

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, January 15, 2019

Board Members Present: J. Wieland, B. Clancy, L. Franke and K. Lukens

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, L. Larson, and C. Jensky

1. Action Item: Call to Order
B. Clancy called the meeting to order at 3:34 PM.
2. Open Forum - None
3. Action Item: Approval of December 18, 2018 Minutes
Motion made by L. Franke, seconded by J. Wieland, that the minutes from the December 18, 2018 board meeting approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by J. Wieland, seconded by L. Franke, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
A. Nizzia noted that several of the donations will be used to purchase water bottle filling stations. De Pere Christian Outreach continues to be great supporter of our school.
Motion made by J. Wieland, seconded by K. Lukens, that the January donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Payments for December 1, 2018 to December 31, 2018 were reviewed and discussed. Expenditures noted were the Transit of Aide to the Districts.
Motion made by J. Wieland, seconded by L. Franke, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Summaries of the Revenue and Expenditures ending November 30, 2018 were reviewed. Additional tuition revenue is expected from WDP next month and the first special education aid payment was received from the state. Expenses over the summer affected the balance of the Building Operations and Facilities and Technology. Unbudgeted expenditures in the Building Operations and Facilities include the water heater, classroom flooring, and the additional door for the door lock system. A portion of the Technology overages will be offset by the Security Grant received to install cameras.
Motion made by L. Franke, seconded K. Lukens, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Instructional Aide Hiring
Motion made by J. Wieland, seconded by L. Franke, that Teri Lange be approved as an Instructional Aide for the BCCDEB. MOTION CARRIED UNANIMOUSLY.
9. Discussion Item: Strategic Plan
School Perceptions, Inc. will be assist administration in developing a survey that will provide us with data to be used in future strategic planning. Staff, parents and community partners will be asked to take the survey (each is adapted to the audience). Thematic results will be shared with each group and the Board. Responses are confidential and School Perceptions will compile the results. In addition, they will provide comparison data so we can see how our results compare to other districts in our area.

10. Discussion Item: Administrator's Report

S. Johnson, Director of Special Education and Pupil Services –

- District staff and therapist are all doing well. There was an Early Childhood meeting between Hopp and the district staff to share information and ideas. Together, they are focusing on turning snack time into a food experience that is part of the overall curriculum.

A.Nizzia, Principal –

- Hopp staff T.Gehring and M. Fry have been nominated for a Golden Apple Award.
- K. Anderl, school social worker has been working on social, emotional learning and growth. Every Monday she has Mindful Monday where she presents different breathing, calming techniques to the staff and students.
- Two high school classrooms have added wellness to their weekly curriculum.

K. Pahlow, Administrator –

- The school safety plan has been submitted to the Department of Public Instruction Safety and Security Office. The schools safety committee will continue to meet.
- Staff are appreciative of the Board's approval of 8 sick days and 2 casual days next year, as well as the 2 additional sick days that can be used this year with administrative approval.
- A holiday breakfast and retirement celebration for Mary Jo Ryan were held on the last morning of school before the break.
- Early Childhood student, Gracen Verhagen, passed away last week Tuesday. Services are this evening.

11. Discussion Item: Parent Organization Report

- A.Nizzia reported that the PO Winter Blast is February 8th. This is their biggest fundraiser. It helps fund Lions Camp and Hopp CBIs. Some of the profits from this event will also help pay for a new PA system. Staff were also asked to come up with a wish list item for attendees to purchase for the classroom.
- A PO learning event for parents was held last Saturday and was a great success. Over 60 parents attended the Guardianship and Special Needs Trust presentation by Daniel Walsh. Childcare was provided with Sensory Courtyard time, dancing and an art project.
- The Leadership Team continues to work with the P.O. leadership team to revitalize membership and engagement.

12. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(e) pursuant to compensation and the investing of public funds at 4:18 PM.

**Motion made by L. Franke, seconded by K. Lukens, that the Board move into Executive Session.
MOTION CARRIED UNANIMOUSLY.**

13. **Motion made by J. Wieland, seconded by L. Franke, to reconvene the meeting at 5:05 PM.**

MOTION CARRIED UNANIMOUSLY

14. Action Item: Adjournment

Motion made by L. Franke, seconded by K. Lukens, to adjourn the January 15, 2019 Brown County Children with Disabilities Board meeting at 5:10 PM.

MOTION CARRIED UNANIMOUSLY.