

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Thursday, March 16, 2023

Board Members Present: T. Hansen, K. Franke, K. Lukens, J. Wieland, B. Clancy

Excused: H. Mathes, P. Hopkins

Others Present: K. Pahlow, A. Schmidt, S. Johnson, C. Maricque, N. Kohls,

Action Item: Call to Order

1. T. Hansen called the meeting to order at 4:00 PM.
2. Open Forum – None
3. Action Item: Approval of Minutes
Motion made by J. Wieland, seconded by K. Lukens, that the minutes of the February 23, 2023 meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by L. Franke, seconded by K. Lukens, that the agenda for the March 16, 2023 meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
A.Schmidt presented the monthly donations that are so appreciated.
Motion made by J. Wieland, seconded by K. Lukens, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Disbursements for February 1, 2023 thru February 28, 2023 were presented. Questions were entertained.
Motion made by J. Wieland, seconded by B. Clancy, that the payment of bills be approved. MOTION CARRIED UNANIMOUSLY.

Motion made by L. Franke, seconded by J. Wieland, to amend the agenda to include the Financial Statement. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Financial accounts beginning December 1, 2022 thru December 31, 2022 were reviewed. Revenues this month were minimal. Expenses show overage in Building and Operations due to an unexpected repair for the air-cooling unit, pool door repair and painting in the vestibules that were not included in the expansion project. Technology expenses are over with the addition of the installation of a door camera and a projector that was ordered in 2022 budget and was just received in FY 23. Savings are reflected in Early Childhood due to vacancies.
Motion made by L. Franke, seconded by K. Lukens, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Resignations
Rachel Bittner has resigned her probationary teacher licensed position at Hopp as of March 27th but will remain as an instructional aide.
Motion made by J. Wieland, seconded by K. Lukens, that the Board approve the resignation of Rachel Bittner. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Hiring
Motion made by L. Franke, seconded by B. Clancy, that the Board approve the hiring of Jacob Derwin as a part-time housekeeper. MOTION CARRIED UNANIMOUSLY.
10. Action Item: Board Member Responsibility Summary

K. Pahlow presented the BCCDEB Member Responsibility document which will be used for recruiting new board members.

Motion made by L. Franke, seconded by J. Wieland, that the Board approve the BCCDEB Member Responsibility Summary.

11. Discussion Item: Construction and Renovation Project Update

K. Pahlow reported that we are working out a few issues with the fire alarm system and that it is our last piece of the project remaining.

12. Discussion Item: Administrator's Report

S. Johnson – shared an update on the progress the Instruction Committee is making. Lots of good sharing and collaborating. DLM Statewide Testing starts on Monday.

A.Schmidt – reported on the Student Support Committee learning more about the causes for behaviors and how to respond to them. Staff have been observing and giving feedback to provide assistance. The 2023-2024 class list is also being worked on.

C. Maricque – reported that Desert Air is currently working on our de-humification system. The hope is to have it done by the end of May.

K. Pahlow – The BC Human Service Committee approved the bid for the HVAC system using ARPA funds followed by the approval from the County Board of Supervisors.

Board members received an invitation to attend the Syble Hopp Community Partner Appreciation Event on April 20th.

K. Pahlow supports continuing our partnership with Bellin Health for leasing the therapy pool. This will continue during the summer months as well.

The official retirement request of K. Pahlow will be brought to the board in April. T. Hansen reported that CESA 7 has been hired to manage the process for securing Hopp's next administrator and shared a timeline for this plan. This process will hopefully conclude at the May 11th board meeting with their contract approval.

13. Discussion Item: Parent Organization Report

PO President, Merry Beth Hansen met with S. Johnson to turn over all information that Merry Beth has gathered over the 10 years that she has been involved with the group. The PO has three out of four openings to fill.

14. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction pursuant to Wis. Stats. Sec. 118.22.

Motion made by L. Franke, seconded by J. Wieland, that the Board move into Executive Session at 4:51 PM. MOTION CARRIED UNANIMOUSLY.

15. Action Item: Adjournment

Motion made by L. Franke, seconded by K. Lukens, that the March 16, 2023 Brown County Children with Disabilities Education Board meeting be adjourned at 5:15 PM. MOTION CARRIED UNANIMOUSLY.