

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: July 20, 2023

Board Members Present: T. Hansen, L. Franke, N. Gomes B. Clancy, H. Mathes, J. Wieland K. Lukens

Excused: P. Hopkins, S. Johnson

Others Present: E. Martini, A. LaBine, N. Kohls, C. Jensky, T. Widmer

Action Item: Call to Order

1. T. Hansen called the meeting to order at 4:00 PM.
2. Open Forum – None
3. Action Item: Approval of Minutes
Motion made by L. Franke, seconded by J. Wieland, that the minutes of the June 15, 2023 meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by B. Clancy, seconded by L. Franke, that the agenda for the July 20, 2023 meeting be approved. MOTION CARRIED ANIMOUSLY.
5. Action Item: Donations
E. Martini presented donations for the month.
Motion made by H. Mathes, seconded by N. Gomes, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Disbursements for May 1, 2023 thru June 30, 2023 were presented. A. LaBine stated that the goal is to present the previous months bill instead of going back two months.
Motion made by J. Wieland seconded by K. Lukens, that the payment of bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Financial accounts beginning May 1, 2023 thru June 30, 2023 were presented. Questions were entertained. Due to a formula error, the financial report for May and June will be tabled until the August meeting. A. LaBine were rerun a corrected report and email them to the board members for review. Our current fund balance is well above standards which indicates we are fiscally sound. An annual audit will take place in late August.
Motion made by L. Franke, seconded by J. Wieland, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Academic Standards
E. Martini reported that Syble Hopp School uses the Wisconsin Alternate Academic Achievement Standards called the Wisconsin Essential Elements. In order for outside entities to realize that we are a school and function like any other school the board needs to vote on this standard.
Motion made by J. Wieland seconded by H. Mathys, that the Board approve the Wisconsin Alternate Academic Achievement-Essential Elements as the student academic standards for the 2023-2024 school year (per State Statute 118.30(1g)(a)1. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Resignations
None
10. Action Item: Hires
E. Martini presented new hires for the 23-24 school year.

Motion made by K. Lukens, seconded by N. Gomes, that the Board approve the hiring of Shawn Cleveland (Principal 1.0 FTE), Madisen Kobus (OT-LT .80 FTE), Mariah Milkie (Teacher-1.0 FTE), Brittany Reinke (PT-.80 FTE), Carrie Windorff (EC Instructional Aide District-.60 FTE), Kim Kissel (EC Instructional Aide-Hopp 1.0 FTE) for the 2023-2024 school year and other possible additions pending the successful completion of the hiring process. MOTION CARRIED UNANIMOUSLY.

11. Discussion Item: Administrator's Report

E. Martini –

- Interviews for new instructional aide positions continue. Currently waiting to hear from three potential people.
- Camp SOAR is in the second session. Camp Director, Joe Klicka is doing a great job and everything is running smoothly.
- The 23-24 Student Handbook is completed and work begins updating the Staff Handbook with an emphasis on referencing policies.
- After researching more on the pool overflowing due to a fluke power outage, it has been determined that we do not need a new generator. Pool Workers and J. Vincent, Maintenance, replaced a problematic pipe/tube that may have been the cause of the problem. We will continue to monitor the situation.
- Staff have reported that there isn't enough shade outside, especially for the student in wheelchairs to enjoy the outdoors. We are looking into some type of portable shade for our students.

12. Discussion Item: Parent Organization Report

Parent Organization President, T. Widmer reported that all the members on the board are new this year and have met to discuss more parent opportunities and fresh ideas for the 23-24 school year. The 29th Annual Golf Outing, under new chairmanship, did an awesome job bringing in over \$38,000 and have already set the date for next year.

13. Executive Session: The Board will move to executive session as allowed by Wisconsin Statue 19.85(1)(a)(b)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction pursuant to Wis. Stats. Sec. 118.22. **Motion made by K. Lukens, seconded by N. Gomes, that the Board move into Executive Session at 4:38 PM. MOTION CARRIED UNANIMOUSLY.**

14. Adjournment:

Motion made by J. Wieland, seconded by H. Mathes, that the July 20, 2023 Brown County Children with Disability Education Board meeting be adjourned at 5:20 PM. MOTION CARRIED UNANIMOUSLY.