

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, April 21, 2020

Board Members Present: J. Jansch, J. Wieland, K. Lukens, J. Mitchell, S. King, L. Franke, and B. Clancy

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, C. Jensky, J. Titera, C. Erickson

1. Action Item: Call to Order
S. King called the meeting to order at 3:35 PM.
2. Public Hearing: Department of Instruction Waiver Requests for Minutes of Instructions.
K. Pahlow shared the purpose of the public hearing. No public comments shared.
3. Open Forum - None
4. Action Item: Approval of March 17, 2020 and March 26, 202 Board Meeting Minutes
Motion made by J. Wieland, seconded by K. Lukens, that the minutes from the March 17, 2020 and March 26, 2020 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Approval of Agenda
Motion made by J. Mitchell, seconded by J. Wieland, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Donations
K. Pahlow reviewed the donations, emphasizing the donation made in honor of one our staff members who took care of a women who passed.
Motion made by J. Wieland, seconded by K. Lukens, that the April donations be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Payment of Bills
C. Maricque stated the expenses were routine. No questions asked.
Motion made by J. Wieland, seconded by K. Lukens, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Financial Report
C. Maricque explained due to the school closure, shortfalls will be seen in Medicaid reimbursements. High Cost students may be less than expected due to a change in the reimbursement formula. Aides and substitutes are over budget due to additional aides in the classrooms and health insurance costs were more than budgeted. Savings from building costs will offset the revenue as well as some savings from bus aides and district transportation.
Motion made by J. Wieland, seconded by J. Mitchell, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Hires
A.Nizzia presented the new teaching hire recommendations. Some Pre-Employment processes are on hold due to the COVID-19 so action items are approved pending the meeting of requirements by the candidate.
Motion made by K. Lukens, seconded by J. Mitchell, that the Board approve the hiring of teachers Paige Dudek and Carissa Miller for the 2020-2021 school year,

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pending the meeting of pre-employment requirements. MOTION CARRIED UNANIMOUSLY.

10. Action Item: DPI Waiver Requests

K. Pahlow stated that staff are working hard and doing their best to virtually fulfill the needed hours of instruction time as set by DPI.

Motion made by J. Mitchell, seconded by J. Wieland, that the Request to the Department of Public Instruction for Waiver pursuant to Wisconsin Statute 118.38(1)(a),(b) of Wis Stat. 121.02(1)(f) related to Instructional Minutes, be approved. MOTION CARRIED UNANIMOUSLY.

11. Action Item: 2020-2021 Budget

K. Pahlow and C. Maricque presented the proposed budget. Changes in the economy due to the COVID-19 will affect the budget. An increase in general state aid was included due to higher amounts received in prior years. If the State is required to make cuts to their budget, this amount may be less. The increase in levy reflects the change in budgeted chargebacks from the County. It is a fiscally responsible budget given the unknown times. Fund balance may need to be used to cover shortfalls. This presented budget will go to the county budget meeting for approval. No date set yet.

Motion made by B. Clancy, seconded by J. Wieland, that the Board approve the submission of the recommended 2020-2021 budget. MOTION CARRIED UNANIMOUSLY.

12. Discussion Item: Administrator's Report

K. Pahlow -

- Introduced new County Board Supervisor, Cassandra Erickson. Board members introduced themselves.
- In addition to completing the DPI Waiver form, we will need to send additional documentation of what we have been doing for instruction to the DPI. These will all need to be submitted by November 1, 2020.
- Kim and Carolyn continue to keep in touch with area Superintendents and Business Managers weekly. Decisions are difficult with so many unknowns.
- Will bring maintenance and housekeeping into school to begin summer cleaning.
- Held an All Staff Zoom meeting to connect with each other and to discuss a variety of school items.

A. Nizzia -

- Provided gratitude to the teachers and aides for their creativity and dedication on working with virtual learning.
- Continues to meet virtually with teaching staff sharing ideas and measuring what we are doing. So far, our level of engagement by families is high according to staff.
- Discussion on graduation continues.
- We have not heard if any families are struggling with respite care. Some agencies continue to be open so there are some available resources.

S. Johnson -

- Staff/families are getting more comfortable with virtual connections. Our staff is doing a great job with virtual IEPs and the paperwork that goes with them.
- Virtual learning has also engaged parents into learning what their child's needs are and they are becoming more involved with connecting and problem solving.
- Hiring for district positions will continue and hopefully will be completed soon.

C. Maricque -

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- Working on the budget and keeping up with legislative changes.
- Continuing with the daily financial operations of the school.

13. Discussion Item: Parent Organization Report

The Parent Organization continues to work on their Bylaws. The annual golf outing has been cancelled.

14. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion made by J. Wieland, seconded by B. Clancy, that the Board move into Executive Session at 4:12 PM. MOTION CARRIED UNANIMOUSLY.

Board returned to open session at 4:54 PM.

15. Action Item: Adjournment

Motion made by K. Lukens, seconded by J. Mitchell, to adjourn the April 21, 2020 Brown County Children with Disabilities Board meeting at 4:55 PM. MOTION CARRIED UNANIMOUSLY.