

PROCEEDINGS OF THE BROWN COUNTY EXECUTIVE COMMITTEE

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the **Brown County Executive Committee** was held on Monday, June 10, 2013 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

Present: Chair Lund, Supervisor Buckley, Supervisor Evans, Supervisor Moynihan, Supervisor Fewell, Supervisor VanderLeest, Supervisor Erickson
Also Present: Supervisor Dantine, Dale Schmidt, Troy Streckenbach, Brent Miller, Karen Beno, Jeremy Kral, Juliana Ruenzel, Kristen Hooker, an Process, Maria Fischer, Kathy Williquette, Sandy Juno, Supervisor VanDyck, Chuck Lamine, Supervisors Robinson, Nicholson, and Sieber

I. Call Meeting to Order:

The meeting was called to order by Chairman Tom Lund at 5:30 p.m.

II. Approve/Modify Agenda:

The agenda was modified and several items taken out of order, although shown in proper format here.

Motion made by Supervisor Evans, seconded by Supervisor Erickson to approve as amended.

Vote taken. MOTION UNANIMOUSLY APPROVED.

III. Approve/modify minutes of May 6, 2013.

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to approve. Vote taken.

MOTION UNANIMOUSLY APPROVED.

Comments from the Public - None

Vacant Budgeted Positions (Request to Fill)

1. **Airport – Maintenance Mechanic (x2) - Vacated 5/17/13, Vacated 6/13/13.**
2. **Child Support – Child Support Specialist – Enforcement - Vacated 4/1/13.**
3. **Human Services – AODA Counselor - Vacated 5/27/13.**
4. **Human Services – Behavioral Health Clinician - Vacated 5/24/13.**
5. **Planning and Land Services – Administrative Secretary - Vacated 3/15/13.**
6. **Public Works (Facility Management) – Housekeeper (x2) - Vacated 7/8/13, Vacated 7/8/13.**
7. **Register of Deeds – Clerk/Typist II - Vacated 12/28/12.**
8. **Veterans – Veterans Benefits Clerk - Vacated 7/5/13.**
9. **Veterans – Clerk/Typist I - Vacated 7/8/13.**

Supervisor Buckley disagreed with the process that lumps all vacated positions together, opining that a personnel committee should first review them for starting wage, benefits, are they actually needed, etc. It was explained that all vacated positions are first reviewed by Human Resources before coming to the oversight committee and then on to the Executive Committee for approval.

Supervisor Fewell suggested that this is a management issue and they should be involved in this discussion.

Motion made by Supervisor Erickson, seconded by Supervisor Moynihan to suspend the rules and take Items 1 – 9 together. Vote taken. Nay: Buckley. MOTION PASSED 5 – 1.

Motion made by Supervisor Evans, seconded by Supervisor Moynihan to approve Items 1 – 9. Vote taken. Nay: Buckley. MOTION PASSED 5 – 1. Vote taken. MOTION PASSED 5 – 1.

Communications

10. Communication from Supervisor Evans re: Who determines what information is forwarded to Supervisors, as it has come to Supervisor's attention that some materials are not being forwarded.

Supervisor Evans stated that everyone has probably seen the e-mails on this matter. He was trying to get to the understanding of if there is a policy that if something comes in addressed to a supervisor why it is not given to the supervisor. He is anticipating that the County Board office has always given supervisors everything that has come into the office and he is hoping that the document/mail center is also doing the same. Evans continued that obviously if something dangerous comes in or potentially dangerous, then that is something that should be looked into, but it should not matter what it is and he is looking for an explanation on this. He asked Karen Beno, Document Specialist, to address this matter.

Ms. Beno and Dave Hjalmsquist addressed the Committee. Beno stated that in regard to Evans' question, the past practice for 20 years is that no religious, no political and no sexual content is to be delivered within Brown County. In the case of what is being talked about, when those products arrived they were addressed to "Brown County Government". There was nobody specific to distribute it to. With regard to the Bibles, she did not feel it was right to distribute them to employees because everybody has different religious beliefs and it could fall under the context of harassment. She reiterated that this policy has been in place for the last 20 years.

Hjalmsquist asked if it was desired for them to come up with more clear documentation on this or a more clear policy. Evans stated that he appreciated the answer as far as saying that the document center is not going to be distributing that to the employees, however, people who are reaching out to an elected official should be allowed to send anything, whether it is a Bible or a pornographic magazine and he would like to receive it. He noted that the supervisors are there to represent all the people and if you agree with it or do not agree with it, that does not take away the fact that somebody has the right to reach out to an elected official. Hjalmsquist agreed that that would be the case if something was addressed to a specific supervisor's name, but if something comes to Brown County Government, who should they distribute it to? Beno also asked who would pay the bill when an item comes postage due.

Evans stated that he had contacted the U.S. Post Office and was informed that nothing gets delivered postage due. Beno stated that that was not true and that she pays postage dues every day. Evans said he was informed by the Post Office that they send out notices that you have a postage due item. He asked Beno how she knew what was in the box. Beno said they had to open the large box when it was addressed to Brown County Government to see if there were names on the inside of the box. Evans asked her if she knew who Brown County government is and Lund responded that it would be the County Executive and the County Board.

It was Evans' understanding that the box was delivered to the County Board office. Beno said that the box that was delivered directly to the County Board office came on a separate delivery and not through her office. Evans stated his understanding was that the delivery that came to the County Board office was then retracted and Beno confirmed this. She said that County Board staff called her and asked what should be done and Beno informed her of the policy and said she would have somebody come to pick it up because there were no names on them. Evans wanted to see if they could get a policy that said if there are items addressed to the County Board that they get delivered. From the information he has received it does not seem that everything is piecing together but he appreciated Beno's statement about not delivering that to employees and he just wants to make it clear that whatever gets sent to County Board supervisors should be delivered to them.

Supervisor Moynihan asked for a rough estimate of how much is paid from tax dollars for postage due and Beno estimated that it would be between \$5,000 - \$8,000 but this has been cut back with

the permission of the County Executive because they stopped paying postage dues on letters that were coming from people that did not put any postage on it.

Supervisor Buckley felt that if something comes in with no postage or inadequate postage, he would assume that if it was urgent it would be sent in by Fed Ex or UPS which is paid up front. He felt the policy should be not to pay any postage due. If someone really wants to get something to us, they will find a way as he has been receiving Fed Ex deliveries at his house. Hjalmsquist reminded the Committee that their addresses are on the County website.

Supervisor Vander Leest stated that the taxpaying citizens should have a right to contact their supervisors and send them information and have free and open access to their elected representatives and he felt that if someone is attempting to send something in and they are a cent or a few cents short, within reason, it would be reasonable to pay the postage due. He does not think that the tax payers should have to pay for multiple documents where the sender does not pay any postage. If there are a lot of frequent people sending things maybe the document center could work with the County Board Chair to inform what is going on. He stated that as a chair of a committee you get more interesting things from people but other things are regular business that people are trying to conduct.

Moynihan stated he was disappointed when he turned on the radio and heard his e-mail being read verbatim on the air when he thought this was an internal matter. He wanted to express his disappointment on that. Evans responded that it is called transparency in government and he would appreciate transparency in government. Moynihan stated that we are transparent and that is why he sent his e-mail to everyone.

Motion made by Supervisor Buckley, seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION UNANIMOUSLY APPROVED

11. **Communication from Supervisor Nicholson re: Review the ordinance/policy/county code that prohibits county employees to do lobbying own interest on county time. *Held for one month.***
- a) **Closed Session Pursuant to Wis. Stats. §19.85(1)(f): Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories, data, or involved in such problems or investigations.**

Motion made by Supervisor Erickson, seconded by Supervisor Moynihan to go into closed session at 5:51 pm. Vote taken. MOTION UNANIMOUSLY APPROVED. Roll Call: Present – Fewell, Vander Leest, Moynihan, Buckley, Lund, Erickson, Evans

Motion made by Supervisor Buckley, seconded by Supervisor Moynihan to return to regular order of business at 6:18 p.m. Vote taken. MOTION UNANIMOUSLY APPROVED. Roll Call: Present – Fewell, Vander Leest, Moynihan, Buckley, Lund, Erickson, Evans

Motion made by Supervisor Vander Leest, seconded by Supervisor Erickson to refer to Human Resources to send out policy to all County employees regarding lobbying on County time. Vote taken. MOTION UNANIMOUSLY APPROVED.

Robinson asked that it be sent to the whole board.

12. Communication from Supervisor Nicholson re: To invite the Deputy Corporation Counsel who prepared and advised Supervisor Steffens for the last eleven months resolution (term limits) explaining the position of the opinion. Referred from April County Board, held for one month.

Nicholson recalled a discussion two months ago about term limits and a snafu was made where Supervisor Steffen was receiving some assistance from Deputy Corporation Counsel for approximately 11 months. This had been stated by Steffens. There were a number of supervisors that knew under state statutes term limits do not exist in this County. Nicholson would like explanation given to the Committee as to what took place in 11 months as stated in his communication.

Deputy Corporation Counsel Kristen Hooker and Corporation Counsel Juliana Ruenzel addressed the Committee. Ruenzel started by saying that this issue is a nuance under the law and is a really odd issue. Nicholson asked for the communication to be read again and Lund re-read the communication. Nicholson said that the communication does not say anything about having an explanation from Corporation Counsel and he would rather hear directly from Hooker. Nicholson said he was not requesting input from Ruenzel and his communication specifically stated he wanted to hear from the person who was involved with this. Lund said that the interesting thing was that at County Board Nicholson asked why there were two different opinions on this one issue and why did we have one opinion from Corporation Counsel and one from the Deputy Corporation Counsel and where was the confusion. Nicholson stated that that was correct and he already knows what the opinion from Corporation Counsel was, but per his communication he wants to know the opinion from the Deputy Corporation Counsel. Lund said we will get to that.

Ruenzel stated she would like to provide some background and she wants the Committee to understand that there is a nuance under the law. She can give the information that she looked at. This is not an easy analysis to make. She understood this issue because she has been in the public sector for 21 years. There is nothing that you can just go to and find this answer. It is a true analysis and when you look at the analysis that the Attorney General does, it is a difficult and complex area that takes time to do and if anybody wants to go through it with her she would be happy to go through it but when you look at the Attorney General opinion there is no way you would get to that conclusion by yourself. Ruenzel wanted to preface that and she wants everyone to know that she does stand by her opinion and Hooker did nothing wrong when she did her opinion and she did her analysis correctly under the State law and how she was trained.

Hooker stated with regard to the 11 months, for clarification purposes, her last communication with Steffen on this issue was in July, 2012 whereby she said that the statutes are silent on the issue of term limits and that it is possible, although she said it is going to be highly controversial that there could be term limits that were imposed so long as they do not violate certain constitutional parameters. Steffen's communication to Hooker that same day was that he believed that his proposal both in spirit and letter clearly meets the governmental interest and he hopes he can get a vote on it. This communication was dated July 17, 2012.

Hooker continued that it was not until September 26, 2012 that Steffen e-mailed Hooker and asked for a status on the matter. Hooker e-mailed Steffen back and said that she did not know he wanted her to do anything further on this and that is when things started up. As far as the 11 months is concerned, Hooker stated that that is not an accurate timeline. As far as Hooker's opinion, she read the statutes, did research on the case law and looked at other jurisdictions that have attempted this and she gave the opinion that it was something that we could try to do, albeit difficult and it has never been done without it going to a referendum. That was her opinion and she drafted the resolution for Steffen and it went from there.

Zima stated that he finds it absurd that Corporation Counsel say one thing and the assistant say something different and they both say that it is compatible. He stated that this is not the first time that this horse has been trotted out in the public and for those that have been through it already know that it is not within our jurisdiction to do this. Zima continued that he feels sorry for Steffen because we have staff that led him to believe differently when there is no case law to support this. He feels that there is a certain amount of incompetence or if they are just try to please people so they start stretching the law. Zima continued that for years the County Board had to suffer under whatever the executive branch wanted and the Corporation Counsel kind of prodded that position out. Steffen said that he sees why the Board needs their own attorney and Zima felt that some people are starting to open their eyes about that. When they say that no other county has one, almost all the other County Boards have their own attorney because they do not have County Executives and they control their Corporation Counsel. This has been a big misnomer. Zima stated that he was disappointed with the Corporation Counsel office in general and this may not be the time to air that sort of thing, but here is an example. Zima continued that Mr. Steffen was also led astray on the business of us being able to require County Board supervisors to send in communications about things they want to do at the budget period. Anybody who's been around at all knows that that is an absurd idea and will never fly legally so they watered it down to suggest they do this sort of stuff. This is all nonsense and is all the same sort of really shadowy stuff that our Corporation Counsel office is giving energy to and Zima questioned what we are getting for our money. He felt that Corporation Counsel was going out on a flimsy limb to try to make something politically viable. He is disappointed and he has said his piece, but he has a certain amount of repulsion as to how the Corporation Counsel office is operating. He felt that there has to be a higher level of competence and when Corporation Counsel says they do not really stay on top of what their staff is doing, he finds that even more egregious. Now they come up here with a sort of cover up that is going on and Zima said on the County Board floor that he owed Steffen an apology because he waxed him over pretty good without realizing that he was being led down the primrose by this amateur incompetence.

Erickson wished to make one quick point with regard to the resolution and stated that he had read it over a number of times and it did not make any reference to a referendum.

Fewell stated that this issue came through the Admin Committee with Steffen and if you look at the timeframe that Hooker mentioned tonight he believes that Ruenzel did not start until July of 2012 and Hooker is dating her correspondence to Steffen in June, 2012 so he felt that Hooker started working on this prior to Ruenzel being on staff. To have two different opinions from two different attorneys when Ruenzel was not even on staff at the time that that was being worked on and he felt it was probable that that happened and there was not some kind of crazy conspiracy thing going on but that was basically it. As far as feeling sorry for Steffen, Fewell does not and he felt that Steffen got all the press from the Green Bay Press Gazette that he wanted. Fewell felt that when it comes time for Steffen's re-election and for him to go out and campaign he has headlines from the Press Gazette that he can show everyone.

Vander Leest stated his general concern is that supervisors can bring forth resolutions which take hours and hours of staff time to draft and it might not have any minute chance of passage. Lund stated that they had dealt with that issue. Vander Leest felt that before people spend staff time which includes salary and benefits and all those types of things you should have the blessing from this committee before time is spent on resolutions that may not have any chance of passing. It was noted that the beginning of the process would be a communication. Vander Leest opined that if the Executive Committee would have been polled, the term limit resolution idea would have been defeated. Lund explained that what happened was the Corporation Counsel at the time made the resolution without any recommendation of a committee. Fewell disagreed and stated that Steffen put in a communication and the Admin Committee looked at it and said they did not even know if it was legal and they asked Corporation Counsel if it was legal. Lund stated the resolution came to

Admin before Admin even vetted the issue. What was discussed at the last Executive Committee meeting is that no resolutions come to any committee until they are vetted by the committee. Fewell stated the first time it came to Admin was in communication form and the next step was to ask Corporation Counsel if it was even legal. Nobody even wanted to proceed if it was not legal.

Nicholson asked what the determination was whether it was legal or not. Fewell stated at that point it was determined that it would be a difficult process but there was some legal stance for being able to do that. Nicholson stated that it was determined that it was legal and noted that some of the supervisors remember that this came up years ago where state statutes said it was not. It was nipped in the bud at the committee level stating that state statutes were not allowing this to happen. Nicholson then asked how much time was spent by Corporation Counsel on this and Hooker stated that from the beginning of September until all the way up to writing it and attending tonight's meeting she would estimate 40 some hours was spent in looking it up, looking at different counties and cities and looking at the constitution and looking at articles she received from Steffen and attending meetings. She also noted that at one meeting she attended to address this Steffen did not show up and Lund stated that that is another reason the process was drawn out.

Vander Leest felt that it should have been handled better and there are Attorney General opinions that can be reviewed as well as other means of research. Vander Leest asked if each Corporation Counsel starts fresh or if they would have older files to reference and Ruenzel stated that files may exist for reference purposes but they are destroyed after seven years. Vander Leest stated that before 40 some hours is spent on a resolution with an unknown outcome from a Supervisor, he felt it needs more vetting and he would like to see it come before the Executive Committee because it is a wider interest than the parent committee.

Supervisor Van Dyck felt that both of the topics that are coming up that Steffen brought up and Zima brought up were both brought before this Committee. Lund agreed and said it was brought before the Committee but it was not passed. Van Dyck felt the breakdown in the process is that whether it's legal or not legal, the whole thing with regard to term limits could have been killed at the Admin Committee because there was not support for it and it could have been killed at Executive Committee because there was no support for it but he still went ahead and asked Corporation Counsel to bring forth a resolution to the County Board. Van Dyck's opinion is that that is wrong. If anything, you could bring your idea forth to the full Board and say that you tried to get a resolution drawn up but it was killed by two committees and the County Board could vote on it and say they want a resolution. Lund agreed that there should not be a resolution without support. Van Dyck felt that to blame Corporation Counsel for this when it could have been killed by numerous supervisors along the way is not right. He felt there was a breakdown of the process at numerous levels that both of these topics got to the full Board.

Zima came to the defense of the committees and stated that the reason they moved forward was because of the support of the Corporation Counsel. He read the minutes of the Admin Committee meetings and even showed them to a few lawyers and they laughed. Lund stated that a rule was adopted in 2009 that anything could be pulled from the report and that no committee could quash anything.

Robinson stated we are talking about a couple of different issues, one being the process for getting a resolution considered and the other is the process of having staff time spent on it. He thought that it had been clarified that supervisors could write their own resolution and bring them forward, but they cannot go to the staff to ask them to do it without the committee's approval. He felt that those two things were being mixed and he wanted to make it clear that the staff time is the issue, not the resolution. Lund stated that that was correct and a supervisor can write their own resolution to be reviewed by Corporation Counsel if the committee directs.

Nicholson asked if Corporation Counsel actually knew that they could not have term limits and Lund answered yes. Nicholson then stated that Corporation Counsel spent 40 hours knowing that we could not have term limits and asked if that was true. Lund stated there were two different opinions but the person that was hired to be Corporation Counsel wrote an opinion that you could not have term limits. Nicholson asked if the Deputy knew that we could not have term limits and Lund stated obviously not. Nicholson stated that $\frac{3}{4}$ of the County Board knew we could not have term limits and Corporation Counsel did not know this and she is an attorney?

Fewell stated that Hooker was the interim director and she provided the opinion before Juliana was around. Once Ruenzel became aware of Hooker's opinion she gave her opinion that said it could not happen and that supersedes Hooker's opinion. Nicholson said he understood and he is not blaming anybody but just wants to know the truth. He questioned if this is what we want from our Corporation Counsel to spend 40 hours working on something that can't happen.

Moynihan stated that all the chairs of the standing committees are here and everyone knows. He stated that the lesson had been learned and it was time to move one.

Lund stated it was up to Ruenzel to work with her employees. That is her job. It is not Lund's job to have to assist them to say they want to fire the Assistant Corporation Counsel. That is not the prevue. The prevue is only the Corporation Counsel and that is the Executive and the Board that have the jurisdiction over the Corporation Counsel. We do not have any jurisdiction over the employees.

Ruenzel wanted to the Committee to understand that the reason she is upset is because when you do research time is always spent. If the Committee would like to see the information she reviewed she had copies available. It is not information that someone would readily be able to determine. The state statutes are silent on this. When you go to law school and learn how to interpret statutes and how to look and find the law, Hooker did that. She did exactly what she was supposed to do how attorneys are trained to review and research and that is why it took so long. But, by the same token, since Ruenzel has been in the public for so long, this is something that she learned long ago by having it explained by a boss that she had. She knew there was a nuance under the law. If you look at the opinion that came from WCA, they start analyzing the Attorney General opinion and when you look at the Attorney General opinion you wonder what they are saying because he refers to two of four questions. Through the two of four questions that are in the opinion, he analyzes that this county cannot do term limits. Ruenzel read the very convoluted questions and stated that from the questions you would not take from it that term limits could not be done at our county. It is the way the questions are analyzed. It is not in the statutes for Hooker to know about. This is where two different opinions came in and that is why there was time spent. It was not because anybody did anything wrong. It was the way analysis goes and this is something really strange under the law.

Fewell stated that when you talk about legal time and the waste of legal hours, he cannot think of any more grotesque waste of legal hours when they spent all the legal time that went into redistricting when they knew the will of the County Board.

Nicholson stated that John Jacques had an opinion and he took care of it right away and he asked the Committee to think about that.

Motion made by Supervisor Moynihan, seconded by Supervisor Fewell to receive and place on file. Vote taken. MOTION UNANIMOUSLY APPROVED.

13. **Communication from Supervisor Dantine re: That all electronic devices be turned off prior to meetings and left off until meeting is finished except staff. Referred from May County Board.**

Supervisor Dantine stated he brought the matter of shutting all electronic devices off during meetings forward as he finds it annoying and distracting. Many times questions are asked for a second time because the individual was not listening. He urged that individuals concentrate on the job they are here for.

Supervisor VanderLeest generally agreed unless there is a family emergency. He also pointed out that meetings seem to be very lengthy this term, although Supervisor Lund stated this is in part due to new members who have a lot of questions.

Supervisor Evans, although expressing appreciation for Dantine's comments, stated that because of the technology available, he is sometimes looking up information on County Code and doing Google searches. He does not see this as disrespectful and if it is seen as that, the Chair should point it out.

Supervisor Fewell either did not have a problem, although indicated he always turns his phone on silent. He stated it is helpful to have a laptop at times, that it eliminates paperwork. Although he agreed use of electronics could be seen as disruptive, it is also disruptive when Board members are waived to the hallway for discussion.

Board Chairman Moynihan stated he understands this issue and in the future will give a reminder at Board meetings that phones be silenced.

Supervisor Erickson indicated that he agrees with Dantine, that many people are at times texting friends and family at home. He asked that out of respect, texting be disallowed.

Supervisor Buckley indicated that having a laptop may be beneficial because of the technology it provides.

Supervisor Nicholson pointed out that Roberts Rules of Order outline specific rules and proper procedures for disruptive situations, that there are ways to handle that through getting the Chair's attention.

Although Supervisor Robinson stated that he many times uses a laptop at meetings to look up ordinances, etc., he understands that disruption is annoying and should be eliminated.

Supervisor Zima pointed out that many times meetings are tedious and members lose their concentration. When people are using electronics, they are many times not listening to the discussion and repeat the same questions that have already been asked.

Positive Motion made by Supervisor VanderLeest, seconded by Supervisor Moynihan to remind supervisors to eliminate texting and any other distractions except for emergencies or meeting related purposes.

Supervisor Evans indicated he would not support this motion, although agreed that because some members are using electronics there is poor decorum and lengthy meetings. He questioned if the leadership is running meetings appropriately, or are instead allowing inappropriate behaviors. He does not feel that using technology is inappropriate but instead a way to find information necessary to be knowledgeable.

MOTION WITHDRAWN by SUPERVISOR VANDERLEEST

Motion made by Supervisor Moynihan, seconded by Supervisor Evans to receive and place on file. Vote taken. MOTION UNANIMOUSLY APPROVED.

14. **Communication from Supervisor LaViolette re: Identify county employees potentially affected by step increases so the Board can take appropriate actions. *Referred from May County Board.***

**Motion made by Supervisor Moynihan, seconded by Supervisor Fewell to hold for one month.
Vote taken. MOTION UNANIMOUSLY APPROVED.**

Legal Bills

15. **Review and Possible Action on Legal Bills to be paid.**

**Motion made by Supervisor Moynihan, seconded by Supervisor Evans to approve to pay the bills.
Vote taken. MOTION UNANIMOUSLY APPROVED.**

Reports

16. **County Executive Report**

Executive Streckenbach addressed the issue of filling vacant positions, pointing out a budget impact of \$1 million dollars and an increase in health insurance of approximately \$1.5 million in the next budget year. These costs do not include any compensation adjustments. He agreed the process of addressing vacancies should be reviewed internally before moving forward.

He announced that this evening Austin Straubel Airport will be receiving the first Atlanta flight. The goal of the community is to continue support so that this endeavor is economically viable for Delta and for future economic development in the area.

**Motion made by Supervisor Moynihan, seconded by Supervisor Evans to receive and place on file.
Vote taken. MOTION UNANIMOUSLY APPROVED.**

17. **Internal Auditor Report.**

- a) **Budget Status Financial Report for April 30, 2013.**

Motion made by Supervisor Buckley, seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION UNANIMOUSLY APPROVED.

- b) **Discussion re: Bills over \$5,000.**

A draft report was distributed to the committee with the intent to better inform them with financial information. The content of the report will show what is generated from finance, information to ensure consistency, and then an incorporation of all information. He asked if the Board would like to see this type of reporting on a monthly basis, although it is generally payroll related and not vendor information.

Related to the process for committee members to sign bills, Supervisor Erickson asked if they are first reviewed by department heads and Mr. Miller replied yes. Supervisor Buckley noted that many times supervisors do not sign the bill book and they are rarely reviewed, many times they are already paid. He questioned if there is a better process. Miller noted that he and his staff review them from an accounting side and if questions are raised, they are addressed.

The consensus was that a monthly financial report would be an asset in order to keep track of finances and increase awareness.

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to receive and place on file. MOTION UNANIMOUSLY APPROVED.

c) Anticipated Increase in 2014 Dues and Membership Fees (WCA & NACo).

Dan Process announced that the Wisconsin Counties Association has indicated there will be an increase in dues and membership fees in 2014.

Motion made by Supervisor Vander Leest, seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION UNANIMOUSLY APPROVED.

Resolutions/ Ordinances

18. Resolution to Lease two acres of land at 1445 Bylsby Avenue to Greenwood Energy.

The County has owned a 12 acre parcel of property at 1455 Bylsby Avenue since 2007 with a total of 3.6 acres currently leased to Great Lakes Calcium. Greenwood Energy is interested in a short-term lease of 2 acres in the northwest corner of the property for storage of fuel pellets at a rate of \$1,000 monthly.

Motion made by Supervisor Erickson, seconded by Supervisor Vander Leest to approve. Vote taken. MOTION UNANIMOUSLY APPROVED.

19. Resolution to Lease six acres of land at 3800 Heritage Road to Forward Vision Environmental.

The County owns 133 acres at 3800 Heritage Road in the City of DePere, with a total of 50 acres currently used as the Brown County East Landfill. Forward Vision Environmental is interested in a short-term lease of 6 acres in the northeast corner of the property for storage and recycling of residentially derived asphalt shingles at a rate of \$8,000/year for the first 4,000 tons and \$2/ton for every ton above and beyond 4,000 tons annually.

Motion made by Supervisor Erickson, seconded by Supervisor Vander Leest to approve. Vote taken. MOTION UNANIMOUSLY APPROVED.

20. Resolution re: Change in Table of Organization Human Services – Community Programs Economic Support.

Jeremy Kral explained that the Affordable Care Act (ACA) has a direct impact on Economic Support administration resulting in additional workload enrolling eligible individuals in Medicaid and providing assistance to those eligible for insurance through the Federal Healthcare Exchange/ Marketplace. The US Department of Health & Human Services will provide funding for increased staffing needs to support the federally mandated services generated through the ACA.

Kral explained that Human Services-Community Programs currently has 42.24 FTE Economic Support Specialist positions with caseloads ranging from 840 to 1000 cases. To accommodate the anticipated increase in caseload due to ACA, Human Services recommends an additional 8.00 FTE Economic Support positions, and 2.0 FTE Lead Economic Support Specialist positions to implement the numerous changes and to assist in providing training and technical assistance. It is recommended and the Lead position be maintained in Pay Grade 15. Additional clerical support will also be needed during the initial enrollment, therefore, Human Services recommends a Clerk II – LTE (one year) to assist during implementation, training, and rush of initial enrollments.

Supervisor VanderLeest stated he would not support based on philosophy. Although the Affordable Care Act is coming from state dollars, there is a real cost to Obamacare. Kral clarified there are no levy dollars involved, that the program is budgeted through state and federal money.

Supervisor Buckley expressed concern that once the positions are filled, the program may get delayed and the County would have to lay off but still be responsible for unemployment. Kral indicated that timing is an issue and could change, although at this time people are scheduled to sign up by on October 1st.

Supervisors VanderLeest and Buckley pointed out their understanding that numerous attempts are being made to repeal the program and that there is a lot of controversy. Supervisor Lund and others, however, urged approval in order to carry out and maintain county government as the program is state and federally mandated. He noted that by the time it is necessary to move forward (September 1st) there should be confirmation from the state.

Motion made by Supervisor Evans, seconded by Supervisor Moynihan to approve. Vote taken. Nays: VanderLeest, Buckley. MOTION CARRIED 5 – 2.

Other

- 21. Approval of Commendation Honoring 2012-2013 Notre Dame Girls Basketball Team for June County Board Meeting**

Motion made by Supervisor Evans, seconded by Supervisor Vander Leest to approve. Vote taken. MOTION UNANIMOUSLY APPROVED.

- 22. Approval of Commendation Honoring 2012-2013 Pulaski Boys Basketball Team for June County Board Meeting**

Motion made by Supervisor Fewell, seconded by Supervisor Vander Leest to approve. Vote taken. MOTION UNANIMOUSLY APPROVED.

- 23. Discussion and possible action regarding Chapter 4 personnel grievance procedure.**

Brent Miller explained the procedure required to hear personnel grievances, stating they can be anywhere from 2 to 5 hours or longer. Moynihan indicated he would schedule a special meeting to handle these cases. Miller highlighted the process to be used by other counties such as Calumet, Waupaca, Marathon, and Oneida. He indicated that the grievant has the right to be at the meeting. When asked his recommendation, Mr. Miller suggested that the committee first review the written decision, having the recording available for clarification.

Motion made by Supervisor Vander Leest, seconded by Supervisor Buckley to refer to Chapter 4 Grievance Procedure by directing the Department of Administration to draft a proposal that will allow for the grievance and written decision of the Hearing Officer to be reviewed with the audio recording also available. Vote taken. MOTION UNANIMOUSLY APPROVED

- 24. Such other matters as authorized by law - None**

- 25. Adjourn.**

Motion made by Supervisor Vander Leest, seconded by Supervisor Erickson to adjourn at 7:51 pm. Vote taken. MOTION UNANIMOUSLY APPROVED.

Respectfully submitted,

Therese Giannunzio
Recording Secretary

Rae G. Knippel
Transcription

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	Court House - Court House - Main Account	EFT	2413	05/09/13	Accounts Payable	TREAS VILLAGE OF ALLOUEZ	\$ 10,887.17
Open	Accounts Payable - Accounts Payable Account	Check	82170	05/02/13	Accounts Payable	TREAS VILLAGE OF ASHWAUBENON	\$ 5,609.30
Open	Court House - Court House - Main Account	EFT	2415	05/09/13	Accounts Payable	TREAS VILLAGE OF HOWARD	\$ 6,307.90
Open	Human Service AP - Human Services Accounts Payable	Check	36900	05/16/13	Accounts Payable	TREMPEALEAU COUNTY	\$ 79,691.76
Open	Human Service AP - Human Services Accounts Payable	Check	37019	05/23/13	Accounts Payable	TREMPEALEAU COUNTY	\$ 9,590.01
Open	Accounts Payable - Accounts Payable Account	Check	82661	05/16/13	Accounts Payable	TRIPLE A BRAND MEAT COMPANY	\$ 5,121.30
Open	Accounts Payable - Accounts Payable Account	Check	82664	05/16/13	Accounts Payable	UMR	\$ 46,716.30
Open	Accounts Payable - Accounts Payable Account	Check	82665	05/16/13	Accounts Payable	UMR	\$ 41,244.22
Open	Accounts Payable - Accounts Payable Account	Check	82173	05/02/13	Accounts Payable	UNITED MAILING SERVICE INC	\$ 17,690.46
Open	Accounts Payable - Accounts Payable Account	Check	83189	05/30/13	Accounts Payable	UNITED MAILING SERVICE INC	\$ 18,637.18
Open	Accounts Payable - Accounts Payable Account	Check	82226	05/02/13	Accounts Payable	UNIVERSITY OF WISCONSIN SYSTEM	\$ 75,239.00
Open	Accounts Payable - Accounts Payable Account	Check	82413	05/09/13	Accounts Payable	US CELLULAR	\$ 6,240.00
Open	Human Service AP - Human Services Accounts Payable	Check	36901	05/16/13	Accounts Payable	VERBONCOUER ADULT FAMILY HOME	\$ 5,577.80
Open	Human Service AP - Human Services Accounts Payable	Check	36902	05/16/13	Accounts Payable	VILLA HOPE	\$ 51,262.33
Open	Human Service AP - Human Services Accounts Payable	Check	37022	05/23/13	Accounts Payable	VILLA HOPE	\$ 72,873.44
Open	Accounts Payable - Accounts Payable Account	EFT	2418	05/09/13	Accounts Payable	VILLAGE OF BELLEVUE	\$ 6,764.60
Open	Accounts Payable - Accounts Payable Account	Check	82942	05/23/13	Accounts Payable	VILLAGE OF BELLEVUE	\$ 11,006.92
Open	Accounts Payable - Accounts Payable Account	Check	82231	05/02/13	Accounts Payable	VOICEINTEROP INC	\$ 20,479.65
Open	Accounts Payable - Accounts Payable Account	Check	82975	05/23/13	Accounts Payable	WAUPACA COUNTY	\$ 57,515.43
Open	Accounts Payable - Accounts Payable Account	Check	82945	05/23/13	Accounts Payable	WEA INSURANCE TRUST	\$ 7,045.21
Open	Accounts Payable - Accounts Payable Account	Check	82692	05/16/13	Accounts Payable	WEST GENERAL	\$ 9,152.00
Open	Accounts Payable - Accounts Payable Account	Check	83255	05/30/13	Accounts Payable	WI DEPT OF ADMINISTRATION	\$ 15,721.18
Open	Accounts Payable - Accounts Payable Account	Check	83199	05/30/13	Accounts Payable	WI DEPT OF COMMERCE	\$ 10,710.00
Open	Accounts Payable - Accounts Payable Account	Check	82694	05/16/13	Accounts Payable	WI DEPT OF HEALTH & FAMILY SVS	\$ 6,300.00
Open	Court House - Court House - Main Account	EFT	2400	05/15/13	Accounts Payable	WI DEPT OF NATURAL RESOURCES	\$ 137,502.14
Open	Court House - Court House - Main Account	EFT	2427	05/15/13	Accounts Payable	WI DEPT OF REVENUE	\$ 155,909.76
Open	Court House - Court House - Main Account	EFT	2433	05/20/13	Accounts Payable	WI DEPT OF REVENUE	\$ 20,205.69
Open	Court House - Court House - Main Account	EFT	2437	05/31/13	Accounts Payable	WI DEPT OF REVENUE	\$ 132,909.60
Open	Accounts Payable - Accounts Payable Account	Check	82947	05/23/13	Accounts Payable	WI DEPT OF REVENUE	\$ 398,899.00
Open	Accounts Payable - Accounts Payable Account	Check	82476	05/09/13	Accounts Payable	WI DEPT OF TRANSPORTATION	\$ 23,896.95
Open	Accounts Payable - Accounts Payable Account	Check	83201	05/30/13	Accounts Payable	WI DEPT OF WORKFORCE DEVELOPMENT	\$ 32,650.00
Open	Accounts Payable - Accounts Payable Account	Check	82949	05/23/13	Accounts Payable	WI LOCK & LOAD PRISONER TRANSPORTS LLC	\$ 6,462.50
Open	Human Service AP - Human Services Accounts Payable	Check	36910	05/16/13	Accounts Payable	WICKERT GARY A SC	\$ 39,539.24
Open	Accounts Payable - Accounts Payable Account	Check	82435	05/09/13	Accounts Payable	WILLOWCREEK AFH LLC	\$ 185,883.65
Open	Accounts Payable - Accounts Payable Account	Check	82683	05/16/13	Accounts Payable	WISCONSIN PUBLIC SERVICE	\$ 18,256.09
Open	Accounts Payable - Accounts Payable Account	Check	82436	05/09/13	Accounts Payable	WISCONSIN PUBLIC SERVICE	\$ 8,380.32
Open	Accounts Payable - Accounts Payable Account	Check	82437	05/09/13	Accounts Payable	WISCONSIN REGIONAL SECURITY	\$ 312,852.68
Open	Human Service AP - Human Services Accounts Payable	Check	37100	05/30/13	Accounts Payable	WISCONSIN STATE COURT FINES	\$ 5,793.33
Open	Human Service AP - Human Services Accounts Payable	Check	36914	05/16/13	Accounts Payable	WOODSIDE LUTHERAN HOME AND WOODSIDE MANOR	\$ 6,678.57
						ZIESMER ADULT FAMILY HOME	\$ 12,650,389.42

17b

BROWN COUNTY PAYMENTS OVER \$5,000
May 1, 2013 - May 31, 2013

<u>Department</u>	<u>Vendor</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Amount</u>	<u>Description</u>
Vendor Payment Services	ODD FELLOW REBEKAH HOME ASSOCI/	VPS-13-001871	04/30/2013	\$6,200.42	REBEKAH 05/16/2013
Vendor Payment Services	ARTISAN ASSISTED LIVING	VPS-13-001934	04/30/2013	\$38,675.94	ARTISAN.LLC 05/16/2013
Vendor Payment Services	CARE FOR ALL AGES INC	VPS-13-001787	04/30/2013	\$8,998.75	CAREFORAGE 05/16/2013
Vendor Payment Services	J & DEE INC	VPS-13-001830	04/30/2013	\$149,401.78	J&DEEINC 05/16/2013
Vendor Payment Services	LAMERS BUS LINES INC	VPS-13-001973	04/30/2013	\$50,011.50	LAMERS.BUS 05/23/2013
Vendor Payment Services	CEREBRAL PALSY INC	VPS-13-002054	04/30/2013	\$16,584.10	CEREBRAL 05/30/2013
Vendor Payment Services	INNOVATIVE SERVICES INC	VPS-13-002074	04/30/2013	\$22,335.73	INNOVSERVICE 05/30/2013
Vendor Payment Services	OPTIONS TREATMENT PROGRAM	VPS-13-002091	03/31/2013	\$1,348.30	OPTIONSTREAT 05/30/2013
Vendor Payment Services	REHAB RESOURCES INC	VPS-13-002094	01/31/2013	\$173.61	REHABRES 05/30/2013
Vendor Payment Services	COMPASS DEVELOPMENT LLC	VPS-13-001950	04/30/2013	\$20,544.15	COMPASSDEV 05/23/2013
				\$4,939,114.57	
Zoo					
Zoo	AT&T	920R1002980513	05/01/2013	\$146.60	ZOO - TELEPHONE CHARGES 5/1 THRU 5/31/13
Zoo	WISCONSIN PUBLIC SERVICE	1195975836-00000	04/24/2013	\$8,162.58	ZOO & PARK WPS APRIL 2013
				\$8,309.18	
Zoo.Animal Care					
Zoo.Animal Care	TRIPLE A BRAND MEAT COMPANY	41689	04/23/2013	\$5,121.30	ZOO - ANIMAL FOOD
				\$5,121.30	
Grand Total				\$12,628,513.00	

BROWN COUNTY PAYMENTS OVER \$5,000
May 1, 2013 - May 31, 2013

<u>Department</u>	<u>Vendor</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Amount</u>	<u>Description</u>
Vendor Payment Services	PRODUCTIVE LIVING SYSTEMS INC	VPS-13-001870	04/30/2013	\$69,174.42	PROLIVSYSINC 05/16/2013
Vendor Payment Services	TANZI ADULT FAMILY HOME	VPS-13-001884	04/30/2013	\$7,036.80	TANZI.A&M 05/16/2013
Vendor Payment Services	TIPLER ADULT FAMILY HOME	VPS-13-001886	04/30/2013	\$5,090.00	TIPLER.HO 05/16/2013
Vendor Payment Services	TREMPEALEAU COUNTY	VPS-13-001887	02/28/2013	\$66.77	TREMPCOHLT 05/16/2013
Vendor Payment Services	CURO CARE LLC	VPS-13-001918	04/30/2013	\$25,131.48	CUROCARELLC 05/16/2013
Vendor Payment Services	ANGELS ON ARCADIAN	VPS-13-001921	02/28/2013	(\$89.14)	ANGELSARC 05/16/2013
Vendor Payment Services	ANGELS ON ARCADIAN	VPS-13-001921	04/30/2013	\$107,254.00	ANGELSARC 05/16/2013
Vendor Payment Services	ADULT CARE LIVING	VPS-13-001766	04/30/2013	\$17,946.96	ADULTCARE 05/16/2013
Vendor Payment Services	BUSSE ADULT FAMILY HOME	VPS-13-001785	04/30/2013	\$5,537.00	BUSSE.C 05/16/2013
Vendor Payment Services	DEER PATH ESTATES INC	VPS-13-001800	04/30/2013	\$15,351.96	DEERPATH 05/16/2013
Vendor Payment Services	GONZALEZ ADULT FAMILY HOME	VPS-13-001817	04/30/2013	\$6,413.70	GONZALEZ.P 05/16/2013
Vendor Payment Services	HARMONY LIVING CENTERS LLC	VPS-13-001820	04/30/2013	\$12,741.28	HARMONYDNMRK 05/16/2013
				\$4,939,114.57	
Zoo					
Zoo	WISCONSIN PUBLIC SERVICE	1195975836-00000	04/24/2013	\$8,162.58	ZOO & PARK WPS APRIL 2013
Zoo	AT&T	920R1002980513	05/01/2013	\$146.60	ZOO - TELEPHONE CHARGES 5/1 THRU 5/31/13
				\$8,309.18	
Zoo,Animal Care					
Zoo,Animal Care	TRIPLE A BRAND MEAT COMPANY	41689	04/23/2013	\$5,121.30	ZOO - ANIMAL FOOD
				\$5,121.30	
				\$12,628,513.00	

AP Grand Total

<u>Bank Account</u>	<u>Type</u>	<u>Number</u>	<u>Payment Date</u>	<u>Source</u>	<u>Payee</u>	<u>Amount</u>
Payroll Payroll Account	EFT	15701	05/03/13	Payroll	PAREEK, YOGESH C	\$5,335.70
Payroll Payroll Account	EFT	17388	05/17/13	Payroll	PAREEK, YOGESH C	\$5,757.52
Payroll Payroll Account	EFT	17604	05/24/13	Payroll	DAMIRO, LINDA L	\$5,657.72
Payroll Payroll Account	EFT	19129	05/31/13	Payroll	PAREEK, YOGESH C	\$5,125.48
					Payroll Grand Total	\$21,876.42