Request (22-050): Reallocation between two or more departments, regardless of amount.

Director of Administration Chad Weininger informed there was a motion in Parks to approve money for a woodchipper, which wasn't properly before the board, so they had to come back and ask for the funds. The Education & Recreation Committee was asking for this money to be approved out of this year's contingency.

Motion made by Supervisor Vander Leest, seconded by Supervisor Hopkins to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

5. Communication from Supervisor Coenen re: Status of the County broadband project as it relates to Brown County's rural communities, specifically southern Brown County. *Referred from March County Board.*

Supervisor Coenen informed she was looking for an update.

BCCAN Director August Neverman informed there was a request that he create a presentation, from the Rural Broadband Committee and the county, providing an update for the new County Board. He provided a brief update relating to the southern portion of Brown County, as well as the northwest corner of the county per Supervisor Denev's request. Both Neverman and Schadewald reiterated that additional detail will be given during the upcoming presentation, however general information can be found on the Brown County website.

Schadewald added that they were working on a certain plan and TDS came in and stated they were putting in their own fiberoptics. The county was going to look at where TDS was not going and start to put their efforts into those areas.

Weininger stated, think of the county as a very big puzzle with a lot of missing pieces for affordable Wi-Fi and good access. The County Board allocated funds to run fiber to county towers. Neverman is trying to expand that footprint and leverage private providers to get a lower cost option for access to the entire area. They will be putting forth an RFI soon but first they're trying to put it all together.

Motion made by Supervisor Hopkins, seconded by Supervisor Peters to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Communication from Supervisor Coenen re: Update on the long-term plans for the fiber network to the Brown County landfill. *Referred from March County Board.*

Neverman informed this related to the fiber route from De Pere down to the 911 tower, which is SE of Greenleaf and came very close to the landfill. Assuming the landfill will get built, they will connect to that. If some other solution comes along, they will do that, because what they have right now, he defines as a temporary solution. It's a functional link but it's not optimal. IT Director Kirsten Holland agreed, noting ATT originally was going to partner with the county but then stated they had to split the cost for the infrastructure, so the county had to go with the one that was in place.

Motion made by Supervisor Vander Leest, seconded by Supervisor Peters Leest to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Communication from Supervisor Peters re: To request the Executive Committee to draft an ordinance declaring Brown County a sanctuary county from election bribery under Wisconsin Statutes 12.11 by prohibiting any county employee that can or has influence over the election process or election personnel. *Included Attachments 1 and 2** Referred from March County Board.***

Corporation Counsel David Hemery informed the state could limit the municipalities, and he believed there had been requests out there to the state to do that. Even though municipalities were within the county boundaries, they can't control them and don't have authority of what they do. However, the board could because they do control their own actions. If desired, a resolution prohibiting the County Clerk from accepting outside related election monies could be prepared and brought back.

Peters informed the concept was for all counties in the state to get together with a similar resolution or ordinance and he didn't know the practicality of putting handcuffs on the County Clerk. Schadewald agreed and stated if there's monies that could help election be more secured, they would approve that, etc.

Weininger interjected this would have to be done by ordinance, they could send a template to all of the counties, but the reality was, if it's not put in the budget, it would require a budget adjustment and a 2/3's County Board vote.

Supervisor Lefebvre noted the County Clerk does not run the elections, it was the villages, townships, municipalities, etc. so she felt this was meaningless and didn't make sense.

Motion made by Supervisor Peters, seconded by Supervisor Vander Leest to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Child Support

8. **Budget Adjustment Request (22-037): Any increase in expenses with an offsetting increase in revenue.**

Motion made by Supervisor Peters, seconded by Supervisor Vander Leest to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

9. **Director's Report.**

Child Support Director Maria Lasecki spoke to the TouchPay handout, which was included in the agenda packet material. She noted Brown County was the only county in the State of Wisconsin who now has a mobile app through TouchPay. The hope was to roll it out and go live to all counties. All payers in Wisconsin will have the ability to make their child support payments via a mobile app. They have a lot of cash payers or people looking for convenience that don't necessarily have income withholding capabilities.

Lasecki informed she'll be doing a podcast at the request of NDRC, who was their procedural justice evaluator along with the request of OCSE. They'll be talking about their procedural justice initiative under paternity and establishment.

Motion made by Supervisor Vander Leest, seconded by Supervisor Peters to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Back to Item 5 at this time.

Information Technology

10. **Director's Report.**

IT Director Kirsten Holland spoke to her written report, which was provided in the agenda packet.

Motion made by Supervisor Hopkins, seconded by Supervisor Vander Leest to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Review of Intergovernmental Agreement for Wood County for BCCAN Director.

BCCAN Director August Neverman informed they wrote this agreement so that he could provide assistance to other counties, specifically Wood County but other counties hinted they may be requesting services. Hemery added that in Part 2, their current BCCAN Director was capable and willing to do consulting work but one of his concerns was what if he separates from employment. So, he put in the agreement that this was made possible due to the specific knowledge and skillsets of the current Brown County Broadband Director and if he separates from employment with Brown County then this agreement shall terminate and discussions may be had regarding a new contract.

**Please Note – A motion to reconsider the original vote “To Approve” was made at Item 21; the following motion was made in its place:*

Motion made by Supervisor Vander Leest, seconded by Supervisor Hopkins to direct Corporation Counsel to draft a resolution to approve of the Wood County Intergovernmental Agreement and to allow Administration, with Corporation Counsel’s approval, to enter into a substantially similar agreement with Brown County municipalities. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Director’s Report.

Motion made by Supervisor Peters, seconded by Supervisor Vander Leest to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

County Clerk

13. Clerk Report.

County Clerk Patrick Moynihan Jr. detailed activities in his office for the month of March 2022. Passports was substantial in comparison to 2021. Marriages were up also.

Responding to Supervisor Peters, Moynihan shared what he learned about the 2020 elections. In the State Legislature there had been at least 40+ bills and he had one phone call from a legislator. A lot of things haven’t passed because the governor vetoed them.

Motion made by Supervisor Peters, seconded by Supervisor Hopkins to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Treasurer

14. Treasurer’s Report.

Motion made by Supervisor Vander Leest, seconded by Supervisor Peters to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Human Resources

15. Extending Telehealth coverage past 12/31/2021 due to continuing office closures from COVID protocols.

Weininger informed they were asking to extend the Telehealth coverage to the end of 2022.

Motion made by Supervisor Hopkins, seconded by Supervisor Peters to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Director’s Report.

Motion made by Supervisor Hopkins, seconded by Supervisor Peters to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Administration and Human Resources

17. Budget Adjustment Log.

Motion made by Supervisor Vander Leest, seconded by Supervisor Hopkins to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

18. Director's Report.

Director of Administration Chad Weininger informed that he, Corporation Counsel, and the County Clerk will be providing a new member orientation for the new members of the County Board.

The county will be applying for a \$20 million grant through the federal government for the rebuilding of three main railroad bridges along the Fox River and will be partnering with WATCO. WATCO has been purchasing the CN lines and will provide the match and all the funding, as they need a government entity to do that. Rail lines are extremely important to the businesses in NE Wisconsin.

Weininger provided a snapshot of the 2023 Budget, noting this budget will be a little harder due to inflation, affecting gas, energy, utilities, etc. They also have the employee retention factor, that they're all cognitive about.

A Cyber Security Management Team was created to review the program and make recommendations to the committee about changes in cyber security and oversight.

Weininger spoke to the county Energy Audit and energy usage. They had ARPA funds and a million set aside to fund a larger project for energy savings.

Motion made by Supervisor Vander Leest, seconded by Supervisor Hopkins to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Corporation Counsel

19. Oral Report.

Corporation Counsel David Hemery informed there was a high-level preliminary meeting for the Oneida Service Agreement earlier this week. He provided background to the committee.

Motion made by Supervisor Vander Leest, seconded by Supervisor Hopkins to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Other

20. Audit of bills.

Motion made by Supervisor Peters, seconded by Supervisor Vander Leest to acknowledge receipt of the bills. Vote taken. **MOTION CARRIED UNANIMOUSLY**

21. Such other matters as authorized by law.

Motion made by Supervisor Hopkins, seconded by Supervisor Peters to reconsider Item 11. Vote taken. **MOTION CARRIED UNANIMOUSLY** See Item 11 for the final motion.

22. Adjourn.

Motion made by Supervisor Hopkins, seconded by Supervisor Peters to adjourn at 6:58 p.m. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully Submitted,

Patrick W. Moynihan, Jr., Recording Secretary / Alicia A. Loehlein, Transcriptionist