

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, June 16, 2020

Board Members Present: S. King, L. Frank, B. Clancy, J. Mitchell, K. Lukens, J. Wieland

Absent: J. Jansch

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, T. Hansen

1. Action Item: Call to Order
J. Mitchell called the meeting to order at 3:32 PM.
2. Open Forum - None
3. Action Item: Approval of the May 5, 2020 Board Meeting Minutes
Motion made by K. Lukens, seconded by L. Franke, that the minutes from the May 5, 2020 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by L. Franke, seconded by K. Lukens, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
A. Nizzia reviewed and highlighted a donation made by a lifelong friend of Syble Hopp School.
Motion made by J. Wieland, seconded by L. Franke, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
April and May Lamers payments are included in the May payments, since the agreement was approved. Additional legal fees were incurred due to necessary school closure and COVID topics.
Motion made by J. Wieland, seconded by K. Lukens, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Early Childhood shows an overage due to additional staffing to cover for a teacher that was on leave. In addition, there is an additional Early Childhood classroom aide due to student needs. Revenue shortfalls for School Based Services Medicaid billings are expected due to the closure. These shortfalls will be offset by the 17/18 Medicaid Cost Settlement and the 18/19 Medicaid MAC payment. Special Education Aid payments have been received. The percentage of Special Education Aid reimbursement is less than budgeted, but this will be offset by additional General Aid received.
Motion made by K. Lukens, seconded by L. Franke, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: PO Transfer
A portion of the money raised at the 2019 Winter Blast was donated to the school to help pay for the new Public Announcement System.
Motion made by B. Clancy, seconded by S. King, that the Parent Organization funds raised of \$10,656.00 at the 2019 Winter Blast for the Public Announcement System be transferred to the General Fund now that the Public Announcement System has been installed. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Food Service Increase
West De Pere Food Services increased their cost per meal for the 19/20 school year. Lunch fees increased in 19/20, but the increase was only a portion of the increase in the cost. The increase requested for 20/21 is to bring the increase in fees closer to the increase in overall cost.
Motion made by L. Franke, seconded by that K. Lukens, full priced student lunch

March 17, 2019

fees be increased from \$3.30 to \$3.40; the reduced priced meal remain the same at \$.40; the extra milk fee remain the same of \$.30 and the adult meal increase from \$4.00 to \$4.15. MOTION CARRIED UNANIMOUSLY.

10. Action Item: Student Fees

The request is to keep the student fees the same as the 19/20 school year. Student fees were increased last year to reduce the need to frequently request fees from parents.

Motion made by J. Wieland, seconded by B. Clancy, that the student fees remain the same at \$15.00 for Early Childhood and \$45.00 for Primary, Intermediate and High School. MOTION CARRIED UNANIMOUSLY.

11. Action Item: 2020-2021 Board Meeting Calendar

Motion made by S. King, seconded by J. Wieland, that the Board approve the BCCDEB meeting calendar for the 2020-2021 school year. MOTION CARRIED UNANIMOUSLY.

12. Action Item: Retirement

Motion made by L. Franke, seconded by K. Lukens, that the Board approve the retirement of Marsha Goffard, BCCDEDB Therapist, effective August 10, 2020. MOTION CARRIED UNANIMOUSLY.

13. Action Item: Resignation

Motion made by K. Lukens, seconded by L. Franke, that the Board approve the resignation of Lynn Nelson, BCCDEB Teacher. MOTION CARRIED UNANIMOUSLY.

14. Action Item: Hires

S. Johnson presented our two new hires for Westwood Elementary.

Motion made by K. Lukens, seconded by L. Franke, that the Board approve the hiring of Michelle Page and Ashley Daye as BCCDEB teachers.

15. Discussion Item: Administrator's Report

C. Maricque –

Summer cleaning continues in the school. If our proposed budget is approved by the County Board in July, flooring will be replaced in the South wing. Carpeting will be replaced with vinyl which will allow for easier cleaning.

A.Nizzia –

Looking at curriculums for next year that can work both in the classroom and virtually. High School curriculum through Project Discovery will include more vocational materials.

Teacher hires are set for next year and will now start working on hiring aides for new students coming in.

S. Johnson –

Continues to meet with area directors to share and collaborate ideas. One area of interest is connecting with families to see if they have services after their student leaves school.

Has been working with the school social worker and school nurse developing an Attendance Policy.

Virtual Camp SOAR will begin in July. There are 10 staff members teaching 13 different classes.

K. Pahlow –

The school budget went thru the county and will now be presented to the Human Service Committee on June 24 and the County Board on July 15th. Some projects in the school were on hold until the budget was approved.

March 17, 2019

Continued communication with area superintendents, school business managers, area health care providers, health departments, CDC, DPI and the area chambers of commerce have all been very helpful. Goal is to come up with collective agreements regarding a return to school. The Admin Team will be calling each Hopp family to inform them of our plan for returning and to answer any questions or concerns they may have. Transportation and food service will have a big impact due to social distancing. Expenses for personal protective equipment and cleaning supplies will increase. Reimbursements from the County, grants and private donations will hopefully help with the costs.

Kim will notify the board of the date for the Cisco Webex training. This will be our new platform for virtual meetings.

16. Discussion Item: Parent Organization Report
Summer activities have been cancelled.

17. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session. **Motion made by J. Wieland, seconded by K. Lukens, that the Board move into Executive Session at 4:31 PM. MOTION CARRIED UNANIMOUSLY.**

Board returned to open session at 5:06 PM.

18. Action Item: Adjournment
Motion made by B. Clancy, seconded by S. King, to adjourn the June 16, 2020 Brown County Children with Disabilities Board meeting at 5:06 PM. MOTION CARRIED UNANIMOUSLY.