

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, September 17, 2019

Board Members Present: S. King, B. Clancy, J. Jansch, K. Lukens, J. Mitchell, J. Wieland, A. Tran

Board Members Excused: L. Franke

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, J. Titera, L. Larson, C. Jensky, R. Sagrillo

1. Action Item: Call to Order
S. King called the meeting to order at 3:31PM.
2. Open Forum - None
3. Action Item: Approval of August 20, 2019 Minutes
Motion made by J. Wieland, seconded by J. Mitchell, that the minutes from the August 20, 2019 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by J. Wieland, seconded by J. Jansch, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
K. Pahlow highlighted the donations from the De Pere Men's Club and Wayside Morrison Lions Club who give annually.
Motion made by K. Lukens, seconded by J. Mitchell, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
August bills were reviewed. Three more security cameras were installed with savings from the security grant. Higher expenses included the annual service agreement with Infinite Campus and Johnson Control for the new PA system.
Motion made by J. Wieland, seconded by J. Jansch, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
The June financial statements were reviewed. Revenues are higher due to interest trending higher than expected, savings with the security grant and the CDEB aid came in higher than expected. A detail of this revenue will be coming to show how this number is calculated. Savings in aide/teacher vacancies, leaves and resignations and health benefits will offset general fund overages.

Motion made by J. Jansch, seconded by J. Wieland, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: General Fund Transfer to Special Education Fund
Per DPI, the Special Education Fund (Fund 27) must have a zero fund balance and the Food Service Fund (Fund 50) cannot have a negative fund balance at the end of the school year. Many of our revenues need to be recorded to Fund 10 and not directly to either Funds 27 or 50 which then requires a transfer at the end of the school year.
Motion made by K. Lukens, seconded by J. Wieland, that the transfer of

September 17, 2019

\$2,073.805.85 from BCCDEB's General Fund to BCCDEB's Special Revenue fund to cover the Special Revenue fund negative balance be approved. MOTION CARRIED UNANIMOUSLY.

9. Action Item: Approval of Policy Change – Second Reading

New changes will reflect 2 sick days, 8 casual days and in-laws will be incorporated into the immediate family wording.

Motion made by J. Wieland, seconded by J. Jansch, that the changes in Policy 3.09 – Leaves of Absence, regarding Sick Days, Casual Days and Bereavement be approved. MOTION CARRIED UNANIMOUSLY.

10. Discussion Item: Administrator's Report

S. Johnson – Online Registration through Infinite Campus has been launched. It has been a group effort to pull it all together.

Speech therapists will have a professional development opportunity in assistant technology and our physical therapists will be attending a class on neuroplasticity.

A. Nizzia – Connie Persike will be at Hopp on September 20th for a staff professional development day. Connie Persike, M.S., CCC/SLP, is a highly experienced Speech Language Pathologist and Educational Consultant. Connie will focus on ways to help students increase their independence and improve their communication, social-emotional, self-regulation, academic, and adaptive skills. She will also be here to work with students and develop functional plans for students two times during the school year.

25 students will be using the new curriculum materials through TeachTown. We will continue to use the Edmark system as well.

Play 60 was here last week. Packer players Corey Linsley and Blake Martinez were also here for a fun afternoon with the students.

C. Maricque – Auditors from Clifton Larson Allen LLP (CLA) were here. No financial adjustments were needed.

Time and Attendance is up and running. Staff are getting used to checking in and out.

K. Pahlow - A mandatory parent meeting was held on August 29th. Well attended. Good feedback and interaction amongst the parents. Topics included online registration, safety and security, social media and the parent survey.

Thank you to the Board for the wonderful breakfast for the staff on August 28th.

Thank you to the staff and administrative team for a great start of the year.

11. Discussion Item: Parent Organization Report

The Parent Organization held a meeting last Thursday. Nine parents plus the board members were in attendance. Parents are planning to alternate monthly meetings with monthly activities. Their first activity will be a movie at school on Saturday, September 28th. Two active parents from the Winter Blast committee spoke at Wednesday's staff meeting encouraging them to attend.

September 17, 2019

12. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session at 3:55 PM.

Motion made by B. Clancy, seconded by K. Lukens, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.

Board returned to open session at 4:20 PM.

13. Action Item: Adjournment

Motion made by J. Wieland, seconded by J. Jansch, to adjourn the August 20, 2019 Brown County Children with Disabilities Board meeting at 4:20 PM. MOTION CARRIED UNANIMOUSLY.