

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

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DEAN R. HAEN

DIRECTOR

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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **Monday February 20<sup>th</sup>, 2017**  
Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: Mark Vanden Busch, Vice-Chair  
Mike Van Lanen  
Doug Martin  
Dave Landwehr  
Ryan Holzem  
Bill Seleen  
Norb Dantine

Excused: John Katers, Chair  
Bud Harris

Also Present: Dean Haen, Brown County P&RR  
Chad Doverspike, Brown County P&RR  
Mark Walter, Brown County P&RR  
Chris Blan, Brown County P&RR  
Shelby Schraufnagel, Brown County P&RR

3) Approval/Modification – Meeting Agenda – *Request for Approval*

**A motion to approve the agenda was made by Mike Van Lanen and seconded by Norb Dantine. Unanimously approved.**

4) Approval/Modification – Meeting Minutes of January 16<sup>th</sup>, 2017 - *Request for Approval*

**A motion to approve the January 16<sup>th</sup>, 2017 meeting minutes was made by Mike Van Lanen and seconded by Dave Landwehr. Unanimously approved.**

5) Announcements/Communication

Mr. Haen introduced Doug Martin as the new Solid Waste Board Member in place of Lisa Bauer-Lotto. Mr. Martin is the Village of Ashwaubenon Public Works Director. Mr. Haen thanked Ms. Bauer-Lotto for her service and time on the Solid Waste Board.

6) Hazardous Waste Disposal Contractor RFP – *Request for Approval*

Mr. Blan has put together a Request For Proposal (RFP) for the Hazardous Waste Disposal Contract. The current contract with Tradebe will come to term at the end of 2017. To better prepare the 2018 budget, the contract and fees should be determined before the budget cycle this summer. Mr. Walter pointed out that the selection process is included in the attachment. Mr. Haen stated the importance of the process being an RFP rather than a bid. The RFP process ensures that the disposal methods of this contractor are environmentally sound, including a certificate of disposal and not solely based on cost. The cost factor is 25% of the scoring criteria and is not ranked by the RFP scoring committee.

Mr. Landwehr asked if there is a difference in materials between the current contract and the future contract. Mr. Blan stated that there are some different types of material. During the current term there were some materials that were not included in the contract and had to be priced out. In the future contract, these costs will be included.

Mr. Vanden Busch asked if there is a cost for unknown material. Mr. Blan explained that unknown material is dealt with on a case-by-case basis and the cost is generated from the Department.

Mr. Seleen asked how many bids are expected. Mr. Blan stated that at least three are expected; Tradebe, Clean Harbors and Veolia.

Mr. Holzem asked how this RFP compares to other RFPs that the Department has used. Mr. Blan stated that it is the same template that was used in the past. Some of the criteria have been modified. Mr. Haen stated that the Department will choose the scoring team to evaluate the proposals based on criteria set up. The scoring team will have the benefit of having at least one member from outside of the department that will bring in a different perspective and expertise.

**A motion to approve the Hazardous Waste Disposal Contractor RFP was made by Norb Dantine and seconded by Mike Van Lanen. Unanimously approved.**

7) 2016 Resource Recovery Annual Report – *Request for Approval*

The Annual Report serves multiple purposes. The report serves as the end of the year budget status report for the County Board. It is also used as a resource to internal and external stakeholders summarizing the activities of the department for new and existing Solid Waste Board Members, Public Work Directors and County Supervisors. The annual report compares how the Department is doing from one year to the next in all of the different areas; solid waste, recycling, hazardous material recovery, etc. Mr. Haen explained the financials included in the annual report.

Mr. Haen then discussed the 2016 accomplishments, which included; created a residential drop-off center at the Waste Transfer Station, evaluated leachate management options for the South Landfill, implemented a wood waste collection program, realized that there is no role for Brown County in a pharmaceutical collection and disposal program, evaluated the feasibility of BOW C&D recycling, extended operation of gas-to-energy project beyond 2016, expanded drop-off organics program at UW-Extension, evaluated solvent distillation at HHW and researched C&D

and wood waste recovery through the BOW Waste Technology Committee. Some goals that were deferred or incomplete in 2016 and in progress in 2017 included; on-site paint recycling evaluation, lease MRF building space, excavate 20-50,000 cy of South Landfill Phase I clay, evaluate feasibility of regional composting, evaluate existing BOW landfill agreement and potentially renegotiate extension, and lead legislative effort to reconsider recycling glass.

Mr. Haen then announced the departmental goals for 2017 including; modifying South Landfill feasibility determination, converting existing Gas-To-Energy plant to passive flare, revising the 2012 5-year Solid Waste Management Plan, renegotiating the 5-year Solid Waste Management Services Agreements with urban municipalities, evaluating in-house processing of florescent, incandescent and LED lamps, implementing "Black Ice Software", evaluating existing BOW landfill agreement, evaluating regional composting feasibility study, marketing recycling services to neighboring county municipalities, marketing landfill and resource recovery services to neighboring county municipalities and conducting a Hazardous Material Recovery Process Map.

**A motion to approve the 2016 Resource Recovery Annual Report was made by Ryan Holzem and seconded by Dave Landwehr. Unanimously approved.**

8) Farm Lease Extension – Request for Approval

In 2002 1,500 acres of southern Brown County was leased. A portion, 285 acres, was leased to Gold Dust and the remaining acres to Weise brothers. When Gold Dust went bankrupt Weise brothers assumed the 285 acres leased to Gold Dust. These leases end on two different dates. To make the term date match in the next lease period, an extension was given to Weise brothers for the 285 acres at \$250 per acre.

Mr. Doverspike will put together an agricultural lease RFP for the 1,100 acres.

Mr. Landwehr asked how many years will the lease term be? Mr. Doverspike would recommend a 15 year term; the lease will be broken down differently so rates can fluctuate based on CPI.

**A motion to approve the Farm Lease Extension was made by Norb Dantine and seconded by Dave Landwehr. Unanimously approved.**

9) Hazardous Material Recovery Name Change – Update

Mr. Haen announced that the Hazardous Material Recovery name change is complete. This includes changes to the street sign, building sign, website, educational documents, etc.

10) Sale Consideration of County-owned Property in Town of Holland – Update

Mr. Haen stated that Country-Aire Farms approached the Department regarding construction of a feed center on Section 18 property directly adjacent to the future South Landfill including asking the County for a variance to install a high capacity well. The discussion led to preliminary discussion of trading/selling property in the Town of Holland. The proposed property transaction would involve trading 160 acres with Country-Aire Farms 160 acres and selling another 198 acres to them, lessening the County's footprint.

The proposed transaction would result in the Department owning a continuous block of land, including the potential for future landfill expansion on Section 18 property. The Department would

not need the Country-Aire Farm land for 30 years and would lease the land and farm back to Country-Aire Farms until it was needed for South Landfill operations. Brown County has also expressed an interest in the option to purchase four (4) houses in the area and Country-Aire Farms will try to acquire and use the house for employee housing. All property would have a deed restriction removing the property from future landfill compensation and removing property value protection of the Host Community Agreement between the County and Town of Holland. The land transaction will be negotiated in closed session between County staff, Solid Waste Board and Country-Aire Farms.

11) Director's Report

For the second month, the Farmory was not prepared to come back to the board with more information yet. This item will be removed from future agendas

The front end loader needs to be repaired and will be replaced with a temporary front end loader for the time being. Replacement will be considered as part of the 2018 budget.

Ashland Avenue is partly closed until August. This affects the route Great American Disposal has to take to get to Outagamie County.

Tare weights between Brown County and Outagamie County certified scales are significantly different. Mr. Walter and Mr. Doverspike will be investigating.

12) Such other Matters as Authorized by Law

No other matters.

13) Adjourn

**A motion to adjourn was made by Dave Landwehr and seconded by Mike Van Lanen. Unanimously approved. Meeting adjourned at 3:27 pm.**