Pursuant to Section 19.84, Wis. Stats. A regular meeting of the HUMAN SERVICES BOARD was held on July 6, 2006, 5:15 p.m. at the Brown County Human Services, 111 N. Jefferson Street, Green Bay, Wisconsin

| | |
|---|---|
| Present: | Barb Bauer, Randy Westcott, Dave Nelson, Paula Geishirt, Joanne Graschberger, Diana Luder |
| Excused: | Tom Lund, April Strom, Dottie Schoenleber |
| Present: | Beth Manning, Diane Pivonka and Mary VandeLeest of the Human Services Department and other interested parties. |

JUL 2006 Received Board of Supervisors

**PROCEEDINGS OF THE HUMAN SERVICES BOARD**

1. CALL THE MEETING TO ORDER.

   Vice Chair Randy Westcott called the meeting to order at 5:15 p.m.

2. APPROVE/MODIFY AGENDA.

   **MOTION WAS MADE BY NELSON AND SECONDED BY GEISHIRT TO APPROVE THE AGENDA AS WRITTEN. MOTION CARRIED UNANIMOUSLY.**

3. APPROVE MINUTES OF THE JUNE 1, 2006 HUMAN SERVICES BOARD MEETING.

   **MOTION WAS MADE BY GEISHIRT AND SECONDED BY GRASCHBERGER TO APPROVE THE MINUTES AS WRITTEN. MOTION CARRIED UNANIMOUSLY.**

4. GRANTS UPDATE.

   Director Manning said there were no new grants to report on this month.

5. CONTRACT UPDATE.

   Director Manning went over the contract form sent with the agenda. Director Manning distributed and talked about an additional contract sheet broken out by the SPC categories. The form showed the 2006 contract amount, what was paid on a specific contract in 2005, the 2006 contract amount based on year-to-date numbers and 2006 year-

to-date payments through April of 2006. Discussion was held and questions answered regarding amendments for contracts and how services are paid for.

A discussion was held regarding the administrative costs of one of our contract agencies. Director Manning will look at the services provided by the agency and compare with other vendors who provide like services.

Further discussion was held regarding non-contracted services under $10,000 not requiring a contract. A member of the audience wished to speak and Vice Chair Westcott suspended the rules to allow Dave Johnson to speak. Mr. Johnson stated his address as 724 Park Street, Green Bay. Mr. Johnson said at the last County Board meeting a resolution was passed that any non-contracted service over $5,000 needed a contract. Director Manning said it is the Department's intent to have some type of agreement or Memorandum of Understanding for everything under the limit for the formal contract.

6. UPDATE ON BELLIN PSYCHIATRIC CENTER – MAY REPORT.

Director Manning read the cover letter which indicated there were no transfers of Brown County adolescent patients from Bellin Psychiatric Center to any other treatment facility. Subsequent to capacity issues, three female patients were diverted to other treatment facilities. One male patient was diverted because the attending psychiatrist had recommended long term treatment for future hospitalizations. Discussion was held.

7. MHC UPDATE AND STATISTICAL REPORTS.

Diane Pivonka, Inpatient Services Director, said an error on the Mental Health Center statistical report had been corrected and the Board Members had in their packets amended sheets from January through May correcting the error. Ms. Pivonka said currently the average daily census on Unit 7 is 19.74 and today the census is 10; Unit 3, the ICF-MR, is 9 with 1 planned discharge to a nursing home; Unit 9 has a census of 19 and Unit 8 has a census of 39 bringing the nursing home census to 58. Discussion was held on the fluctuating census and possible reasons for it, and also on admissions and what, if any, are the ongoing prevention efforts for persons being admitted by EM-1's and in particular the alcohol related admissions. Further discussion was held regarding voluntary/involuntary holds of persons with mental health issues.

Director Manning shared that a Resolution to close the ICF-MR had gone before the Human Services Committee. The issue was debated and the Committee wants the Department to revise some language and attach a fiscal impact statement. The Committee would like the resolution to have an end date i.e. December 31, 2006. The Committee also wants to see a clearly articulated Community Crisis Plan. Discussion was held on the closing of the ICF-MR. Director Manning said in 2005 the County put $826,000 in tax levy into the ICF-MR and this year, in looking at the true April forecast, the Department estimates the County will need to put 1.49 million dollars of tax levy into the ICF-MR. If consumers are placed in the community the dollars from the State will follow them. Further discussion was held on the reasons for the additional levy and also on how residences are developed for consumers to be moved into the community.

8. 2007 BUDGET DEVELOPMENT.

Director Manning distributed the Human Services Board 2007 Budget Planning Worksheet. Director Manning said Human Services would receive its levy amount from the Department of Administration around the middle of July and the Budget needs to be in to the Department of Administration by the middle of August. The worksheet contained the Department's Mission Statement the Board agreed to look at revising the mission statement. The Worksheet offered a review of the 2006 Policy Initiatives.

1. Continue Department Reorganization.
   Question was asked and discussion was held on a plan to update the computer system.
2. Support Children and Families to include the development of the Children's System of Care initiative. A lengthy discussion was held and Dr. Luder praised the development of the Children's System of Care and asked for the continued support of this particular initiative.
3. Promote Quality Improvement by continuing to develop the activities of the Office of Planning, Evaluation and Quality Management and develop a Quality Improvement Initiative with community providers.
4. Ensure Accountability by continuing to improve management and support services functions to ensure cost-effective delivery of administrative functions as well as continue to implement clinical outcome measures and support implementation of evidence based practices.
5. Promote Prevention by fostering collaboration with the Public Health Department on prevention projects.
   Discussion was held on the initiatives which included administrative area vacancies and questions were answered.

Director Manning introduced Karen Recka the new Director of Planning, Evaluation and Quality Management Division and shared initiatives Karen would be working on.

Director Manning went over the Department Organization which includes the Community Program Division, Administrative Division, Inpatient Division and Planning, Evaluation and Quality Management Division. Director Manning talked about the areas covered under each Division.

Review of the Public Hearing: Director Manning asked Human Services Board members what they heard from the Public Hearing that the Department should be mindful of in planning its 2007 budget. The following are issues/concerns that the Human Services Board wants considered: timeliness (no waiting lists for services); van driver; Transition Services for the graduates of Syble Hopp; Quality Review Process.

Director Manning went over the Draft Policy Initiatives for 2007. She began by explaining a "draft" of proposed changes to the organizational structure, indicating it was in the beginning stages and not ready to be moved forward. Discussion was held.

Director Manning went over the "draft" program initiatives which include working on Community Crisis Options; working with Department of Administration to develop the enterprise resource program; developing a plan in response to the State's RFP for regional managed care; develop an Emergency Response Plan, continue downsizing the Mental Health Center in accordance with the agreement; distribute Satisfaction Questionnaire to out-of-county consumers; further development of Human Services website; develop consumer involvement, recovery focus and QI indicators for all programs; establish core competencies and training for staff; review and update policies and procedures; expand community partnership and coordination capacities and expand substance abuse treatment resources. Discussion was held and questions answered.

Director Manning asked the Human Services Board for input regarding an increase for Purchase of Service Vendors. The vendors received a 1% increase last year and a lengthy discussion was held with the Human Services Board recommending a 2% increase for vendors.

9. DEPARTMENT CONFERENCE.

Director Manning distributed brochures for the 2006 Human Services Conference for Providers, Professionals, & Caregivers to be held September 12, 2006 at the KI Convention Center.

10. ANY OTHER MATTERS.

Director Manning shared that the Human Services Department received $10,000 from a Brown County Golf Outing held in conjunction with the Green Bay Packers. This money is earmarked for children and adolescent with substance abuse issues.

Director Manning said there would be a preview of a Recovery video in September at the Meyer Theater.

Dave Johnson said the Human Services Committee will hold a Public Forum before their August 2 meeting. This forum is for vendors and he felt it would be important for Human Services Board members to attend to hear their comments. The meeting will be held August 2, 6:00, Room 200 in the Northern Building. The flyer will be sent to the Human Services Board.

**MOTION WAS MADE BY LUDER AND SECONDED BY GEISHIRE TO ADJOURN THE MEETING AT 7:05 P.M. MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted:

Mary VandeLeest

Mary VandeLeest
Administrative Secretary

2006 CONTRACTS

| AGENCY | 2006 CONTRACT | 2005 PAID | 06 CONTRACT BASED ON YTD | YTD PYMTS THRU 4/06 |
|---|---|---|---|---|
| TRADITIONAL ADULT FAMILY HOME'S | | | | |
| 53 Homes contracted | $ 2,040,430 | $ 1,731,459 | $ 1,991,396 | $ 647,160 |
| | | | | |
| CORPORATE ADULT FAMILY HOME'S | | | | |
| BEYOND ABILITIES | $ 442,074 | $ - | $ 399,078 | $ 133,026 |
| BOLL ADULT CARE CONCEPTS | $ 296,121 | $ 202,914 | $ 275,000 | $ 79,225 |
| BRUSS SUPPORTIVE COMMUNITY LIVING | $ 249,088 | $ 243,583 | $ 235,461 | $ 78,487 |
| CBIS | $ 185,542 | $ 191,152 | $ 203,601 | $ 67,867 |
| COMPASS DEVELOPMENT | $ 416,000 | $ 617,202 | $ 793,047 | $ 264,349 |
| FRIENDSHIP MANOR INC. | $ 352,334 | $ 360,952 | $ 373,293 | $ 124,431 |
| GAEDTKE AFH | $ 181,177 | $ 47,139 | $ 120,786 | $ 40,262 |
| GRACELAND II LLC | $ 131,167 | $ 31,718 | $ 101,070 | $ 33,690 |
| LYDIA'S HOME CARE INC | $ 91,796 | $ - | $ 43,216 | $ 10,804 |
| MANITOWOC COUNTY HSD | $ 19,998 | $ 15,057 | $ 19,616 | $ 4,904 |
| WOODGREEN ESTATES | $ 157,002 | $ 156,321 | $ 156,567 | $ 52,189 |
| | | | | |
| CBRF'S(IN-COUNTY) | | | | |
| ADULT CARE LIVING OF NE WI | $ 160,464 | $ 160,527 | $ 177,840 | $ 59,280 |
| BAIRD HOME | $ 209,716 | $ 223,315 | $ 234,966 | $ 78,322 |
| BIG APPLE DAY CARE & PRESCHOOL | $ 278,980 | $ 265,824 | $ 284,502 | $ 94,834 |
| BIRCH CREEK | $ 93,040 | $ 116,033 | $ 241,209 | $ 80,403 |
| BISHOPS COURT | $ 213,745 | $ 389,711 | $ 560,799 | $ 186,933 |
| BORNEMANN NURSING HOME | $ 110,744 | $ 110,222 | $ 142,860 | $ 47,620 |
| CARE FOR ALL AGES | $ 325,743 | $ 268,881 | $ 334,959 | $ 111,653 |
| CEDAR CREEK CORP | $ 196,816 | $ 293,117 | $ 255,738 | $ 85,246 |
| CENTURY RIDGE, INC. | $ 78,851 | $ 67,062 | $ 118,365 | $ 39,455 |
| COUNTRY HEALTHCARE | $ 207,732 | $ 231,059 | $ 239,778 | $ 79,926 |
| COUNTRY LIVING | $ 279,873 | $ 303,349 | $ 330,309 | $ 110,103 |
| HARBOR SENIOR CONCEPTS, LLC | $ 1,083,925 | $ 1,111,065 | $ 1,144,029 | $ 381,343 |
| HARMONY LIVING CENTERS LLC | $ 100,875 | $ 118,186 | $ 147,741 | $ 49,247 |
| J & DEE INC. | $ 1,179,521 | $ 1,320,143 | $ 1,413,180 | $ 471,060 |
| JACKIE NITSCHKE CENTER | $ 270,337 | $ 376,560 | $ 346,518 | $ 115,506 |
| KINDRED HEARTS | $ 85,170 | $ 121,773 | $ 56,778 | $ 18,926 |
| MCCORMICK MEMORIAL HOME | $ 68,753 | $ 70,501 | $ 96,639 | $ 32,213 |
| REBEKAH HAVEN | $ 60,795 | $ 69,505 | $ 55,664 | $ 13,916 |
| WEST CARE TERRACE | $ 473,894 | $ 459,256 | $ 522,069 | $ 174,023 |
| | | | | |

2006 CONTRACTS

| AGENCY | 2006 CONTRACT | 2005 PAID | 06 CONTRACT BASED ON YTD | YTD PYMTS THRU 4/06 |
|---|---|---|---|---|
| **CBRF-OOC** | | | | |
| ASSISTED CARE INC | $ 85,000 | $ 68,770 | $ 35,100 | $ 11,700 |
| BROTOLOC HEALTH CARE SYSTEMS | $ 998,955 | $ 1,115,838 | $ 1,166,379 | $ 388,793 |
| CASA CLARE | $ 20,000 | $ 24,933 | $ 18,717 | $ 6,239 |
| CROSSROADS MENTAL HEALTH SERVICES INC | $ 29,115 | $ 28,470 | $ 28,800 | $ 9,600 |
| DEER PATH ESTATES, INC. | $ 219,181 | $ 226,103 | $ 215,760 | $ 71,920 |
| GERI CARE CABIN, LLC | $ 22,000 | $ - | $ 22,000 | $ - |
| MOORING PROGRAMS INC | $ 20,000 | | | |
| NOVA COUNSELING SERVICES | $ 55,000 | $ 73,031 | $ 74,532 | $ 24,844 |
| PNUMA HEALTH CARE | $ 180,000 | $ 161,164 | $ 137,160 | $ 45,720 |
| TELLURIAN COMMUNITY INC. | $ 45,000 | $ 61,380 | $ 48,000 | $ 2,380 |
| | | | | |
| **CCI** | | | | |
| LUTHERAN SOCIAL SERVICES(HOMME) | $ 283,432 | $ 300,622 | $ 196,293 | $ 65,431 |
| NORTHWEST PASSAGE I/II | $ 38,638 | $ 30,585 | $ 28,320 | $ 7,080 |
| OCONOMOWOC TRAINING CENTER | $ 230,000 | $ 215,988 | $ 103,359 | $ 34,453 |
| RAWHIDE INC | $ 39,235 | $ 43,116 | $ 22,108 | $ 5,527 |
| | | | | |
| **GROUP HOMES** | | | | |
| CANDLELIGHT VISION CORP DBA A BETTER CHOICE GROUP HOME | $ 60,375 | | | |
| AMERICAN FOUNDATION OF COUNSELING SERVICES | $ 44,192 | $ 83,139 | $ 161,610 | $ 53,870 |
| ANDERSON RECEIVING HOME | $ 26,650 | | $ 37,570 | $ 15,655 |
| CHILD & FAMILY SERVICES OF THE UPPER PENN | $ 51,030 | $ 49,067 | $ 48,804 | $ 16,268 |
| CHILDRENS SERVICE SOCIETY | $ 60,780 | | $ 19,650 | $ 6,550 |
| CHOICES TO CHANGE INC | $ 161,000 | | $ - | $ - |
| CHRISTIAN GROUP HOME | $ 20,000 | | $ - | $ - |
| COMMUNITY CARE RESOURCES/PROGRAMS | $ 54,500 | $ 49,063 | $ 29,592 | $ 9,864 |
| ETHAN HOUSE | $ 200,009 | $ 158,944 | $ 57,240 | $ 19,080 |
| FAMILY WORKS PROGRAMS INC. | $ 131,736 | $ 130,211 | $ 169,356 | $ 56,452 |
| LUTHERAN SOCIAL SERVICES-FAMILY PARTNERSHIP | $ 344,640 | $ 165,617 | $ 252,447 | $ 84,149 |
| MACHT VILLAGE PROGRAMS INC(JAN-MAY) | $ 908,000 | $ 1,603,299 | $ 1,027,716 | $ 309,961 |
| NEW VISIONS TREATMENT HOMES OF WI INC | $ 30,000 | $ 26,369 | $ 41,067 | $ 13,689 |
| P.A.T.H. | $ 150,000 | $ 147,434 | $ 108,612 | $ 27,153 |
| PIANTEK RECEIVING HOME | $ 26,650 | $ 13,193 | $ 13,193 | $ 8,795 |
| PRENTICE HOUSE INC | $ 15,250 | $ 10,147 | | |
| SCHREIBER RECEIVING HOME | $ 26,650 | $ 26,386 | $ 33,312 | $ 11,104 |
| TEIPNER TREATMENT HOMES | $ 430,000 | $ 413,884 | $ 357,414 | $ 119,138 |

2006 CONTRACTS

| AGENCY | 2006 CONTRACT | 2005 PAID | 06 CONTRACT BASED ON YTD | YTD PYMTS THRU 4/06 |
|---|---|---|---|---|
| THRIVE TREATMENT SERVICES | $ 10,139 | $ 17,077 | $ - | $ - |
| WEBER RECEIVING HOME | $ 26,650 | $ 24,188 | $ 24,188 | $ 11,104 |
| | | | | |
| **HOME HEALTH AGENCY** | | | | |
| AT HOME ANGELS | $ 218,000 | $ 90,832 | $ 287,802 | $ 95,934 |
| CAREGIVERS HOME HEALTH | $ 22,789 | $ 20,283 | $ 4,989 | $ 1,663 |
| COMFORT KEEPERS INC | $ 263,129 | $ 318,492 | $ 165,549 | $ 55,183 |
| COMPANION CARE INC | $ 152,982 | $ 94,276 | $ 70,350 | $ 23,450 |
| CREDIBLE CARE (DBA COMMUNITY HOME CARE) | $ 18,163 | $ 15,272 | $ - | $ - |
| HOME INSTEAD SENIOR CARE | $ 354,671 | $ 435,854 | $ 424,587 | $ 141,529 |
| INTERIM HEALTHCARE | $ 5,342 | $ 6,194 | $ 11,175 | $ 3,725 |
| INTERIM HEALTHCARE STAFFING | $ 65,973 | $ 71,673 | $ 64,092 | $ 16,023 |
| | | | | |
| **HOSPITAL** | | | | |
| ST. MARYS HOSPITAL | $ 6,400 | $ 5,850 | $ 5,732 | $ 1,433 |
| ST. VINCENT | | | | |
| Day Services (0 - 3 Program) | $ 161,726 | $ 164,968 | $ 160,000 | $ 46,299 |
| Other | $ 123,434 | $ 80,757 | $ 116,668 | $ 29,167 |
| TOTAL | $ 285,160 | $ 245,725 | $ 276,668 | $ 75,466 |
| | | | | |
| AUTISM | | | | |
| GOODWILL INDUSTRIES DBA BEYOND BOUNDARIES | $ 234,011 | $ 267,335 | $ 291,416 | $ 72,854 |
| INNOVATIVE COUNSELING | $ 173,049 | $ 137,010 | $ 94,836 | $ 23,709 |
| KLEIN, DR. | $ 695,889 | $ 686,234 | $ 470,031 | $ 156,677 |
| WISCONSIN EARLY AUTISM PROJECT | $ 837,052 | $ 764,647 | $ 591,252 | $ 147,813 |
| | | | | |
| **PROGRAM** | | | | |
| AGING & DISAB RESOURCE CENTER OF BC | $ 4,448,086 | $ 4,155,292 | $ 2,864,268 | $ 954,756 |
| AID RESOUCE CENTER OF WISCONSIN | $ 22,500 | $ 25,000 | $ 22,500 | $ 6,750 |
| ALL ABOUT DREAMS, LLC | $ 36,356 | $ 40,433 | $ 52,698 | $ 17,566 |

2006 CONTRACTS

| AGENCY | 2006 CONTRACT | 2005 PAID | 06 CONTRACT BASED ON YTD | YTD PYMTS THRU 4/06 |
|---|---|---|---|---|
| **ASPIRO INC** | | | | |
| RESPITE CARE | $ 232,832 | $ 242,970 | $ 143,260 | $ 35,815 |
| SUPPORTIVE HOME CARE(ROP Program) | $ 371,033 | $ 366,059 | $ 387,284 | $ 96,821 |
| PREVOCATIONAL SERVICES | $ 541,112 | $ 545,445 | $ 631,504 | $ 157,876 |
| FAMILY SUPPORT | $ 125,536 | $ 215,425 | $ 215,425 | $ 52,307 |
| CITIZENS ADVOCACY | $ 31,107 | $ 31,107 | $ 31,107 | $ 12,961 |
| SUPPORTED EMPLOYMENT | $ 130,590 | $ 135,462 | $ 134,732 | $ 33,683 |
| DAY SERVICES (0-3) | $ 241,648 | $ 87,164 | $ 87,165 | $ 29,055 |
| DAY SERVICES (CSC & DAP) | $ 884,156 | $ 1,254,564 | $ 1,412,373 | $ 470,791 |
| DAILY LIVING SKILLS (POSITIVE PARENT) | $ 96,693 | $ 83,047 | $ 88,184 | $ 22,046 |
| **TOTAL** | **$ 2,654,707** | **$ 2,961,243** | **$ 3,131,034** | **$ 911,355** |
| **CEREBRAL PALSY INC.** | | | | |
| SHC | $ 5,384 | $ 5,065 | $ 4,689 | $ 1,563 |
| PREVOCATIONAL SERVICES | $ 21,210 | $ 19,775 | $ 23,883 | $ 7,961 |
| SUPPORTED EMPLOYMENT | $ 25,128 | $ 27,385 | $ 25,905 | $ 8,635 |
| DAY SERVICES | $ 813,478 | $ 778,367 | $ 1,063,983 | $ 354,661 |
| DAY SERVICES(0-3) | $ 239,343 | $ 282,296 | | |
| **TOTAL** | **$ 1,104,543** | **$ 1,112,888** | **$ 1,118,460** | **$ 372,820** |
| **CLARITY CARE INC** | | | | |
| CBRF | $ 1,207,144 | $ 996,234 | $ 872,928 | $ 290,976 |
| DAY SERVICES | $ 385,087 | $ 363,705 | $ 271,383 | $ 90,461 |
| DAILY LIVING SKILLS | $ 48,844 | $ 34,262 | $ 19,341 | $ 6,447 |
| SHC | $ 628,747 | $ 524,470 | $ 350,853 | $ 116,951 |
| ADULT FAMILY HOME | $ 383,639 | $ 408,670 | $ 475,272 | $ 158,424 |
| **TOTAL** | **$ 2,653,461** | **$ 2,327,341** | **$ 1,989,777** | **$ 663,259** |
| **COUNTRY KIDS INC** | **$ 17,000** | **$ 17,898** | **$ 9,000** | **$ 2,250** |
| **EAST SHORE INDUSTRIES** | **$ 47,100** | **$ 32,964** | **$ 44,358** | **$ 14,786** |
| **ENCOMPASS CHILD CARE** | | | | |
| DAY CARE | $ 69,690 | | $ 69,690 | $ 29,038 |
| CRISIS/RESPITE PARENTING | $ 28,249 | | $ 24,511 | $ 10,213 |
| RUTH HELF CENTER | $ 14,925 | | $ 14,925 | $ 6,218 |
| **TOTAL** | **$ 112,864** | **$ 150,978** | **$ 109,126** | **$ 45,469** |

2006 CONTRACTS

| AGENCY | 2006 CONTRACT | 2005 PAID | 06 CONTRACT BASED ON YTD | YTD PYMTS THRU 4/06 |
|---|---|---|---|---|
| **FAMILY SERVICE ASSOCIATION** | | | | |
| DAILY LIVING SKILLS | $ 27,466 | $ 42,163 | $ 1,566 | $ 522 |
| SUPPORTIVE HOME CARE | $ 12,120 | | $ - | $ - |
| COMING HOME GRANT | $ 50,000 | | $ - | $ - |
| HEALTHY FAMILIES | $ 555,452 | $ 555,452 | $ 555,451 | $ 231,438 |
| CRISIS INTERVENTION | $ 759,843 | $ 752,200 | $ 759,842 | $ 316,601 |
| C.C.I. | $ 880,422 | $ 627,741 | $ 203,775 | $ 67,925 |
| FAMILIES FIRST | $ 54,075 | $ 54,075 | | |
| SEXUAL ABUSE PROGRAM | $ 41,404 | $ 40,994 | $ 40,994 | $ 17,252 |
| FRST PROGRAM | $ 602,082 | $ 522,119 | $ 539,250 | $ 179,750 |
| OUR PLACE CBRF | $ 440,488 | $ 444,130 | $ 719,000 | $ 135,016 |
| **TOTAL** | **$ 3,423,352** | **$ 3,038,874** | **$ 2,819,878** | **$ 948,504** |
| **FAMILY TRAINING PROGRAM** | **$ 66,432** | **$ 56,357** | **$ 56,357** | **$ 24,220** |
| **FAMILY VIOLENCE CENTER** | **$ 90,900** | **$ 90,900** | **$ 90,900** | **$ 37,875** |
| **G & I OCHS INC.** | | | | |
| SUPPORTIVE HOME CARE | $ 176,944 | $ 81,903 | $ 118,050 | $ 39,350 |
| DAILY LIVING SKILLS | $ 55,731 | $ 57,983 | $ 61,320 | $ 20,440 |
| CBRF'S | $ 891,701 | $ 1,117,752 | $ 1,326,984 | $ 442,328 |
| **TOTAL** | **$ 1,124,376** | **$ 1,257,638** | **$ 1,506,354** | **$ 502,118** |
| **GJT LLC** | **$ 62,500** | **$ 57,010** | **$ 57,010** | **$ 24,165** |
| **GOODWILL INDUSTRIES** | **$ 27,477** | **$ 28,771** | **$ 25,116** | **$ 8,372** |
| **GRACYALNY, SUE** | **$ 53,120** | **$ -** | **$ -** | **$ -** |
| **HANDISHOP INDUSTRIES INC.** | **$ 14,534** | **$ 11,577** | **$ 9,921** | **$ 3,307** |
| **HARDY, KARMA** | **$ 5,200** | | **$ 1,668** | **$ 556** |
| **HOMES FOR INDEPENDENT LIVING** | | | | |
| SHC | $ 91,902 | $ 82,701 | $ 81,450 | $ 27,150 |
| AFH'S | $ 1,608,290 | $ 1,737,714 | $ 2,334,657 | $ 778,219 |
| CBRF'S | $ 597,365 | $ 663,716 | $ 695,238 | $ 231,746 |
| **TOTAL** | **$ 2,297,557** | **$ 2,484,131** | **$ 3,111,345** | **$ 1,037,115** |
| **IMPROVED LIVING SERVICES** | | | | |
| DAILY LIVING SKILLS | $ 286,903 | $ 283,644 | $ 293,829 | $ 97,943 |
| PREVOC/SUPT EMPLOYMENT/DAY SERVICES | $ 67,813 | $ 59,157 | $ 54,267 | $ 18,089 |
| ADULT FAMILY HOME | $ 221,925 | $ 160,814 | $ 186,792 | $ 62,264 |
| **TOTAL** | **$ 576,641** | **$ 503,615** | **$ 534,888** | **$ 178,296** |

2006 CONTRACTS

| AGENCY | 2006 CONTRACT | 2005 PAID | 06 CONTRACT BASED ON YTD | YTD PYMTS THRU 4/06 |
|---|---|---|---|---|
| **INNOVATIVE SERVICES** | | | | |
| SHC | $ 1,159,815 | $ 383,427 | $ 792,000 | $ 224,214 |
| PREVOC SERVICES | $ 62,400 | $ 19,095 | $ 46,400 | $ 11,679 |
| ADULT FAMILY HOMES | $ 4,787,737 | $ 2,673,728 | $ 4,787,737 | $ 1,583,945 |
| CBRF'S | $ 800,500 | $ 380,620 | $ 827,721 | $ 275,907 |
| DAY SERVICES | $ 100,000 | $ 92,971 | $ 253,634 | $ 66,791 |
| **TOTAL** | **$ 6,910,452** | **$ 3,549,841** | **$ 6,707,492** | **$ 2,162,536** |
| **INTEGRATED COMMUNITY SERVICES** | | | | |
| L.I.E.A.P. BENEFIT OPERATIONS | $ 35,105 | $ 38,429 | $ 38,429 | $ 13,664 |
| L.I.E.A.P. GENERAL OPERATIONS | $ 70,264 | $ 74,057 | $ 74,057 | $ 26,705 |
| L.I.E.A.P. OUTREACH | $ 51,178 | $ 28,572 | $ 28,572 | $ 19,661 |
| L.I.E.A.P. CRISIS SERVICES | $ 145,821 | $ 140,308 | $ 140,308 | $ 34,180 |
| **TOTAL** | **$ 302,368** | **$ 281,366** | **$ 281,366** | **$ 94,210** |
| **LAKESIDE PACKAGING PLUS** | **$ 5,641** | **$ 11,788** | **$ 11,412** | **$ 2,853** |
| **LISKA, JOANN** | **$ 3,873** | **$ 3,883** | **$ 4,650** | **$ 1,550** |
| **LUTHERAN SOCIAL SERVICES** | | | | |
| DAILY LIVING SKILLS | $ 608,745 | $ 725,779 | $ 699,183 | $ 233,061 |
| CBRF | $ 1,370,778 | $ 1,409,008 | $ 1,300,000 | $ 401,526 |
| DIVERSION | $ 551,363 | $ 545,904 | $ 545,904 | $ 229,735 |
| PAYEE SERVICES | $ 27,000 | $ 30,715 | $ 34,842 | $ 11,614 |
| FOSTER CARE | $ 20,000 | $ 14,853 | $ - | $ - |
| **TOTAL** | **$ 2,577,886** | **$ 2,726,259** | **$ 2,579,929** | **$ 875,936** |
| **MANSFIELD MORAINE RIDGE** | **$ 3,388** | **$ 3,438** | **$ 4,617** | **$ 1,539** |
| **MY BROTHERS KEEPER** | **$ 25,000** | **$ 29,840** | **$ 29,840** | **$ 11,850** |
| **NEWCAP INC.** | **$ 15,000** | **$ 4,175** | **$ 7,600** | **$ 1,900** |
| **NEW COMMUNITY CLINIC** | **$ 15,944** | **$ 16,326** | **$ 15,000** | **$ -** |
| **NEW COMMUNITY SHELTER** | **$ 40,804** | **$ 40,400** | **$ 40,804** | **$ 13,942** |

2006 CONTRACTS

| AGENCY | 2006 CONTRACT | 2005 PAID | 06 CONTRACT BASED ON YTD | YTD PYMTS THRU 4/06 |
|---|---|---|---|---|
| N.E.W. CURATIVE REHABILITIATION CENTER | | | | |
| ADULT DAY CARE | $ 381,105 | $ - | $ 330,345 | $ 110,115 |
| SUPPORTED HOME CARE | $ 125,287 | $ 139,506 | $ 156,000 | $ 41,242 |
| PREVOCATIONAL SERVICES | $ 309,835 | $ 335,545 | $ 296,244 | $ 98,748 |
| DAILY LIVING SKILLS | $ 53,604 | $ 42,531 | $ 39,268 | $ 9,817 |
| REC/ALTERNATIVE ACTIVITIES | $ 12,039 | $ 13,304 | $ 14,400 | $ 4,008 |
| COUNSELING/THERAPY SERVICES | $ 2,127 | $ 3,524 | $ 4,656 | $ 1,164 |
| SUPPORTED EMPLOYMENT | $ 18,233 | $ 15,338 | $ 12,000 | $ 3,177 |
| WRAPAROUND(CHILDREN) | | | $ 240,000 | $ 72,291 |
| DAY SERVICES(706) | $ 210,006 | $ 208,800 | $ 194,880 | $ 64,960 |
| **TOTAL** | **$ 1,112,236** | **$ 758,548** | **$ 1,287,793** | **$ 405,522** |
| **NORTHERN VALLEY INC** | **$ 2,949** | **$ 2,959** | **$ 3,135** | **$ 1,045** |
| **PARAGON INDUSTRIES** | **$ 344,255** | **$ 331,034** | **$ 319,518** | **$ 106,506** |
| **PATIL, DR.** | **$ 65,933** | **$ 60,800** | **$ 67,872** | **$ 22,624** |
| **PREVEA REGIONAL SERVICES** | **$ 145,000** | | **$ 177,825** | **$ 59,275** |
| **PRODUCTIVE LIVING SERVICES** | **$ 547,648** | **$ 667,274** | **$ 725,538** | **$ 241,846** |
| **REHAB RESOURCES** | **$ 163,843** | **$ 172,485** | **$ 181,228** | **$ 45,307** |
| **REM-WISCONSIN II, INC.** | | | | |
| DAILY LIVING SKILLS | $ 273,741 | $ 279,811 | $ 277,722 | $ 92,574 |
| SHC | $ 691,114 | $ 374,159 | $ 206,373 | $ 68,791 |
| ADULT FAMILY HOME | $ 1,483,862 | $ 1,485,996 | $ 2,006,832 | $ 668,944 |
| **TOTAL** | **$ 2,448,717** | **$ 2,139,966** | **$ 2,490,927** | **$ 830,309** |
| **ROESCHEN'S OMNICARE PHARMACY** | **$ 275,000** | **$ 127,966** | **$ 53,319** | |
| **SCHAUMBERG, LAURIE** | **$ 12,000** | **$ 8,906** | **$ 10,352** | **$ 4,313** |
| **TREMPEALEAU CO HEALTH CARE** | **$ 370,000** | **$ 297,188** | **$ 102,477** | **$ 34,159** |
| **VALLEY PACKAGING INC.** | **$ 25,035** | **$ 23,547** | **$ 22,173** | **$ 7,391** |
| **VARC, INC** | **$ 2,700** | **$ 7,719** | **$ 7,676** | **$ 1,919** |
| **VILLA HOPE **** | | | | |
| SHC | $ 240,877 | $ 169,515 | $ 234,504 | $ 58,626 |
| HOUSING ASSISTANCE | $ 13,215 | $ 5,698 | $ 3,639 | $ 1,213 |
| DAILY LIVING SKILLS | $ 18,039 | $ 22,952 | $ 33,852 | $ 11,284 |
| CBRF | $ 94,160 | $ 154,101 | $ 178,665 | $ 59,555 |
| CSP PROGRAM | $ 698,791 | $ 648,994 | $ 704,454 | $ 234,818 |
| **TOTAL** | **$ 1,065,082** | **$ 1,001,260** | **$ 1,155,114** | **$ 365,496** |
| **WAUSAUKEE ENTERPRISES** | **$ 9,000** | **$ 2,909** | **$ 7,305** | **$ 2,435** |
| **WITT, JULIA** | **$ 5,400** | | **$ 10,530** | **$ 3,510** |
| **YWCA** | **$ 75,000** | **$ 88,375** | **$ 75,000** | **$ 31,250** |

2006 CONTRACTS

| AGENCY | 2006 CONTRACT | 2005 PAID | 06 CONTRACT BASED ON YTD | YTD PYMTS THRU 4/06 |
|---|---|---|---|---|
| TRANSPORTATION | | | | |
| A-1 MEDI MOBILE | $ 36,069 | $ 39,568 | $ 38,913 | $ 12,971 |
| LAMERS BUS LINES, INC. | $ 437,643 | $ 440,710 | $ 446,184 | $ 148,728 |
| MEDI-VANS | $ 164,110 | $ 147,004 | $ 182,979 | $ 60,993 |
| TOTAL CONTRACTS | $ 54,464,802 | $ 49,439,725 | $ 53,256,078 | $ 17,323,835 |
| NON-CONTRACTED SERVICES(PROJECTED) | $ 945,525 | | $ 945,525 | $ 315,175 |
| TOTAL PURCHASE OF SERVICES | $ 55,410,327 | | $ 54,201,603 | $ 17,639,010 |

## Human Services Board

## 2007 Budget Planning Worksheet

## July 6, 2006

Mission: The Mission of the Human Services Department is to ensure the provision of accessible, high-quality and cost-effective services to residents of Brown County. Through collaboration with our network of provider agencies, consumers and families, the department is committed to maximizing the effective use of available funds through responsible management and financial oversight; developing responsive, community-based systems of care which promote consumer and family involvement in decisions; fostering the development of a recovery-oriented delivery system; developing a Quality Management program that monitors processes, procedures and outcomes related to the quality of care provided by the department and its agency partners; and implementing evidence-based practices.

Review of 2006 Policy Initiatives:

**Continue Department Reorganization** – Following phase one of the Department's reorganization in late 2004, the Department will continue reorganization at the supervisory and staff levels (*Status: On-going. We continue to look at personnel efficiencies between our MHC and CP operations).* For improved clinical services and efficiencies, in late 2005 – early 2006 the Department will co-locate functional units such as clinical support services and AODA at the Mental Health Center *(Status: Achieved. We also successfully relocated our Economic Support office to the Sophie Beaumont building).* The Department also seeks to improve access to services through the implementation of a contract for the Brown County Aging Resources Center *(Status: Achieved).*

**Support Children and Families** – The Department will continue the development of its Children's System of Care initiative through the expansion of crisis intervention alternatives for children and adolescents *(Status: On-going through our Assessment and Stabilization Team).* The Department will also seek to expand enrollment in the Children's Long-term Care Wavier Program and encourage increased family involvement in programs and services in 2006 *(Status: On-going through both our CST Initiative and CLTS Grant).*

**Promote Quality Improvement** – The Department will continue to develop the activities of the Office of Planning, Evaluation and Quality Management and develop a Quality Improvement Initiative with community providers *(Status: On-going through our CCS/CSP Quality Indicator Grant and ROSA).* In clinical programs the Department will further develop capacity to offer Co-Occurring Disorders and Recovery-based Psychosocial Rehabilitation services *(Status: On-going through our CCS/CSP Quality Indicator Grant and ROSA).*

**Ensure Accountability** – The Department will continue to improve management and support services functions to ensure cost-effective delivery of administrative functions (*Status: On-*

*going. We continue to look at personnel efficiencies between our MHC and CP operations).* The Department will continue to implement clinical outcomes measures and support the implementation of evidence-based practices *(Status: On-going).*

**Enhance Community Support and Promote Living in the Community** – The Department will develop additional community capacity to provide mobile crisis services and support to nursing home and intermediate care facility residents who are relocated to the community *(Status: Development Stage. We participate in the regional crisis planning consortium and have a developed assessment and stabilization team for kids).* The Department will provide additional psychiatric services and support to community programs in local neighborhoods *(Status: Psychiatric services remains under development, including Telehealth Grant Initiative).*

**Promote Prevention** – The Department will foster collaboration with the Public Health Department on prevention projects that: screen for substance abuse and mental illness; support community-based, in-home programs for children and families and reduce substance abuse among children and adolescents; and develop diversion capacity for substance-abusing adults *(Status: Development Stage. We are pursuing POSIT and GAIN training for our staff).*

Department Organization:

**Community Programs Division** – The Community Services Division provides case management services, clinical support, crisis intervention, psychiatric medication management, child and adult protective services, community treatment programs and psychosocial rehabilitation programs, programs for individuals with co-occurring mental health and substance abuse disorders, court-related juvenile justice programs and diversion services.

*Economic Support Unit*

*Children and Family Services Unit*

*Clinical Services Unit*

*Access and Volunteer Services Unit*

*Long-Term Care Unit*

**Administrative Division** – The Division of Administrative Services provides contract management, business support, audits, budget planning, fiscal reporting and intercounty department collaboration. Specific liaison functions are provided with Information Services, Human Resources, Purchasing and the Department of Administration.

*Administrative Operations Unit*

*Budget and Finance Unit*

*Contract and Provider Relations Unit*

**Inpatient Division** – The Inpatient Services Division provides mental health, skilled nursing, and intermediate care facility services at the Mental Health Center. Some services are regional in nature based on contractual agreements with other counties.

*Adult Mental Health*

*Intermediate Care*

*Nursing Care*

*Inpatient Clinical Services*

**Planning, Evaluation and Quality Management Division** – This office oversees the planning, evaluation and program development activities of the Human Services department. Activities include overall coordination of the quality management program, regulatory and accreditation initiatives, development of utilization/risk management committees, and workforce development.

*Quality Management*

*Planning and Evaluation*

*Staff Development*

*Grant Development*

Review of May 2006 Public Meeting (identify budget initiatives for 2007):

Draft Policy Initiatives for 2007:

Organizational:

- Change table to reflect three divisions (CP, DOAS and IS). Move Quality Management to accurately reflect the broad responsibilities for all three divisions.
- Reduce one quality management position for 2007
- Move Economic Support from Community Programs to Administrative Services
- Continue integration between Inpatient and Community Programs staff and plans.

Initiatives:

- Develop a Community Crisis Option for individuals with a developmental or physical disability and the frail elderly.
- Work with the Department of Administration to develop the enterprise resource program (ERP) to improve the efficiency of the county finance process.
- Develop a plan with the NEW-LTCC to respond to the State's upcoming RFP for regional managed care.
- Develop an Emergency Response Plan which builds upon the County response plan and clearly articulates staff intervention expectations.
- Continue to downsize the Mental Health Center in accordance with the November 2004 downsizing agreement.
- Satisfaction Questionnaire developed and randomly distributed to out-of-county consumers for feedback on quality of care.
- Further develop the Human Services website to increase consumer and general public knowledge, promote easy access to information, create operational efficiencies and streamline systems.
- Develop consumer involvement, recovery focus, and QI indicators for all programs.
- Establish core competencies and training for staff
- Review and update policies and procedures for HSD operations
- Expand community partnership and coordination capacities:
  - System of care for children and families
  - Development of additional community services in replacement of out-of-county services (treatment foster care, CMI SHC, CMI CBRF, etc)
- Expand substance abuse treatment resources including:
  - Early identification of need

- Community treatment for adolescents
- Social detox for adults

2007 Budget Recommendations:

Purchase of Service Vendor Increase: