

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, October 20, 2020

Board Members Present: S. King, J. Wieland, K. Lukens, J. Mitchell, L. Franke, C Erickson

Excused: J. Jansch, B. Clancy

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, E. Nuthals, T. Hansen, J. Blackman, P. Hencke, A. Cheslock and Syble Hopp staff

1. Action Item: Call to Order

S. King called the meeting to order at 3:32 PM

2. Open Forum –

The following staff and parents each addressed the board: M. Thomas, T. Hansen, J. Blackman, P. Hencke and A. Cheslock.

**Motion made by J. Mitchell, seconded by K. Lukens, to allow parents to speak pass their allotted 5 minute time limit. MOTION CARRIED UNANIMOUSLY.**

3. Action Item: Approval of the September 15 and September 30, 2020 Board Meeting Minutes

**Motion made by J. Wieland, seconded by L. Franke, that the minutes from the September 15 and September 30, 2020 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.**

4. Action Item: Approval of Agenda

**Motion made by L. Franke, seconded by J. Wieland, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**

5. Action Item: Donations

Abbie commented that donations this month were made by family members of past graduates in their honor. Also, the NWTC Student Nurses Association held a Books & Blanket Drive to collect books for local hospital pediatric units. Green Bay Packaging went to our schools virtual bookfair and ordered books for the drive helping out NWTC as well as supporting Syble Hopp School.

**Motion made by K. Lukens, seconded by J. Wieland, that the October donations be approved. MOTION CARRIED UNANIMOUSLY.**

6. Action Item: Payment of Bills

Disbursements for September 1, 2020 thru September 20, 2020 were presented. The County received funding from State's Route to Recovery program funded by the CARES Act, so expenditures incurred by the school to respond to COVID were approved by County Administration to be transferred to a County fund. These funds have all been allocated, so future costs related to COVID will need to come from the school's budget.

**Motion made by J. Wieland, seconded by K. Lukens, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**

7. Action Item: Financial Report

August Revenues and Expenses were reviewed. Audit was completed and the report will be published in December.

October 20, 2020

**Motion made by L. Franke, seconded by K. Lukens, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**

8. Action Item: 2020-2021 School Year Compensation

**Motion made by J. Wieland, seconded by K. Lukens, that the Board approve a 2% compensation increase for teachers, therapists, instructional aides, support staff and administration. MOTION CARRIED UNANIMOUSLY.**

9. Action Item: Purchase of Technology

Teaching remotely has made it a requirement that the Instructional Aides also utilize technology to meet the needs of the students. Currently they do not have computers and are not on the County Network. Aides are currently using Chromebook devices that are not stable, lose connections, are on a different network than the teachers and do not have the capacity to run required software. Due to this, a request was made by Administration to purchase laptops for the aides. A request for a grant from the Greater Green Bay Community Foundation has been submitted for potential funding. If this funding is not available or does not cover the full cost of the equipment, a request to use fund balance was made.

**Motion made by L. Franke, seconded by K. Lukens, that the Board approve the use of fund balance for the purchase of laptops for the aides in the amount of \$63,624 if needed. MOTION CARRIED UNANIMOUSLY.**

10. Action Item: Transition from Remote to In-Person Learning

K. Pahlow, A. Nizzia and S. Johnson presented a power point presentation detailing the different phases of transition from our current remote status to full day student attendance. Input from a Parent Advisory Committee (9 parents) and a Transition to Re-Entry Staff Committee (17 members) were all part of developing the phases.

**Motion made by J. Wieland, seconded by L. Franke, that the Board approve the recommended Phases of Instruction and Support Services Model that will be used to deliver instruction, therapy and support services to Syble Hopp students during the pandemic. MOTION CARRIED UNANIMOUSLY.**

11. Action Item: Recommended Timeline for Transition

K. Pahlow presented on how the timeline was established and what it would look like opening in person one day a week, two days a week, four days a week and full time.

Developing classroom schedules, therapist schedules, transportation, food service, monitoring outbreaks and health practices all need to be in order before moving onto the next phase.

Lack of staffing, an internal staff/student outbreak, community outbreak or mandatory order could result in moving to any one of these phases.

Area Superintendents are currently working together to use data from the CDC, the Brown County Dashboard and the WI Hospital Association to develop gating metrics that will hopefully be used as a guide for setting the timeline for Phases 5 and 6. This work is ongoing and will be presented to the Board at a later date.

The Board will meet on November 2<sup>nd</sup>, to revisit and determine if it is appropriate to start one day a week beginning November 9<sup>th</sup> and will meet again on November 24<sup>th</sup> to determine if two day in person is appropriate for a start day of November 30<sup>th</sup>.

October 20, 2020

**Motion made by J. Wieland, seconded by K. Lukens, that the Board approve the currently recommended timeline and transition periods for implementing the Phases of Instruction and Support Services Model. Motion passed 4 to 1.**

**Amended motion made by J. Mitchell, seconded by J. Wieland to move to Phase 4 (2 day/wk) with target date of November 9<sup>th</sup>, then move to Phase 5 with a target date of December 7<sup>th</sup> and move into Phase 6 on January 4<sup>th</sup> (with consideration given to the gating criteria for Phase 5 and 6). Amended motion failed 4 to 1.**

~~12. Discussion Item: Administrator's Report~~

~~13. Discussion Item: Parent Organization Report~~

~~14. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. **Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board move into Executive Session at \_\_\_\_\_ PM. MOTION CARRIED UNANIMOUSLY.**~~

~~Board returned to open session at \_\_\_\_\_ PM.~~

~~15. Action Item: Adjournment~~

~~**Motion made by J. Wieland, seconded by J. Mitchell, to amend the agenda, striking #12 (Administrator's Report), #13 (Parent Organization Report) and #14 (Executive Session). MOTION CARRIED UNANIMOUSLY.**~~

~~**Motion made by L. Franke, seconded by J. Wieland, that the October 20, 2020 Brown County Children with Disabilities Board meeting be adjourned at 5:50 PM. MOTION CARRIED UNANIMOUSLY.**~~