

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: March 21, 2024

Board Members Present: L. Franke, N. Gomes, J. Wieland, K. Lukens, H. Mathes, T. Hansen

Excused:

Others Present: E. Martini, S. Johnson, A. LaBine, N. Kohls, T. Widmer

Action Item: Call to Order

1. J. Wieland called the meeting to order at 4:00 PM.
2. Action Item: Chairman Designee
Motion made by L. Franke, seconded by N. Gomes that the board approve J. Wieland as Chairman Designee until the board appointed Chairman, T. Hansen arrives. MOTION CARRIED UNANIMOUSLY.
3. Public Comment: None
4. Action Item: Approval of Minutes
Motion made by N. Gomes, seconded by L. Franke, that the minutes of the February 15, 2024, Board meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Approval of Amended Agenda
Motion made by K. Lukens, seconded by L. Franke, that the amended agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Donations
E. Martini presented the March donations.
Motion made by H. Mathes, seconded by N. Gomes, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Payment of Bills
Disbursements for February 1, 2024, through February 29, 2024, were presented. A. LaBine explained the bills were standard for the month and entertained questions.
Motion made by H. Mathes, seconded by K. Lukens, that the payment of bills be approved. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Financial Report
Expenditures and revenues for February were reviewed. Esser Funds will be spent by June 30, 2024, for the 2023-2024 school year. Revenues included property tax and the 4th payment of Sp. Ed. state aid. General state aid will be coming in June.
Motion made by C. Gomes, seconded by L. Franke, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Resignation
Motion made by H. Mathes, seconded by K. Lukens, that the board approves the resignation of Emily Stonelake, BC EC Teacher, for the 2024-2025 school year. MOTION CARRIED UNANIMOUSLY.
10. Action Item: Hires
All staffing positions are now filled.
Motion made by K. Lukens, seconded by N. Gomes that the Board approves the hiring of Stephanie Hendricks, BCCDEB Instructional Aide, TaMar Scott, BCCDEB Instructional Aide and Jaclyn Rasmussen, BCCDEB Instructional Aide. MOTION CARRIED UNANIMOUSLY.
11. Action Item: Board Resolution to Start Prior to September 1st.
E. Martini reported that the initial request to DPI for a start date before September 1, 2024 for the

2024-2025 school year was made. On February 19, 2024, DPI asked for more information from the school for their legal team to review. This request came after the February board meeting and the March 21, 2024 meeting was the next scheduled board meeting to pass the updated resolution. E. Martini is working with the school lawyer to gather all additional needed information.

Motion made by L. Franke, seconded by K. Lukens, that the Board approves the recommendation to start school prior to September 1, 2024, for the 2024-2025 school year. MOTION CARRIED UNANIMOUSLY.

12. Action Item: Bylaws 0166.1 – Consent Agenda – First Reading

The board had a first reading for adopting a policy that utilizes a consent agenda to group routine items and approve as one action item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. It was further explained that items within the consent agenda can be removed and made a separate agenda item if a board member makes a motion.

Motion made by K. Lukens, seconded by H. Mathes, that the Board move the policy forward for a second reading and final approval. MOTION CARRIED UNANIMOUSLY.

13. Discussion Item: Educator Effectiveness and Evaluation

E. Martini reported that currently the teachers and therapists are evaluated on a three year cycle. Aides are not evaluated. Looking into tools that will include everyone.

14. Discussion Item: Facilities

Working with vendors for submitting quotes for window film. Still in progress.

15. Discussion Item: Administrators Reports

S. Johnson reported –

- Statewide Assessments have begun.
- Camp SOAR registration is now closed. All sessions are full.
- The intake process of potential students is proving to be very beneficial.
- Class lists should be completed by mid-May.
- C. McNichols (IT) is updating our school website to make it ADA accessible.

E. Martini reported –

- Work on the second part of the school policies has begun.

16. Discussion Item: Parent Organization

T. Widmer reported that they held a bookfair during the Spaghetti Dinner and during Parent/Teacher conferences. A healthy snack stand was held during the week for two days. Students were able to purchase snacks, while some students worked on math skills, social skills and vocational skills, like bagging and cleaning up. Another Family Event will take place next month at the De Pere Cinema. Prom is scheduled for April 27th and the Golf Outing on June 15th.

17. Executive Session: Individual Compensation and Performance Evaluation

The Board will move to executive session as allowed by Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction pursuant to Wis. Stats. Sec. 118.22. **Motion made by L. Franke, seconded by H. Mathes, that the Board move into Executive Session at 4:44 PM. MOTION CARRIED UNANIMOUSLY**

18. Adjournment:

Motion made L. Franke, seconded by T. Hansen that the March 21, 2024, Brown County Children with Disability Education Board meeting be adjourned at 5:33 PM. MOTION CARRIED UNANIMOUSLY.