

November 7, 2007

## TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session (**non-budget items**) on October 29, 2007 and recommends the following motions:

1. Review minutes:
  - a) Legislative Sub Committee (10/15/07).  
Receive & place on file.
2. County Executive.
  - a) Budget Status Financial Report (September 30, 2007).  
Receive & place on file.
3. Internal Auditor Report.
  - a) Budget Status Financial Report for September 30, 2007.
  - b) Other.  
Receive & place on file.
4. Communication from Supervisor Steve Fewell re: Explore the potential and possible savings and efficiencies that could be possible by contracting for Corporation Counsel services. (Referred from October County Board.) Hold until next regular meeting (December).
5. Communication from Supervisor Warpinski re: Request that Brown County review its' legislative procedures to establish a set of criteria for items required to be considered in resolution form. (Referred from October County Board.) Hold until next regular meeting (December).
6. Communication from Supervisor Steve Fewell re: Review and modify County Code 2.13(3)(4b)(4c)(4d) as it relates to Brown County Board agenda items; request to modify by removing committee reports; require all recommendations approved by committee action be placed in resolution or ordinance form; request a form be created for communications so that all communications be on a standard form; recommendation that County Board of Supervisors work with Corporation Counsel to have communications placed on sample resolution or ordinance format. (Referred from October County Board.) Hold until December meeting.
7. Remodeling of County Board office. Approve relocation of the Internal Auditor's office to Room 201, with no approval given for relocation of door in the present office. Ayes: 6 (Erickson, Fewell, Johnson, Kaye, Krueger, Lund); Nays: 1 (Evans). Motion Approved.
8. Resolution re; Supporting Economic Development Practices Guidelines for Brown county Communities. (Referred back to Executive Committee from September County Board.) Committee supported resolution. See Resolutions, Ordinances November 7, 2007 County Board.

9. Resolution re: Supporting Enactment of Legislation Related to County Board Powers and Duties as to Mass Transit Facilities and Plans. (Referred from Legislative Sub Committee.) Committee approved. See Resolutions, Ordinances November 7, 2007 County Board.
10. Resolution re: Approving the Addition of 1.4 Staff RN's to the Brown County Mental Health Center's Table of Organization. (Referred from Human Services Committee.) Committee approved. See Resolutions, Ordinances November 7, 2007 County Board.
11. Resolution re: Opposing Bill H.R. 811 entitled "The Voter Confidence and Increased Accessibility Act of 2007. (Referred from Legislative Sub Committee.) Receive & place on file. Ayes: 5 (Erickson, Evans, Fewell, Johnson, Kaye); Nays: 2 (Krueger, Lund). Motion Carried. See Resolutions Ordinances November 7, 2007 County Board.
12. Resolution re: Opposing the Release of Aquatic Invasive Species from Ocean Going Ships in the Great Lakes. (Referred from Legislative Sub Committee.) Committee approved. Ayes: 6 (Erickson, Fewell, Johnson, Kaye, Krueger, Lund); Nays: 0; Abstain 1 (Evans). Motion Carried. See Resolutions, Ordinances November 7, 2007 County Board.
13. Resolution re: Supporting Change for Returning Federal Funds from Certified Public Expenditures of County Nursing Homes. (Referred from Legislative Sub Committee.) Committee approved. See Resolutions, Ordinances November 7, 2007 County Board.
14. **Closed Session:** For the purpose of deliberating whenever competitive or bargaining reasons require a closed session pursuant to Wisconsin State Statute 19.85 (1) (e). In the alternative, the Executive Committee is meeting for the purpose of collective bargaining and is not subject to the Wisconsin open meetings law pursuant to 19.82 (1) of the Wisconsin State Statutes, and also for the purpose of conferring with legal counsel for Brown County as to legal advice concerning strategy as to litigation pending pursuant to sec. 19.85(1)(g) of the Wisconsin State Statutes. (No Closed Session held.)

Approved by:

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COUNTY EXECUTIVE

Date

November 12, 2007

**TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session (**budget items**) on October 29, 2007 and recommends the following motions:

1. **County Executive** – Review of 2008 department budget. Approve 2008 County Executive Department budget and forward to County Board.
  
2. **Board of Supervisors**, Review of 2008 department budget.
  - a) Communication from Supervisor Jack Krueger re: Compensation for County Board for 2008-2010 Session.
    - i) Separate County Board raises from discussion of a full-time Board Chairman.
    - ii) Approve a 2% increase over the current supervisor salary of \$7,800 for the years 2008-2009.
    - iii) Increase the Board Chairman's salary in 2008-09 to \$12,456 and the Vice-Chairman's salary to \$10,456 as outlined above (\$4,500 & \$2,500 respectively, over supervisor's base salary).

Approve Board of Supervisors 2008 Department Budget as amended and forward to County Board.
  
3. Resolution re: Approving New or Deleted Positions during the 2008 Budget Process. (Referred from Public Safety Committee.) Committee approved. See Resolutions, Ordinances November 12, 2007 County Board.

Approved by:

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COUNTY EXECUTIVE

Date

**PROCEEDINGS OF THE BROWN COUNTY  
EXECUTIVE COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular and budget meeting of the **Brown County Executive Committee** was held on Monday, October 29, 2007 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

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**Present:** Bernie Erickson, Pat Evans, Steve Fewell, Kathy Johnson, Harold Kaye, Jack Krueger, Tom Lund

**Also Present:** County Executive Tom Hinz, Jayme Sellen, Supervisors Fleck, Warpinski, DeWane, Zima, Debbie Klarkowski, Don VanderKelen, Mark Quam, Barb Fleisner – Advance; Tom Martin – Family Services, Sara Perrizo, Lynn VandenLangenberg, Heidi Hietpas, Carolyn Maricque, Other Interested Parties, Media

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1. **Call Meeting to Order:**  
The meeting was called to order by Chair Jack Krueger at 6:00 p.m.

2. **Approve/Modify Agenda:**

**Motion made by Supervisor Lund and seconded by Supervisor Erickson to approve. MOTION APPROVED UNANIMOUSLY**

3. **Approve/Modify Minutes of October 9, 2007:**

**Motion made by Supervisor Lund and seconded by Supervisor Erickson to approve. MOTION APPROVED UNANIMOUSLY**

4. **Review Minutes of:**

a. **Legislative Sub-Committee (10/15/07):**

**Motion made by Supervisor Kaye and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**Reports:**

5. **County Executive:**

a. **Budget Status Financial Report (September 30, 2007):**

**Motion made by Supervisor Lund and seconded by Supervisor Kaye to receive and place on file. MOTION APPROVED UNANIMOUSLY**

6. **Internal Auditor Report:**

a. **Budget Status Financial Report (September 30, 2007):**

b. **Other: None**

**Motion made by Supervisor Lund and seconded by Supervisor Kaye to receive and place on file. MOTION APPROVED UNANIMOUSLY**

*Supervisor Fewell arrived 6:03 p.m.*

**Communications:**

7. **Communication from Supervisor Steve Fewell re: Explore the potential and possible savings and efficiencies that could be possible by contracting for Corporation Counsel services. (Referred from October County Board):**

Supervisor Fewell stated that although he has had discussions with other counties and with WCA, he would like to compile more information before discussing further. He asked that the issue be held.

**Motion made by Supervisor Evans and seconded by Supervisor Lund to hold until next regular meeting (December).  
MOTION APPROVED UNANIMOUSLY**

*Supervisor Johnson arrived 6:05 p.m.*

8. **Communication from Supervisor Warpinski re: Request that Brown County review its' legislative procedures to establish a set of criteria for items required to be considered in resolution form. (Referred from October County Board):**

Because there is confusion at times over budget transfers, Supervisor Warpinski suggested they be presented in resolution form. It was suggested to hold discussion on this item until the next regular meeting.

**Motion made by Supervisor Lund and seconded by Supervisor Evans to hold until next regular meeting (December).  
MOTION APPROVED UNANIMOUSLY**

9. **Communication from Supervisor Steve Fewell re: Review and modify County Code 2.13(3)(4b)(4c)(4d) as it relates to Brown County Board agenda items; request to modify by removing committee reports; require all recommendations approved by committee action be placed in resolution or ordinance form; request a form be created for communications so that all communications be on a standard form; recommendation that County Board of Supervisors work with Corporation Counsel to have communications placed on sample resolution or ordinance format. (Referred from October County Board):**

Although related to Supervisor Warpinski's communication in item #8, Supervisor Fewell asked that this item be brought at the next regular meeting.

**Motion made by Supervisor Erickson and seconded by Supervisor Lund to hold until December meeting. MOTION APPROVED UNANIMOUSLY**

10. **Remodeling of County Board Office:**

Supervisor Lund indicated that for confidentiality reasons, it has been suggested that the Internal Auditor's office be moved to Room 201. The conference room presently in Room 201 would then be moved to the present Internal Auditor's office.

Ms. Perrizo explained there would be no cost for this move, although it has been suggested that the door going into the present office be moved at an estimated cost of \$1,500.

Supervisor Evans stated he would not support the move at this time, indicating there may be other solutions. Other members of the committee saw merit to the move. It was the consensus not to relocate the door at this time.

**Motion made by Supervisor Johnson and seconded by Supervisor Lund to approve relocation of the Internal Auditor's office to Room 201, with no approval given for relocation of door in the present office.**

**Ayes: Erickson, Fewell, Johnson, Kaye, Krueger, Lund**

**Nays: Evans**

**MOTION APPROVED 6-1**

**Resolutions, Ordinances:**

11. **Resolution re: Supporting Economic Development Practices Guidelines for Brown County Communities. (Referred back to Executive Committee from September County Board):**

Jayne Sellen explained that this resolution is an agreement between municipalities to not compete with each other in regard to new business.

**Motion made by Supervisor Evans and seconded by Supervisor Lund to suspend the rules to allow interested parties to speak.**

**MOTION APPROVED UNANIMOUSLY**

**Barb Fleisner – Vice-President of Economic Development, Advance**

Ms. Fleisner explained that 80% of municipalities in Brown County have given their support of this resolution. Ms. Fleisner distributed publications - a "Fact Book", and a "Place to Shine", along with a brochure describing services (available in County Board and County Clerk offices).

Executive Tom Hinz indicated that \$50,000 has been allocated in the 2008 budget for Advance.

**Motion made by Supervisor Evans and seconded by Supervisor Johnson to return to regular order of business. MOTION APPROVED UNANIMOUSLY**

**Motion made by Supervisor Evans and seconded by Supervisor Johnson to support the resolution. MOTION APPROVED UNANIMOUSLY**

12. **Resolution re: Supporting Enactment of Legislation related to County Board Powers and Duties as to Mass Transit Facilities and Plans. (Referred from Legislative Sub-Committee):**

Supervisor Johnson explained that under current Statute, only counties with a population of 500,000 or more have been granted extensive powers and duties related to mass transit facilities. This resolution would exact legislation delegating such powers to County Boards as to planning and acquiring mass transit facilities and projects for those counties with a population of 200,000 or more.

**Motion made by Supervisor Johnson and seconded by Supervisor Evans to approve. MOTION APPROVED UNANIMOUSLY**

13. **Resolution re: Approving the Addition of 1.4 Staff RN's to the Brown County Mental Health Center's Table of Organization. (Referred from Human Services Committee):**

Supervisor Evans explained that the Human Resources Department has requested the addition of 1.4 Staff RN's to Unit 7, allowing for 24 hour coverage. Changes to the Table of Organization will be done through the 2008 budget process.

Projected revenue is \$671,454, therefore, fiscal impact will be offset.

**Motion made by Supervisor Evans and seconded by Supervisor Lund to approve. MOTION APPROVED UNANIMOUSLY**

14. **Resolution re: Opposing Bill HR811 entitled, "The Voter Confidence and Increased Accessibility Act of 2007. (Referred from Legislative Sub-Committee):**

This resolution would mandate counties to replace current voting machines with such equipment as set forth in new standards. Chairman Krueger pointed out that Brown County currently has successful practices for voting procedures and meet all objectives of existing Federal and State election practices. The State Board of Elections has expressed opposition to HR 811 as being difficult for compliance. Supervisor Lund noted that the Bill provides no funding to municipalities, meaning the County would be financially responsible.

Supervisor Evans noted that one of the reasons for new machines is so that they would include voter ID's, pointing out that the Bill is intertwined with other items coming forward.

**Motion made by Supervisor Evans and seconded by Supervisor Johnson to receive and place on file.**

**Ayes: Erickson, Evans, Fewell, Johnson, Kaye**

**Nays: Krueger, Lund**

**MOTION APPROVED 5-2**

15. **Resolution re: Opposing the release of Aquatic Invasive Species from Ocean Going Ships in the Great Lakes. (Referred form Legislative Sub-Committee):**

**Motion made by Supervisor Erickson and seconded by Supervisor Kaye to approve.**

**Ayes: Erickson, Fewell, Johnson, Kaye, Krueger, Lund**

**Abstain: Evans**

**MOTION APPROVED**

16. **Resolution re: Supporting Change for returning Federal Funds from Certified Public Expenditures of County Nursing Homes. (Referred from Legislative Sub-Committee):**

**Motion made by Supervisor Evans and seconded by Supervisor Johnson to approve. MOTION APPROVED UNANIMOUSLY**

- 16a. **Resolution re: Approving New or Deleted Positions during the 2008 Budget Process. (Referred from Public Safety Committee):**

**Motion made by Supervisor Kaye and seconded by Supervisor Fewell to approve. MOTION APPROVED UNANIMOUSLY**

**BUDGET REVIEW:**

**Non-Divisional Budgets:**

17. **County Executive – Review of 2008 Department Budget:**  
Executive Tom Hinz highlighted the 2008 department budget, pointing out a \$50,000 allocation for Advance and economic development.

Although willing to support, Supervisor Erickson asked that Advance make regular reports to the County Board in regard to how the money is being spent. He also requested that Advance send at least three letters a week to major businesses in an attempt to have them relocate to the Brown County area.

**Motion made by Supervisor Johnson and seconded by Supervisor Krueger to approve the 2008 County Executive Department Budget and forward to the County Board. MOTION APPROVED UNANIMOUSLY**

18. **Board of Supervisors – Review of 2008 Department Budget:**  
Sara Perrizo reported that \$500 has been put in this budget for emergency over-time. In addition, printing has been increased, along with dues and memberships, travel, conference and training.

- a. **Communication from Supervisor Jack Krueger re: Compensation for County Board for 2008-2010 Session:**

Chairman Kruger referred to his communication included in packet material relative to increased compensation for the County Board in 2008-2009. His recommendation was for a 2.5% increase. In addition, he



addressed the possibility of a full-time Board Chairman with a \$50,000 annual salary plus benefits.

**Motion made by Supervisor Johnson and seconded by Supervisor Evans to separate County Board raises from discussion of a full-time Board Chairman. MOTION APPROVED UNANIMOUSLY**

A lengthy discussion of the hiring of a full-time Board Chairman resulted in several having the opinion that a Legislative Services Director would be more beneficial. At this time the consensus was to remain with a part-time Chairman.

The pay raise for the County Board as suggested by Chairman Krueger to be 2.5%, resulted in a recommendation that it be held to 2%.

<b>Current Supervisor Salary = \$7,800</b>	
<b>2% Raise</b>	<b>156</b>
<b>Total</b>	<b>\$7,956</b>

**Motion made by Supervisor Kaye and seconded by Supervisor Erickson to approve a 2% increase over the current supervisor salary of \$7,800 for the years 2008-2009. MOTION APPROVED UNANIMOUSLY**

When discussing raises for the Chairman and Vice-Chairman, various numbers were suggested with the final recommendation as follows:

**Chairman:** \$4,500 over \$7,956 base salary for supervisors, or a total of \$12,456.

**Vice-Chairman:** \$2,500 over \$7,956 base salary for supervisors, or a total of \$10,456.

**Motion made by Supervisor Fewell and seconded by Supervisor Johnson to increase the Board Chairman's salary in 2008-09 to \$12,456, and the Vice-Chairman's salary to \$10,456 as outlined above (\$4,500 & \$2,500 respectively, over supervisor's base salary). MOTION APPROVED UNANIMOUSLY**

**Motion made by Supervisor Lund and seconded by Supervisor Kaye to approve the Board of Supervisors 2008 Department Budget as amended and forward to the County Board. MOTION APPROVED UNANIMOUSLY**

**Resolutions from Other Committees:**

19. **Resolution re: Approving New or Deleted Positions during the 2008 Budget Process. (Referred from Human Services Committee):**

**Motion made by Supervisor Evans and seconded by Supervisor Kaye to approve. MOTION APPROVED UNANIMOUSLY**

20. **Resolution re: Approving New or Deleted Positions during the 2008 Budget Process. (Referred from Public Safety Committee):**

**Motion made by Supervisor Kaye and seconded by Supervisor Evans to approve. MOTION APPROVED UNANIMOUSLY**

21. **Closed Session: For the purpose of deliberating whenever competitive or bargaining reasons require a closed session pursuant to Wisconsin State Statute 19.85 (1)(e). In the alternative, the Executive Committee is meeting for the purpose of collective bargaining and is not subject to the Wisconsin Open Meetings Law pursuant to 19.82 (1) of the Wisconsin State Statutes, and also for the purpose of conferring with legal counsel for Brown County as to legal advice concerning strategy as to litigation pending pursuant to Sec. 19.85 (1)(g) of the Wisconsin State Statutes: No Closed Session**

22. **Such other matters as authorized by law:**

County Executive Hinz updated the committee regarding the state budget, stating that he will recommend that dollars be set aside in a designated fund for a new Communications Center in the next year.

Don VanderKelen highlighted the committee regarding the following:

- Meeting Friday, 11/2/07 @ 10 a.m. to settle hospital back pay issues.
- Grievance claim by MHC C.N.A.
- Shelter Care incident from 2001
- Reclassification language has been rewritten
- Staff problems regarding management rights
- Past practice claim
- Sheriff's Department transport issue
- Grievance issue regarding termination

**Motion made by Supervisor Evans and seconded by Supervisor Fewell to adjourn at 8:15 p.m. MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel  
Recording Secretary

## COUNTY BOARD COMPENSATION

Ladies and Gentleman:

I gathered information on the top twenty Counties by population and what they pay their Supervisors and Chairs. Also I added if they offer Insurance and Dental and the percentage the Counties pay.

I could not get a pattern as to how they compensate their Supervisors and Chairs. In talking to a number of the Board Chairs I was surprised by the counties that pay per diem and how the average per Supervisor comes out. In Dane County, some Supervisors make well over \$10,000 as they attend all meetings and receive \$30 for each one attended. Their County Board meets twice monthly as do their committees. In Fond Du Lac County the Supervisors only receive per diem \$50 a County Board meeting, and \$35 a committee meeting, the committee chairs get \$50 a committee meeting. This all changes in 2008 as their Board will down size from 36 members to 18 members. The committee is meeting at this time on compensation. They are looking at straight salary vs. salary and per diem. I spoke to a few Chairs who say if you don't get per diem you penalize Supervisors who take on more of the load than others.

I've attached the top twenty counties for you to look at.

Jack Krueger

COUNTY BOARD COMPENSATION COUNTY COMPARABLES

<u>COUNTY</u>	<u>BOARD</u>	<u>PER DIEM</u>	<u>CHAIR</u>	<u>INS</u>	<u>DENTAL</u>
Dane (2)	\$7,000 + P.D.	\$30 All Comm. Meetings	\$24,000 + P.D.	Yes 0%	Yes 0%
Waukesha (3)	\$9,200	No	\$52,821 (full time)	Yes 0%	Yes 0%
Brown (4)	\$7,650	No	\$11,000	Yes 75%	Yes 75%
Racine (5)	\$4,800	No	\$7,800	Yes 90%	Yes 90%
Outagamie(6)	\$5,000	\$25 to \$50 (after 50 meetings)	\$13,000	Yes 0%	No
Winnebago (7)	\$60 meeting over 4 hrs; \$40 meeting under 4 hrs. + \$.485 mile		\$5,000 + P.D.	Yes 100%	Yes 100%.
Rock (8)	\$1,080 + P.D.	\$35 per meeting	\$2,160 + P.D.	Yes 0%	Yes 0%
Kenosha (9)	\$6,000 + P.D.	\$50 - \$100 (not defined)	\$12,000 + P.D.	Yes 100%	Yes
Marathon (10)	\$3,814	\$200 Comm. Chairs yearly	\$6,763	No	No
Washington (11)	\$6,600 + P.D.	After 30 meetings: \$35/\$47/\$60	\$35,820	Yes 0%	No
Sheboygan (12)	\$2,100 + P.D.	\$20/\$30/\$50 (not defined)	\$10,000 + P.D.	Yes 0%	Yes single
LaCrosse (13)	\$4,548	None	\$18,833	Yes 60%	Yes 60%
Fond du lac (14)	P.D. Only	\$50 Brd Meet, \$35/\$50 (not defined)	\$3,500 + P.D.	Yes 0%	No
Eau Claire (15)	\$1,326 + P.D.	\$25 each meeting	\$4,675 + P.D.	Yes 0%	Yes 0%

Walworth (16)	\$5,400	None	\$8,400	Yes 0%	Yes 0%
Dodge (17)	P.D. Only	\$40 each meeting, Chair \$45	\$7,000 + P.D.	No	No
Manitowoc (18)	\$2,640	None	\$4,000	Yes 0%	No
Ozaukee (19)	\$3,297	\$82.43 per meet. After 40 meet.	\$15,000	Yes 0%	No
Jefferson (20)	\$600 + P.D.	\$25/\$50 (not defined)	\$6,600 + P.D.	No	No