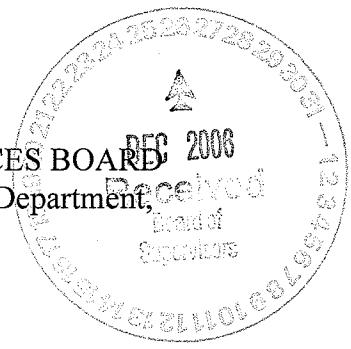

Pursuant to Section 19.84, Wis. Stats. a regular meeting of the HUMAN SERVICES BOARD was held on December 7, 2006, 5:15 p.m. at the Brown County Human Services Department, 111 North Jefferson Street, Green Bay, Wisconsin.

Present:	Tom Lund, Dottie Schoenleber, Barb Bauer, Paula Geishirt, Dave Nelson, Patty Hoeft, JoAnn Graschberger.
Excused:	Randy Westcott and April Strom.
Present:	Beth Manning, Tom Eggebrecht, Diane Pivonka, Kevin Lunog, Joan Groessl and Mary VandeLeest of the Human Services Department and other interested parties.

PROCEEDINGS OF THE HUMAN SERVICES BOARD

1. CALL THE MEETING TO ORDER.

Chair Tom Lund called the meeting to order at 5:15 p.m.

2. APPROVE/MODIFY AGENDA.

MOTION WAS MADE BY BARB BAUER AND SECONDED BY JOANN GRASCHBERGER TO APPROVE THE AGENDA AS WRITTEN. MOTION CARRIED UNANIMOUSLY.

3. APPROVE MINUTES OF THE NOVEMBER 2, 2006 HUMAN SERVICES BOARD MEETING.

MOTION WAS MADE BY DAVE NELSON AND SECONDED BY DOTTIE SCHOENLEBER TO APPROVE THE MINUTES OF THE NOVEMBER 2 HUMAN SERVICES BOARD MEETING AS WRITTEN. MOTION CARRIED UNANIMOUSLY.

4. PRESENTATION ON COMPREHENSIVE COMMUNITY SERVICES (CCS) PROGRAM.

Tom Eggebrecht introduced Kevin Lunog, Clinical Support Services Unit Coordinator, and Joan Groessl, Clinical Supervisor, to present on the Comprehensive Community Services (CCS) Program. The CCS is a psychosocial rehabilitation program that addresses medical, remedial and supportive services to assist individuals to achieve the highest possible level of independent functioning, stability and independence and to facilitate recovery. The statute is written to reinforce consumer choice and direction in treatment and focuses on recovery. Mr. Lunog and Ms. Groessl narrated a power point presentation. Discussion was held and questions were answered.

5. REQUEST FOR PROPOSALS (RFP) – COMPREHENSIVE COMMUNITY SERVICES (CCS) PROGRAM.

Mr. Eggebrecht reviewed the Comprehensive Community Services (CCS) Program RFP form with board members. Discussion was held and questions were answered.

A lengthy discussion was held on the qualifications for the staff in the CCS program.

6. CONTRACT UPDATE.

Director Manning reviewed the Contract Update Report with board members and stated the original contract amount was $53,387,784.43 and the updated contract amount is $55,336,002.43; and the department is still under its budget for 2006. Director Manning discussed the County Board resolution related to approval of contracts. She indicated a plan is being worked out to ensure the contracts can be reviewed by the Human Services Committee and the County Board and that vendors will still receive their contracts in a timely manner. A discussion was held and questions were answered.

7. UPDATE ON BELLIN PSYCHIATRIC CENTER, OCTOBER, 2006.

Director Manning stated that the relationship with Bellin Psychiatric Center is positive and things are going well.

8. GRANTS UPDATE.

Tom Eggebrecht reported on the Quality Improvement Grant for Comprehensive Community Services which will be used to build quality processing into that program. Mr. Eggebrecht also talked about past training and possible future training with nationally known expert Ken Minkoff on co-occurring disorders.

9. MENTAL HEALTH CENTER STATISTICS – OCTOBER 2006. .

Diane Pivonka reported the year-to-date numbers at the Mental Health Center are down over last year at the same time. However with Holy Family Hospital in Manitowoc closing, the number of out-of-county admissions has increased, with 45 out-of-county patients being admitted from November 9 to the present. The Mental Health Center is getting more admissions from Marinette, Calumet and Kewaunee. Further discussion was held on admissions, the length of stay and bed size for the Mental Health Center.

Director Manning reported that the ICF-MR closing will be moved to mid-December. There are currently 3 patients on the ICF-MR and two will be moved to the community and one will be admitted to the nursing home pending finalization of the patient's community placement.

The Department expects the census in the Nursing Home to be down from 55 to 50 with 5 patients being placed in the community by mid-December.

Director Manning has been given a directive from the County Executive to continue the downsizing agreement pending the outcome of litigation. She read that statement into the minutes of the December 8 Human Services Committee meeting. Discussion was held regarding the litigation, the downsizing agreement; and a lengthy discussion on the ICF-MR beds which have a $450 per bed, per month bed tax; the number of beds in a new Mental Health Center and possible issues/consequences. Chair Lund feels that the State could also be talked to about modifying the downsizing agreement.

10. ESTABLISH PLAN FOR REVIEW OF HUMAN SERVICES DEPARTMENT MISSION STATEMENT.

Director Manning said in the first four months of 2007 the Department would like to update its mission, vision, values and strategic plan. Director Manning would like to see a mission statement that everyone can remember. Discussion was held and Chair Lund stated the mission statement should be posted on and around the building.

In January the Department would like to hold a meeting with management, staff, interested Human Services Board members and possibly consumers to help the Department draft its new mission statement.

Director Manning would like to see the many positive things within the Department come to the forefront and gave examples such as the Coordinated Services Team and the Department's focus on and success with recovery programs.

11. ANY OTHER MATTERS.

a. Recognition of the fact that Devon Christianson, Access and Volunteer Services Unit Coordinator, has been invited to a national summit, "Choices for Independence", to report on ADRC's.

Director Manning reported this was a big honor for Ms. Christianson and that she was invited to the national conference with all expenses paid to speak on the process and development of becoming an ADRC.

b. Director Manning distributed a proposal on the Mental Health Center which was distributed by Supervisor Pat Evans at the Human Services Committee on December 6. Director Manning said a Special Meeting of the Human Services Committee meeting is set for December 13 at 6:30 to discuss the RFP.

A lengthy discussion was held on the proposal for a new Mental Health Center and a possible site for a new Mental Health Center. Supervisor Hoeft questioned the fact the proposal was put out under Mr. Evans name and address. Chair Lund said the County Board had sent an RFP to get a proposal for the Mental Health Center. Supervisor Hoeft said the name on the proposal should be changed to reflect it comes from the architect through the County Board; that it is critical to this process to start on the right foot and build trust. The Human Services Board concurred that before the process goes on, this proposal should be changed to reflect it coming from the architects and the County Board. Further discussion was held on architectural fees. Chair Lund said he felt that we should look to the community for a contribution if someone wanted to name the new Mental Health Center. The Human Services Board agreed.

MOTION WAS MADE BY DOTTIE SCHOENLEBER AND SECONDED BY PATTY HOEFT TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY AND MEETING ADJOURNED AT 7:00 P.M.

Respectfully submitted:

Mary Vande Leest

Mary Vande Leest
Administrative Secretary