

**PROCEEDINGS OF THE BROWN COUNTY
EXECUTIVE COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Executive Committee was held on Monday, December 10, 2018 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Chair Lund, Supervisor Erickson, Supervisor Moynihan, Supervisor Hoyer, Supervisor Sieber, Supervisor Van Dyck, Supervisor Buckley
Also Present: Internal Auditor Dan Process, Supervisor Borchardt, Supervisor Tran, Supervisor Brusky, Supervisor Kneiszel, Director of Administration Chad Weininger, Public Works Director Paul Fontecchio, Deputy Executive Jeff Flynt, Corporation Counsel Dave Hemery, Planning Director Chuck Lamine, County Executive Troy Streckenbach, other interested parties and media

I. Call meeting to order.

The meeting was called to order by Chair Tom Lund at 5:30 pm.

II. Approve/modify agenda.

Motion made by Supervisor Moynihan, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/modify Minutes of October 22, 2018.

Motion made by Supervisor Moynihan, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

IV. Appoint members to the Redistricting AD Hoc Committee.

It was noted that the names of those who submitted letters of interest for the redistricting ad hoc committee were not included in the agenda and therefore not properly publicly noticed. In addition, there was a request to have the ordinance creating this group amended. One of the elements of the original ordinance is to have an educator with a political science background from UWGB or St. Norbert on the committee, but no one with those qualifications has expressed interest. Supervisor Moynihan would like the ordinance to state something along the lines of "active or retired academic educator".

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to hold appointment of members for one month and also refer to Corporation Counsel to have ordinance language amended. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Van Dyck arrived at 5:35 pm.

Comments from the Public – None.

1. Review Minutes of: None.

Legal Bills

2. Review and Possible Action on Legal Bills to be paid.

Motion made by Supervisor Erickson, seconded by Supervisor Sieber to pay the legal bills. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

3. Communication from Chairman Moynihan re: For your consideration, I ask that Brown County with the consent of a majority of its County Supervisors, provide financial assistance to the Greater Green Bay Convention & Visitor

Bureau in the form of a 10-Year, Interest Free Loan in the amount of \$500,000, terms to be negotiated. Said funds would go to the GGBCVB Building Visitor Center Campaign Fund only and not to be used for any other purposes. Referred from October County Board.

Moynihan noted the CVB is entering the fundraising stage for their new facility which will be located across from Cabela's in Ashwaubenon. In many ways the CVB is an arm of Brown County, not only by providing the advertising of the region, but they also bring other elements with thing such as workplace development. In 2013 the County Board, by resolution, provided funding in the form of a loan to the golf course, and Moynihan likens this request to that. He feels the CVB is vital to the community and noted 2% of the Brown County hotel and motel room tax is allocated to them. What is being proposed is not a giveaway; it is something to help them along in their pursuit of garnering the new facility. Moynihan mentioned several examples of what he is requesting being done in other counties. He feels this is a good step to help the CVB along the way and hopes this Committee and the County Board agrees.

Supervisor Erickson recalled he was involved in something like this several years ago where a private individual approached the County and asked for a loan for \$20 million dollars to be the developer of an apartment complex that the County bonded for. This individual was going to develop and manage the property and be paid for both being the developer and manager. He looked at that situation with Corporation Counsel and the WCA and found that the arrangement was illegal and could not be done because the County cannot take taxpayer money and put it out to private organizations. He does not have anything against the CVB, but he would like a ruling from Corporation Counsel on this.

Corporation Counsel Dave Hemery said for a County to do anything regarding appropriation of funds two things need to occur: the County needs to have authority to take action (a County's authority to act is found in Chapter 59) and there also must be significant benefit to the general public located in the county. He informed that last year the Attorney General came out with an opinion regarding a county that had appropriated funds to a private homeless shelter and the AG opined that that could not be done because there was no authority in Chapter 59 to appropriate funds for homeless shelters. A county could use its own funds for its own shelter, but cannot give funds to a private entity to run a shelter. Hemery said he found three different possible exceptions in Chapter 59 that may apply, but he was only confident that one would. He also contacted the WCA for an opinion on this and was advised that the one exception he found would apply and if the Board were to decide that they desire to make a loan to the CVB that exception could be used as authority to do so.

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to provide the CVB with a 10 year interest free loan in the amount of \$500,000 from the general fund with the terms to be negotiated and forward this to Administration Committee. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Hoyer asked where the funds for this would come from. Hemery said the money would have to come from the general fund and this would also have to go before the Administration Committee for approval.

Supervisor Buckley said he looks at this as basically a loan from the room tax. With all the development going on in the area of Lombardi Avenue, we want as much help as we can get to advertise it and help bring people in to the hotels and motels and restaurants, etc. He also feels each community should be putting something towards this and not in the form of a loan; it should be funds granted to the CVB. Hemery noted the statutes would allow for either a loan or a specific appropriation.

Supervisor Sieber said the CVB does a lot of great work and noted we are one of the few communicates of similar size that does not have a visitor's center. The location of the CVB is great, thanks to the Packers. The sales tax is currently bringing in approximately \$26 million dollars annually and the \$500,000 being proposed here is a drop in the bucket. He feels having the visitor's center will increase visitors to the area and increase stays and spending in the community which is a great investment in the County. He is fully in support of this and encouraged the rest of the Committee to support it as well.

Supervisor Tran wanted to be clear that this is a loan and not a giveaway and payment terms would have to be spelled out in a resolution.

Erickson said he is not against the CVB, but is wondering if we could add 1% or 2% interest on this because it is a loan. He would like a friendly amendment to the motion to add something about interest; however, Moynihan said he will stick with his original motion. Supervisor Van Dyck asked if there would be any loss to the County by taking the \$500,000 out of the general fund. Director of Administration Chad Weininger responded that over the 10 year period, based on calculations and projections made by Treasurer Paul Zeller, the interest lost would be somewhere in the area of \$10,000 per year.

4. **Communication from Supervisor Van Dyck re: Request that the Human Resources Department hold a series of paid informational meetings during employees normal work hours at each of the major county facilities in order to review changes made to the benefits programs and to answer any questions employees may have regarding these benefits. *Referred from October County Board.***

Van Dyck informed this was brought up at Administration Committee and Weininger pointed out at that meeting there will be a number of communication opportunities going on in 2019 that did not exist in the past. Weininger said they will have one on one sessions and the analysts will be able to talk about benefits with the departments because everyone is being cross-trained.

Motion made by Supervisor Van Dyck, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **Communication from Supervisor Van Dyck re: Request that the oversight committee for the Corporation Counsel be changed from the Administration Committee to the Executive Committee effective January 1, 2019. *Referred from October County Board.***

Van Dyck said this also came up at Administration Committee. His intent is to get some continuity in how we do things. This is not an attempt to add power to one Committee and water down another, but he noted that Executive Committee approves the legal bills each month, yet Corporation Counsel reports to Administration Committee. In addition, there are often things approved at one meeting such as transfer of funds from the general fund that then have to go to another Committee which results in a lot of special meetings prior to County Board meetings. He would like to see these issues taken care of one at a time because when we try to revise something in its entirety; it gets sliced apart and takes a long time. His recommendation is to have Corporation Counsel report to this Committee, but he would like to hear the opinions of the rest of the Committee.

Moynihan said he supports this and feels what Van Dyck is asking for makes sense as Corporation Counsel works for both the legislative branch and the executive branch. This is something he has talked to Corporation Counsel about in the past.

Sieber noted three of the busiest positions in the County - Director of Administration, Human Resources Director and Corporation Counsel - are all reporting to both Administration and Executive Committee which does not make sense and his recommendation is to vest this all to one Committee. He suggested Corporation Counsel and the legal bills be handled by the same Committee and that Finance and Administration report to the same committee as well. Van Dyck said he would not support that because he sees a distinction between legal and human resources, payroll and benefits. He would support those items coming off Executive and going to Administration Committee instead. Lund suggested holding this for a month. Van Dyck did not want to see this take a long time and that is why he only put the communication in for Corporation Counsel. Moynihan suggested we deal with the current item and then work on the other dynamics later. Buckley agreed that we should try to get one thing done at a time.

Motion made by Supervisor Van Dyck, seconded by Supervisor Moynihan to modify the oversight committee for Corporation Counsel from Administration Committee to Executive Committee. Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Communication from Supervisor Moynihan re: For your consideration, I ask that the Brown County Board of Supervisors confirm by resolution the Brown County 2018 November General Election Referendum Questions and forward said resolution to the newly elected Wisconsin governor and State legislators.**

Motion made by Supervisor Van Dyck, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

7. **Communication from Supervisor Moynihan re: For your consideration, I ask that the Brown County Board of Supervisors place in ordinance form a parliamentary rule which shall amend Chapter 2.14 (10) which shall supersede Roberts Rules of Order (Chapter 2.14 (22)).**

Moynihan said that often in Committees and on the Board floor a motion is made which is then amended or a motion is made by substitution and he feels items should be taken one at a time to be less confusing to everyone, including Supervisors. Lund pointed out that if we vote on something, but then want to amend it, we would need to go through the reconsideration process and he questions whether that would save time or not. Moynihan feels reconsideration would save more time than stacking motion upon motion. Hemery said Roberts Rules set out procedures, but the County Board can certainly adopt their own rules. He provided a handout of the current ordinance, a copy of which is attached.

Supervisor Borchardt asked if there are other counties that are doing something similar and Moynihan responded that he has not researched that. He did point out that he has had conversations with Supervisors regarding the minutia of motions and substitutions and things of that nature and he feels what he is proposing would be cleaner; a motion could be amended or a motion by substitution could be made, but it would end there instead of all the stacking. Lund pointed out that it is up to the Chair to determine whether a motion is germane to the subject because sometimes the motion is changed completely with amendments and substitutions.

Van Dyck understands the intent of this communication, but feels the reconsideration factor could get a bit messy. He asked if someone makes a motion and then there is a motion by substitution right away without have any discussion on the first motion, if there would be a way to vote on whether or not to consider the motion by substitution before getting into a discussion on it. Moynihan pointed out that that would just be adding another layer to this.

Hemery referred to the handout and noted under (10) there is not a motion by substitution listed, but it is all a matter of degree. Lund said we could just get rid of Robert Rules and use Item (10) in the handout. Hemery said depending on the degree of an amendment, it could result pretty much in an entirely separate motion, but others may see it as just amending a motion and the Board Chair would have to make the call on whether it truly is a motion by amendment with small changes that keeps the subject matter relatively the same or if it is a motion by substitution. Under the current rules, the Board Chair could say a motion by substitution is not allowed. Whenever a motion is amended, it is basically substituting something, but how much amending is being done determines if it is a whole different motion or just an amendment and that call needs to be made by the Board Chair.

Sieber said he understands Van Dyck's concern that a motion can be made and then the topic of conversation can be completely changed by a motion for substitution which is not found anywhere in Roberts Rules or our own ordinance so the only thing properly before the Board is the motion to amend and if the main motion fails then a new motion can be made which would be the proper time to do what was outlined in a motion for substitution.

Motion made by Supervisor Moynihan, seconded by Supervisor Erickson to hold for one month. *Motion withdrawn; no vote taken*

Hemery reiterated that the County Code supersedes Roberts Rules and the Code does not have any provision for motion by substitution.

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to receive and place on file. *Motion withdrawn; no vote taken*

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber that only one amendment to a motion can be made at a time. Vote taken. MOTION CARRIED UNANIMOUSLY

8. **Communication from October Executive Committee meeting: Look at the Subcommittees that Board Staff are tasked with taking minutes at.**

County Board staff advised they currently take minutes at the six standing committees along with Veterans Recognition Subcommittee, Criminal Justice Coordinating Board, Mental Health Subcommittee and Facility Master Plan Subcommittee.

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to receive and place on file. *Motion withdrawn; no vote taken*

Sieber said this was also discussed at Administration Committee and it is his understanding that Corporation Counsel is going to be working on some things regarding subcommittees. Hemery explained he will be reviewing ad hoc and subcommittees that already exist to make sure everything is correct in terms of membership and things of that nature. He continued that all new subcommittees or ad hoc committees will require a resolution and he is currently working on a template type form that will need to be completed each time a new subcommittee or ad hoc committee is formed. Things like the purpose of the subcommittee or ad hoc committee, the membership term, how people are appointed, how the chair is elected, etc. will all be contained in the resolution. Also included in that document will be a designation of who is to take minutes at meetings.

Sieber feels the issue of who does the minute taking at the subcommittees and ad hoc committees should be standardized and questioned how it came to be that Board staff is taking the minutes of the meetings referenced above and whether they should still be doing so. He said Administration Committee feels that going forward each subcommittee or ad hoc committee should be taking their own minutes and a decision needs to be made at the subcommittees referenced above as to whether they should start taking their own minute or be grandfathered in for Board staff to continue taking the minutes. Sieber's preference would be for Board staff to take the minutes of the six standing committees only and this is a good time to get this all straightened out.

Buckley recalled prior conversations regarding workload in the County Board office. He feels when a new subcommittee is formed, before it is approved by the County Board, the purpose of the subcommittee should be established along with a determination of who is going to be taking the minutes. If a subcommittee says they cannot take their own minutes, Buckley would like that to be reviewed by the Board before the subcommittee is approved. Hemery added that it was also discussed at Administration Committee that each subcommittee or ad hoc committee that is already in existence should recertify itself and fill out one of the resolution forms setting out the details of the subcommittee.

Lund said some of this depends on the meetings as well. For instance, the Housing Committee deals with federal funds and if the County takes that over he wants to be sure the minutes are done properly by someone who knows how to do it because it is a very important item. Others may just be advice and consent to the County Board and that is a little different than dealing with federal funds. Buckley asked about the meetings referred above that Board staff currently takes minutes for and whether those meetings would or would not need someone from the Board office to take the minutes. Sieber feels Board staff has enough work to do with the six standing committees, although, he does understand Lund's concern as well and reiterated that there should be a policy in place regarding this so this conversation does not need to be repeated every time a new subcommittee is formed.

Van Dyck does not think we can take any action on this tonight because of the way it is listed on the agenda and questioned if we could send it back so we can put some policies together as to what the expectations are with the four subcommittees Board staff is currently taking minutes at. Hemery said he will include in the proposed ordinance change that the sub or ad hoc committee would identify who it is they propose to take their minutes, or there could be an exception if they want the County Board staff to take them and then that would have to be approved by the Board. Hemery agreed with what Lund said earlier that there may be cases where the minutes are very important and in those cases the Board would have to approve an exception, but his recommendation is that the default position is that sub and ad hoc committees take their own minutes. Moynihan said one way to get around all of this is to do minutes that contain only the motions and the actions on the motions.

Borchardt suggested that people use their smart phones to record meetings and then submit that to the office for Board staff to type the minutes. That would alleviate the need for them showing up at meetings. Lund noted that in Wisconsin it has to be made clear that the meeting is being recorded because you cannot secretly record a meeting.

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to refer to Corporation Counsel to draft language as to creating sub and ad hoc committees, including minutes. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion by substitution made by Supervisor Van Dyck to refer back to Corporation Counsel to draft language as to what the requirements of the minutes are to be taken and then direct the named committees to take their own minutes effective January, 2019; *Motion withdrawn; no vote taken.*

Resolutions, Ordinances

9. **An Ordinance to Amend Chapter 2 (County Board of Supervisors) of the Brown County Code of Ordinances by Amending Section 2.14(17) (Regarding Reconsideration). *Referred back from November County Board.***

Motion made by Supervisor Moynihan, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

10. **Resolution for Table of Organization Change in the Planning and Land Services Department and Authorization for Brown County to Administer, Operate and Manage the Brown County Housing Authority.**

Sieber said from his review of the ordinance, he found that Brown County Housing Authority currently reports to Administration Committee, and suggested if this resolution passes, a motion be made to have them report to PD & T instead.

Buckley questioned if Human Services Committee would be more appropriate to have oversight of the Housing Authority. Planning Director Chuck Lamine informed that historically, Housing Authority has been handled in the Planning Office. It deals with primarily HUD work, but there is also the potential of being quite involved in terms of development work and he feels there is good synergy that can be created between some of the planning efforts and some of the housing programs. In addition, the relationship between Planning and the Housing Authority has been good. Planning would not be involved in any aspect of placing people in housing or anything like that; Lamine said Housing Authority has a contract with ICS for that. He said the Housing Authority is created as a separate government entity by statutes and they are a unit of government so to speak. The appointments are made through the County Executive and approved by the County Board and if this passes, the City Housing Authority staff would be replaced with County staff.

Motion made by Supervisor Erickson, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

11. **Resolution re: That the State of Wisconsin Fund Two Necessary Assistant District Attorney Positions.**

Hemery noted the resolution should be amended due to some updated statistics received from Supervisor Brusky. The resolution will be amended to show that Brown County is currently 12.76 ADA's short instead of 11.46 and further, that Brown County has the second largest shortfall in ADA's and not the largest.

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to amend the resolution by striking 11.46 in the second "Whereas" and replacing it with 12.76 and inserting "second" before the word "largest" in the same "Whereas". Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Sieber, seconded by Supervisor Moynihan to approve as amended. Vote taken. MOTION CARRIED UNANIMOUSLY

12. **Resolution re: Increasing the Reimbursement Rate for Certified Private Attorneys that Act as Public Defenders.**

Motion made by Supervisor Moynihan, seconded by Supervisor Erickson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Internal Auditor

13. **Board of Supervisors Budget Status Financial Report (Unaudited) & Veterans Recognition Subcommittee Budget Status Financial Report (Unaudited) for October 2018.**

**Motion made by Supervisor Moynihan, seconded by Supervisor Erickson to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

14. **Status Update: October 1 – November 30, 2018.**

**Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Corporation Counsel

15. **Corporation Counsel's Report.**

No report; no action taken.

Department of Administration & Human Resources

16. **Director of Administration's Report.**

Weininger informed the architect for the new expo hall is Kahler-Slater and the project manager is Miron. Currently they are going through the facility to determine how much asbestos there is and after that is done the demolition will begin. There will be a public input session on January 17, 2019 at Ashwaubenon Community Center from 5:00 – 7:00 pm.

**Motion made by Supervisor Moynihan, seconded by Supervisor Erickson to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

17. **Budget Status Over/Under Report as of October 2018.**

Weininger reported the County should finish the year in the black. He said the Sheriff's Department will finish better than projected, but still with a shortage of about \$100,000. Community Programs has been a concern and Administration is keeping a close eye on that.

**Motion made by Supervisor Sieber, seconded by Supervisor Moynihan to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

18. **Human Resources Report.**

A meeting was recently held with staff and the health insurance advisor who will be asked to do a comprehensive review of all benefits to see if there are better deals or packages for the employees. There was also some discussion regarding creating a healthcare one on one class for supervisors and those that sit on the Benefits Advisory Committee because there seems to be a disconnect with the depth of knowledge regarding health insurance. HR will also be looking at doing some sort of wellness program to encourage healthy activities for employees.

With regard to the class and comp, Weininger informed the class part is nearly done. The next piece is the comp piece and there will be a meeting on this next week to talk in depth with department heads and allow them the opportunity to weigh in. Bringing people from below min up to min will probably be done in January or February and the larger comp piece should be done shortly thereafter.

Weininger concluded by saying that HR is formulating some policies and the most recent one was a corrective action and progressive discipline policy which has been forwarded to supervisors to be sure they are following the process and know what the expectations are. They are creating a personnel binder for the processes so there is continuity and consistency among staff. HR is currently fully staffed with the exception of one clerical position.

**Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

County Executive

19. County Executive's Report.

County Executive Troy Streckenbach informed he has met with all department heads in the last month regarding where the County has been and where it is headed. The Brown County team is really good and the conversations were really good. Over the course of the next few months the annual reports and strategic plans from the departments will be brought to the Committee meetings. He said there was also contact with employees to make sure that everyone is headed in the same direction. As we come to the end of the year, Streckenbach feels we are setting a really good course for the upcoming year. He also said there is a successful replacement for CVSO Jerry Polus who will be retiring after the first of the year. The candidate has a lot of experience and was very highly recommended.

**Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to take Item 21 at this time. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Although shown in the proper format here, Item 21 was taken at this time.

20. Closed Session

- a. **Open Session:** Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e. deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, deliberating and negotiating strategy and options regarding obtaining real estate property and investing in infrastructure.

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to enter into closed session. Roll call vote taken: Ayes – Van Dyck, Erickson, Lund, Moynihan, Buckley, Hoyer & Sieber. **MOTION CARRIED UNANIMOUSLY**

- b. **Convene into Closed Session:** Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Brown County Board of Supervisors shall convene into closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as competitive or bargaining reasons require a closed session here for deliberating and negotiating strategy and options regarding obtaining real estate property and investing in infrastructure.

Motion made by Supervisor Erickson, seconded by Supervisor Moynihan to reconvene into open session. Roll call vote taken: Ayes – Van Dyck, Erickson, Lund, Moynihan, Buckley, Hoyer & Sieber. **MOTION CARRIED UNANIMOUSLY**

- c. **Reconvene into Open Session:** The Brown County Board of Supervisors shall reconvene into open session for possible voting and/or other action regarding obtaining real estate property and investing in infrastructure.

No action taken.

Other

21. Such other matters as authorized by law.

Van Dyck informed the next Ed and Rec meeting will be held on Thursday night, December 13. This meeting has been split into two pieces to allow staff to report out on the first meeting for the Board meeting and the second part of the meeting to be reported out in January. He said they will be reviewing the conceptual plan for the Fairgrounds at this

meeting and encouraged Supervisors to attend to get questions answered and put their opinions forward so it does not all have to be hashed out on the Board floor.

Sieber reminded that the following communications should be included on the next Executive Committee agenda: revising the oversight Committee for Human Resources from Executive Committee to Administration Committee and also changing the authority of the Brown County Housing Authority from Administration Committee to Planning, Development and Transpiration Committee.

22. Adjourn.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Erickson to adjourn at 8:14 pm. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

(7) The Chair shall preserve order and shall vote on the call of ayes and nays, and the Chair shall decide questions of order subject to an appeal to the Board, except that the Chair shall not vote on appeals from the Chair's decision.

(8) No member of the Board shall have the privilege of addressing the County Board unless recognized by the Chair.

(9) When a motion is made and seconded, it shall be stated by the Chair previous to debate. If any member requires it, all motions (except to adjourn, postpone or refer) shall be reduced to writing, and if a question contains several points, any member may have it divided. A motion or resolution may be withdrawn at any time before amendment or decision.

(10) When a question is under debate, no motion shall be received, except the following motions:

- (a) Adjourn
- (b) Move the previous question
- (c) Table indefinitely or to a certain time
- (d) Refer
- (e) Amend

which shall have precedence in the above order. A motion to adjourn, move the previous question, or table indefinitely or to a certain time shall be decided without debate, provided that a member of the committee introducing the resolution shall be allowed to speak before a vote to table. This rule shall not authorize any member to move for adjournment when another member has the floor or when the Board is voting. A motion to refer or to amend may be debated.

(11) Whenever any member is to speak in debate or deliver any matter to the Board, that member shall address the Chair, confine the remarks made to the question under debate, and avoid personality. No member shall speak except in his/her place, nor more than twice on any question, and not to exceed ten minutes at a time, except on leave of the Board.

(12) A member called to order shall immediately cease speaking but may appeal the decision of the Chair to the Board.

(13) Any member desiring termination of the debate may move the previous question or call for the question. Unless otherwise specified in the motion, it shall apply only to the immediately preceding question, and if an amendment is under discussion, it shall apply only to the amendment and not to the main question. The member who made the main motion shall be allowed to speak prior to the Chairman's acceptance of the motion for the previous question or call for the question. A 2/3 vote of the members present shall be required for adoption.

(14) All questions shall be put in the order they were moved, except privileged questions.

(15) Whenever the request for a roll call is defeated by the majority of the County Board, the Clerk shall record the ayes and nays of all those supervisors who request to be recorded on the roll call.

(16) No member of the Board shall leave the room during roll call until the results are announced by the Chair.