

## PROCEEDINGS OF THE BROWN COUNTY EXECUTIVE COMMITTEE

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the **Brown County Executive Committee** was held on Monday, February 9, 2015 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**Present:** Chair Lund, Supervisor Erickson, Supervisor Moynihan, Supervisor Evans, Supervisor Van Dyck, Supervisor Buckley  
**Excused:** Supervisor Fewell  
**Also Present:** Troy Streckenbach, Warren Kraft, Dan Process, Paul Fontecchio, Chua Xiong, Jeff Oudeans

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I. **Call Meeting to Order:**

The meeting was called to order by Chair Tom Lund at 5:30 pm.

II. **Approve/modify agenda:**

**Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to approve. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

III. **Approve/modify Minutes of January 12, 2015.**

**Motion made by Supervisor Evans, seconded by Supervisor Erickson to approve. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

**Comments from the Public** - None.

**Vacant Budgeted Positions (Request to Fill)**

1. **Circuit Court – Judicial Assistant (Vacant 01/26/15).**
2. **District Attorney – Clerk/Typist II (Vacated 02/13/15).**
3. **Health – Nurse Manager (Vacated 02/02/15).**
4. **Human Resources – Payroll Specialist (Vacated 03/06/15).**
5. **Human Services (CTC) – Director of Nursing Home (Vacated 02/06/15).**
6. **Human Services (CTC) Community Treatment Program Worker (Vacated 0-2/06/15).**
7. **Human Services (CTC) – Clerk II (Vacated 02/06/15).**
8. **Human Services – Clerk IV/Data Control (Vacated 11/14/14).**
9. **Human Services – Clerk II- Economic Support (Vacated 01/19/15).**
10. **Human Services – Economic Support Specialist (x2) (Vacated 01/30/15, 02/05/15).**
11. **Human Services – Social Worker Supervisor – Juvenile Justice (Vacated 01/27/15).**
12. **Public Works- Highway – Fleet/Equipment & Production Manager (Vacated 11/17/14).**
13. **Public Works – Facilities – Housekeeper (.5 FTE) (Vacated 01/23/15).**

Supervisor Buckley asked the representative of Human Resources, Chad Weinger, about the listing for the judicial assistant position and inquired if this position was paid for by the State. Weinger responded that the position is not funded by the State and further, there have been meetings with the new Clerk of Courts and judges to try to develop good relationships and financial accountability. Weinger continued that he believes Judge Atkinson has a strong grip on this and they are trying to do a better job of working to get as much collected as possible. .

**Motion made by Supervisor Moynihan, seconded by Supervisor Erickson to suspend the rules and take Items 1 – 13 together. Vote taken. Ayes: Evans, Erickson, Lund, Moynihan, Van Dyck Nay: Buckley MOTION CARRIED 5 to 1**

**Motion made by Supervisor Moynihan, seconded by Supervisor Erickson to approve Items 1 – 13. Vote taken. Ayes: Evans, Erickson, Lund, Moynihan, Van Dyck Nay: Buckley MOTION CARRIED 5 to 1**

**Communications** – None

**Legal Bills**

14. **Review and Possible Action on Legal Bills to be paid.**

**Motion made by Supervisor Erickson, seconded by Supervisor Evans to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Reports**

15. **County Executive Report.**

County Executive Troy Streckenbach introduced Warren Kraft to the Committee. Kraft is on the County Board agenda for Wednesday's meeting for approval as the new Human Resources Director. Streckenbach also introduced Chua Xiong who will also be on the County Board's agenda for approval as the Health Director.

Streckenbach continued that this Committee may wish to look at reforming the facilities subcommittee. He noted that he had attended a meeting at NWTC earlier in the day and much of the discussion was with regard to buildings that were built 40+ years ago and the amount of money that would be necessary to offset the costs of maintenance over the coming years as well as the costs to bring the buildings up to speed with regard to technology and being prepared for the future. Streckenbach continued that the Arena is one of the buildings that needs to be looked at along with the Museum and Library and several others. He felt that it would be key and vital for the County Board to be a part of the process with regard to these buildings to ensure that work is not done that is not supported by the Board. Streckenbach continued that some investments need to be made with regard to long-term decisions concerning the 2.2 million square feet that the County is responsible for overseeing. He noted that if the County wants to be able to provide additional dollars for the operating budget, a way would have to be found to realize savings in the operating expenses. Streckenbach noted that even if taxes were raised, an increase would not go as far as it needs to go for continuing needs in the human services and public safety areas. Streckenbach felt that over the course of a five or ten year plan, the long-term strategy of the buildings that the County owns and operates need to be examined.

**Motion made by Supervisor Moynihan, seconded by Supervisor Erickson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

16. **Internal Auditor Report.**  
a) **Monthly Status Update – January 1-31, 2015.**

Internal Auditor Dan Process advised the Committee that he would be providing a report regarding the golf course audit within the next week. Process also advised the Committee that Clerk of Courts John Vander Leest recently stopped in and indicated that he would like to have an audit of the Clerk of Courts.

**Motion made by Supervisor Buckley, seconded by Supervisor Evans to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

17. **Human Resources Report.**

Chad Weinger reported that they have a critical position that came open today for the budget coordinator due to a resignation. Weinger would like to move forward to post the position as soon as possible.

Weinger continued that the class and comp study will hopefully be rolled out to the County Board in the April time frame. Administration will be working with department heads to get their feedback on the study in March and it will then be presented to the County Board. Weinger indicated that there will be an appeal process set up for employees and this will also be presented to the Board.

Weinger concluded by saying that they continue to work on the fast care type clinic proposed by Supervisor Erickson and they will bring more information on this to the Board soon.

**Motion made by Supervisor Buckley, seconded by Supervisor Erickson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Resolutions, Ordinances**

18. **Resolution re: Change in Table of Organization for the Human Services Department Clerk Receptionist.**

**Motion made by Supervisor Evans, seconded by Supervisor Van Dyck to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

19. **Resolution re: Change in Table of Organization for the Health Department Public Health Educator.**

**Motion made by Supervisor Evans, seconded by Supervisor Moynihan to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

20. **Such other matters as authorized by law.**

21. **Adjourn.**

**Motion made by Supervisor Buckley, seconded by Supervisor Evans to adjourn at 5:45 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary