

PROCEEDINGS OF THE BROWN COUNTY ADMINISTRATION COMMITTEE

Pursuant to Section 18.94 Wis. Stats., a special meeting of the **Brown County Administration Committee** was held on Wednesday, March 16, 2011 in Room 210 – City Hall, 100 N. Jefferson Street, Green Bay, Wisconsin.

Present: Tom Lund, Mark Tumpach, Jack Krueger, Tony Theisen, Kris Schuller
Also Present: Tom Hinz, Mary Scray, Bill Dowell, Doug Hartman

I. **Call Meeting to Order:**

The meeting was called to order by Chairman Tom Lund at 6:30 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor Krueger and seconded by Supervisor Schuller to approve the agenda. Vote taken. MOTION CARRIED UNANIMOUSLY

1. **Approval of Budget Adjustment Request (#11-23) for Block Grant funds and FOE funds for energy efficiency projects at the Courthouse Square Campus.**

Bill Dowell thanked the committee for holding a special meeting. He stated that the first three agenda items are related to Block Grant Funds for renewable energy projects and energy efficiency projects. There are a number of energy efficiency projects planned for downtown buildings as a result of two energy audits. Approximately \$70,000.00 has been allocated from Block Grant funds for these projects.

These budget adjustments are for the purpose of putting money into the appropriate accounts to apply to those projects. Dowell indicated that there is a payback period of approximately four years for energy efficiency projects.

Motion made by Supervisor Krueger and seconded by Supervisor Schuller to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

2. **Approval of Budget Adjustment Request (#11-24) for Block Grant funds and Capital Contributions funds for energy efficiency projects at ADRC.**

Dowell stated that this was part of the energy efficiency projects and they wish to apply approximately \$16,000.00 of Block Grant funds to ADRC to do HVAC improvements. This is the result of energy audits in 2009 and 2010.

Motion made by Supervisor Schuller and seconded by Supervisor Krueger to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

3. **Approval of Budget Adjustment Request (#11-25) for Block Grant funds and FOE funds for the Photovoltaic Project at the Sheriff Office.**

This is for one of the renewable energy projects in which eight pedestals would generate electricity to be used by the Sheriff's Office.

Motion made by Supervisor Krueger and sectioned by Supervisor Schuller to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Approval of Budget Adjustment Request (#10-163) Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund (UW – Extension).**

This is for funds that were not used from a prior grant and the money now needs to be returned to the State.

Motion made by Supervisor Krueger and seconded by Supervisor Theisen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **Approval of the low bid and award of the construction contract for the Photovoltaic Project at the Sheriff Office.**

Dowell informed the committee that this is one of the projects on the bid tabulation record he passed out (attached). He stated that all the photovoltaic projects were bid together and three of those bids would go to Ed and Rec for approval and then on to Administration for approval. The approval sought at this time is for Base Bid S (Sheriff Office). Zeise is the low bidder on the combined bids as well as the low bidder on four of the projects.

Supervisor Theisen asked what the payback on these projects would be and Dowell indicated that it was long-term. The total Brown County contributions for all the projects is four years.

Motion made by Supervisor Krueger and seconded by Supervisor Schuller to approve the Zeise Construction base bid of \$156,470.14. Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Approval of the low bid and award of the construction contract for the Solar Hot Water Project at the Jail.**

There were two options for this project. In contract number 1 there was more framework to support the solar panels which would result in less penetrations in the roof. Contract number 2 is for a more traditional installation that requires more penetrations. Dowell opines that paying more money for fewer penetrations is a good investment and he recommends the bid of August Winter & Sons. The payback on this would also be four years.

Supervisor Theisen indicated that he does not like the idea of wasting federal money just because it is available. Dowell indicated that once the project is implemented, a savings of \$60,000.00 will be recognized annually. Dowell further stated that the life expectancy on the infrastructure would be approximately 25 years or more.

Supervisor Krueger stated his opinion that when you look at the big picture, this is not a waste of federal money as it would be beneficial to the environment by utilizing less energy. He also feels that the federal government would not allocate the money if it wouldn't result in a savings.

Motion made by Supervisor Schuller and seconded by Supervisor Krueger to approve the bid of August Winter & Sons, Inc., in the sum of \$143,100.00. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Such other matters as authorized by law.

Motion made by supervisor Krueger and seconded by Supervisor Tumpach to adjourn at 6:44 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein
Recording Secretary

BID TABULATION RECORD

PROJECT NAME: SOLAR HOT WATER SYSTEMS
SEALED BID: PROJECT #1450A FOR FACILITY AND PARK MANAGEMENT DEPT.
PROJECT ISSUED AS ADDENDUM 1 TO PROJECT 1450

BUYER: DCD

DUE DATE & TIME : MARCH 14, 2011 AT 11:00 AM TO BC CLERK
OPENING DATE & TIME: MARCH 14, 2011 AT 11:00 AM

CONTRACTOR	CONTRACT #1 SINGLE PRIME BID FOR JAIL PROJECT	CONTRACT #2 SINGLE PRIME BID FOR JAIL PROJECT	BID BOND	ADD 2	ADD 3
Howard Immel, Inc.	\$ 143,256.00	\$ 136,168.00	Yes	Yes	Yes
August Winter & Sons, Inc.	\$ 143,100.00	\$ 133,200.00	Yes	Yes	Yes