

August 16, 2006

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session on August 7, 2006 and recommends the following motions:

1. Presentation by Exterior Auditors Clifton & Gundersen, re: 2005 CAFR. Hold for one month.
2. County Executive report. (No Report given.)
 - a) Budget Status Financial Report (June 30, 2006).
Receive & place on file.
3. Internal Auditor Report.
 - a) Budget Status Financial Report (June 30, 2006).
 - b) Other.
Hold for one month.
4. Review of policy of represented employees union dues check off. (Requested by Supervisor Jack Krueger.) Referred from Administration Committee. Hold for one month.
5. Update from Human Resources Director, Mike Kwaterski, re: HIPPA inquiry. Receive & place on file.
6. Communication from Supervisor Kathy Johnson re: Request to put on the September 12, 2006 ballot for a binding referendum for building a new or renovation of the Mental Health Center. (Held from previous meeting.) Hold for one month, change the word "binding" to "advisory" and possibly hold a special meeting on this, if necessary.
7. Communication from Supervisor Bernie Erickson re: Approximately 18-24 months ago the County Board approved the services of a firm to audit the County phone bills for errors thus generating extra revenue for the County. Supervisor Erickson requests an update on the progress of this firm. (Held from previous meeting.) Hold for one month.
8. Communication from Supervisor Steve Fewell re: Target Levy projections. To inform all department heads to report to their oversight committees in September what their target levy is and what their plan is to achieve that. Also, that any written information be submitted to the County Board for distribution to the Supervisors.
9. Communication from Supervisor Steve Fewell re: Bills over \$5,000. Hold for one month.
10. Communication from Supervisor Steve Fewell re: Brown County Code Violations. Have Corporation Counsel investigate and give a written opinion on all four County Code violations listed in Supervisor Fewell's communication (see attached).

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11. Communication from Supervisor Steve Fewell re: Bidding Process. Ask that we put the Provider Contract for Brown County Employee Self-funded Health Plan out for bid and that this be handled appropriately and brought back to Administration Committee and County Board for final approval.
12. Communication from Supervisor Jack Krueger re: Communications mailed by County department heads to Board of Supervisors. Approve.
13. Discussion re: Should County Board leadership hold monthly department meetings with county constitutional officers. Receive & place on file.
14. **Closed Session:** For the purpose of deliberating whenever competitive or bargaining reasons require a closed session pursuant to Wisconsin State Statute 19.85 (1) (e). In the alternative, the Executive Committee is meeting for the purpose of collective bargaining and is not subject to the Wisconsin open meetings law pursuant to 19.82 (1) of the Wisconsin State Statutes. (No Closed Session held.)

Approved by:

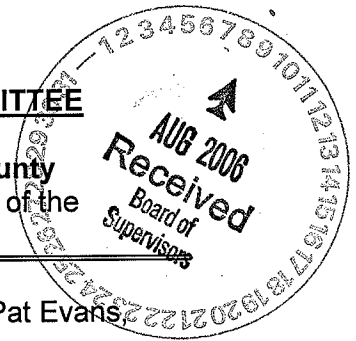
COUNTY EXECUTIVE

Date

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PROCEEDINGS OF THE BROWN COUNTY EXECUTIVE COMMITTEE

Pursuant to Section 19.94 Wis. Stats., a regular meeting of the **Brown County Executive Committee** was held on Monday, August 7, 2006 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, WI



Present: Jack Krueger, Tom Lund, Steve Fewell, Bernie Erickson, Pat Evans, Kathy Johnson, Harold Kaye.

Excused:

Also Present: Supervisor Mike Fleck, John Jacques, Mike Kwaterski, News Media and Other Interested Parties.

1. **Call Meeting to Order:**

Chair Krueger called the meeting to order at 5:30 p.m.

2. **Approve/Modify Agenda:**

Chair Krueger pointed out that item #16a has been added to the agenda.

Motion made by Supervisor Johnson and seconded by Supervisor Kaye to approve the agenda as amended. Vote taken. MOTION APPROVED UNANIMOUSLY.

3. **Approve/modify minutes of:**

- a) Regular meeting of July 10, 2006.
- b) Special session of July 19, 2006.

Motion made by Supervisor Johnson and seconded by Supervisor Fewell to approve 3a and 3b. Vote taken. MOTION APPROVED UNANIMOUSLY.

4. **Review minutes of: (None).**

Comments from the Public/Such Other Matters as Authorized by Law.

5. Michael Paprocki, 1920 Basten, Apt #6, Green Bay, WI came forward to address item #11 on the agenda. He read from a written statement that he provided to the committee (see attached).

Katie Wettengale, 727 Winford Ave., Green Bay, WI also requested to address agenda item #11. She said that she would like to see the County Board make the decision regarding the Mental Health Center and not put it to a referendum. She added that she would like to see a new building, the County Board has been following this issue and she would like to see them make the decision. Responding to comments that were made, Ms Wettengale pointed out the high ceilings in the existing MHC and said a new building would provide a better, safer environment for the clients.

Sue Pranke, 714 S. 6th Street, De Pere, WI was also present to discuss agenda item #11. She explained her history of studying the situation with the Mental Health Center and said the staff is outstanding but the facilities are poor. She

brought up the idea of making it a regional facility, mentioned the waivers that have been granted by the State and pointed out concerns regarding the fire danger with patients on the second floor. Ms Pranke also commented regarding the idea of converting the old building to offices. She said the Mental Health Center serves a purpose and stressed the need for such a facility.

On another topic, Ms Pranke initiated a discussion regarding the taping and televising of the County Board meetings and the time lapse involved. She explained what she learned in researching how the City of Green Bay and the City of De Pere broadcast their meetings. Ms Pranke emphasized the need for the public to see the meetings in a timely fashion. She suggested the possibility of a student intern and an agreement with Time Warner Cable, which would expedite the process. A discussion ensued and committee members agreed that some changes need to be made.

Presentation

6. **Presentation by Exterior Auditors Clifton & Gundersen, re: 2005 CAFR.**

Motion made by Supervisor Evans and seconded by Supervisor Johnson to hold for one month. Vote taken. MOTION APPROVED UNANIMOUSLY.

7. **County Executive report.**

a) **Budget Status Financial Report (June 30, 2006).**
No one was present to give a report.

Motion made by Supervisor Lund and seconded by Supervisor Johnson to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY.

8. **Internal Auditor Report.**

a) **Budget Status Financial Report (June 30, 2006).**
b) **Other.**

Internal Auditor Sara Perrizo was not present to discuss the report.

Motion made by Supervisor Johnson and seconded by Supervisor Kaye to hold for one month. Vote taken. MOTION APPROVED UNANIMOUSLY.

Referred from Administration Committee

9. **Review of policy of represented employees union dues check off. (Requested by Supervisor Jack Krueger). Referred from Administration Committee.**

Chair Krueger stated that he put this item on the agenda to make the committee aware of the issue. He said it was previously discussed in closed session and could be handled that way again. He suggested holding it for one month.

Motion made by Supervisor Evans and seconded by Supervisor Johnson to hold for one month. Vote taken. MOTION APPROVED UNANIMOUSLY.

Communications

10. **Update from Human Resources Director, Mike Kwaterski, re: HIPPA inquiry.** Human Resources Director Mike Kwaterski stated that the letter he sent out is as much as he knows at this point.

Motion made by Supervisor Evans and seconded by Supervisor Johnson to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY.

11. **Communication from Supervisor Kathy Johnson re: Request to put on the September 12, 2006 ballot for a binding referendum for building a new or renovation of the Mental Health Center. (Held from previous meeting).** Supervisor Johnson offered to hold this for one month in order to give the Human Services Committee time to move forward on this issue. She stated that it is time to show leadership and move forward on the Mental Health Center. A brief discussion ensued on the timeline involved with placing this on the ballot.

Motion made by Supervisor Johnson and seconded by Supervisor Evans to hold for one month, change the word "*binding*" to "*advisory*" and possibly hold a special meeting on this, if necessary. Vote taken. MOTION APPROVED UNANIMOUSLY.

12. **Communication from Supervisor Bernie Erickson re: Approximately 18-24 months ago the County Board approved the services of a firm to audit the County phone bills for errors thus generating extra revenue for the County. Supervisor Erickson requests an update on the progress of this firm. (Held from previous meeting).**

Corporation Counsel John Jacques stated that there is a case pending in the Court of Appeals and the situation with Brown County depends on the outcome of that case. He stated that he sent an update on this to Supervisor Erickson and when a decision comes down on the case, he will inform the committee.

Motion made by Supervisor Erickson and seconded by Supervisor Kaye to hold for one month. Vote taken. MOTION APPROVED UNANIMOUSLY.

13. **Communication from Supervisor Steve Fewell re: Target Levy projections.** Supervisor Fewell stated that some of the target levy projections are presented to the Board and some are not. He said we should ask Administration to bring information on all target levys and where we are at with them. Members of the committee agreed.

Motion made by Supervisor Fewell and seconded by Supervisor Johnson to inform all Department Heads to report to their oversight committees in September what their target levy is and what their plan is to achieve that. Also, that any written information be submitted to the County Board for distribution to the Supervisors. Vote taken. MOTION APPROVED UNANIMOUSLY.

14. **Communication from Supervisor Steve Fewell re: Bills over \$5,000.**
Chair Krueger stated that he spoke with Director of Administration, Cindy Archer on this. He said that Ms Archer brought in the first set of bills and told him that the Supervisors will have them regularly. A discussion ensued with Corporation Counsel on whether or not a change must be made to the County Code. Chair Krueger asked Mr Jacques to work on amending the figures in the County Code and report back next month.

Motion made by Supervisor Kaye and seconded by Supervisor Fewell to hold for one month. Vote taken. MOTION APPROVED UNANIMOUSLY.

15. **Communication from Supervisor Steve Fewell re: Brown County Code Violations.**
Supervisor Fewell stated that this is in order for the County Board to have some historic reference point to serve as a record of what occurred. He alluded to the communication attached to the agenda, which points out four examples of County Code Violations and said the Board needs to be proactive and enforce the Code. (See attached Communication)

Motion made by Supervisor Evans and seconded by Supervisor Johnson to have Corporation Counsel investigate and give a written opinion on all four County Code violations listed in Supervisor Fewell's communication. Vote taken. MOTION APPROVED UNANIMOUSLY.

16. **Communication from Supervisor Steve Fewell re: Bidding Process.**
In discussing the communication, Supervisor Fewell stated that, according to the County Code, the Administration Committee is given the authority to review and approve all insurance contracts and this has not been done. He added that we are currently in the process of obtaining a bid from the State, which implies that we feel we are not getting the best possible price from our current provider. Supervisor Kaye suggested that this be put out for bids on a yearly process. In response to a question from Supervisor Johnson, Corporation Counsel explained that, traditionally insurance bids have not been brought to the County Board for approval. He said the Human Resources Director, the Director of Administration and the County Executive try to negotiate the best possible contract. There was a brief discussion on the possibility of forming a coalition to obtain a better price.

Motion made by Supervisor Fewell and seconded by Supervisor Kaye to ask that we put the Provider Contract for Brown County Employee Self-funded Health Plan out for bid and that this be handled appropriately and brought back to the Administration Committee and the County Board for final approval. Vote taken. MOTION APPROVED UNANIMOUSLY.

- 16a. **Communication from Supervisor Jack Krueger re: Communications mailed by County Department Heads to Board of Supervisors.**
Chair Krueger said this is on the agenda to request that when the Administration sends out a communication to all of the supervisors that one also be sent to the County Board office to have on file.

Motion made by Supervisor Krueger and seconded by Supervisor Erickson to approve. Vote taken. MOTION APPROVED UNANIMOUSLY.

Discussion

17. Discussion re: Should County Board leadership hold monthly department meetings with County Constitutional Officers.

Chair Krueger suggested the idea of the Constitutional Officers meeting with County Board Chair Lund and himself on a monthly basis for the purpose of discussion, exchanging ideas and problem solving. The committee discussed how the Open Meetings Law would apply to this and that it might be best for Supervisors to meet with those officers individually.

Motion made by Supervisor Evans and seconded by Supervisor Erickson to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY.

18. Closed Session: For the purpose of deliberating whenever competitive or bargaining reasons require a closed session pursuant to Wisconsin State Statute 19.85 (1)(e). In the alternative, the Executive Committee is meeting for the purpose of collective bargaining and is not subject to the Wisconsin Open Meetings Law pursuant to 19.82 (1) of the Wisconsin State Statutes.

There was no closed session.

Motion made by Supervisor Lund and seconded by Supervisor Johnson to adjourn at 6:40 p.m. MOTION APPROVED UNANIMOUSLY.

Respectfully submitted,

Jeanne Buzzell
Recording Secretary

Michael Paprocki
1920 Basten, Apt #6
Green Bay, WI 54302
435-6720
msppbs@itol.com

I have spoken on a previous occasion to a committee concerned with the Mental Health Center. The gist of my statement was that environment means a lot to people's wellbeing. I sighted an example of a mentally ill elderly person at the center who was given a room without so much as a window. Today I take a different approach. I speak to you as a consumer - someone who has used the Mental Health Center. I am mentally ill. I have been hospitalized at St. Vincent's, at Bellin, at Bellin Psychiatric, in Madison, and at the BCMHC. I can say that without a doubt the Mental Health Center was the least conducive to recovery. That, for a number of reasons. The environment there was not least among them. Environment matters when considering people's wellbeing. Surely our mentally ill, elderly, and disabled deserve better. Few have the opportunity to speak for themselves. I am lucky in that I do. And as Forest Gump would say - that's all I have to say about that. Please update the Mental Health Center.

(15)

Steve Fewell
Brown County Supervisor – District 26
425 Blue Heron Drive
Pulaski, WI 54162
(920) 822-1221

To: Executive Committee

From: Supervisor Steve Fewell

Date: August 1, 2006

Re: Brown County Code Violations

I am requesting that a fact finding investigation be completed regarding the following Brown County Code Violations. It is also the intent of this communication to use this investigation to see that policies are developed and that appropriate steps are taken by the Brown County Board follow through on appropriate corrective actions.

- 1.) The change in the Table of Organization that took place when the Finance Manager position was changed to the Finance Director. The position was re-graded to a higher level, a new job description was written, and a increase in salary but this change was never brought to the Brown County Board for approval.
- 2.) The Brown County Health Plan was not approved by the County Board as required by County code. This is a multi-million dollar contract without board approval.
- 3.) That a the MHC downsizing agreement was entered into with the State and neither the Human Services Committee or the County Board approve this specific change in policy.
- 4.) That changes in the Table of Organization including employee layoffs that last longer than 90 days be approved by the Brown County Executive Committee and full County Board as stated in the Brown County code.