

PROCEEDINGS OF THE BROWN COUNTY EXECUTIVE COMMITTEE

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the **Brown County Executive Committee** was held on Monday, March 10, 2014 in Room 200, Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Chair Lund, Supervisor Robinson (for Supervisor Evans), Supervisor Erickson, Supervisor Moynihan, Supervisor Buckley, Supervisor Vander Leest, Supervisor Fewell
Excused: Supervisor Evans
Also Present: Michelle Conard, Nancy Fennema, Supervisor Campbell, Juliana Ruenzel, Troy Streckenbach, Carolyn Maricque, Dan Process, John Gossage, Todd Delain, Judy Friederichs, Chuck Lamine

I. **Call Meeting to Order:**

The meeting was called to order by Chairman Tom Lund at 5:52 p.m.

II. **Approve/modify agenda:**

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to approve the agenda as modified. Items were taken out of order as follows: #'s 18, 20, 21, Closed Session, #'s 25, 26, 27, 30, Communications 1,2,3,4,5,6, 7 -16, #'s 17, 19, 22-31, although shown in proper format here. Vote taken. MOTION CARRIED UNANIMOUSLY

III. **Approve/modify Minutes of February 10, 2014.**

Motion made by Supervisor Vander Leest, seconded by Supervisor Buckley to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public - None

Communications

1. **Communication from Supervisor Robinson re: That a report on the results of the County Board listening sessions be given at the January Executive Committee Meeting and that discussion take place on priorities of further Brown County Action. *Held for a month.***

Supervisor Robinson has requested that a report on the results of the County Board Listening Sessions be given at Executive Committee meetings. Mr. Miller indicated that at this time he is waiting to hear back from staff, although some reports have been received which he will send electronically. Supervisor Moynihan noted that he has a compilation from each session, pointing out there are no specific expectations but he is requesting staff review and consider.

Motion made by Supervisor Moynihan, seconded by Supervisor Fewell to refer to staff with a request to forward a compilation from Listening Sessions to all department heads seeking input and return to Executive Committee next month. Vote taken. MOTION CARRIED UNANIMOUSLY

2. **Communication from Supervisor Robinson re: Request that the Human Services Committee look into the travel reimbursement rate for County Sanitarians including discrepancies in these rates when compared with other County employees. *Motion at Feb Human Services: To forward to Executive Committee with the support of this Committee to set all mileage reimbursement rates at the IRS rate.***

Supervisor Robinson explained that at the last meeting of the Human Services Committee a recommendation was made to forward this issue to the Executive Committee with a request to support mileage reimbursement rates for County Sanitarians at the IRS rate. He noted that at this time ordinance sets reimbursement at 80% of the optimal rate. Supervisor Erickson clarified that the IRS has a special formula (56 cents per mile), although all County employees who use their own vehicle receive 80 % of this amount, excluding the Sheriff's Department who uses a different formula.

Supervisor Robinson questioned whether County Code is accurate, opining that employees authorized to use their personal auto should also be reimbursed at the IRS rate. Further discussion resulted in a request to send to staff to determine the financial impact and bring back to committee.

Motion made by Supervisor Robinson, seconded by Supervisor Erickson to send to staff to determine financial impact and report back to this Committee. Vote taken.

MOTION CARRIED UNANIMOUSLY

3. **Communication from Supervisor Campbell re: Request to establish a Personnel Committee for Brown County to improve employee communications in Brown County. *Referred from February CB.***

Supervisor Campbell brought forward this communication requesting the establishment of a Personnel Committee to improve employee communications. She stated that this era of de-unionization has created another realm of bureaucracy, opining that if grievances are handled in a different manner prior than previously, lawsuits may be prevented. Campbell suggested that employees be encouraged to address committees. Brent Miller noted that certified letters have been sent out to employees, with several being unclaimed. Supervisor Erickson confirmed that although discussion comes before committee and employees have been invited to respond, they always do not, opining that action at this time is not appropriate as the matter is covered under present ordinance.

Supervisor Buckley stated he has been an advocate for the establishment of a Personnel Committee for this purpose and would also like to see this committee review re-classifications. Supervisor Fewell read from the Code where it indicates that the Executive Committee is to review and act upon personnel actions, encouraging the development of a more concrete plan.

Motion made by Supervisor Robinson, seconded by Supervisor Moynihan that Supervisor Buckley and Supervisor Campbell come back to this committee with a concrete proposal for the establishment of a Personnel Committee. Vote taken.

Ayes: Moynihan, Robinson, Fewell, Buckley

Nays: Erickson, Lund

MOTION CARRIED 4 - 2

4. **Communication from Supervisor Moynihan re: Treasurer Kerry Blaney's Resignation. *Held for a month. No action taken.***
5. **Communication from Supervisor Lund re: To have all employees grievance hearings go to Executive Committee for resolution. *Referred from February County Board.***

Corporation Counsel has responded to Supervisor Lund's communication indicating that his recommendation that grievance hearings go to Executive Committee for resolution can be done, however, states that it depends on the process used by the Court of Appeals

**Motion made by Supervisor Buckley, seconded by Supervisor Robinson to hold for one month. Vote taken. Ayes: Fewell, Robinson, Buckley
Nays: Moynihan, Lund, Erickson MOTION FAILED 3 – 3**

**Motion made by Supervisor Moynihan, seconded by Supervisor Robinson to refer to Corporation Counsel for development of resolution reflecting the Executive Committee would hear all employee grievances and bring back to the next Executive Committee meeting. Vote taken. Ayes: Fewell, Robinson, Lund, Moynihan, Erickson
Nay: Buckley MOTION CARRIED 5 – 1**

6. **Communication from Supervisor Fewell re: Review and establish a policy that individuals who serve on a county committee or board must live in the taxing district in order to serve on that committee or board. *Referred from February County Board.***

Supervisor Fewell explained that he takes exemption to those individuals from DePere who serve on the Brown County Health Board as they pay into their own health board, and therefore, have no investment or impact.

Although Supervisor Robinson stated he agrees in principal, he requested that staff review examples in other communities. In addition, Supervisor Lund asked that any supervisors involved in this issue be grandfathered so that they not be pulled off committee before a decision is made.

Motion made by Supervisor Fewell, seconded by Supervisor Erickson to forward to Corporation Counsel and bring back an ordinance change to set criteria for appointments to committees. Vote taken. MOTION CARRIED UNANIMOUSLY

(Supervisor Buckley excused at 7:38 p.m.)

Vacant Budgeted Positions (Request to Fill)

7. **Child Support – Child Support Clerk - Vacated 2/21/14.**
8. **Child Support – Child Support Specialist – Enforcement - Vacated 12/31/13.**
9. **Clerk of Circuit Court – Court Coordinator - Vacated 5/2/14.**
10. **Human Resources – Employee Services Manager - Vacated 7/27/13.**
11. **Human Services – Account Clerk I - Vacated 2/28/14.**
12. **Human Services – Clerk II - Vacated 3/7/14.**
13. **Human Services – SW/CM (Child Protection Intake/Ongoing) - Vacated 2/24/14.**
14. **Planning & Land Services – Survey Coordinator - Vacated 4/2/14.**

15. **Public Works (Facilities Mgmt.) – Housekeeper .5 (x2) - Vacated 2/14/14; 2/28/14.**
16. **Technology Services – System Security Administrator - Vacated 07/2013.**

Motion made by Supervisor Moynihan, seconded by Supervisor Fewell so suspend the rules and take Items 7 – 16 together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Moynihan, seconded by Supervisor Fewell to approve Items 7 – 16. Vote taken. MOTION CARRIED UNANIMOUSLY

Legal Bills

17. **Review and Possible Action on Legal Bills to be paid.**

Motion made by Supervisor Moynihan, seconded by Supervisor Erickson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Reports

18. **County Executive Report.**

County Executive Troy Streckenbach asked for consideration that the Facilities Master Plan Subcommittee be re-established. At this time, he stated, there are 209 County structures representing over 2 million square feet with a cost of approximately \$2 million annually for utilities. He indicated that at this time space and assets are under-utilized. He recommends that the Public Works Director develop a maintenance plan and bring forward to committees.

Motion made by Supervisor Vander Leest, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

19. **Internal Auditor Report.**

Motion made by Supervisor Fewell, seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

20. **Human Resources Report.**

- a) **Salary for Elected Officials – Sheriff and County Clerk. *Referred back from March Public Safety mtg.***

Supervisor Buckley stated that salary increases for the Sheriff and County Clerk have been discussed at length by the Public Safety Committee. The Sheriff's wages specifically have been frozen for the last eight years and in addition there have been no payments to the State Retirement Fund. He pointed out that this department has worked within their budget and have worked hard to get the job done. Discussion by the Public Safety Committee resulted in a recommendation to increase the Sheriff's present salary of \$91,000 by \$3,000 annually over the next four years.

Brent Miller pointed out that Brown County has the second largest department in the State, although the Brown County Sheriff's salary is ranked 12th. It is important to keep the position competitive in order to hire the best candidates. A decision is required by April 1st.

Supervisor VanderLeest asked how the \$3,000 amount was determined and Buckley explained that the initial recommendation was for a 10% increase and then 3% each year thereafter. As deputies are getting 8.75%, an amortization was done and the \$3,000 recommendation made. VanderLeest urged that any decision be consistent overall.
(Supervisor VanderLeest was excused at 6:35 pm)

Further discussion of the details of the recommendation and the overall department resulted in the consensus to approve.

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to approve as presented. Vote taken. MOTION CARRIED UNANIMOUSLY

Resolutions, Ordinances

- 21. Ordinance to Amend Sections 2.03 of the Brown County Code Entitled, "Organization, Policy and Authority of the Brown County Board of Supervisors" and Section 3.14 Entitled "Budget Transfers".**

Motion made by Supervisor Fewell, seconded by Supervisor Buckley to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

- 22. Resolution re: A Special Election for County Treasurer.**

Motion made by Supervisor Moynihan, seconded by Supervisor Fewell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

- 23. Resolution Designating Interim Treasurer for Brown County.**

Supervisor Erickson confirmed that Interim Treasurer will assume the present salary, however, will not assume the elected position.

Motion made by Supervisor Moynihan, seconded by Supervisor Robinson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

- 24. Resolution re: Change in Table of Organization Health Department Health Aide.**

A grant to be used toward this position will be explored.

Motion made by Supervisor Fewell, seconded by Supervisor Moynihan to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

- 25. Resolution re: Change in Table of Organization U.W. Extension LTF 4-H Program Assistant.**

Motion made by Supervisor Erickson, seconded by Supervisor Moynihan to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting on numbers 26 thru 31 below, as authorized pursuant to Wisconsin Statutes Section 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business,

whenever competitive or bargaining reasons require a closed session, and Pursuant to Wis. Stat. § 111.70 as allowed for purposes of negotiating and collective bargaining, which authorizes the governmental body to convene in closed session.

Motion made by Supervisor Buckley, seconded by Supervisor Vander Leest to enter into closed session. Roll call vote taken: Ayes: Buckley, Moynihan, Fewell, Vander Leest, Robinson, Erickson, Lund. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Fewell, seconded by Supervisor Buckley to return to regular order of business. Roll call vote taken: Ayes: Buckley, Moynihan, Fewell, Vander Leest, Robinson, Erickson, Lund. MOTION CARRIED UNANIMOUSLY

26. Discussion and possible action on labor negotiations and bargaining with the County Sanitarians.

No action taken.

27. Discussion and possible action on labor negotiations and bargaining with the Medical Examiners.

Motion made by Supervisor Moynihan, seconded by Supervisor Erickson for staff to author a resolution for a zero percent increase at next week's County Board meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

28. Discussion and possible action on labor negotiations and bargaining with the Sanitarians.

No action taken.

29. Discussion and possible action on labor negotiations and bargaining with the CTC Registered Nurses.

No action taken.

30. Discussion and possible action on labor negotiations and bargaining with the Human Services Paraprofessionals and Professionals.

Motion made by Supervisor Moynihan, seconded by Supervisor Vander Leest to have staff present a resolution for a 1% increase for both Human Services Paraprofessionals and Professionals. Vote taken. MOTION CARRIED UNANIMOUSLY

31. Discussion and possible action on labor negotiations and bargaining with the Sheriff Department Supervisory Employee Contract.

No action taken.

Other

32. Such other matters as authorized by law.

None

33. Adjourn.

Motion made by Supervisor Moynihan, seconded by Supervisor Robinson to adjourn at 7:44 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

Rae G. Knippel
Transcription

March 19, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING AUTHORITY TO EXECUTE
A 2014 LABOR AGREEMENT WITH THE BROWN COUNTY
HUMAN SERVICES PARA-PROFESSIONAL EMPLOYEES ASSOCIATION**

BE IT RESOLVED by the Brown County Board of Supervisors, that the County Executive and County Clerk be and are hereby authorized to execute a one (1) year labor agreement on behalf of Brown County with the Brown County Human Services Department Para-Professional Employees Association for the year 2014 effective January 1, 2014.

BE IT FURTHER RESOLVED that the funds to cover the costs resulting from the adoption of this resolution shall be made available from funds budgeted for this purpose.

1. **Article 2 WAGE SCHEDULE**

Revise to reflect:

Effective the first day of the pay period that includes January 1, 2014:

1% increase in total base wages for employees with a start date of 12/31/2012 or prior.

2. **DURATION OF AGREEMENT**

One (1) year agreement (2014)

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Fiscal Impact: This Resolution does not require an appropriation from the General Fund.

March 19, 2014

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OF THE BROWN COUNTY BOARD OF SUPERVISORS

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BE IT FURTHER RESOLVED that the funds to cover the costs resulting from the adoption of this resolution shall be made available from funds budgeted for this purpose.

1. Article 2 WAGE SCHEDULE

Revise to reflect:

Effective the first day of the pay period that includes January 1, 2014:

1% increase in total base wages for anyone hired prior to 12/31/2012

2. DURATION OF AGREEMENT

One (1) year agreement (2014)

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Fiscal Impact: This Resolution does not require an appropriation from the General Fund.