

PROCEEDINGS OF THE BROWN COUNTY EXECUTIVE COMMITTEE

Pursuant to Section 18.94 Wis. Stats., a regular and budget meeting of the **Brown County Executive Committee** was held on Monday, November 1, 2010 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

Present: Mary Scray, Chair, Jesse Brunette, Tom DeWane, Bernie Erickson,
Pat Evans, Tom Lund, Guy Zima

Also Present: Tom Hinz, Fred Mohr, Debbie Klarkowski, Brian Shoup, Jenny Hoffman,
Kerry Blaney, Kevin Brunner, Mary Johnson, Bob Hermann, Chuck Lamine, Jim Wallen,
Sara Perrizo, Ellen Sorenson, Carolyn Maricque, Andrea Konrath, Supervisors Kaster,
Buckley, Andrews, Fleck, Theisen, Schuller, Other Interested Parties

I. Call Meeting to Order:

The meeting was called to order Chair Mary Scray at 6:30 p.m. Three members of Boy Scout Troop 1043 attending the meeting introduced themselves.

II. Approve/Modify Agenda:

Items 4a, 9b, 21a, and 32a were added to the agenda. #15, 9a & 9b – Closed session were moved to the end.

Motion made by Supervisor Lund seconded by Supervisor DeWane to approve the agenda as amended. MOTION APPROVED UNANIMOUSLY

III. Approve/Modify Minutes of October 11, 2010:

Motion made by Supervisor Lund seconded by Supervisor Erickson to approve. MOTION APPROVED UNANIMOUSLY

Communications:

1. **Communication from Supervisor Theisen: That the Brown County Board adopt a resolution to the U.S. Senate and House of Representatives objecting to a Federal regulation which will require wasting over \$1.7 million building the Renard Island Causeway and to recommend putting the project on hold until this issue is resolved. Referred from October County Board:**

Supervisor Theisen distributed a resolution (attached) related to construction of the Renard Island Causeway asking that the County Board forward it to U.S. Senators and Congressman. Theisen explained that the U.S. Army Corps of Engineers has accepted a \$2.4 million bid from Nuvo Construction of Milwaukee to build the causeway, overlooking two bids in the \$700,000 to \$800,000 range from two Brown County contractors. The resolution asks that the Corps rebid the project and award to the lowest bidder.

Supervisor Erickson stated he had contacted Cowles, Kagen, and Feingold's offices and only Kagen responded with a letter to the Corp. Supervisor Evans stated he has also been in contact with Port Director, Dean Haen, and Corporation Counsel, John Luetscher, to discuss the matter.

Motion made by Supervisor DeWane, seconded by Supervisor Lund to approve. MOTION APPROVED UNANIMOUSLY

2. **Communication from Supervisor Scray re: RFP for our mail service for competitive bids. Referred from October County Board:**

Chair Scray explained she brought this item forward as mail service has not been bid in 11 years.

Motion made by Supervisor Erickson, seconded by Supervisor Brunette to refer to staff. MOTION APPROVED UNANIMOUSLY

3. **Communication from Supervisor Scray re: Re-Introduce Voluntary Furlough Program for all Employees. Referred from October County Board:**

Chair Scray reported that approximately \$70,000 was saved in 2009 with voluntary furlough. Up to this date in 2010, approximately \$18,000 has been saved with both voluntary and mandatory.

It is suggested that \$50,000 be taken off the levy in 2011 for voluntary furlough. When asked by Supervisor Evans how furlough works for contract employees, Attorney Mohr explained that some of the contracts include mandatory work weeks and those which do not would need to be negotiated.

Motion made by Supervisor Zima, seconded by Supervisor Lund to approve and take \$50,000 off the levy for the Voluntary Furlough Program. MOTION APPROVED UNANIMOUSLY

4. **Communication from Supervisor Scray re: Increase time positions are held open once vacated to 6 months. Referred from October County Board:**

Review of the time positions are held open once vacated was determined to be 90 days or more. Although it was felt there may be more savings if there was more time between vacancies, it was found that savings have been exceeded with the present system. Supervisor Zima asked that the item be referred to the budget hearing for further discussion.

Motion made by Supervisor Evans, seconded by Supervisor Lund to receive and place on file, referring to the full County Board for discussion at the budget hearing on November 8th. MOTION APPROVED UNANIMOUSLY

Chairman Scray suggested that the turnover reduction line be increased. Further discussion resulted in the suggestion the number be changed from 1.6M to 3.1M.

Motion made by Supervisor Lund, seconded by Supervisor Erickson to increase turnover savings from 1.6 million to 3.1 million.

Motion to reconsider made by Supervisor Zima, seconded by Supervisor Lund to increase turnover savings from \$1.6 million to \$2 million for a reduction of \$348,073 on the levy. MOTION APPROVED UNANIMOUSLY

- 4a. **Communication from Supervisor Scray re: Review and Possible Action regarding Policy and Penalties on Delinquent Taxes.**

Treasurer Kerry Blaney explained that there is a 1% per monthly penalty charged for unpaid taxes required per State Statute. The county has the option of adding another .5% to this amount, or 1.5% per month, 18% annually, which the County Board approved. He explained that when persons who are in arrears contact him, he is willing to set up payment plans.

Supervisor Zima asked for consideration to eliminate the .5% from the County, opining that it is not fair to residents in this time of economic stress.

Supervisor Lund and others, however, disagreed, stating that the penalty is a motivator for the homeowner to take out a loan or find a way to make the payment. In addition, approximately \$400,000 collected from penalties would have to be found to replace this amount on the levy.

Motion made by Supervisor Evans, seconded by Supervisor Lund to refer to the December Administration Committee.

Ayes: Brunette, DeWane, Erickson, Evans, Lund, Scray

Nays: Zima MOTION APPROVED

Legal Bills:

5. **Review and Possible Action on Legal Bills to be paid:**

Motion made by Supervisor Erickson, seconded by Supervisor Evans to approve. MOTION APPROVED UNANIMOUSLY

Reports:

6. **County Executive:**

a. **Budget Status Financial Report for September 2010:**

Motion made by Supervisor DeWane, seconded by Supervisor Erickson to receive and place on file. MOTION APPROVED UNANIMOUSLY

7. Internal Auditor Report:

a. Budget Status Financial Report for September 2010:

Motion made by Supervisor DeWane, seconded by Supervisor Erickson to receive and place on file. MOTION APPROVED UNANIMOUSLY

b. Other: None

8. Labor Negotiator Report:

Motion made by Supervisor DeWane, seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY

Vacant Budgeted Positions (Request to Fill):

10. Human Services – Clerk II (vacated 10/25/10):

Debbie Klarkowski referred to information in packet material which explains that this Clerk II position works in Economic Support with a state mandated program. At this time, budgeted funds are sufficient to cover the cost of filling the position and will have no additional fiscal impact for 2010.

Motion made by Supervisor Zima, seconded by Supervisor Evans to adopt. MOTION APPROVED UNANIMOUSLY

11. Human Services – COTA Nursing Home & Acute Hospital (vacated 10/15/2010):

The primary duties of this position include performing, planning, and organizing technical occupational therapy in the treatment and rehabilitation of clients. There are budgeted funds sufficient to cover the cost of filling the position.

Motion made by Supervisor Evans, seconded by Supervisor Lund to approve. MOTION APPROVED UNANIMOUSLY

12. Human Services – Economic Support Supervisor (vacated 10/01/10):

This is a supervisory position which oversees employees who determine eligibility for Economic Support programs. Budgeted funds are sufficient to cover the cost of filling the position with no additional fiscal impact over 2010 (75% funded/25% levy). Although Supervisor DeWane asked that it be held one month for additional information, Zima explained that if not filled there would be no 75% funding received.

Motion made by Supervisor DeWane, seconded by Supervisor Lund to hold for one month for further information.

Ayes: Brunette, DeWane, Lund, Scray

Nays: Erickson, Evans, Zima

MOTION APPROVED 4-3

Resolutions/Ordinances:

13. Resolution re: Voluntary Furlough of Non-Salaried Brown County Employees: See discussion in #3 above.

Motion made by Supervisor Lund, seconded by Supervisor Erickson to approve the resolution re: voluntary furlough of non-salaried employees with a fiscal impact of \$50,000. MOTION APPROVED UNANIMOUSLY

14. Resolution re: Administrative Compensation Plan:

Debbie Klarkowski explained that the current plan for administrative employee compensation was implemented in 2001, however, was frozen in 2002. The County establishes the cost of living increase to the plan during the annual budget process and every two years Human Resources completes a comparison of the administrative positions with market. At this time, HR has reviewed the plan and identified the most pressing areas.

Discussion by the committee resulted in a concern to give any salary increases with the current economic times.

Chuck Lamine addressed the committee requesting consideration for the Office Manager I, and the Real Property Lister positions in the Planning & Land Services Department, stating that this department continues to work on efficiencies and he would like to recognize present staff for their hard work.

Kevin Brunner, Social Worker in the Human Services Foster Care Program stated that he has not had any salary increase since he was hired. He chose to take a position in Brown County so that he could work in the community where he lived, however, he stated he was not informed at the time of hiring of the freeze on salaries.

Mary Johnson, CTC Administrator, asked for consideration of the Clinical Supervisor position, explaining there are situations where the manager may be off and someone is needed for casual call. Casual call nurses make \$5 an hour more than a staff-manager who has more responsibility than an on-call staff nurse. Recruiting is an issue at the present salary, Johnson stated, as candidates choose to take the casual call nurse position over the staff manager because of the higher hourly rate.

Further discussion by the staff resulted in the conclusion that they could not in good conscience give any increases with the current economic times, although Supervisor Zima asked for further consideration of the CTC Clinical Supervisor position.

Motion made by Supervisor Evans, seconded by Supervisor Lund to separate and take each position individually.

MOTION APPROVED UNANIMOUSLY

Curator of Animals (NEW Zoo)

Total Estimated Fiscal Impact - \$3,904.54

Motion made by Supervisor Zima, seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

Office Manager I (Planning & Land Services)

Total Estimated Fiscal Impact - \$3,448.77

Motion made by Supervisor Zima, seconded by Supervisor Evans to receive and place on file. MOTION APPROVED UNANIMOUSLY

Chief Deputy - Sheriff

Total Estimated Fiscal Impact - \$1,823.06

Motion made by Supervisor Zima, seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

Clinical Supervisor (CTC)

Total Estimated Fiscal Impact - \$11,782.52

Motion made by Supervisor Evans, seconded by Supervisor Zima to approve.

Ayes: Brunette, Evans, Lund, Zima

Nays: DeWane, Erickson, Scray

MOTION APPROVED 4-3

Social Worker Supervisors (3 positions)

Total Estimated Fiscal Impact - \$20,326.14

Motion made by Supervisor Zima, seconded by Supervisor Evans to receive and place on file. MOTION APPROVED UNANIMOUSLY

Real Property Lister (Planning & Land Services)

Total Estimated Fiscal Impact - \$10,203.79

Motion made by Supervisor Zima, seconded by Supervisor Evans to receive and place on file. **MOTION APPROVED UNANIMOUSLY**

15. Ordinance re: To Amend Section 4.52 of the Brown County Code entitled "Overtime and Compensatory Time": Moved to Closed Session

BUDGET REVIEW**Non-Divisional Budgets**

16. County Executive – Review of 2011 Department Budget:

Executive Tom Hinz explained that his budget shows a decrease in the salary of the Legislative Assistant (presently unfilled) from \$65,000 to \$48,053 annually.

The Executive salary was discussed for a four year term with the following suggestion made by Supervisor Lund.

Motion made by Supervisor Lund, seconded by Supervisor Erickson to keep the base pay of the County Executive the same for the first two years, raising it 1% annually over the next two years.

Motion by substitution made by Supervisor Zima, seconded by Supervisor Evans to set the County Executive's salary at \$90,000 the 1st year, \$91,000 the 2nd year, \$92,000 the 3rd year, and at \$93,000 the 4th year.

Ayes: DeWane, Erickson, Evans, Lund, Scray, Zima

Nays: Brunette **MOTION APPROVED 4-2**

Motion made by Supervisor Evans, seconded by Supervisor Zima to approve the 2011 County Executive's Department Budget as amended.

Ayes: DeWane, Erickson, Zima, Scray

Nays: Brunette, Evans, Lund **MOTION APPROVED 4-3**

Motion by Supervisor Evans, seconded by Supervisor Zima, for permission to reconsider his vote (Evans) on the Executive Department budget. **MOTION APPROVED**

Motion made by Supervisor Evans, seconded by Supervisor Zima to add \$5,000 in the 2011 budget for Advance (an increase from \$35,000 to \$40,000).

Ayes: DeWane, Evans, Zima, Scray

Nays: Lund, Erickson, Brunette **MOTION APPROVED 4-3**

Motion made by Supervisor Evans, seconded by Supervisor Zima to approve the Executive Budget as amended.

Ayes: DeWane, Evans, Zima, Scray

Nays: Erickson, Lund, Brunette **MOTION APPROVED 4-3**

Non Divisional Budgets:

17. Board of Supervisors – Review of 2011 Department Budget:

Motion made by Supervisor Evans, seconded by Supervisor Erickson to approve.

MOTION APPROVED UNANIMOUSLY

Resolutions/Ordinances:

Motion made by Supervisor Lund, seconded by Supervisor Erickson to suspend the rules and approve items 18 to 32 together, with reconsideration of #21 and pulling #28.

MOTION APPROVED UNANIMOUSLY

18. Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Administration – Admin Committee):

19. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Facility & Park Management – Admin Committee):**
20. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Human Resources – Admin Committee):**
21. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Facility & Park Management – Ed & Rec Committee):**

**Motion made by Supervisor Lund, seconded by Supervisor DeWane to reconsider.
MOTION APPROVED UNANIMOUSLY**

Supervisor Brunette explained that the Ed & Rec Committee has recommended that the position of Park Ranger, presently under Facility & Park Management, and on the levy, be moved to the NEW Zoo, which is an enterprise fund.

Motion made by Supervisor Brunette, seconded by Supervisor Lund to approve placing the position of Park Ranger under the NEW Zoo at a salary of \$64,863.

Ayes: DeWane

Nays: Brunette, Erickson, Evans, Lund, Zima, Scray. MOTION FAILS 1-6

22. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Museum – Ed & Rec Committee):**
23. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (NEW Zoo – Ed & Rec Committee):**
24. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Board of Supervisors – Executive Committee):**
25. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Aging & Disability Resource Center – Human Services Committee):**
26. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Health Department – Human Services Committee):**
27. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Human Services – Human Services Committee):**
28. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Veterans' Services – Human Services Committee):**

Although the Veterans' Services office deleted a part-time Clerk/Typist I position, because of increased work load with aging veterans and those returning from active duty, discussion by the committee resulted in the suggestion it be retained.

Motion made by Supervisor Evans, seconded by Supervisor DeWane to keep the .20 (1 day week) Clerk Typist I position in the Veteran's Office.

Ayes: Brunette, DeWane, Erickson, Evans, Lund, Zima

Nays: Scray. MOTION APPROVED 6-1

29. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Land & Water Conservation Department – Land Con Subcommittee):**
30. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Highway Department – PD&T Committee):**
31. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Port & Solid Waste Department (PD&T Committee):**

32. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (UW Extension – PD&T Committee):**

32a. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process: (Sheriff's Department):**

Internal Auditor, Sara Perrizo, stated that the total reduction in levy is \$1,121,215.

Taken out of order:

9. **Board Attorney Report:**

15. **Ordinance re: To Amend Section 4.52 of the Brown County Code entitled "Overtime and Compensatory Time":**

Motion made by Supervisor Zima, seconded by Supervisor Lund to approve. MOTION APPROVED UNANIMOUSLY

a. **Closed Session pursuant to Wis. Stats. 19.85 (1) (g) to confer with legal counsel concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved.**

**Motion by Supervisor Lund, seconded by Supervisor Scray to enter into Closed Session at 9:10 p.m. Roll Call: All Members Present
Also Present: Hinz, Andrews, Fleck, Mohr. MOTION APPROVED UNANIMOUSLY**

(Recording Secretary excused at 9:15 p.m.)

**Motion by Supervisor DeWane, seconded by Supervisor Erickson to return to regular order of business at 9:15 p.m. Roll Call: All Members Present
Also Present: Hinz, Andrews, Fleck, Mohr. MOTION APPROVED UNANIMOUSLY**

b. **Closed Session pursuant to Wis. Stats 19.85 (1)(f) to consider financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.**

**Motion by Supervisor Erickson, seconded by Supervisor Lund to enter into Closed Session at 9:20 p.m. Roll Call: All Members Present
Also Present: Hinz, Klarkowski, Andrews, Fleck, Mohr.
MOTION APPROVED UNANIMOUSLY**

**Motion by Supervisor Evans, seconded by Supervisor Erickson to return to regular order of business at 10:20 p.m. Roll Call: All Members Present
Also Present: Hinz, Klarkowski, Andrews, Fleck, Mohr.
MOTION APPROVED UNANIMOUSLY**

Other:

20. **Such Other Matters as Authorized by Law:**

Motion made by Supervisor Zima and seconded by Lund to adjourn at 10:25 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

November 8, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION TO URGE THE U.S. ARMY CORPS OF ENGINEERS TO AWARD THE CONTRACT FOR
THE CONSTRUCTION OF THE RENARD ISLAND CAUSEWAY TO THE LOW BIDDER AFTER
REBIDDING THE PROJECT

WHEREAS, the Army Corps of Engineers requested bids to build a causeway from Bay Beach to Renard Island; and

WHEREAS, two Brown County companies, PTS Contractors, and Advance Construction, submitted bids for approximately \$700,000; and

WHEREAS, the Army Corps of Engineers negotiated with Nuvo Construction of Milwaukee County to build the causeway for over \$2.4 million; and

WHEREAS, the causeway could be built by a Brown County company at a significant savings to the taxpayers of over \$1.7 million; and

WHEREAS, awarding this contract to a Brown County company would create jobs and have a positive economic impact to Brown County; and

WHEREAS, at a time when we are experiencing the worst economic conditions since the Great Depression, we need to be mindful of wasting taxpayer dollars.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors requests our U.S. Senators and Congressmen to urge the Army Corps of Engineers to award the contract to build the Renard Island Causeway to the low bidder after rebidding the project.

Respectfully submitted,

Committee

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Authored by: _____

Final Draft Approved by Corporation Counsel

Fiscal Impact: This resolution does not require an appropriation from the General Fund. The resolution is advisory in nature.