

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, June 18, 2019

Board Members Present: S.King, J. Mitchell, J. Jansch, J. Wieland, K. Lukens, B. Clancy

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, J. Titera

Action Item: Call to Order

1. S. King called the meeting to order at 3:30 PM. The meeting started with a video that was produced by Nsight who also did a promotional video for Leadership Green Bay who is doing our sandbox project.
2. Open Forum - None
3. Action Item: Approval of February 28 and May 7, 2019 Minutes  
**Motion made by J. Jansch, seconded by K. Lukens, that the minutes from the February 28 and May 7, 2019 board meetings approved. MOTION CARRIED UNANIMOUSLY.**
4. Action Item: Approval of Agenda  
**Motion made by J. Mitchell, seconded by J. Wieland, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**
5. Action Item: Donations  
A.Nizzia reviewed the donations and highlighted the Notre Dame Academy Best Buddy Club's donation.  
**Motion made by J. Wieland, seconded by J. Jansch, that the May donations be approved. MOTION CARRIED UNANIMOUSLY.**
6. Action Item: Payment of Bills  
Payments for May 1, 2019 to May 31, 2019 were reviewed and discussed. Higher expenses for the month included FBA/BIP training for staff at CESA 7 and School Perceptions for the staff survey results.  
**Motion made by J. Wieland, seconded by K. Lukens, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**
7. Action Item: Financial Report  
Summaries of the Revenue and Expenditures ending April 30, 2019 were reviewed.  
**Motion made by J. Jansch, seconded J. Mitchell, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**
8. Action Item: Transfer of Funds – Duplex and Parent Organization to Donations  
**Motion made by J. Wieland, seconded by J. Jansch, that the Duplex bank account be closed and the \$15,611.11 balance of the account be transferred to the Donation bank account for classroom furniture purchases. In addition, transfer proceeds from the duplex sale and Winter Blast of \$62,703.06 from the Parent Organization bank account to the Donations bank account for classroom furniture purchases. MOTION CARRIED UNANIMOUSLY.**
9. Action Item: Lunch Fees  
Lunch prices are increasing due to an increase in the meal price WDP charges us. A meeting was held with the WDP Food Service Director and concerns regarding menu item variety and quality were shared. Administration will continue to work with the WDP Food Service Dept. on

improvements.

**Motion made by J. Jansch, seconded by J. Mitchell, that the full priced student lunch fees be increased from \$3.10 to \$3.30, the reduced priced meal remain the same at 40¢; the extra milk fee remain the same at 30¢ and the adult meal be increased from \$3.90 to \$4.00. MOTION CARRIED UNANIMOUSLY.**

10. Action Item: Student Fee

An increase in student fees initially will reduce the need to request fees from parents throughout the school year.

**Motion made by J. Jansch, seconded by J. Mitchell, that the student fees remain the same at \$15.00 for Early Childhood, the Primary and Intermediate student fees increase from \$15.00 to \$45.00 and the High School student fees increase from \$25.00 to \$45.00. MOTION CARRIED UNANIMOUSLY.**

11. Action Item: Resignation

**Motion made J. Jansch, seconded by K. Lukens , that the Board approve the resignations of BCCDEB teachers Ashley Smith, Jessica Meyer and Alicia Peeters. MOTION CARRIED UNANIMOUSLY.**

12. Action Item: Hiring

The following candidates were recommended for hire for the 2019-2020 school year (with a start date of August 26<sup>th</sup>):

Stephanie Remondini, One Year Leave of Absence teacher vacancy at Syble Hopp

Christine Gitzlaff, Wrightstown Elementary Teacher

Theresa Berg, Syble Hopp Teacher

Karen Vande Voort, Syble Hopp Teacher

Amber Gingrich, Speech and Language Pathologist

Dawn Vande Voort, Nurse/Medical Assistant Aide

Darcie Mangum, Part-Time EC Instructional Aide

Kris Brassil, Full-time Instructional Aide

Jessina Holloway, Full-time Instructional Aide

**Motion made by J. Wieland, seconded by J. Mitchell, that the Board approve the hiring of the recommended BCCDEB teachers, therapists and instructional aides for the 2019-2020 school year. MOTION CARRIED UNANIMOUSLY.**

13. Action Item: Calendar for the 2019-2020 Board Meetings

**Motion made by J. Mitchell, seconded by J. Wieland, that the Board approve the schedule for the 2019-2020 Board Meetings. MOTION CARRIED UNANIMOUSLY.**

14. Discussion Item: Strategic Plan – School Perceptions Survey Status

K. Pahlow shared the staff survey results. Leadership has already started discussion on the next steps to move us forward. The survey result concerns reflect building space, communication, student behaviors and mental health. There are also several positive results to continue to build upon. Administration has also reviewed the comments for each section and find them to be professional and constructive and will be very helpful in planning.

15. Discussion Item: Administrator's Report

S. Johnson – reported that Camp SOAR started on Monday and is going well.

C. Maricque – stated that our budget goes to the Brown County Board for approval tomorrow.

16. Discussion Item: Parent Organization Report

Golf Outing on July 13, 2019 is next big event/fundraiser. Administration continues to work with the PO on their efforts to rejuvenate their membership and active role.

17. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Reasons require a closed session at 4:20 PM.

**Motion made by J. Mitchell, seconded by B.Clancy, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.**

The Board returned to Open Session at 5:05 PM.

18. Action Item: Adjournment

**Motion made by B. Clancy, seconded by J. Wieland, to adjourn the June 18, 2019 Brown County Children with Disabilities Board meeting at 5:05 PM. MOTION CARRIED UNANIMOUSLY.**