SUPPORT INFORMATION #1

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Monday, September 26, 2017
Board Members Present: S. King, B. Clancy, J. Mitchell,
Others Present: A. Nizzia, C. Maricque, J. Driessen, K. Pahlow, N. Kohls, M. Brick, J. Titera, C. Jensky and L. Larson

S. King called the meeting to order at 3:30 PM.

1. **Action Item: Approval of August 21 ,2017 Minutes**

   Motion made by B. Clancy, seconded by J. Mitchell, that the minutes from the August 21, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.

2. Action Item: Approval of Agenda

   Motion made by J. Mitchell, seconded by B. Clancy, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.

3. Action Item: Donations
   Donations for the month of September totaled $25,320.38. $8.38 Kula Loyalty Program-Hopp Needs, $140 Aurora Health Care Employee Partnership Campaign-Hopp Needs, $1,000 Wayside-Morrison Lions Club-Hopp Needs and $24,172 from Arleen VandenHeuvel for a gymnasium floor. In addition, coffee from Luna Café, Ablenet switches and CD games from Kim Nishimoto.

   Motion made by B. Clancy, seconded by J. Mitchell, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.

4. Action Item: Payment of Bills
   Carolyn Maricque reviewed the July and August bills. The bills include semi-annual payments for building maintenance agreements such as ACC and Simplex. The 2017-18 license for Infinite Campus was paid in July. Payments to Klein-Dickert and Koehler were made for the work on the lockers and hallway vinyl baseboards.

   Motion made by J. Mitchell, seconded by B. Clancy, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.

5. Action Item: Financial Report
   Carolyn Maricque reviewed the July and August financial reports. A few areas on the expenditure report appear to be over budget due to annual agreements being paid, but the will even out as the year progresses. The maintenance projects which included the painting of the lockers and vinyl base were completed over summer. In addition the purchase of the tractor occurred in August. Very few revenues are recognized during the summer months, so the activity on the Revenue Summary is minimal which included interest, rent, and SOAR camp fees.

   Motion made by J. Mitchell, seconded by B. Clancy, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.

6. Action Item:
   Kim reported on a new calendar of meeting dates to reflect the third Tuesday of each month. The meeting in May will be the second Tuesday in order to approve teacher contracts prior to the deadline.

   Motion made by B. Clancy, seconded by J. Mitchell, that the Revised 2017-18 BCCDEB Meeting Dates be approved. MOTION CARRIED UNANIMOUSLY.

7. Action Item:
   Abbie Nizzia reported that 23 candidates applied for the EC Aide position. Abbie reviewed Christina Hendrick's qualifications and shared that she is doing a wonderful job.

   Motion made by B. Clancy, seconded by J. Mitchell, that the hiring of Christina Hendricks, Early Childhood Instructional Aide, be approved. MOTION CARRIED UNANIMOUSLY.

8. Discussion Item: Administrators' Report
   Abbie Nizzia - reported a busy start to the school year. All school events, including the Packer Play 60 and Izaak Walton League Fishing, were very successful. There were several parent volunteers who helped with both events. Staff had their first professional development day and the topic was Non Violent Crisis Training. Lunch included and opportunity for staff to order from our first food truck visit.

   John Driessen - reported that all District staff reported to Hopp on August 31 and had an opportunity to meet the therapist and support staff that they work with. District staff also had their picture taken as a staff and then joined the Hopp staff for a BCCDEB picture as well. John has developed a district website and will be involved in future Professional Development days as well.

   Kim – thanked N. Kohls for taking minutes. On October 9, the Brown County District Directors of Special Education will be meeting with John, Abbie and Carolyn. We will be working with them to plan future enrollment, classroom space and prioritizing our services. They will report back to the Board with information from the meeting. Kim also reported that Frontline and Infinite Campus are up and running well. Kim also expressed her sincere appreciation for the staff who work so hard putting the students and their families first.

9. Discussion Item: Parent Organization Report
   The Dash For Splash 5k on September 9th kicked off the Parent Organization events. The Scholastic book fair will be October 2-6 and in conjunction with the school BBQ. Homecoming is next month and the nut sale will begin very shortly. Golf Outing came in at $20,165 this year. The organizers agreed to do another golf outing next year due to the success of this year's event. Additional parents and staff members helped out this year which contributed to the success.

   Next year's Golf Outing has been scheduled for July 14th which will be the 25th Annual Golf Outing.

10. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(f) pursuant to donor request and contracts.

    Motion made by J. Mitchell, seconded by B. Clancy, to move to Executive Session. MOTION CARRIED UNANIMOUSLY.

    Returned to open session at 4:19 PM.

11. Action Item: Adjournment

Motion made by J. Mitchell, seconded by B. Clancy, to adjourn the meeting at 4:20 PM. MOTION CARRIED UNANIMOUSLY.