

PORT & RESOURCE RECOVERY DEPARTMENT

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

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DEAN R. HAEN

DIRECTOR

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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **Monday, March 16th, 2020** at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present:                John Katers, Chair  
                              Norb Dantine  
                              Michael Lefebvre  
                              Bud Harris  
                              Dave Landwehr  
                              Bill Seleen

Excused:                Mark VandenBusch, Vice-Chair  
                              Doug Martin  
                              Mike VanLanen

Also Present:            Dean Haen, Brown County P&RR  
                              Mark Walter, Brown County P&RR  
                              Chad Doverspike, Brown County P&RR  
                              Samantha Cooper, Brown County P&RR  
                              Brian Roebke, Wrightstown Spirit

3) Approval/Modification – Meeting Agenda

**A motion to approve the agenda was made by Dave Landwehr and seconded by Bill Seleen. Unanimously approved.**

4) Approval/Modification – Meeting Minutes of January 20th, 2020

**A motion to approve the January 20th, 2020 meeting minutes was made by Norb Dantine and seconded by Bud Harris. Unanimously approved.**

5) Announcements/Communications

Director Dean Haen stated that the landfill will still be open throughout the COVID-19 outbreak. The Brown County Resource Recovery department is considered an essential department. At a minimum, both the Recycling and Waste Transfer Stations will be open, with Hazardous Material Recovery and Organics Program drop-off being closed.

Mr. Haen also announced that the new Resource Recovery Technician position has been filled.

6) Resource Recovery Annual Report

Mr. Haen explained that the overall tonnage brought in has increased. There has been an increase in tires, C & D waste, appliances and an increase in the number of families utilizing the Food Waste & Organics Programs. Shingles has gone down as we no longer accept dirty shingles for recycling. Overall recycling tonnage remains steady.

The HMR Product Exchange Room use has decreased due to staff putting less material on the shelves to be reused. This is due to changes in Wisconsin Department of Natural Resources (WDNR) regulations as well as changes to which products the department's employees are stocking the exchange room with.

Completed 2019 Goals include:

- Advanced South Landfill Plan of Operation and submitted for WDNR approval.
- Converted existing Gas-To-Energy (GTE) plant to passive flare including building modifications and sale of existing equipment.
- Completed Solid Waste Transfer Station building modifications.
- Evaluated South Landfill operating strategy.
- Received WDNR approval of Plan of Operation for South Landfill.
- Implemented Conversion Plan for existing GTE plant.
- Excavated an additional 20,000 cubic yards of South Landfill Phase 1 Clay.
- Evaluated mattress recycling through BOW Diversion Committee .
- Marketed Recycling and Landfill Services to new customers and made retention calls with a third of existing customers and municipalities.

Goals still in progress for 2019 include:

- Evaluate Leachate Management Options for South Landfill
- Evaluate Existing BOW Landfill Agreement and potentially renegotiate extension

Deferred goals include:

- *Revise 2013 5-year BOW Solid Waste & Resource Recovery Management Plan*

New goals for 2020 include:

- Excavate 1 million cubic yards of material for South Landfill Phase 1.
- Fence 392 acres of the South Landfill in compliance with wetland regulations and easements.
- Execute South Landfill leachate discharge and treatment agreements. Determine South Landfill leachate management plans.
- Expand and replace WLF leachate tank expansion and replacement.
- Negotiate a revised and restated BOW Landfill Agreement.
- Negotiate new Solid Waste Management Services Agreements for preferred and contracted customers that merge solid waste, recycling and other programs into one agreement.
- Update the Table of Organization for operation of the South Landfill in 2022.
- Evaluate Transfer Station operating strategy (public vs. private) and acquisition of equipment.

- Design and bid out all landfill ancillary facilities for 2021 construction including the following: clay liner; geo-synthetic liner; leachate lines and tank; scales and scale house; acquisition of dozers, compactors, water truck, tractor/mower, etc.; maintenance building; drop-off site construction; utilities and connectivity.

**A motion to approve the Resource Recovery Annual Report was made by John Katers and seconded by Dave Landwehr. Unanimously approved.**

7) South Landfill Fence RFB

Operations Manager Chad Doverspike presented the Solid Waste Board with a map of the suggested fencing line for the South Landfill. Two local homeowners on the border of the South Landfill property have trees and a shed that are located a few feet onto the County's South Landfill property. The County plans to fence around these obstructions, while having homeowners agree that they may use that portion of County property, but it Brown County Resource Recovery Department property.

Three bids for the project were received, however; one of the bids received was rejected because it came in late.

**A motion to approve the South Landfill Fence RFB by American Fence for the amount of \$283,088 was made by Dave Landwehr and seconded by John Katers. Unanimously approved.**

8) Evaluation of Operating the Waste Transfer Station

Mr. Haen explained that the evaluation shows that if the Brown County Resource Recovery Department staffed and operated the Waste Transfer Station, it would save the County a money each year. Additionally, the two extra staff members that would work for the County would also be able to complete important non critical responsibilities such as snow plowing, paper picking, etc better than a contractor. They would be brought on board after the end of GAD's contract with the Department.

**A motion to approve the Evaluation of Operating the Waste Transfer Station plans as presented to hire two additional workers for the Waste Transfer Station at the end of the GAD contract was made by John Katers and seconded by Norb Dantine. Unanimously approved.**

9) PFAS

Mr. Haen explained that the Resource Recovery department is currently compliant with all regulations regarding PFAS and has all intentions to continue to test in compliance with current and future regulations regarding PFAS.

The Department will continue to keep the Solid Waste Board, the County Board, and the public informed with any changes in regulations and information regarding PFAS.

Brown County is actively involved with this issue by having a department employee (Chad Doverspike) part of multiple, state-wide working groups focused on the topic of PFAS.

10) 2018 BOW Annual Audit

Mr. Haen announced that the County will not be working with the same business as in the past who had completed their BOW Annual Reports. The report shows the tonnage breakdown for the BOW system for both recycling and waste. For the year of 2018, Brown County spent a total cost of \$278,417 on landfill operations and received a total amount of \$85,607 in receivable disbursements.

11) South Landfill

Mr. Haen stated that the South Landfill construction will begin in April and a new technician will be coming on board to assist with overseeing the construction of the new landfill. The County has a meeting scheduled in early April with the Town of Holland to share its plans for the new South Landfill. The County is hoping that the Town of Holland will agree with letting the South Landfill operate until 6pm on weekdays.

John Katers asked if there has been any more clarification on the formation of the Landfill Monitoring Committee (LMC) to which Mr. Haen answered that the Town of Holland will be taking town board action on March 16<sup>th</sup> regarding the LMC.

Mr. Doverspike mentioned that the Department has done outreach by speaking with the *Brillion News* and *Wrightstown Spirit* regarding the construction plans and to answer any questions.

12) Recycling

Mark Walter reviewed the 2019 number for recycling. He stated that newspaper is no longer separated from other paper and it is now accepted along with mixed paper. There continues to be a local, competitive demand for corrugated cardboard.

Glass numbers remain very low and aluminum is low as well. There is a surplus of aluminum on the market.

13) Director's Report

Mr. Haen stated that the Gas to Energy project lost \$1.2M overall.

14) Such other Matters as Authorized by Law

No other matters.

15) Adjourn

**A motion to adjourn was made by Norb Dantine and seconded by John Katers. Unanimously approved. Meeting adjourned at 3:43 pm.**

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John Katers, Chairman  
Solid Waste Board

Dean R. Haen, Director  
Port & Resource Recovery Department