

PORT AND SOLID WASTE DEPARTMENT

Brown County

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APPROVED

11.19/07

CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

**PROCEEDINGS OF BROWN COUNTY SOLID WASTE BOARD**

A regular meeting was held on **September 17 2007**, 1:30 p.m., at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI.

1. Call To Order

Meeting was called to order by Chair Jim Rasmussen.

2. Roll Call

Present: Chair Jim Rasmussen  
Vice-Chair Mike Strenski  
Secretary Chuck Rhyner  
Mike Fleck  
Norb Dantinne

Excused: John Katers (arrived at 2:00pm)  
Roger Ostrenga  
Dave Damro

Also Present: Charles Larscheid, Brown County Port & Solid Waste Dept.  
Wess Damro, Brown County Port & Solid Waste Dept.  
John Gaydos, Bio-Gas Technologies  
Jim Hiendlmayr, Bio-Gas Technologies  
Eric Gerarden, NEW Curative  
Chris Anderson, Foth I&E



3. Approval/Modification – Meeting Agenda: **A motion to approve the agenda was made by Mike Fleck and seconded by Norb Dantinne.** Unanimously approved.

4. Approval/Modification – Meeting Minutes August 20, 2007: **A motion to approve the August 20, 2007 minutes was made by Mike Fleck and seconded by Norb Dantinne.** Unanimously approved.

5. Landfill Gas-to-Energy Feasibility Study – Request for Approval of Landfill Gas-to-Energy Project(s): Director Larscheid referred the Board to the feasibility study prepared by Cornerstone Engineering. Upon Board approval, Brown County will put together plans for financing, staffing, site approvals, WPS Power purchase agreement, landfill upgrades, and necessary bids. Information will be presented in January or February 2008 for Board approval. Larscheid reviewed the history of the gas-to-energy projects at the Brown County landfills to date. Mike Michaels and Cindy Neitzel from Cornerstone Engineering gave a presentation on the basics of the gas-to-energy (GTE) plan. Larscheid handed out and discussed a memorandum listing the items to be considered for the GTE project. The Board also requested an additional item be added: (#9) to seek Corporate Counsel input on

piggyback of Outagamie County RFP. Jim Hiendlmayr, Bio-Gas Technologies, gave a brief summary of what his company could do for Brown County in starting the GTE project. **A motion was made by John Katers and seconded by Mike Fleck to provide approval for staff to begin looking at site approvals, power purchase agreements and landfill upgrades at the East and West Landfills with regards to Gas to Energy (items #6, #7 and #8 as discussed) as well as consult with Brown County Corporation Counsel regarding the Outagamie RFP (item #9) was. .Unanimously approved.**

6. Director's Report: Director Larscheid discussed the status single stream recycling. Approval for single stream has been moved back to November or December. Larscheid and Wess Damro, Recycling Manager, are working on securing community agreements. Negotiations with Outagamie County will begin soon. The existing BOW Agreement will need to be amended to accommodate the single stream agreement. Staffing needs are being considered. Staff has met with NEW Curative to discuss how single stream will affect them. Larscheid also discussed the combined hauling agreement. Chad Doverspike, Facility Manager, continues to work on this agreement. Due to time constraints current hauling contracts will be extended six months is possible. The authority of the Solid Waste Board was discussed and the need to streamline the process for approvals. Updates were provided on the MRF maintenance.
7. Such Other Matters as are Authorized by Law: There were no other matters to discuss.
8. Adjourn: **A motion to adjourn was made by Mike Fleck and seconded by Norb Dantine.** Unanimously approved. Meeting adjourned at 3:50pm.

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James Rasmussen, Chair  
Solid Waste Board

Charles Larscheid, Director  
Port & Solid Waste Department