

**PORT & RESOURCE RECOVERY DEPARTMENT**

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **Monday, September 16th, 2019**  
at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

**Present:** John Katers, Chair  
Mark VandenBusch, Vice-Chair  
Norb Dantine  
Doug Martin  
Bud Harris

**Excused:** Michael Lefebvre  
Mike VanLanen  
Bill Seleen

**Un-Excused:** Dave Landwehr

**Also Present:** Dean Haen, Brown County P&RR  
Mark Walter, Brown County P&RR  
Chad Doverspike, Brown County P&RR  
Samantha Jerome, Brown County P&RR  
Chris Anderson, Foth  
Krystal Clark, Foth  
Brian Roebke, Wrightstown Spirit  
Michael Geiger, Town of Holland  
Sean Gehin, Village of Allouez

3) Approval/Modification – Meeting Agenda

**A motion to approve the agenda was made by Norb Dantine and seconded by Doug Martin. Unanimously approved.**

4) Approval/Modification – Meeting Minutes of May 20, 2019

**A motion to approve the July 29, 2019 meeting minutes was made by Bud Harris and seconded by Doug Martin. Unanimously approved.**

5) Announcements/Communications

Dean Haen announced that Norb Dantine, Mike VanLanen and Doug Martin have agreed to another term on the Solid Waste Board. In addition, the Resource Recovery

Department will be holding its annual Customer Appreciation Days on September 17<sup>th</sup> at the Waste Transfer Station and September 18<sup>th</sup> at the Recycling Transfer Station.

6) Transfer Station Overhead Signs

Mr. Haen stated that since there was some money left over in the budget from the overall transfer station upgrade project, the funds will be used to construct overhead signs.

Chad Doverspike explained that the overhead signs will be electronic LED, extend over all lanes and will direct new customers to which lane to go in. Signs such as these are used at other landfills as well.

A motion to approve the bid from Elevate 97 Colortech for \$49,024 for the overhead signs was made by John Katers and seconded by Mark Vandenbusch. Unanimously approved.

7) 2020 Budget Statement of Funds

Mr. Haen explained that there have been some minor movements within the proposed but no major changes in the budget. The Resource Recovery department originally wanted to raise the tipping fee by the unused portion of last year's CPI in addition to this year's CPI but were unable to do so unless the municipalities' current Solid Waste Agreements were amended to allow for this type of increase. The tipping fee will increase by the June to June CPI of 1.44%.

Mr. Haen also stated that he is in the process of determining the best strategy to use the rate stabilization fund over the first several years the South landfill opens to lessen the full \$8/ton increase as a result of opening the new facility.

8) South Landfill

Mr. Haen announced that the department has received WDNR wetland approval. The Plan of Operation cannot be submitted for final approval until all permits have been obtained. Currently, the department is waiting on the Corp of Engineers' wetland permit as well as the WDNR air permit. Potable water wells adjacent to the landfill will begin to be tested.

Mr. Doverspike stated that contractors are excavating clay out of the south landfill and this activity is helping pay for surveying costs.

9) Foth Contract Extension

Mr. Haen stated the department is interested in extending their contract with Foth for another three years. Foth has agreed to the additional three years with no increase in billable hour rates. Staff believes it is in the best interest of Brown County to have the South Landfill designing and permitting engineers build the landfill and be under contract for the first year of operation.

10) Director's Report

Mr. Haen announced that in early October there will be radio advertisements for HMR. Transfer station tonnage continues to be high as well. A new solid waste agreement between Outagamie, Brown and Winnebago counties will be crafted next year.

Mark Walter stated that recycling markets have stabilized, although at the lowest level they have been in quite a while. The markets will hopefully go back up in about a year.

11) Such other Matters as Authorized by Law

No other matters.

12) Adjourn

**A motion to adjourn was made by Norb Dantine and seconded by John Katers.**  
Unanimously approved. Meeting adjourned at 3:10 pm.

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John Katers, Chairman  
Solid Waste Board

Dean R. Haen, Director  
Port & Resource Recovery Department