

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Friday, April 21, 2023

Board Members Present: L. Franke, T. Hansen, J. Wieland, B. Clancy, K. Lukens, H. Mathews

Excused: P. Hopkins

Others Present: K. Pahlow, A. Schmidt, S. Johnson, C. Maricque, A. LaBine, N. Kohls, C. Jensky, J. Titera

Action Item: Call to Order

1. T. Hansen called the meeting to order at 4:00 PM.

2. Open Forum – None

3. Action Item: Approval of Minutes

**Motion made by J. Wieland, seconded by L. Franke, that the minutes of the April 21, 2023 meeting be approved. MOTION CARRIED UNANIMOUSLY.**

4. Action Item: Approval of Agenda

**Motion made by L. Franke, seconded by B. Clancy, that the agenda for the April 21, 2023 meeting be approved. MOTION CARRIED UNANIMOUSLY.,**

5. Action Item: Donations

A.Schmidt reviewed the donations for the month and highlighted the donation from Western Racquet & Fitness and the partnership that they have created with our high school students.

**Motion made by L. Franke, seconded by J. Wieland, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.**

6. Action Item: Payment of Bills

Disbursements for March 1, 2023, thru March 31, 2023 were presented. Large expenses this month included a transmission repair on one of the vans and DotCom Therapy for additional Occupational Therapy support.

**Motion made by J. Wieland, seconded by B. Clancy, that the payment of bills be approved. MOTION CARRIED UNANIMOUSLY.**

7. Action Item: Financial Report

Financial accounts beginning February 1, 2023 and ending February 28, 2023 were presented. Deficits in the Special Education Fund will be offset at the end of the year. Rising interest rates and income from ARPA funds and Bellin Health were included. Unexpected repairs throughout the building created overages in Building and Maintenance and the Technology department.

**Motion made by J. Wieland, seconded by L. Franke, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**

8. Action Item: 2023-2024 Calendar

K. Pahlow presented the 2023-2024 Student Calendar and pointed out changes from the previous years.

**Motion made by K. Lukens, seconded by B. Clancy, that the Board approve the 2023-2024 Student Calendar. MOTION CARRIED UNANIMOUSLY.**

9. Action Item: Retirement

**Motion made by B. Clancy, seconded by L. Franke, that the Board approve the retirement of Kim Pahlow, BCCDEB Administrator, effective June 30, 2023. MOTION CARRIED UNANIMOUSLY.**

10. Action Item: Resignations

**Motion made by J. Wieland, seconded by L. Franke, that the Board approve the resignation of Carissa Gerhart (BCCCEB Teacher), Melissa Laatsch (BCCCEB**

**Teacher), Janice Rabideaux (BCCCEB Art Teacher) and Carolyn Maricque (BCCCEB Business Manager). MOTION CARRIED UNANIMOUSLY.**

11. Action Item: Hiring

K. Pahlow introduced Hopp's new Business Manager, Angie LaBine to the Board.

**Motion made by K. Lukens, seconded by H. Mathes, that the Board approve the hiring of Tonya Dean (BCCCEB Teacher) and Angie LaBine (BCCDEB Business Manager). MOTION CARRIED UNANIMOUSLY.**

12. Action Item: 2023-2024 Budget

C. Maricque and K. Pahlow presented the proposed 2023-2024 Budget to the board and entertained questions. The next budget meeting with the County is May 3rd, it will then go to the BC Human Service Committee on May 24<sup>th</sup> followed by the BC Board of Supervisors in June.

**Motion made by J. Wieland, seconded by B. Clancy, that the Board approve the submission of the recommended 2023-2024 budget.**

13. Discussion Item: Administrator's Report

A.Schmidt – end of the school is starting to wind down. Very busy few days with various groups in the building. Abbie thanked the staff for their flexibility and presenting our school so positively to all visitors coming through. Next week 90 4<sup>th</sup> grade students from Wrightstown Elementary will be doing a variety of activities with our students to promote Inclusion and Kindness.

S. Johnson – during the pandemic, Syble Hopp School and UW Madison participated in a National Health Institute study that collected data from our parents regarding the schools COVID protocols and communication. The final report shows positive feedback and will be featured in the *Pediatric* journal.

K. Pahlow – May 20<sup>th</sup> is our Open House for family and friends to see our new addition and renovations. Scott King will be recognized for his leadership in all the campaign projects and countless years as a BCCDEB member. There will be an area near the new therapy space designated in his honor.

Students from the Syble Hopp Community Work program held a Community Partner event this week. 19 community businesses and organizations were recognized by each student who works or volunteers with them. This was a wonderful event and we hope our partnership with these businesses and organizations continue.

14. Discussion Item: Parent Organization Report

T. Hansen reported that a Saturday Morning Movie will be held on April 29<sup>th</sup> at school. There will be a staff appreciation luncheon and bus driver appreciation breakfast on May 3<sup>rd</sup>. The Golf Outing Committee is working hard and doing very well. Over 200 golfers have signed up and only 77 slots are left. This year's golf outing is scheduled for July 8<sup>th</sup> at Mid Vallee Golf Course

15. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction pursuant to Wis. Stats. Sec. 118.22 regarding the hiring of the new BCCDB administrator. **Motion made K. Lukens, seconded by J. Wieland, that the Board move into Executive Session at 5:10 PM. MOTION CARRIED UNANIMOUSLY.**

16. Action Item: Adjournment

**Motion made by J. Wieland, seconded by B. Clancy, that the April 21, 2023 Brown County Children with Disabilities Education Board meeting be adjourned at 7:25 PM. MOTION CARRIED UNANIMOUSLY.**