

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, December 17, 2019

Board Members Present: B. Clancy, J. Jansch, K. Lukens, J. Mitchell, A. Tran, S. King

Excused: J. Wieland, L. Franke, A. Nizzia, C. Maricque

Others Present: K. Pahlow, S. Johnson, N. Kohls, C. Jensky

1. Action Item: Call to Order
S. King called the meeting to order at 3:30 PM.
2. Open Forum - None
3. Action Item: Approval of November 19, 2019 Minutes
Motion made by J. Jansch, seconded by J. Mitchell, that the minutes from the November 19, 2019 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by J. Mitchell, seconded by B. Clancy, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
K. Pahlow reviewed donations highlighting a large donations for sensory furniture.
Motion made by J. Jansch, seconded by J. Mitchell, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
K. Pahlow reported that bills were routine for this time of year. No questions asked.
Motion made by J. Mitchell, seconded by J. Jansch, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
K. Pahlow stated that we continue to be on target with the budget except those areas that we have discussed at previous meetings that we are confident will balance out elsewhere at the close of the budget period.
Motion made by B. Clancy, seconded by J. Jansch, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Audit
K. Pahlow reported that the audit went well and no corrections were needed. The 'Auditors did have a focus on forgery this year. We were able to share our process to avoid it with confidence.
Motion made by J. Jansch, seconded by B. Clancy, that the Board receive and place on file the 2019 Audited Financial Statements. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Resignation
Motion made by B. Clancy, seconded by J. Jansch, that the Board accept the resignation of district aide Sarah Van Rossum, effective January 25, 2020. MOTION CARRIED UNANIMOUSLY.
10. Action Item: 2020-2021 Calendar
K. Pahlow explained the change with spring break in next year's calendar to align close to WDP's calendar so we can utilize their food service. In addition, based on recommendations from the calendar committee, we have changed some of the professional learning days from Fridays to Mondays.
Motion made by J. Jansch, seconded by J. Mitchell, that the 2020-2021 school year calendar be approved. MOTION CARRIED UNANIMOUSLY.

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11. Discussion Item: Administrator's Report

K. Pahlow

- Four staff went to a Ross Green conference (focus on behavior).
- The admin team will serve breakfast to staff on Friday for the holidays. The Board was invited to join.
- Students and staff have been tree trimming and caroling at the Northern Building, De Pere City Hall and Nicolet Bank.
- Staff have been busy with all of the holiday festivities in and out of the classrooms.
- Board members were all invited to the holiday program tomorrow at 1:00 or 6:00 PM
- Each board member received a gift bag and t-shirt from the students and staff as a thank you for their service.

Sarah Johnson

- Two months ago, six staff members gathered to take part in a Mental Health Needs Assessment that was made available by DPI. Staff reviewed questions and set goals. Will report back when the assessment is finished.

12. Discussion Item: Parent Organization Report

- The Winter Blast committee continues to meet and plan for the big event on February 7th.
- On January 11, the Parent Organization will be sponsoring a Community Agencies and Service Providers Open House. Agencies that service our students will be on hand to speak with parents about summer programming along with transition services.

13. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion made by B. Clancy, seconded by J. Jansch, that the Board move into Executive Session at 3:50 PM. MOTION CARRIED UNANIMOUSLY.

Board returned to open session at 4:15 PM.

14. Action Item: Board Certification – School Violence Drill

Motion made by J. Jansch, seconded by K. Lukens, that the Board certify the Act 143 – School Violence Drill. MOTION CARRIED UNANIMOUSLY.

15. Action Item: Adjournment

Motion made by B. Clancy, seconded by J. Jansch, to adjourn the December 17, 2019 Brown County Children with Disabilities Board meeting at 4:15 PM. MOTION CARRIED UNANIMOUSLY.