PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD
PERSONNEL COMMITTEE

A meeting was held on **November 13, 2017** at **11:00 a.m.** at **AHEAD Staffing/Helping Hands Caregivers, 509 W. Walnut Street, Green Bay WI**

PRESENT: JOHN VANDER LEEST (Chair), KAYLA JACOBSON, and YING LACOURT

CALL TO ORDER Vander Leest called the meeting to order at 11:07 a.m.

II. APPROVE/MODIFY AGENDA
Motion by Jacobson, seconded by LaCourt, to approve the agenda. **Motion carried.**

III. DISCUSSION AND POSSIBLE ACTION REGARDING STRUCTURE OF THE EXECUTIVE DIRECTOR'S REVIEW PROCESS

1. Discussion on what private sector does for department head and CEO evaluations
2. Discussion to change to 1-5 ranking scale and allow 0.5 rankings between 1-5
3. 360 reviews, how many should be random, how many will the director select? How many evaluators? Are we missing other groups that should be included?
4. What % should be weighted for each group doing the review for a total score.

No action taken.

IV. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW Next meeting on **Tuesday, December 5, 2017 at 12:00 p.m. at AHEAD staffing, 509 W. Walnut, Green Bay.**

V. ADJOURNMENT
Motion by Jacobson, seconded by LaCourt, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 12:18 p.m.

Respectfully submitted,

John Vander Leest, Personnel Committee Chair
Sue Lagerman, Recording Secretary