

**PROCEEDINGS OF THE BROWN COUNTY
ADMINISTRATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Administration Committee** was held on Thursday, January 6, 2022 in Room 200, Northern Building, 305 E. Walnut Street, Green Bay.

Present: Supervisor Schadewald, Supervisor Murphy, Supervisor Vander Leest
Excused: Supervisor Peters, Supervisor Hopkins
Also Present: Corporation Counsel David Hemery, Director of Administration Chad Weininger, County Clerk Patrick Moynihan, Jr., BCCAN Chief Operating Officer August Neverman, IT Director Kirsten Holland, Treasurer Paul Zeller, Child Support Administrator Maria Lasecki

I. Call to Order.

The meeting was called to order by Chair Schadewald at 5:30 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Vander Leest, seconded by Supervisor Murphy to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of December 2, 2021.

Motion made by Supervisor Vander Leest, seconded by Supervisor Murphy to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public None.

Legal Bills

1. Review and Possible Action on Legal Bills to be paid.

Motion made by Supervisor Vander Leest, seconded by Supervisor Murphy to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Budget Adjustment Request

1a. Discussion and Possible Action Regarding \$2.2M Budget Adjustment for Cofrin Library 911 Cell Tower Replacement.

Motion made by Supervisor Murphy, seconded by Supervisor Vander Leest to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Information Technology

2. Director's Report.

Information Technology Director Kirsten Holland referred to her written report in the agenda packet, and briefly spoke to the IT Security Vulnerability, which was identified and remediated.

Motion made by Supervisor Murphy, seconded by Supervisor Vander Leest to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

BCCAN

3. Director's Report.

BCCAN Chief Operating Officer August Neverman referred to his written report in the agenda packet and provided updates on the South Landfill activity, NewNorth Grant and added that they were able to identify county fiber through the base of the Cofrin Library at UW-Green Bay, which is scheduled to be replaced. He doesn't have any additional info currently, they're still assessing.

Supervisor Deney's contacted Neverman on behalf of Pittsfield, requesting broadband information. Neverman shared info from Kewaunee, modified it to work for Brown County and suggested it come to this group. His recommendation would be to do it for all townships, and they can choose to participate or not. Schadewald informed they will be working with them throughout the year.

Motion made by Supervisor Vander Leest, seconded by Supervisor Murphy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Child Support

4. Budget Status Financial Report for November 2021 - Unaudited.

Motion made by Supervisor Vander Leest, seconded by Supervisor Murphy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Director's Report.

Child Support Director Maria Lasecki informed today was her 30th Anniversary with the county.

Lasecki informed her department was taking a hit by COVID. She's hopeful they will be able to look at a temporary telework situation, HR was very supportive of that.

Motion made by Supervisor Murphy, seconded by Supervisor Vander Leest to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Treasurer

6. Budget Status Financial Report for November 2021 – Unaudited.

Treasurer Zeller informed they were running a surplus of \$647,000 as of the end of November.

Motion made by Supervisor Murphy, seconded by Supervisor Vander Leest to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Treasurer's Report.

The Treasurer's office was conducting property tax collection from the first week of December through the first week of February for 12 of the 24 municipalities. He has not decided yet on the future of tax collection. They will discuss it at the February meeting as he's getting together with Corporation Counsel next week.

Motion made by Supervisor Murphy, seconded by Supervisor Vander Leest to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

County Clerk

8. Budget Status Financial Report for November 2021 – Unaudited.

Motion made by Supervisor Murphy, seconded by Supervisor Vander Leest to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Clerk Report.

County Clerk Patrick Moynihan Jr. informed he attended some Wisconsin Election Commission webinars. Had an interesting elections security call with the Department of Homeland Security. The Clerk's Office had their kickoff virtual meeting with Civic Plus, which they will be coming in at the end of this month. As of January 4, there will be three supervisory district primaries, Districts 4, 5 & 7.

Motion made by Supervisor Vander Leest, seconded by Supervisor Murphy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Corporation Counsel

10. Oral Report.

Corporation Counsel David Hemery informed refunding was going on with Ashwaubenon bonds. A provision that the bonds must sell within a certain range was put in, exercising their oversight on this.

The county recently won a public records lawsuit against the Green Bay Press Gazette which cost over \$55,000. They continue to get a lot of public records requests, which were a big hassle to deal with.

Hemery briefly spoke to meetings regarding labor negotiations, he noted their law enforcement labor negotiations will end up going to arbitration.

There were a couple different federal vaccine mandates out there. Wisconsin is not an OSHA state, so they won't have to worry about that. A CMS-issued mandate, which affects Medicare/Medicaid recipients, could affect CTC/county nursing staff, depending on how the Supreme Court rules.

Motion made by Supervisor Vander Leest, seconded by Supervisor Murphy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Administration and Human Resources – No agenda items.

Other

11. Audit of bills.

Motion made by Supervisor Vander Leest, seconded by Supervisor Murphy to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Such other matters as authorized by law.

13. Adjourn.

Motion made by Supervisor Vander Leest, seconded by Supervisor Murphy to adjourn at 5:53 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Patrick W. Moynihan, Jr.
County Clerk

Transcribed,

Alicia Loehlein
Legislative Specialist