Pursuant to Section 19.84, Wis. Stats. a regular meeting of the HUMAN SERVICES BOARD was held on October 16, 2008, 5:15 p.m. at Cerebral Palsy, Inc., 2801 South Webster Avenue, Green Bay, Wisconsin.

Present: Tom Lund, Barb Bauer, Dottie Schoenleber, Rich Langan, Maria Zehren, JoAnn Graschberger.

Excused: Paula Geishirt, Kathy Hillary, Patty Hoeft

Present: Mark Quam, Tom Eggebrecht, Jean O'Leary and Mary Vande Leest of the Human Services Department; Ted Phernetton and Julie Tetzlaff from Cerebral Palsy, Inc.

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1. CALL MEETING TO ORDER.

   Chair Lund called the meeting to order at 5:15 p.m.

2. APPROVE/MODIFY AGENDA.

   MOTION WAS MADE BY JOANN GRASCHBERGER AND SECONDED BY BARB BAUER TO APPROVE THE AGENDA AS WRITTEN. MOTION CARRIED UNANIMOUSLY.

3. APROVE MINUTES OF SEPTEMBER 18, 2008 MEETING.

   MOTION WAS MADE BY DOTTIE SCHOENLEBER AND SECONDED BY BARB BAUER TO APPROVE THE SEPTEMBER 18, 2008 MEETING MINUTES AS WRITTEN. MOTION CARRIED UNANIMOUSLY.

4. CEREBRAL PALSY CENTER OVERVIEW AND TOUR.

   Director Quam introduced Jean O'Leary, Developmental Disabilities Unit Supervisor for Human Services. Ms. O'Leary stated Human Services has a contract with the Cerebral Palsy Center of slightly over $1,000,000 covering an array of services to children and adults. Ms. O'Leary introduced Julie Tetzlaff in charge of the adult day care services for the Cerebral Palsy Center who gave a brief overview and a guided tour to Human Services Board members.

5. MHC CENSUS FOR SEPTEMBER 2008.

   Director Quam stated there was a spike in admissions during the summer however the admissions seem to be back where they were running last year. Manitowoc has been a big purchaser of services however their numbers have fluctuated some.

6. BELLIN UPDATE REPORT FOR SEPTEMBER 2008.

Director Quam stated this report reflects nothing different than is normally seen and things are going well. Brown County is working with Bellin and our own equipment to video tape court hearings so that Bellin doesn't have to transport the clients to the Mental Health Center for their court hearings.

7. CONTRACT UPDATE FOR SEPTEMBER 2008.

Director Quam said this report is typical of the one given for contracts and asked if there were questions. There were none.

8. ACCEPT DONATION FOR THE MENTAL HEALTH CENTER.

Director Quam stated the department is required by county code when someone donates money to officially receipt it through the Human Services Board and Human Services Committee. There was discussion on whether or not the donor wished to remain anonymous and Director Quam said he would look into it.

MOTION WAS MADE BY DOTTIE SCHOENLEBER AND SECONDED BY BARB BAUER TO ACCEPT THE DONATION OF $1,000 TO THE MENTAL HEALTH CENTER. MOTION CARRIED UNANIMOUSLY.

9. REQUEST FOR PROPOSAL FOR CONSULTANT FOR COMPREHENSIVE ELECTRONIC RECORD.

Director Quam referred to the Request for Proposal. The consultant would look at buying equipment to set up electronic patient records and related accounting functions. Most hospitals and clinics in the area keep track of patient records in this manner. Chair Lund asked if it would go along with the new County Main Frame and Director Quam stated that it would. Discussion was held on a new electronic system and staff location.

MOTION WAS MADE BY JOANN GRASCHBERGER AND SECONDED BY RICH LANGAN TO SUPPORT THE RFP TO HIRE A CONSULTANT TO LOOK AT IMPLEMENTING AN ELECTRONIC RECORDS SYSTEM AT THE MENTAL HEALTH CENTER. MOTION CARRIED UNANIMOUSLY.

10. BUDGET UPDATE.

Director Quam said the requests from the Human Services Board to add CNA's and child protection investigators were not included. Included was some funding for a Drug Court; a position in dietary, however not until next August; and 1 clerk in the Economic Support area. There is a 2% pool of levy dollars in all contract agencies. Family Services is making a request for funds for the Child Advocacy Center and this could be paid for through the fund balance; also this budget is well

under the levy cap so taxes could be raised. This would apply to the request for staff also. In response to a question Director Quam said that one page of the Proposed Budget summarizes contracts and contract names are not listed; however in the white binder Board members received in July all contracts are listed. The white binder has been given to the Human Services Committee and at Pat Evan's request to Mr. Zima and Ms. Scray. Supervisor Langan brought up the fact this Board had worked on the budget a couple of months ago and found money for CNA's and 2 child abuse investigators. Supervisor Langan asked the Human Services Board members for direction on how far he should work to get these positions in the budget. Discussion was held on supporting the addition of the CNA's and child abuse investigators, where the funding might come from, how the proposed Drug Court was being paid for, the fact that the Drug Court is a good idea however how do you fund it when it is already hard to keep up the programs the county is mandated to provide. Because the county is building a new Mental Health Center, Human Services Board members agreed the Center should start with whatever it needs to get it going. Chair Lund said he would take a motion that the Human Services Board supports the addition of 2 CNA's and 2 child abuse investigators.

MOTION WAS MADE BY DOTTIE SCHOENLEBER AND SECONDED BY JOANN GRASCHBERGER TO SUPPORT THE ADDITION OF 2 CNA POSITIONS IN THE 2009 BUDGET. MOTION CARRIED UNANIMOUSLY.

MOTION WAS MADE BY MARIA ZEHREN AND SECONDED BY DOTTIE SCHOENLEBER TO SUPPORT THE ADDITION OF 2 CHILD ABUSE INVESTIGATORS IN THE 2009 BUDGET. MOTION CARRIED UNANIMOUSLY.

11. COMMUNITY SERVICES PROGRAMS UPDATE.

Tom Eggebrecht said October is Disabled Employee Awareness Month and he attended a luncheon at ASPIRO in celebration of 20 years of community employment. ASPIRO has received grant funds to promote people with disabilities regionally for employment. Promotional spots will be run on WBAY through December. Mr. Eggebrecht complimented Cerebral Palsy on their help with community employment. Mr. Eggebrecht said Director Quam was approached by the Green Bay schools regarding homeless children, not necessarily due to abuse or neglect but circumstances with the economy, parent loss of job etc. A lengthy discussion was held on possible solutions i.e. emergency foster care, a half way house, federal dollars and the fact that this is a systems issue. The Board will be kept updated as this moves along.

A readiness survey is being done with CIP and COP staff to prepare for what this area might look like under Family Care. Training and support will be given to staff as Family Care approaches so they don't feel out of touch. Discussion was held.

Mr. Eggebrecht reported interviews were conducted for RFP's on Crisis Response Services and at a final meeting the department will enter into a contract with two agencies. Finding a building will be the next step.

Mr. Eggebrecht that there is technology out there which would allow case managers the capacity to keep in touch with people in remote areas through the computer and this could be a future presentation to the Human Services Board.

12. "BROWN COUNTY COMMUNITY TREATMENT CENTER", PROPOSED NEW BUILDING NAME."

The committee looking at naming the Mental Health Center put forth the name Brown County Community Treatment Center as the name for the new building; this name is supported by Executive Hinz and Human Services Committee Chair Pat Evans, members of the naming Committee. Discussion was held.

MOTION WAS MADE BY JOANN GRASCHBERGER AND SECONDED BY MARIA ZEHREN TO ACCEPT "BROWN COUNTY COMMUNITY TREATMENT CENTER" AS THE NAME FOR THE NEW MENTAL HEALTH CENTER. MOTION CARRIED UNANIMOUSLY.

13. DIRECTOR'S REPORT.

Director Quam had mailed a flier to Human Services Board members on the Wisconsin Counties Human Services Association conference to be held in Stevens Point in December. Director Quam encouraged Board members to attend saying it would be a good way to meet their counterparts from other counties and to see what is going on in those counties.

Director Quam reported the new building was coming along well. There was concern at the Committee level of cost overruns on the Dispatch area. Human Services will be okay as little cuts have been made all along. The new building should be completed late next year with a move possibly in November.

Previously Director Quam had reported that Child Protection Supervisor Melissa Blom had resigned because of salary concerns. Kevin Brennan is the new Child Protection Supervisor and will be starting October 20.

There is a Family Care meeting next week with Kewaunee and Oconto counties. Rich Langan and Julie Knier will be attending the meeting also.

Further discussion was held on the homeless, in particular the chronically homeless and the homeless task force started by the Mayor to deal with this issue; and the fact that the solution needs to be shared by the county, city and diocese.

14. ANY OTHER MATTERS.

None.

15. ADJOURN BUSINESS MEETING.

MOTION WAS MADE BY DOTTIE SCHOENLEBER AND SECONDED BY JOANN GRASCHBERGER. TO ADJOURN THE MEETING. MOTION WAS CARRIED UNANIMOUSLY AND MEETING WAS ADJOURNED AT 6:49 P.M.

Respectfully Submitted:

Mary Vande Leest

Mary Vande Leest
Administrative Secretary