

PROCEEDINGS OF THE BROWN COUNTY
EXECUTIVE COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Executive Committee was held on Monday, June 10, 2019 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Chair Lund, Supervisor Kaster (for Supervisor Erickson), Supervisor Hoyer, Supervisor Sieber, Supervisor Van Dyck, Supervisor Moynihan
Excused: Supervisor Erickson, Supervisor Buckley
Also Present: Supervisor Borchardt, Supervisor Tran, Internal Auditor Dan Process, Corporation Counsel David Hemery, Director of Administration Chad Weininger, Health and Human Services Director Erik Pritzl

I. Call meeting to order.

The meeting was called to order by Chair Tom Lund at 5:30 pm.

II. Approve/modify agenda.

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/modify Minutes of May 6, 2019.

Motion made by Supervisor Hoyer, seconded by Supervisor Kaster to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Comments from the Public. None.

1. Review Minutes Of:

a) Citizens Redistricting Subcommittee (May 29, 2019).

Motion made by Supervisor Sieber, seconded by Supervisor Moynihan to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

b) Benefits Advisory Committee (March 14, 2019).

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Legal Bills

2. Review and Possible Action on Legal Bills to be paid.

Motion made by Supervisor Moynihan, seconded by Supervisor Hoyer to pay the legal bills. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Communications

3. Communication from Supervisor Tran re: For Corporation Counsel to draft a lobbyist registration ordinance that would require any individual or for-profit business that hires someone to influence County Board actions to register with the County Clerk, that registration be made part of the public debate so residents know who is being lobbied, a statement of who is paying the lobbyist to lobby, and how much the lobbyist is being paid, who they lobbied and provide penalty for noncompliance. *March Motion: Refer to Corp. Counsel to report back in 60 days. May Motion: Hold for one month.*

Corporation Counsel David Hemery provided a copy of the City of Green Bay Lobbying Ordinance, a copy of which is attached, but informed this ordinance is somewhat light. In order to draft something similar for the County, he needs to find some authority. He reminded that counties are an arm of the state, but cities, towns and villages are different

in that counties can only do what the statutes allow them to do while cities, towns and villages can do anything not prohibited by the statutes. Hemery has found that both Dane and Milwaukee have lobbyist registration ordinances. The Dane County ordinance does not have any citation as to a state statute so Hemery is continuing to look for authority for a lobbyist registration ordinance.

Hemery continued that the Dane County ordinance requires every person who appears before any committee, commission or board, including the County Board, to indicate whether they are appearing on behalf of another person, whether they are being paid and, if so, who they are representing and this is something we may wish to consider as an addition or as an alternative to a registration ordinance.

Hemery will continue to work on this and asked that this communication be held for another month. Tran did not have an objection to this.

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to refer to the next regularly scheduled Executive Committee meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Communication from Supervisor Borchardt re: I would like to clearly codify the resolution that was passed by the Board in 2018, which required that all standing committee meetings meet between Monday - Thursday and start between 5 – 7 pm. Referred from May County Board.**

Supervisor Borchardt informed there is at least one committee that is not meeting in the timeframe set forth in the resolution and she finds this inappropriate. Supervisor Moynihan pointed out that in order for this to be codified, it would need to be in ordinance form. Hemery agreed and said in order for this to be enforceable, it would have to be in ordinance form.

Borchardt noted these meeting times should have started last August and pointed out that all standing committees, except one, meet during these times. Hemery recalled that when this resolution was drafted, he did let the Committee know that in order for it to be enforceable it would have to be in ordinance form and the Committee decided to start with a resolution.

Motion made by Supervisor Moynihan, seconded by Supervisor Hoyer to refer to the next regularly scheduled Executive Committee meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **Communication from Supervisor Erickson re: Look into Sub-committees without bylaws being allowed to vote without a quorum. Referred from May County Board.**

Supervisor Van Dyck suggested bringing some suggestions for consideration to the next meeting. He noted that the Library Board regulations contain language that says the Library Board can be made up of 7 or 9 and that the Board may choose to have a quorum at 3 members. Van Dyck feels setting a percentage of the makeup of a particular body may be easier than selecting a specific number of people. Hemery noted that Roberts Rules require that at least half the body be present in order to have a quorum and other than the statutory exemption Van Dyck referred to, he has not heard of less than half still being a quorum. Lund pointed out that this likely applies to subcommittees and those type of things because the standing committees of the Board have by-laws and have to follow Roberts Rules. Hemery noted that there is a catchall in the code that says in the event there are not by-laws, Roberts Rules take over. Supervisor Kaster pointed out that some committees barely have a quorum at their meetings and this may be an attempt to bend the rules a little so they can vote. Hemery said another option may be to have smaller committees so this is less of a problem.

Motion made by Supervisor Moynihan, seconded by Supervisor Kaster to refer to the next regularly scheduled Executive Committee meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

Internal Auditor

6. **Board of Supervisors Budget Status Financial Report (Unaudited) - April 2019.**

Internal Auditor Dan Process informed the budget is trending okay and there are no concerns at this time.

**Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

7. Status Update: May 1 – May 31, 2019.

Process said he will hopefully have a few reports next month on a few things that have been going on.

**Motion made by Supervisor Moynihan, seconded by Supervisor Hoyer to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Corporation Counsel

8. Oral Report.

Hemery informed he is keeping busy with work regarding the Expo and Resch Center. The most-recent issue dealt with the certified survey map and whether the property should be one parcel or two and if there should be one owner or two. It was indicated there was a desire to carve out a portion of property for any future potential hotel. Director of Administration Chad Weininger added that the lots will be combined and there will be only one CSM, but one lot will be segregated out in case the County would want to develop a hotel sometime in the future. Weininger also said the CDA went out to bond last week which required a lot of work from Hemery.

**Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Other

9. NeighborWorks Lease Agreement for Visitation Facility.

Health and Human Services Director Erik Pritzl said Human Services is proposing to lease a visitation center from NeighborWorks. Currently the department is leasing space in the Beacon Center but this would be a much more family friendly space and has rooms for families, a kitchen which would allow some life skill training for families and children. This is a great community success and Leadership Green Bay partnered with Capital Credit Union's young professional group and NeighborWorks to pool resources along with friends of PALS in Brown County so there were donations for NeighborWorks to purchase the property. The County will be leasing the property from NeighborWorks and it falls right within the budget.

Motion made by Supervisor Hoyer, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

10. CIP Update.

Weininger said this will be talked about at a later date.

No action taken.

Resolutions, Ordinances

11. Resolution re: Table of Organization Change for the Health and Human Services Department – Community Services Division AODA Counselor Position.

Pritzl said this is a change from a .8 position and it is being proposed because it is much easier to recruit a full time position, especially in this area which is pretty competitive for talent. There have been difficulties keeping a less than full time person in the position so they came up with the idea to change this to a 1.0 position. Pritzl noted there are corrections that need to be made under the annualized budget impact portion as follows: the salary should be amended to \$46,393 so the total would then be \$67,474 and the total reduction in contracted services would be (\$19,498).

**Motion made by Supervisor Hoyer, seconded by Supervisor Moynihan to approve as amended. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Department of Administration & Human Resources

12. Director of Administration and Human Resources Report.

Weininger informed the Expo Center groundbreaking will be held on July 17 in the morning. The buildings will be gone before then and Weininger said he can provide a link that gives a time lapse of the buildings coming down. The naming rights are still begin working on. Weininger continued that Moody's has reaffirmed the AAA rating and they also went to S & P who will probably also have the County at AAA. Weininger concluded by saying that the Employee Appreciation Picnic will be held at Pamperin Park on July 16 and there will be a group of 5 - 6 employees working on it along with a number of volunteers.

County Executive – No report.

Other

13. Such other matters as authorized by law. None.

14. Adjourn.

**Motion made by Supervisor Moynihan, seconded by Supervisor Kaster to adjourn at 6:02 pm. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Respectively submitted,

Therese Giannunzio
Administrative Specialist

CITY OF GREEN BAY LOOBYING ORDINANCE

Sec. 6.38. - Lobbyist registration.

(1) *Definitions.* For the purposes of this section, the phrases below are defined as follows:

(a) *Client* means a person who pays consideration to another to engage in lobbying.

(b) *Lobbying* means the act of attempting to influence legislative or administrative action or inaction by oral or written communication with any city official on behalf of another.

(c) *Lobbyist* means a person, other than a full-time employee of the client, who is paid consideration by another to engage in lobbying.

(2) *Registration process.*

(a) Before engaging in lobbying, a lobbyist shall complete a registration form and submit the completed form to the city clerk along with payment of the registration fee.

(b) The registration fee shall be \$20.00.

(c) The lobbyist shall provide the following information on the registration form:

1. The lobbyist's full name, home or business address, phone number and e-mail address;

2. The name of each of the lobbyist's clients; and

3. The amount of money or value of consideration paid to the lobbyist by each client.

(d) After filing a registration form in accordance with the provisions above, the lobbyist shall update the form to include subsequent clients before engaging in lobbying on their behalf.

(e) There shall be no fee to update the registration form with current or additional information.

(3) No lobbyist may engage in lobbying on behalf of a particular person or organization until:

(a) The lobbyist has filed a completed registration form with the city clerk;

(b) The name of each client is entered on the lobbyist's registration form filed with the city clerk; and

(c) The amount of money or consideration paid to the lobbyist by each client to compensate the lobbyist for engaging in lobbying is entered on the lobbyist's registration form filed with the city clerk.

(4) The city clerk shall immediately notify by phone and provide a copy of any registration form filed with the clerk's office to all elected officials, including any updates by the lobbyist.

(5) *Penalties.*

(a) Each person or organization for which a person lobbies in violation of subsection (3) shall be considered a separate violation.

(b) Each day a person violates subsection (3) shall be a separate violation.

(c) Any person who violates subsection (3) shall forfeit no more than \$250.00.