

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: May 11, 2023

Board Members Present: B. Clancy, T. Hansen, L. Franke, J. Wieland, K. Lukens, H. Mathes

Excused: P. Hopkins

Others Present: K. Pahlow, A. Schmidt, S. Johnson, A. LaBine, N. Kohls, C. Jensky

Action Item: Call to Order

1. T. Hansen called the meeting to order at 4:00 PM.
2. Open Forum – None
3. Action Item: Approval of Minutes
Motion made by J. Wieland, seconded by B. Clancy, that the minutes of the April 21, 2023 meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by L. Franke, seconded by J. Wieland, that the agenda for the May 11, 2023 meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
A.Schmidt announced that a portion of the Give Big Green Bay donation will be used to purchase classroom hydraulic therapy plinths that will be safer for both staff and students. Several graduation donations were presented that will be used to help keep expenses down.
Motion made by J. Wieland, seconded by B. Clancy, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Disbursements for April 1, 2023 thru April 30, 2023 were presented. Bills were routine in nature. The final payment to Miron Construction was made. The dehumidification system is currently being installed and will be covered with ARPA funds.
Motion made by J. Wieland, seconded by B. Clancy, that the payment of bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Financial accounts beginning March 1, 2023 and ending March 31, 2023 were presented. Deficits in the Special Education Fund will be offset at the end of the fiscal year. No additional expenditures this month.
Motion made by J. Wieland, seconded by K. Lukens, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Resignation
Motion made by J. Wieland, seconded by B. Clancy, that the Board approve the resignation of Karen VandeVoort, BCCDEB Teacher, at the conclusion of the 2022-2023 school year. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Hires
Motion made by J. Wieland, seconded by K. Lukens, that the Board approve the hiring of Emily Nickolai, BCCDEB Teacher.

A role call vote was made and carried unanimously to hire Erin Martini, BCCDEB Administrator.
10. Action Item: Teacher/Therapist/Administrator Contracts
A.LaBine prepared the 2023-2024 Teacher, Therapist and Administrative contracts for BCCDEB member signatures.

Motion made by J. Wieland, seconded by B. Clancy, that the Board approve the 2023-2024 Teacher, Therapist and Administrative Contracts. MOTION CARRIED UNANIMOUSLY.

11. Action Item: Policy and Rule First Reading(s)

S. Johnson and A.Schmidt shared an in-depth power point presentation on the current and historical status of behavior data at Syble Hopp School and shared plans to address some of the results of the data in the future. New policies and rules regarding behaviors and seclusion/restraint were also reviewed. Questions were entertained.

Motion made by J. Wieland, seconded by H. Mathes, that the Board move the Student Conduct and Discipline Policy and Rule forward for a second reading and final approval. MOTION CARRIED UNANIMOUSLY.

11.5 Action Item: Policy and Rule First Reading(s)

Motion made by J. Wieland, seconded by H. Mathes, that the Board move the Seclusion and Restraint Policy and Rule forward for a second reading and final approval. MOTION CARRIED UNANIMOUSLY.

12. Action Item: Job Description

S. Johnson described the need to establish a new position to proactively address the daily student engagement and behavioral challenges that exist at Syble Hopp School (and many other districts). This job description was reviewed. ESSER funds will pay for the first year of this position. The continuation of the position beyond this year will be determined by measuring the success of the position during the 2023-2024 school year.

Motion made by H. Mathes, seconded by K. Lukens, that the Board approve the Behavior Specialist Job Description. This motion will allow administration to post the position and begin the interviewing process.

13. Discussion Item: Administrator's Report

A.Schmidt – Graduation is May 18th at school. Open House and Prom are on Saturday, May 20th. The following week is Camp Week and Bay Beach Day.

K. Pahlow – Scott King will be attending Open House so we will be able to dedicate the outside corner to him for his role in all three capital campaigns and his years of service on the BCCDEB. The recommended 2023-2024 budget and levy resolution will go the Human Service Committee on May 24th and then to the County Supervisors on June 21, 2023.

14. Discussion Item: Parent Organization Report

T. Hansen reported that an appreciation breakfast was held for the bus drives and an appreciation lunch for the staff on May 11th. The Golf Outing Committee is doing a fabulous job getting everything in order for the July 8th Golf Outing. Only 4 golf openings are left and all three courses will be filled.

15. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85(1)(a)(b)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction pursuant to Wis. Stats. Sec. 118.22.

Motion made L. Franke, seconded by K. Lukens, that the Board move into Executive Session at 5:58 PM. MOTION CARRIED UNANIMOUSLY.

16. Action Item: Adjournment

Motion made by K. Lukens, seconded by L. Franke, that the May 11, 2023 Brown County Children with Disabilities Education Board meeting be adjourned at 7:30 PM. MOTION CARRIED UNANIMOUSLY.