

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: December 12, 2024

Board Members Present: B. Fandrey, N. Gomes, L. Franke, K. Lukens, H. Mathes, T. Hansen (Virtual), R. Ruzziconi

Others Present: E. Martini, S. Cleveland, S. Johnson, A. LaBine, N. Kohls, M. Fry, C. Jensky, S. Remondini, J. Vertz, E. Nickolai, T. Widmer, S. Gallegos, J. Titera, T. Gehring, K. Mathews, P. Hencke

1. Action Item: Call to Order
K. Lukens called the meeting to order at 4:02 PM.
2. Open Forum: None
3. Action Item: Approval of Minutes of the November 21, 2024 Regular Board Meeting and the December 5, 2024 Special Board Meeting.
Motion made by N. Gomes, seconded by L. Franke, that the Board approve the minutes of the November 21, 2024, Regular Board Meeting and December 5th Special Board Meeting. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by H. Mathes, seconded by B. Fandrey, that the Board approve today's agenda. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Consent Agenda
 - a. Donations
 - b. Payment of Bills
 - c. Resignations
 - d. Hires – additional documentation provided**Motion made by L. Franke, seconded by N. Gomes, that the Board approve the Consent Agenda items. MOTION CARRIED UNANIMOUSLY.**
6. Parent Organization Report:
T. Widmer reported that they had a fundraiser through Panda Express that was successful. A surprise staff appreciate snack breakfast was provided by the PO earlier this month. A BINGO game is being planned for staff on the 19th with a chance to win one of two \$50 gift cards. 500 cases of nuts have been ordered and 437 have been sold. Nuts will be available for sale after each holiday performance next week.
7. Action Item: Financial Report
Financial reports beginning November 1, 2024, through November 31, 2024, were presented. Revenues showed a saving with our audit services and an expenditure reflexing asbestos training for our maintenance and housekeeping team. A. LaBine reported that the issues with WISEdata finances and DPI have been resolved and all our statements are submitted and will be presented to the Board at the January 2025 meeting.
Motion made by T. Hansen, seconded by B. Fandrey, that the Board amend the agenda to change #7 from a discussion item to an action item.

Motion made by B. Fandrey, seconded by L. Franke, that the Board accept the Financial Report. MOTION CARRIED UNANIMOUSLY.

Motion made by T. Hansen to reopen the Open Forum to allow parent P. Hencke to present. Seconded by L. Franke. MOTION CARRIED UNANIMOUSLY.

Motion made by K. Lukens, seconded by L. Franke, to allow P. Hencke to speak one more minute. MOTION CARRIED UNANIMOUSLY.
8. Discussion Item: Gallery Walk with Members of the Building Leadership Team to Introduce the Strategic Plan

Board members and staff members present broke into three group and visit three classrooms where members of the Building Leadership Team presented a 5-minute presentation on three components of the Strategic Plan; Social & Emotional Learning, Transition and Literacy.

9. Discussion Item: Facilities Update

E. Martini presented a 3–5-year maintenance plan. This plan covered the repairs needed around the school, the estimated cost of the repairs and the timeline for the repair to be completed. Replacement doors were to arrive this month, but the manufacturer placed the windows in the wrong spot on the door and they will need to correct this. The protective window film continues to make progress.

10. Discussion Item: Administrator’s Reports

S. Cleveland congratulated our Golden Apple nominees and to M. Fry who will move forward through the next stage. Students went caroling and tree trimming at the De Pere City Hall and the Northern Building this week. The holiday program is next week Wednesday at 9:30 AM and 1:00 PM. S. Cleveland and E. Martini will be working on developing a policy around celebration activities.

S. Johnson reported that several of our staff recently met as a group to focus on Assistive Technology in our building. Two staff members who recently attended Closing the Gap, an assistive technology conference, shared their many points of learning. The team also moved ahead in starting to increase universal access to some assistive technology tools in our classrooms. They look forward to continued focus on this area.

S. Johnson shared that we have worked collaboratively with our districts and been able to determine some areas of increased staffing for the remainder of the school year to meet the increased need in our Early Childhood classrooms.

E. Martini shared an update on the Strategic Plan, Building Leadership Team, WASB has completed framework for her evaluation and reported that the Guiding Coalition met earlier today and compiled a calendar for the remaining school year.

11. Executive Session: The Board will move into executive session as allowed by Wisconsin Statute 19.85(1)(b)(c)(f). Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction pursuant to Wis. Stats. (19.85[1,c])

Motion made by B. Fandrey, seconded by N. Gomes, that the Board move into Executive Session at 5:04 PM. MOTION CARRIED UNANIMOUSLY.

Executive Session: Social Histories of Individual Staff Member

Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personal problems or the investigation of charges against a specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, Wis.Stats (19.82 [1,f]).

Resumed open session at 4:29 PM

12. Motion to Amend Agenda and add Intake Process to the Agenda

Motion made by B. Fandrey, seconded by K. Lukens, that the Board add the Intake Process to the Agenda. MOTION CARRIED UNANIMOUSLY.

13. Motion to resume current Intake Process until the Board meets again at an upcoming Board meeting.

Motion made by K. Lukens, seconded by N. Gomes, that the Board add the Intake Process to the Agenda. MOTION CARRIED UNANIMOUSLY.

14. Adjournment:

Motion made by Nicole Gomes seconded by Tom Hansen that the December 12, 2024, Brown County Children with Disability Education Board meeting be adjourned at 5:34PM. MOTION CARRIED UNANIMOUSLY.