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PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **March 16, 2009**, 1:30 p.m., at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI.

1. Call to Order – meeting was called to order by Vice-Chair Strenski at 1:32 p.m.

2. Roll Call

Present: Mike Strenski, Vice-Chair
Chuck Rhyner
Norb Dantine
Mike Fleck
Dawn Goodman
Bud Harris

Excused: Jim Rasmussen, Chair
Allison Swanson
John Katers

Also Present: Charles Larscheid, Brown County Port & Solid Waste Dept.
Wess Damro, Brown County Port & Solid Waste Dept.
Joe Hollatz, Badgerland Express
Sue Kalupa, Badgerland Express

3. Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Mike Fleck and seconded by Norb Dantine. The agenda was approved.

Director Larscheid requested the “Request for Approval” be removed from Agenda Item #5 which is informational only. Secondly, Director Larscheid requested that Agenda Item #6 “Closed Session” be taken off the agenda. **A motion to approve the agenda, as amended, was made by Mike Fleck and seconded by Norb Dantine.** The motion was approved.

4. Approval/Modification – Meeting Minutes December 15, 2008

A motion to approve the minutes was made by Mike Fleck and seconded by Bud Harris. Minutes were approved.

5. Brown County Materials Recycling Facility (MRF) Notice of Sale for Purchase & Removal of Existing Recycling Sorting Equipment Project #1350

Director Larscheid indicated this project is for the sale of all processing equipment not needed after June when single stream recycling begins. Wess Damro, Recycling Manager, along with the Brown County Purchasing Department put together a

Request for Quote (RFQ). Damro provided specifics on how the project will be handled and provided a list of the equipment and timeline. Processing will end at the Green Bay MRF in June. Transfer of materials will begin the first week in July. The equipment will be ready to be removed the first week in July. Damro indicated if the equipment is not sold and removed by the buyer, then Brown County will be required to remove the equipment. The sale of the baler is optional dependant on the offers received since it has some value and could be kept on site. The Brown County Purchasing Department determined that because this is based only on price, a quote would suffice and County Board approval would not be necessary. The RFQ is being sent to approximately 35 area companies. Staff is requesting input from the Solid Waste Board.

7. Wisconsin State Patrol “Scale Fee Waiver Request” – Request for Action
Director Larscheid received a call from the State regarding a program in which they try to eliminate of any monthly costs less than \$20. Based on past records, the State only uses our scale once or twice a year. Outagamie and Winnebago Counties do not charge the State a fee for using their scale. Discussion ensued on the request. The Solid Waste Board recommended the State’s request be accepted on a trial basis for the balance of 2009.

8. Badgerland Express, LLC “Request to Renegotiate Waste Transfer Station Hauling Contract Fuel Surcharge” – Request for Action
Director Larscheid stated Badgerland, who is the current operator of the Waste Transfer Station, contacted him recently regarding the fuel surcharge. In 2003 a contract was entered into with Flash (now known as Badgerland). However, after the original contract, Flash asked for a fuel surcharge which was granted by the Solid Waste Board. Flash was then bought out by Action and a fuel surcharge was included in that contract also. When Action went out of business in June 2008, an emergency agreement was made with Badgerland Express to take over the operation and at that time we wanted to modify the existing fuel surcharge but there were some issues in doing that. Chad Doverspike, Facility Manager, worked with Badgerland and agreed upon a fuel surcharge which is in place today. Because fuel is a large part of the cost for the operation of hauling, having the increases/decreases in fuel affect the whole contract rather than dealing with gallons or miles was thought to be easier. As indicated in the agenda packet, Badgerland would like to renegotiate the fuel surcharge as a part of the current purchase order. Badgerland also spoke with members of the County Board so therefore this will also go through the County Board.

A motion was made by Mike Fleck and seconded by Bud Harris:

Part 1 of the Motion: Approval of Attachment B for Project #1352 of the RFB for Transfer Station Operation and Solid Waste Hauling for fuel adjustment under new contract.

Part 2 of the Motion: Approve fuel surcharge payment from 12/1/2008 till the end of the current contract. This will apply the new formula in contract #1352 to the existing contract from 12/1/2008 to the end of the contract. This will refund the difference between what was deducted us - what should have been deducted under the new contract. Motion was unanimously approved.

9. Director's Report

- *Joint Meeting*

Director Larscheid indicated there will be a joint meeting with PD&T following the SWB meeting. The items for this meeting, and to be discussed at the joint meeting, which are approved will go to the County Board this Wednesday night at 7pm at the Green Bay City Hall in the City Council chambers.

- *Gas-to-Energy Project*

Chad Doverspike, Facility Manager, provided information of the progress to date at the Gas-to-Energy facility. One of the outlets at the jacket water was going to the radiator at the reverse locations. These pipes were already completed, wrapped and insulated and no one caught this until last week. This will have to be changed. Flow meters need to be calibrated. Gas analyzer needs to be calibrated with the proper gas as there is something wrong with the methane analyzer inside.

One issue has been the open flare at the facility which previously was an enclosed flare. Within the last two weeks, three 9-1-1 saying there was a fire at the facility have been received. Per the Ledgeview Fire Department, the first two are free but the third one is charged to Brown County for \$700. We are in the process of putting some type of a sign out there with a beacon explaining that the flare is normal operation. Doverspike met with the Ledgeview Fire Department, Bob Gerbers, Zoning, Sara Burdette to discuss the 9-1-1 call and he was told that if they receive a phone call they have to respond. Doverspike will get in touch with downtown and make sure they ask questions before sending the call to Ledgeview.

The ribbon cutting ceremony will be on April 24th which corresponds with Earth Week. Next Monday we should be fully loaded with full (inaudible) and electricity.

- *Recycling Transfer Station*

Material collected at this facility will be hauled to Outagamie County and this is request is for recyclables hauling. Wess Damro, Recycling Manager, and Brown County Purchasing put this together based on the work they had been doing with Chad Doverspike. Damro expects 5 to 6 loads to be shipped daily. The trucks will need trailers which can be loaded from the top and self-unloading once they get to Outagamie. Fuel surcharge language is included. Damro indicated he is asking for an optional price on a per load basis if the driver's load their own vehicles. There are still some questions as to staffing the transfer station.

Director Larscheid indicated they are looking for comments and reiterated this is a quote. Staff hopes to utilize an existing contract that Outagamie had bid out and Winnebago had used for the same purpose. We are hoping we can also use that contract. Discussion ensued. Larscheid requested Damro contact Kurt or Dale to get answer as to what the difference is in criteria for a quote versus a bid before the meetings conclusion.**

- *Resolution - State Fee Increases Solid Waste*

Director Larscheid discussed the Resolution. The State is eliminating recycling grants for communities, demonstration grants, recycling efficiency grants, HHW grants, and Ag Clean Sweep grants. A lot of the same things that the State said were why they needed last year's fee increase. Larscheid wrote this resolution and sent it to Brown County Corporation Counsel for review. Corp. Counsel questioned why Director Larscheid would oppose the state trying to recoup some dollars when they are in a

budget mess. Larscheid indicated he felt their budget mess shouldn't be our mess and that there are other issues associated with this. If the proposed increase is approved, staff will then have to ask the board for a fee increase of an extra \$4.40 per ton on Brown County's tipping fee. This will be discussed again at the next meeting.

- *Foth & Van Dyke Retainer*

Foth, who has been retained as Brown County Port & Solid Waste's professional consultant, is in the last year of their contract. This fall an RFP or RPQ will be brought forth on this contract. Larscheid noted it is extremely difficult to change consultants.

- *Energy Independence*

The Governor has a proposal to have Wisconsin have renewable energy or energy independence reduced by 25% by the year 2025. Brown County has an Energy Independence Committee and with the new gas-to-energy facility Brown County will have achieved 24.9% of the 25% energy goal.

- *Winnebago County*

Winnebago County performed their annual capacity survey on their landfill and they estimate the Winnebago County Landfill will reach capacity in June 2011. The survey does not account for settling. Outagamie County is not as far along as had been hoped for getting their next landfill expansion approved, however, they are confident they will have it approved when needed.

**Dale DeNamur reviewed the current County definition of Request for Bid (RFB) refers to public works projects. All other projects are Request for Quote (RFQ). Discussion ensued. Norb Dantinne noted 24 guys on the County Board were being cut out and it will come back to haunt the SWB as the department heads make the decision who hauls it versus the County Board. Dale DeNamur indicated they are following current County policy.

10. Such Other Matters as are Authorized by Law

Dawn Goodman was introduced as the new solid waste board member representing the Town of Green Bay. Goodman is a friend of Director Larscheid and was confirmed by the County Board in December 2008.

11. Adjourn

Motion to adjourn was made by Norb Dantinne and seconded by Mike Fleck. Unanimously approved. Meeting adjourned at 4:02pm.

James Rasmussen, Chair
Solid Waste Board

Charles Larscheid, Director
Port & Solid Waste Department