

PORT AND SOLID WASTE DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN
DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **March 18, 2013** at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI

1. Call to Order

The meeting was called to order by Solid Waste Board Chair John Katers at 1:31 pm.

2. Roll Call

Present: John Katers, Chair
Mark Vanden Busch, Vice-Chair
Norb Dantine, Treasurer
Dave Landwehr
Bud Harris
Ray Kopish

Also Present: Dean Haen, Brown County P&SW
Chad Doverspike, Brown County P&SW
Mark Walter, Brown County P&SW
Troy Streckenbach, Brown County Executive

Excused: Lisa Bauer-Lotto
Mike Van Lanen

Absent: John Kennedy

3. Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantine and seconded by Mark Vanden Busch. Unanimously approved.

4. Approval/Modification – Meeting Minutes of January 21, 2013

A motion to approve the minutes as modified was made by Norb Dantine and seconded by Ray Kopish. Unanimously approved.

5. Solid Waste Annual Report – *Request for Approval*

The report starts off with a message from the Director noting that the department has processed more than 130,000 tons of solid waste through the Brown County Transfer Station; hauled more than 25,000 tons of single stream recyclables from Brown County to the BOW recycling facility; took in 825,000 pounds of hazardous materials from 7,400

residential and business sources at the Brown County Household Hazardous Facility; and, safely destroyed 9,500 pounds of sharps. The report also includes an overview of what the department does, its 2012 accomplishments, and 2013 goals. As part of the 2012 accomplishments: (1) Negotiated and executed twenty-three municipal contracts for solid waste disposal along with twenty-one industrial customers; (2) Adopted the first *Brown County Strategic Solid Waste Management Plan* to guide the Solid Waste Board, County Board, and staff for the next 20 years in meeting future needs; (3) Established a new department website to better inform our customers ([www. Browncountyrecycling.org](http://www.Browncountyrecycling.org)), (3) Established a new three-tiered solid waste tipping fee schedule; (4) Held the First Annual Stakeholder Meeting; (5) Held the First Annual Customer Appreciation Days over two days in June; (6) Initiated new recycling programs resulting in 4,400 tons of shingles and 1,429 tons of construction & demolition materials being recycled; (6) Staff and the Board participated in the County Executive's Waste Stream Economic Development Committee; (7) Operated the Brown County East Landfill leachate recirculation pilot project which is again permitted to operate in 2013; and, (8) Reduced the stormwater management fees at both the East and West Landfills. This annual report is available on the department's website.

A motion to approve the Solid Waste Annual Report (2012) was made by Norb Dantine and seconded by Bud Harris. Unanimously approved.

6. Waste Stream Committee White Paper – Update

This is a committee that the County Executive had put together to discuss further economic development opportunities for solid waste. The committee met initially to set a vision and goals and now meets monthly. One point of discussion is the amount of material going into the landfill that is banned from landfills. The committee is trying to determine if money were to be invested today, what are other materials could be recycled. The focus is a zero waste approach with an opportunity for job growth.

7. BOW Recycling Facility 2nd Shift – Update

The Department has implemented a second shift at the BOW recycling facility and staff is looking to confirm a deal with Advanced Disposal Services (formally Veolia) for additional tonnage to make the 2nd shift permanent. The 2nd shift should reduce the processing costs for all users and result in a higher recycling rebate paid back to its users.

8. BOW Strategic Plan - Update

The department has completed the analysis and now starting to assemble the strategic plan. There will be a meeting April 15th to share the results of the strategic plan in Outagamie County.

9. Credit Card Fees – Update

Credit Cards are accepted at the Brown County Transfer Station to make it easier for the customers. This year (2013) the department has budgeted \$50,000 for credit card customer fees. To reduce this fee, is to have the large customers pay online which automatically includes the 3% service fee.

10. Director's Report

Chad Doverspike mailed a letter to our renters, Green Box, that they have until March 26th to pay their rent or the locks will be changed.

The department will be submitting a price quote for a financial analysis of the department by Schenk & Associates.

A motion to approve the Directors Report was made by Norb Dantine and seconded by John Katers. Unanimously approved.

11. Such other Matters as Authorized by Law

None other matters as authorized by Law.

12. Closed Session

Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting of other specified public business, whenever competitive or bargaining reasons require closed session.

A motion to go into closed session was made by Ray Kopish and seconded by Mark Vanden Busch. A roll call vote followed with the following Board members voting "aye": John Katers, Mark Van Den Busch, Norb Dantine, Dave Landwehr, Bud Harris, and Ray Kopish voting. There were no "nay" votes; the motion was passed. The purpose of the closed session was for deliberation and possible negotiations/action relating to the purchase and sale of parcel HL-356 property in the Town of Holland.

A motion was made by Norb Dantine and seconded by Dave Landwehr to return to open session. A roll call followed with the following Board members voting "aye": John Katers, Mark Van Den Busch, Norb Dantine, Dave Landwehr, Bud Harris, and Ray Kopish. There were no "nay" votes; the motion was passed.

A motion was made by Norb Dantine and seconded by John Katers to approve the resolution to purchase parcel HL-356 in the Town of Holland for up to and including \$170,000. Unanimously approved.

The Board continued with agenda items in open session.

13. Adjourn

Meeting adjourned at 2:45 p.m.

A motion to adjourn meeting was made by Norb Dantine and seconded by Ray Kopish. Unanimously approved.

John Katers, Chair
Solid Waste Board

Dean Haen, Director
Port & Solid Waste Department