

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN
DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday March 18, 2019**
at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
 Dave Landwehr
 Michael Lefebvre
 Mike VanLanen
 Norb Dantine

Excused: Mark VandenBusch, Vice-Chair
 Bud Harris
 Bill Seleen
 Doug Martin

Also Present: Dean Haen, Brown County P&RR
 Mark Walter, Brown County P&RR
 Chad Doverspike, Brown County P&RR
 Samantha Jerome, Brown County P&RR
 Chris Bian, Brown County P&RR
 Ben Hintz, Brown County P&RR
 Chris Anderson, Foth
 Sara Beine, Foth
 Mike Geiger, Town of Holland
 Brian Roebke, Wrightstown Spirit

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantine and seconded by Dave Landwehr. Unanimously approved.

4) Approval/Modification – Meeting Minutes of February 18, 2019

A motion to approve the February 18, 2018 meeting minutes was made by Mike VanLanen and seconded by Dave Landwehr. Unanimously approved.

5) Announcements/Communications

No announcements

6) In-House Processing of Fire Extinguisher – Update

Chris Blan discussed the viability of processing fire extinguishers at the Brown County Hazardous Material Recovery (HMR) facility. Currently, a local business has been subsidizing the cost of fire extinguisher disposal to the point of no cost. This was done as a service to the Brown County resident. As the HMR expanded collection services to surrounding counties, fire extinguishers were one item being collected. Requesting the local Brown County business to process fire extinguishers from other counties at no cost would be an unfair expectation.

Mr. Blan explained that the full cost of this Brown County business or another third party processor to recycle fire extinguishers that come through the Brown County HMR Facility would range between \$13-\$18, with shipping being an additional cost. If Brown County were to process extinguishers in-house, the cost would be between \$5-6 per extinguisher. The HMR facility would pass this \$5-\$6 cost to Brown County residents and an \$8-\$10 per extinguisher fee to out-of-county residents for fire extinguisher disposal. Both rates being lower than private business.

7) Solid Waste Transfer Station Scale Software & Kiosk Installation RFP - Request for Approval

Mark Walter explained that the RFP has two parts to it; the first part is for construction and installation of a new scale kiosk while the second part includes the purchase and installation of scale software. The software should be able to be utilized at the current Brown County Recycling and Waste Transfer Stations as well as at the future Brown County South Landfill. The RFP will need to go through the Solid Waste Board, PD&T, and County Board before being able to be released for bids. Once the bids are received, they will be reviewed by an RFP Committee.

Mike VanLanen asked what is meant by a committee to which Mr. Walter explained that a county policy requires that a scoring committee looks at RFPs when bids come in. This is a five or seven-person committee. The Brown County Resource Recovery Department may have up to two or three representatives from the department with the rest of the committee members being made up of others outside of the department.

Mike Lefebvre asked if it is expected that the department will be able to get a standard package or custom package to which Mr. Walter answered a custom package due to the scale software that is needed. Mr. Lefebvre suggested that the RFP should address ownership of data and the breakdown of hardware and software pricing.

A motion to approve the RFP with modifications was made by John Katers and seconded by Mike VanLanen. Unanimously approved.

8) Director's Report

Dean Haen recapped 2018 for public relations regarding the Resource Recovery Department. In 2018 there were 22 media clips and 14 broadcast/radio clips that generated about \$219,000 worth of exposure.

A presentation on the Plan of Operation for the Brown County South Landfill will be given to the LMC members on June 3rd, 2019.

9) Closed Session

Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting of other specified public business, whenever competitive or bargaining reasons require closed session.

A motion to go into closed session was made by Mike Lefebvre and seconded by Dave Landwehr. A roll call vote followed with the following Board members voting "aye": John Katers, Mike VanLanen, Norb Dantine, Dave Landwehr, and Mike Lefebvre. There were no "nay" votes; the motion was passed. The purpose of the closed session was for deliberation and possible negotiations/action relating to the BOW Cooperative Landfill Plan Agreement.

A motion was made by Mike VanLanen and seconded by Mike Lefebvre to return to open session. A roll call followed with the following Board members voting "aye": John Katers, Mike VanLanen, Norb Dantine, Dave Landwehr, and Mike Lefebvre. There were no "nay" votes; the motion was passed. No action was taken. The Board continued with agenda items in open session.

10) Such other Matters as Authorized by Law

No other matters.

11) Adjourn

A motion to adjourn was made by Norb Dantine and seconded by Dave Landwehr. Unanimously approved. Meeting adjourned at 3:35 pm.

John Katers, Chairman
Solid Waste Board

Dean R. Haen, Director
Port & Resource Recovery Department