

**PORT & RESOURCE RECOVERY DEPARTMENT**



2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

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DEAN R. HAEN  
DIRECTOR

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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **Monday, September 16<sup>th</sup>, 2024**  
at the Resource Recovery Office, 2561 South Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present:                    John Katers, Chair  
                                  Mark VandenBusch, Vice Chair  
                                  John Myers  
                                  Mike VanLanen  
                                  Kevin Gannon  
                                  Bill Seleen  
                                  Michael Lefebvre  
                                  Sean Gehin  
                                  Norb Dantine

Also Present:            Dean Haen, Brown County P&RR  
                                  Chad Doverspike, Brown County P&RR  
                                  Katie Platten, Brown County P&RR  
                                  Steve Deslauriers, Town of Holland  
                                  Theresa Slavek, Brown County Administration

3) Approval/Modification – Meeting Agenda

**A motion to approve the agenda was made by Mike VanLanen and seconded by Bill Seleen.** Unanimously approved.

4) Approval/Modification – Minutes of August 19<sup>th</sup>, 2024 Meeting

**A motion to approve the minutes of the August 19<sup>th</sup>, 2024 meeting was made by John Myers and seconded by Michael Lefebvre.** Unanimously approved.

5) Announcements/Communications

Director Dean Haen thanked all those who attended the Customer Appreciation Day event held the previous week.

6) 2025 Budget – Request for Approval

An overview of the proposed 2025 Budget was given by Mr. Haen. Mr. Haen highlighted a table of organization changing one tier 1 heavy equipment operators to a tier 3, Brown County's cost of living raise 3.3-3.5% with a November 1.7-2% bonus for employees with satisfactory performance reviews.

Mr. Haen continued his overview, focusing on specific budget areas like the South Landfill, Waste Transfer Station, and Recycling Transfer Station.

The South Landfill is required to have installed a gas collection and control system by January 2027. Designs are in process at the time of this meeting, with plans to go to bid in 2025 with a budget estimate of \$3M. Bulk excavation of Phase Two at \$6.22 million is budgeted with possible deferral to 2026. This is due to a plan mod which is in the works to continue filling Phase One to a higher elevation. Deferral to 2026 will allow in-house staff to move clay. Additionally, a 4,000-foot perimeter fence is to be purchased and installed to prevent wind-blown materials escaping.

Planned construction of a three-sided maintenance and storage building at the Waste Transfer Station is budgeted at \$325,000.

Replacement of equipment at the East Landfill and the purchase of a space stormwater pump was also mentioned.

Mr. Haen spoke on rate changes for customers of the solid waste facilities. It is recommended that the previously established Rate Stabilization Fund not be utilized until Outagamie County's Northwest Landfill is built, planned for 2026. The Outagamie County Northeast Landfill is planned to close in 2026. A volume of Brown County waste is planned to be directed to both Northeast Landfill to assist in filling to close, and to create a fluff layer at the Northwest Landfill in 2025. A price increase of the Gate Rate tipping fees will occur to reflect the 2024 increase in CPI of 3.6% and to encourage residential customers to haul directly to the South Landfill. Road weight limit fees similar to 2024 will be enacted. Preferred and Contracted customers will also see an increase in rates as agreed upon contractually.

Bill Seleen asked for clarification on preferred rates on eligible materials for daily cover, which Mr. Haen explained. Industrial users who create byproducts that can be used beneficially (such as paper mill sludge, shredder fluff, and foundry sands) are desired waste and contractually offered lower tipping fees. Additionally, these waste are exempt from state fees, which are up to \$13/ton. Further discussion on the state fees for waste occurred.

Norb Dantine asked for clarification on the installation of a gas flare if the department intended to use the gas beneficially, which Mr. Haen explained. A destruction system is required by the WDNR and will need to be in place before a before any beneficial use system.

Kevin Gannon asked for more information on the perimeter fence, which Mr. Haen provided. Temporary mobile fences in current use have worked well, but as the cell gains elevation and with wind events, the bottom of the mobile fences fill, and the material travels up and over.

There was a brief conversation about clay excavation and the Southern Bridge project. The contractor who won the Department of Transportation bid did not include use for the South Landfill clay.

Mr. Haen continued by speaking on budgeted items for recycling, including the market rates for recycling. New equipment for the Recycling Transfer Station (front-end loader) and a polymer floor coating are planned for 2025. The polymer floor coating will prolong the life of the concrete tip floor by an estimated 15 years, delaying the need to replace completely. Mike VanLanen asked if the coating would be impacted by a theoretical battery fire, which Chad Doverspike answered that the floor is intended to reduce impact and wearing. New robotics for the BOW system are planned and will be expensed through retained earnings.

Total tons received vs. tons handled at the South Landfill is different because total tons received includes tires, appliances, shingles and other wastes that are not disposed of at the South Landfill. A footnote was requested to explain this difference.

The Statement of Funds was discussed and observed. Mr. Haen attributed the timely response to complete the Statement of Funds to Theresa Slavek. Budget estimates for 2024 and 2025 were presented. Communication to the finance director to move funds from operating cash to repopulate capital depreciation fund and site acquisition fund was discussed.

Mr. Gannon asked for clarification on how the rates increase for dredge materials from the Port activities, which Mr. Haen answered. Dredge material management and base cost is determined by an agreement with the U.S. Army Corps of Engineers.

Mr. Gannon also asked for clarification on land rent's location on the budget spreadsheet, which was located in the General cost center and not specifically in South Landfill. A brief conversation about current land lease with Wiese Farms occurred.

Mr. Seleen asked for clarification on overtime hours at the South Landfill and if that indicated if proper staffing is not happening. Mr. Haen explained that there is enough staff, and that additional hours were part of those specific positions.

**A motion to approve the 2025 Budget was made by John Katers and seconded by Kevin Gannon. Unanimously approved.**

7) South Landfill

Mr. Doverspike provided updates on completed and planned projects for the current year, and what to expect in 2025. Projects discussed for 2024 included horizontal gas and leachate collection systems and intermediate cover of Phase One. John Myers inquired if the projects mentioned were all completed with in-house staff, which Mr. Doverspike confirmed. By using internal staff, the department saved an estimated \$30,000.

Mr. Doverspike utilized a digital rendering to explain to the Board Members the plan modification that is being pursued to increase the termination point of Phase One, which will allow the delay of excavation of Phase Two. The plan mod would allow continued fill of Phase One by three lifts and decrease the open top from the standard 9 acres to 3 acres. It allows for wells to go in, which allows for better gas to be extracted quicker for beneficial use. Mr. Doverspike reminded the Board Members of the process to achieve the plan mod.

Mr. Haen asked for volunteers for a review team of the RFPs for gas beneficial use and Engineering Services.

Mr. Doverspike continued his overview of projects with a brief discussion on the gas collection and control systems that were discussed in the 2025 Budget agenda item.

8) Waste Transfer Station

Mr. Doverspike provided updates on current and planned projects at the Waste Transfer Station, including a gravel pad installation and concrete floor replacement. There was a discussion regarding oversized construction and demolition waste to be directed to haul to the South Landfill to reduce damage to machinery.

9) Director's Report

Mr. Haen spoke briefly on the status of the bike park MOU with the Town of Ledgeview.

A discussion regarding the upcoming NFL Draft in 2025 occurred. Mr. Haen noted that with an influx of an extra estimated 250,000 people to Green Bay and the surrounding areas, considerations need to be made now to handle the extra volume of material and congestion of the city. Overnight and third shifts are being considered. More discussions will be had with municipal public works directors.

10) Such other Matters as Authorized by Law

Mr. Gannon suggested a new agenda line item be added to allow a public comment period.

11) Adjourn

**A motion to adjourn was made by Norb Dantine and seconded by John Myers.**  
Unanimously approved.

Meeting ended at 3:39 pm.

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John Katers, Chairman  
Solid Waste Board

Dean R. Haen, Director  
Port & Resource Recovery Department