

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, February 16, 2012 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Tom Lund-Chair, Paula Landrie-Vice Chair
Craig Huxford, Susan Hyland, Helen Smits, Carole Andrews,
JoAnn Grashberger, Bill Clancy

Excused: Alison Draheim

Also

Present: Brian Shoup, Executive Director
Tim Schmitt, Budget and Finance Manager
Jean O'Leary, Director of Community Programs

1. **Call Meeting to Order:**
The meeting was called to order by Chair Tom Lund at 5:47 pm.
2. **Approve/Modify Agenda:**
GRASCHBERGER/SMITS moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of December 8, 2011 Human Services Board Meeting:**
HUXFORD/HYLAND moved to approve the minutes dated December 8, 2011.
The motion was passed unanimously.

Enter Andrews & Clancy at 5:55 p.m.

4. **Executive Director's Report:**
 - Shoup introduced Kara Navin, his new executive assistant. Everyone present went around the room and introduced themselves; 3 UWGB students present.

Bay Lake Consortium

- Shoup stated the 5 county consortium for Economic Support has been in operation for a month and a half.
- Our call center is ranked #1 in the state for efficiency and productivity.
- Credit for the success is given to Jenny Hoffman, her staff and other county staff as well.

Recruitment:

- We have had heavy recruitment taking place this past month due to resignations, retirements and employees switching positions.
- We have 3 viable candidates for staff psychiatrist. We also have several psychologist candidates for adolescent behavioral unit, child protection unit and juvenile justice unit.

- We filled a number of supervisory positions.
 - O'Leary added that a few of our new employees are coming from other counties with experience and knowledge.
 - We are still recruiting for 1 more behavioral health supervisor.
- House manager positions have been converted to charge nurses.

Future of Human Services in state of WI:

- Shoup stated that there have been reductions in funding from the state and also a shift to regionalizing some of the services.
- Family Care has regionalized most long term care services in most counties in the state. Also, consortiums for Economic Support services have been created. There has been talk of regionalizing behavioral health services.
- Shoup stated that each county human services department having its own administration can be costly.
- WCHSA is currently discussing re-designing human services before the state develops its own plan. Shoup thinks it's wise to explore it.

Q: County Board Supervisor Clancy asked if this is a new model or can we look at other states doing this.

A: Shoup said that there are other models in other states. He brought up the example of New Mexico streamlining funding streams to create more flexibility for spending. Shoup also stated Minnesota has redesigned/regionalized their Human Services and have a group of counties lined up for one service. Shoup stated change is in the wind one way or the other, just a matter of who will direct it.

Citizen board member Smits added that reinventing the wheel for each region is counterproductive.

Q: Vice Chair Laundrie asked about how are we doing in filling the staff positions with the retirements and people leaving.

A: Shoup stated we have done some fair deployment as part of the budget process and have tried to engage staff as much as possible so they knew what was going on.

O'Leary added that positions were added in restructuring. Also, we are not at our full structure because open positions aren't given by seniority and more options are available to employees which is causing movement.

Shoup added that with the loss of collective bargaining and with chapter 4 enacted, we have been communicating with staff as much as possible. We also have lost some administrative staff based on pay.

Q: Vice Chair Laundrie asked where Chapter 4 could be found.

A: County Board Supervisor Andrews stated it is in the front page of the county website.

HYLAND/LAUNDRIE moved to receive and place on file.

Motion was carried unanimously.

5. Proposed Policy Development Issues for 2012:

Shoup presented via PowerPoint a schedule of proposed policy development issues for the Board to discuss in 2012. A handout with this information was given.

- March – Report of Results of Child Protection Expansion/Report on results of ES Consortium
- April – Expanding access to psychopharmacology (adults)
- May – Expanding access to outpatient (adults) behavioral health counseling/supports/Annual Public Hearing
- July – Development of an integrated response model for Child Protection Services & Juvenile Justice Units
- August – Restructuring of CTC reducing hospital beds and addition of diversion beds
- September – 2013 Proposed Budget
- October-December – Open, except for standing agenda items

ANDREWS/LAUNDRIE moved to receive and place on file.

Motion was carried unanimously.

6. Barbara Bauer Award:

- Shoup stated that a year has passed and he has been soliciting some potential nominations from staff.
- We have looked at people who have been in high level positions and also people who have been volunteers or advocates in the community. No recommendations have been offered to the Human Services board yet..
- The award is not mandated to be given annual since we want it to be meaningful but we would like to “consider” nominees annually.
- A handout was given of the award criteria and Shoup mentioned that the board has the authority to modify it if needed.

LAUNDRIE/GRASCHBERGER moved to receive and place on file.

Motion was carried unanimously.

7. Financial Report

Community Programs

Schmitt stated this is the time of year where accountants are reconciling accounts, booking entries and waiting for final reports. We are forecasting a surplus of \$1 million dollars due to hard work by everybody in agency, particularly finding lower cost in contracted treatment services. We have realized lower wages and lower fringe benefits.

Community Treatment Center

Schmitt stated we are forecasting a deficit of \$638,000 which includes a depreciation value of \$514,000. The actual deficit in levy dollars is \$150,000 and we had forecasted \$5,000. This is due to having lower hospital revenues than expected.

Q: Vice Chair Laundrie asked about what 2012 non-contracted vendors referred to.

A: Schmitt answered that they are vendors who are not on a yearly contract and instead are used on an as-needed basis

- ANDREWS/HYLAND moved to receive and place on file.
Motion was carried unanimously.
8. **Community Treatment Center Statistical Update:**
Please refer to the packet which includes this information.
 9. **Bellin Hospital Statistical Update:**
Please refer to the packet which includes this information.
 10. **Contract Update:**
Please refer to the packet which includes this information.
 11. **Other Matters:**
Next Meeting: Thursday, March 8, 2012
5:15 p.m. – Sophie Beaumont Building, Board Room A
 12. **Adjourn Business Meeting:**
ANDREWS/LAUNDRIE moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:35 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary