

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, February 19, 2019

Board Members Present: S. King (by phone), J. Mitchell, A. Tran, B. Clancy, L. Franke, J. Jansch, K. Lukens, and J. Wieland

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, C. Jensky, and L. Larson

1. Action Item: Call to Order
J. Mitchell called the meeting to order at 3:30 PM.
2. Open Forum - None
3. Action Item: Approval of January 15, 2019 Minutes
Motion made by J. Wieland, seconded by J. Jansch, that the minutes from the January 15, 2019 Board meeting approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by L. Franke, seconded by K. Lukens, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
Abbie reviewed the donations. A past Hopp graduate will be coming to present a check to us on behalf of a snowmobiling fundraiser that her family was involved in. More information will be shared when plans are secured.
Motion made by J. Jansch, seconded by J. Wieland, that the February donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Payments for January 1, 2019 to January 31, 2019 were reviewed and discussed. Bills were routine in nature.
Motion made by J. Wieland, seconded by K. Lukens, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Summaries of the Revenue and Expenditures ending December 31, 2018 were reviewed. Security grant dollars were received. All district tuition payments are in and the second special education aid payment was received from the state. Expenses over the summer affected the balance of the Building Operations, Facilities Acquisition and Technology. The Technology overage will be partially offset by the grant revenue we received. Additional substitutes have been required due to leaves and vacancies. Saving recognized in ID Teachers and Aides. The recent government shutdown did not have an immediate impact on funding.
Motion made by L. Franke, seconded J. Jansch, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Discussion Item: Strategic Plan – School Perceptions Survey
K. Pahlow presented a DRAFT of the Staff and Parent Surveys that have been put together to the Board for review and discussion. General consensus from the board was to also include the Board section that is present in the staff survey in the parent survey. Administration will take the feedback that was provided back to their next meeting with School Perceptions.
9. Discussion Item: Administrator's Report
S. Johnson, Director of Special Education and Pupil Services –
 - Some staff at Hopp and in the district are using the online Board Maker. This is a great tool for

making visual communication boards. Staff that are using the online version will be attending a webinar for some advanced training.

- Camp SOAR is our summer programming at Hopp. This year it is scheduled for the last two weeks in June, off for the 4th of July week and then the next four weeks (ending August 1). Staffing has started. We will be encouraging students who are over 18 to attend adult serves that they may be transitioning into after graduation. Some students will be attending summer programming in their districts to work on other skills.

C. Maricque, Business Manager –

- 48 new laptops were received from the county for teachers and therapists. The County Technology Department has been great to work with and they have been working hard to get everything up and running. The next round of computers will include the Smartboard computers. Will need to check into the licensing for the smartboard software.

A. Nizzia, Principal –

- Hopp basketball teams played 3/3 basketball with NEWCHAA last week. Students ran a concession stand utilizing their math and social skills.
- The Our Lady Of Lourdes basketball game was finally held after being rescheduled four times due to weather.
- Abbie toured a group of members from Lifetime Learning.
- SNC has 20 students here volunteering in the classroom all week long.
- NWTC has 9 practicum students in EC and Para education classes that are spending time at Hopp.

K. Pahlow, Administrator –

- Work has begun on the budget and staffing for next year.
- Will be looking into new flooring for some classrooms. Tiles are lifting and could become a hazard. This flooring is already in a few classrooms and it is holding up very well.
- As of today, we do not need to make up time for our recent inclement weather. Any additional time off and we will need to adjust our schedule.

10. Discussion Item: Parent Organization Report

- The Winter Blast was held on February 8th. The Parent Organization did a wonderful job. It was a very creative and successful night. C. Maricque managed the cash flow throughout the night. Over 60 staff were in attendance. New this year was a Wishing Tree with classroom items. All wish lists were filled.

11. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85 (1)(f) at 4:19 PM.

Motion made by J. Wieland, seconded by K. Lukens, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.

12. **Motion made by J. Wieland, seconded by L. Franke, to reconvene the meeting at 4:46 PM. MOTION CARRIED UNANIMOUSLY**

13. Action Item: Adjournment

Motion made by L. Franke, seconded by J. Jansch, to adjourn the February 19, 2019 Brown County Children with Disabilities Board meeting at 4:46 PM. MOTION CARRIED UNANIMOUSLY.