

PROCEEDINGS OF THE BROWN COUNTY
EXECUTIVE COMMITTEE

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the **Brown County Executive Committee** was held on Monday, December 12, 2016 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Chair Lund, Vice-Chair Moynihan, Supervisor Buckley, Supervisor Hoyer, Supervisor Schadewald, Supervisor Erickson, Supervisor Van Dyck
Also Present: Internal Auditor Dan Process, Director of Administration Chad Weininger, Corporation Counsel David Hemery, Interim Human Resources Director Pete Bilski, news media.

**Audio of this meeting is available by contacting the County Board office at 920-448-4015*

I. Call meeting to order.

The meeting was called to order by Chair Lund at 5:30 p.m.

II. Approve/modify agenda.

Motion made by Supervisor Schadewald, seconded by Supervisor Hoyer to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of October 24, 2016 and November 2, 2016.

Motion made by Supervisor Erickson, seconded by Supervisor Van Dyck to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Comments from the Public None.

Supervisor Buckley arrived at 5:32 pm

1. Review Minutes of:
a) Brown County LEAN Steering Committee (September 1, 2016).

Motion made by Supervisor Moynihan, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Legal Bills

2. Review and Possible Action on Legal Bills to be paid.

Moynihan pointed out and thanked Corporation Counsel for making an excellent effort in getting far more descriptive bills as it had been a point of contention.

Motion made by Supervisor Moynihan, seconded by Supervisor Schadewald to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Communications

3. Communication from Supervisors Sieber and Linssen to ask the Brown County District Attorney's office to investigate violations of closed sessions and/or the dissemination of classified information. *July motions: To refer to Corporation Counsel to draft a policy re: violation of closed session confidentiality and identify possible penalties and bring back. Carried 5 to 2; Motion to refer the current complaint to the Ethics Board for review. Held for 90 days.*

Lund informed that Supervisor Sieber could not make the meeting and Linssen asked to hold.

Motion made by Supervisor Buckley, seconded by Supervisor Moynihan to hold until January. Vote taken. MOTION CARRIED UNANIMOUSLY

- 4. Reconsideration of Vote: Communication from Supervisor Evans re: Reconsider Item #10f (from October's County Board meeting agenda) – An Ordinance Amending Section 4.93 of Chapter 4 of the Brown County Code entitled "Grievance Procedure". *Referred from November County Board.***

Motion made by Supervisor Erickson, seconded by Supervisor Moynihan to hold until February. Vote taken. MOTION CARRIED UNANIMOUSLY

- 5. Communication from Supervisor Moynihan re: For your consideration, I hereby request the Executive Committee direct Internal Auditor Dan Process to commence and complete an audit of the 750 Fund (Health/Dental). *Referred from November County Board.***

Moynihan stated the discussion going into budget, there were always questions pertaining to the benefits and the policies therein. He would like the input of the committee to support the request.

Process asked that if they had specific objectives to let him know. Moynihan stated he would work with him. Lund responded that they were looking for what the shortfall was.

Schadewald informed that the Administration Committee talked about starting to bring insurance options and figures to the County Board and the Executive Committee in August or September so they could make better decisions early on. Thereby he felt the Auditor would want to get at least the first three months of the year in before he started auditing so they could have a good snapshot of where they were for the year. He felt what they really wanted was verification of the accuracy of where they were at so when they were making decisions it didn't fluctuate. Buckley questioned if they wanted to look at the 2016 numbers. Schadewald felt when they saw the numbers, it was a constantly changing number, and because they were self-funded, didn't they want to know where the numbers were right before they made the decision to go forward not look backwards.

Process felt there was a delay as far as when those claims come in; the committee agreed. If he held it for three months, they may not have any of the numbers for 2017. Schadewald was anticipating what Buckley was saying, he would probably be going back to claims from June and July of 2016 and chart.

Buckley stated they may actually end up looking at 2015 and 2016 to get more of a pattern or they should already have somewhat of a pattern to go by so when they went into 2017, were all the trends staying the same. What also will be different was the retiree part, if they lose a lot of the retirees.

Lund felt they needed the numbers on the Health Risk Assessment. Were they getting healthier? Employees no longer get incentive dollars for working out.

Process informed that there were third parties that provide information so there should be reports and information that support those numbers. He added that there were some changes that had occurred going into 2017 with the elimination of the HRA contributions to the employees and things like that. He looked at the HRA to see if there were any additional funds that would come back to the county but now that aspect was not completely going away because the employees will still have that balance that carries forward with them. He could try to create something to share with the committee before they got into it to see if that answers or addresses questions they may have.

Van Dyck felt it would be nice to have more up to date information but he suspected that the claims processing was delayed at least 60-90 days. Interim Director Pete Bilski interjected, not always. By May they should have Feb/March claims. Van Dyck felt it was a huge guess so going backwards and getting a firm feel for where the year ended up and where the trends were from last year were probably about the best they were going to get because they weren't going to have a whole lot of data at that point in time. It was going to be hard to draw conclusions after that point.

Motion made by Supervisor Buckley, seconded by Supervisor to send it directly to the Internal Auditor for his review and report back in April. Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Communication from Supervisor Becker re: This communication is a request that the Executive Committee draft a proclamation that reaffirms our (Brown County Board's) support for the DARE Program. *Referred from November County Board.***

Schadewald questioned if they were not going to draft a proclamation. Lund believed they already reaffirmed the support at budget time. Questions were raised with regard to the actions taken at budget, Erickson informed there was a motion to add \$100,000 and the Sheriff came forward stating he wasn't requesting money because he had enough to carry on and he would come back when he needed money and they agreed that that was acceptable so they did not add the \$100,000. They showed their support with their intent to provide money. Schadewald felt they should draft a proclamation.

Motion made by Supervisor Erickson, seconded by Supervisor Hoyer to receive and place on file. Vote taken. Nay: Schadewald. MOTION CARRIED 6 to 1

7. **Communication from Supervisor Campbell re: To work with Corporation Counsel to draft a resolution recognizing deceased employee, Robert Welsing Jr., for his years of service to Brown County. *Referred from November County Board.***

Motion made by Supervisor Buckley, seconded by Supervisor Moynihan to receive and place on file. Vote taken. Nay: Schadewald. MOTION CARRIED 6 to 1

8. **Communication from Supervisor Schadewald re: That County Code and policy be examined relating to pay increases, health insurance, employee benefits and any other policies concerning employee compensation so that each is a separate resolution at budget time. *Referred from November County Board.***

Schadewald informed that they were doing this at Administration Committee so they could receive this.

Motion made by Supervisor Erickson, seconded by Supervisor Van Dyck to receive and place on file.

Motion made by Supervisor Erickson, seconded by Supervisor Van Dyck by substitution to send this item to the Administration Committee to work out over the next few months and bring back to the Executive Committee. Vote taken. Nay: Buckley. MOTION CARRIED 6 to 1.

Resolutions, Ordinances

9. **An Ordinance to Amend Sections 4.49 and 4.57 of the Brown County Code of Ordinances Entitled, Respectively, as "Extra Pay" and "Policy". *Referred to December from October County Board.***

Motion made by Supervisor Erickson, seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Reports

10. **Brown County Financial Statement Results—Levy Funded Departments as of October 2016.**

Motion made by Supervisor Van Dyck, seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

11. **Internal Auditor Report**

Process informed there was a request from a few different supervisors to come back to this committee with information pertaining to the increase in amount of expenditures in the legal bills area. There were three

different charts included in the packet which indicate that. Erickson asked that he bring this information forward semi-annually. He wanted to see if there was a trend.

- a) **Board of Supervisors & Veterans' Recognition Subcommittee Budget Status Report – September 2016 (Unaudited).**

Motion made by Supervisor Schadewald, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

- b) **Board of Supervisors Budget Status Report – October 2016 (Unaudited).**

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

- c) **Status Update: October 1 – November 30, 2016.**

Motion made by Supervisor Hoyer, seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Human Resources Report

- a) **Resolution re: Ratifying a Memorandum of Understanding with the Sheriff's Department Non-Supervisory Employees Labor Association.**

Motion made by Supervisor Buckley, seconded by Supervisor Schadewald to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

- b) **Resolution re: Ratifying the Sheriff's Department Supervisory Employees Labor Association 2015-2016 Labor Agreement.**

Motion made by Supervisor Buckley, seconded by Supervisor Schadewald to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

13. County Executive Report - None.

Other

- 14. Such other matters as authorized by law.**

- 15. Adjourn.**

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to adjourn at 5:55 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein
Recording Secretary