

**PROCEEDINGS OF THE BROWN COUNTY  
PUBLIC SAFETY COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on June 1, 2021 at the Brown County Sheriff's Department, 2684 Development Drive, Green Bay, Wisconsin.

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**Present:** Chair Deneys, Supervisor Lund, Supervisor Kaster, Supervisor Schultz

**Excused:** Supervisor Coenen

**Also Present:** Public Safety Communications Director Cullen Peltier, Emergency Management Director Lauri Maki, Clerk of Courts John Vander Leest, Financial Operations Manager Josh Demars, District Attorney David Lasee and Captain Dave Poteat.

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**I. Call meeting to order.**

The meeting was called to order by Chair Deneys at 6:00 pm.

**II. Approve/Modify Agenda.**

**Motion made by Supervisor Kaster, seconded by Supervisor Schultz to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of May 4, 2021.**

**Motion made by Supervisor Schultz, seconded by Supervisor Lund to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Comments from the Public** – None.

**1. Review Minutes of:**

- a) **Local Emergency Planning Committee (March 10, 2021).**

**Motion made by Supervisor Kaster, seconded by Supervisor Schultz to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Clerk of Courts**

**2. Resolution Regarding Table of Organization Change for the Clerk of Courts Department – Court Coordinator and Accounting Tech Positions.**

Clerk of Courts John Vander Leest informed he called the Supervisors on this committee to let them know what is going on. With the amount of court time that is needed and some of the other delays in the court system overall with COVID and other issues, the courts are quite a bit behind in getting cases completed. There is a lot on the docket for the next year and they need to get a different position that can assist in the branches. Vander Leest said he has been advised by Chair Deneys that there have been some discussions as to how to recruit for the position, but he would like to get this approved tonight and then work out the details between the Judges and his office as to how to recruit for and fill the position. He does not want to delay this as it will take four to six weeks to get the position trained. Vander Leest continued that they will have a staff member out on FMLA in August and this floater position is really needed to help cover that. Right now the Chief Deputy is spending one-third to one-half of her time in court and that is not sustainable. He understands that the Judges want to be involved in the selection process and that can be worked out, but he does not want to delay this. This floater position is critical in keeping the courts moving and the position would be working with all eight Judges when others are out.

Chair Deneys informed he had been contacted by Presiding Judge Tammy Jo Hock on this. He informed that normally when Court Coordinators are selected, it is a joint process between the Judge and the Clerk of Courts and

the Court Coordinators typically only work with one Judge. The floater position being proposed tonight would be working in all eight branches and it has to be determined how to handle that. The Judges will hold a meeting amongst themselves and figure this out and they will then work with Vander Leest.

Vander Leest suggested a motion be made to approve the resolution and then a second motion be made that Chair Deneys work with Judge Hock and himself on the selection process. He explained that there are different positions within the courthouse; the Judges pick their own judicial assistants, but the Court Coordinators are Clerk of Courts staff. The Court Coordinators work with the Judges directly so it is a position that both the Clerk of Courts and Judges work together to fill. This resolution is for a floater position which is new territory and will be working with all eight Judges to help keep the courts moving along.

**Motion made by Supervisor Lund, seconded by Supervisor Schultz to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Lund, seconded by Supervisor Kaster to have Chair Deneys work with Clerk of Courts John Vander Leest and Presiding Judge Tammy Jo Hock to determine selection process for floater position. Vote taken. MOTION CARRIED UNANIMOUSLY**

**3. Clerk of Courts Report.**

**a) COVID-19 Update – *Standing Item.***

Vander Leest noted that things are changing rapidly regarding COVID. They will be moving to more in-person court appearances and less Zoom appearances and jury selection will be moving back to the courthouse from the KI Center. The courthouse will be going back to more regular business and masks will be optional.

Vander Leest provided a budget update, a copy of which is attached, and outlined the figures in the report. He noted that things really started to go downhill with collections in March/April 2020 when COVID hit, but those numbers are coming back up now. Vander Leest feels the Clerk of Courts will be in good shape at the end of the year.

Financial Operations Manager Josh Demars added that revenues are up and expenses are down and he is very confident in the collection process for the rest of the year.

**Motion made by Supervisor Lund, seconded by Supervisor Schultz to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Public Safety Communications**

**4. Director's Report.**

**a) COVID-19 Update – *Standing Item.***

Director of Public Safety Communications Cullen Peltier addressed the committee. Regarding COVID, his department is pretty much back to normal. Staff is not wearing masks in the office and foot traffic is increasing and it is good to see people coming through the door.

Peltier continued that his staff will be doing an internal after-action review regarding the response to the incident on June 8 at the Radisson/Oneida Casino. They will look at the strengths and weaknesses and any opportunities to improve their response in similar incidents in the future. Peltier and several staff members will also be participating in the debrief that will be held by Oneida at the Radisson later in June.

In terms of staffing, Peltier informed they are struggling. There has been some turnover and they are also struggling to get people to accept offers. They did have a candidate that seemed promising but after several weeks of training, that candidate left saying it was not the job for them. Applications are trickling in and they have done a number of things to try to get more applicants. They are managing at this point, but they are incurring a lot of overtime. There are also some issues in the supervisor group as they have one off on medical leave and one person still in training but that person should be signed off by the end of the month which will make things a little more functional. They do have two people starting on June 6 which will bring them up to just one position down.

Typically there is not a lot of turnover in summer, but Peltier noted it has been difficult keeping younger employees. He will keep the committee update on this.

Peltier also talked about the tower on the Cofrin Library Building at UWGB and informed that the Governor is currently seeking funding to remove the building and replace it with another building in the same footprint. This could be a big problem if the county has to take the tower down and there is not another location to put the tower as it would take a link out of the system. Peltier has been working with UWGB, but there are not a lot of answers at this time. This is not going to happen for two to three years, but Peltier said that is not a lot of time. He continues to push for information and will keep the committee updated. He had a quote of about \$2 million dollars to construct a new tower on the county farm just south of the jail and that quote included engineering, technology services work, fiber and construction. Peltier continued that the tower could possibly go up on a new building at UWGB if it is tall enough and that would reduce the cost. He informed that at one time the tower was slated to be right outside his office on the north side of the jail and he has asked several people that were around at the time the tower was put up on the Cofrin Library why it was not put on the north side of the jail. He has received two responses – one being that it was easier to put it on top of the Cofrin Library and the other being that there were some complaints about the tower from the neighborhood. The question was also raised if a new tower could be part of the current broadband initiative and Peltier said it would not be part of that because it is not in a rural area. Peltier will explore grant possibilities and things like that and will keep the committee updated.

Supervisor Lund questioned what the cost would be if another tall building is put in place of the Cofrin Library and the tower was put back up there. Peltier did not have an exact figure but said it would be substantially cheaper than putting the tower on the ground. Lund brought up the President's infrastructure plan and whether there would be any way for the county to tap into that for the tower. Peltier responded that there would probably be a way to tap into some of that funding.

**Motion made by Supervisor Lund, seconded by Supervisor Kaster to receive and place on file. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

### **Emergency Management**

#### **5. Director's Report.**

##### **a) COVID-19 Update – *Standing Item.***

Director of Emergency Management Lauri Maki updated the committee on COVID. He informed that EM's role is very minimal at this time. They continue to work on the logistic side by working on the PPE survey. The state will be shutting down the PPE operation at the end of June and EM has been sending out reminders about this for several months. The state initiated the PPE process to hold people over until the supply met the demand, so this is a good sign that the state feels the supply is substantial enough to meet the demand and EM will be shutting down the PPE operation at the end of June also.

Now that COVID-related activities are dwindling down, EM is able to start working on some other projects. They are continuing with their grant requirements as the grant year ends in September and they are trying to square everything away. The last moderate sized requirement is an exercise with NEW Water. Safety Town will start next Tuesday and is all ready to go. Maki continued that he has been working with the Chamber on the PIO response group. They have decided to do a PIO response group and a PIO recovery group with public and private Public Information Officers.

Maki continued that the local emergency manager group met recently and it went really well. He had a representative of WEM attend the meeting to talk about damage assessment. This sparked a lot of interest and Maki is working with WEM to arrange some damage assessment specific training before the end of June as severe weather tends to be the worst in July and August. Maki also has a meeting scheduled with Outagamie County to talk about IPAWS which are forced messages similar to what President Trump sent out several years ago. They will be looking at how to best serve borderline communities such as Wrightstown which falls in both Outagamie and Brown County. Maki also has a meeting scheduled with Oneida to talk about the internal response to the recent shooting event at the Radisson.

Maki concluded by saying EM is starting to look at some projects that have been sitting for a bit due to the previous turnover in the department. One of these things is auctioning off the hold hazmat trailer that he talked about at the last meeting.

**Motion made by Supervisor Kaster, seconded by Supervisor Schultz to receive and place on file. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

#### Circuit Courts, Commissioners, Probate

**6. Budget Status Financial Report for March and April 2021 - Unaudited.**

**Motion made by Supervisor Kaster, seconded by Supervisor Schultz to receive and place on file. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

**7. Director's Report.**

**a) COVID-19 Update – *Standing Item.***

*No report; no action taken.*

#### District Attorney

**8. District Attorney Report.**

**a) COVID-19 Update – *Standing Item.***

Regarding COVID, District Attorney David Lasee informed they plan to have all staff return to the office the week of June 28. Most attorneys have been working in the office, but about half of the support staff is still working at home. They are trying to build in some flexibility for the legal assistants to take turns working from home as it is sometimes easier for them to get work done without interruptions. With the technology that is currently in place, it is very easy for them to work at home. The courts are also returning to more normal business and the mask obligation in the courthouse will be lifted later this week. Some restrictions are likely to stay in place for jury trials and they continue to work on that. Spring has been very busy in terms of jury trials and summer and fall are also anticipated to be very busy.

In terms of the DA's budget, Lasee said things like witness fees and costs for serving people are up due to the number of jury trials they have had and it is likely to continue that way through the end of the year.

**Motion made by Supervisor Schultz, seconded by Supervisor Lund to receive and place on file. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

#### Medical Examiner

**9. Medical Examiner's Report.**

**a) COVID-19 Update – *Standing Item.***

Deneys informed he has been advised by Barry Irmen that they are looking at having people move into the new facility within the next month and possibly opening the facility in July. Irmen also advised Deneys that they had a doctor that they had been negotiating with and hoped to hire, but it did not work out so they are back to square one.

*No report; no action taken.*

#### Sheriff

**10. Update re: Jail Addition – *Standing Item.***

Captain Dave Poteat reported on behalf of Sheriff Delain. They are wrapping up some painting in various locations of the new addition and staff should be able to begin training in the new facility on July 27 with a full move in date of late August.

*Standing item; no action taken.*

**10a. Discussion of possible amendment to Green Bay Electronics Record Program Software.**

Poteat said they did not get GERP until November 20 so they did not pay for the whole year.

**Motion made by Supervisor Schultz, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**11. Budget Status Financial Report for April 2021 – Unaudited.**

Poteat informed revenues are at 33% which is 2% greater than expenses.

**Motion made by Supervisor Lund, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**12. Key Factor Report for April 2021 – Unaudited.**

Poteat informed the average daily population is up about 30 inmates per day from 2020 numbers. This is not a surprise and is not unexpected as courts are starting to open back up and people are getting sentenced for their offenses.

**Motion made by Supervisor Kaster, seconded by Supervisor Schultz to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**13. Budget Adjustment Request (21-039): Any increase in expenses with an offsetting increase in revenue.**

This budget adjustment is to increase Outlay for a replacement squad car for one purchased in 2020 and damaged beyond repair. Offsetting the cost of the replacement vehicle are proceeds of \$26,213 from an insurance recovery and a small reduction in auto physical damage expense account.

**Motion made by Supervisor Schultz, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**14. Budget Adjustment Request (21-043): Any increase in expenses with an offsetting increase in revenue.**

This budget adjustment is to increase Donation revenue and Supplies expense for a donation from EAS Foundation for the Purchase of Narcan. These funds will allow for the purchase of Narcan doses that can be carried in patrol squads for use in the field on opiate overdose victims, potentially saving them from dying from an overdose.

**Motion made by Supervisor Lund, seconded by Supervisor Schultz to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**15. Budget Adjustment Request (21-044): Any increase in expenses with an offsetting increase in revenue.**

This budget adjustment is for participation in the Wisconsin Department of Justice Coronavirus Emergency Supplemental Funding Grant. This federal non-competitive grant in the amount of \$300,000 is intended to provide funding to criminal justice departments (Sheriff, District Attorney and Courts) to prevent, prepare for and respond to Coronavirus. Various supplies and equipment items in the grant budget include devices to sanitize surfaces, UVC light sanitizing devices to treat indoor air and equipment to enhance remote work abilities and virtual court appearances, including enhanced WiFi access in the courthouse. The Sheriff's Office will coordinate grant reporting and therefore all of the grant is budgeted under the Sheriff.

**Motion made by Supervisor Lund, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**16. Budget Adjustment Request (21-045): Any increase in expenses with an offsetting increase in revenue.**

This budget adjustment is to increase grant revenue and increase supplies expense to participate in Homeland Security WEM/HS ALERT Communications Headsets grant (2018-HSW-02A-12375). The grant provides funds for purchase of 13 communication headsets for SWAT team members to enhance communication between team members and command staff while also protecting hearing from loud sounds during SWAT operations. Each unit is less than \$1,000 and therefore budgeted under supplies.

**Motion made by Supervisor Schultz, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**17. Budget Adjustment Request (21-046): Any increase in expenses with an offsetting increase in revenue.**

This budget adjustment is to increase grant revenue and increase supplies expense to participate in Homeland Security WEM/HS ALERT DIVE Personal Equipment grant (2018-HSW-02A-12330). The grant provides funds for purchase of seven wetsuits, seven fin sets, seven dive computers with compasses, regulators and other small dive equipment items. These items enhance resources used by the County Dive Team for rescue and recovery missions. Each item is less than \$1,000 and therefore budgeted under supplies.

**Motion made by Supervisor Kaster, seconded by Supervisor Lund to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**18. Sheriff's Report.**

**a) COVID-19 Update – *Standing Item.***

With regard to COVID, Poteat informed that inmates who desired to get vaccinated have been vaccinated.

**Motion made by Supervisor Schultz, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

**19. Discussion and possible action regarding a *Sense of the Board Resolution* asking for legislative changes regarding Wis. Stat. Ch. 980 sex offender definitions, notifications and placements (proposed Resolution to be provided prior to meeting).**

A copy of the proposed resolution was distributed, a copy of which is attached. Deneys thanked Supervisors Schultz, Lund and Borhardt for their work on this. Schultz said the tough part was that finding of the earliest point that the public could be notified. After working with Corporation Counsel, resolution language was drafted that encourages the Wisconsin Legislature to add an additional notice request to Chapter 980 requiring that the State fund and provide written notice to any and all households within 1,500 feet of the property in which a court places a Chapter 980 offender in. This would give clarity as far as who can bring this up and who cannot. Currently people within 1,500 feet are possibly excluded by statute, but it makes sense that they should be notified. If this was included in the statute, they would have to be provided notification which would also give them the chance to bring up any issues sooner in the process.

Deneys likes the provision that the state fund the notification process so this does not get pushed back on the county. Schultz agreed and said the state has been pretty good about putting all these requirements on the county so all they have to do is place the inmate and if the county does not come up with a place within a specified period of time, they get fined daily.

Lund said there is also an education aspect to this as to what these offenders can and cannot do. If neighbors see violations, they can call law enforcement and the offender will be sent back to prison. Schultz added that educating the neighbors would prevent mass hysteria with these placements.

Kaster feels the resolution is good, but he would like to start the notification process much earlier, like when someone is looking to purchase a property that will be rented out to house sexual offenders. Lund said a lot of these residences are in rural areas so they meet the requirements. Kaster said a lot of times the neighbors do not even know a house has been approved to house sexual offenders.

**Motion made by Supervisor Lund, seconded by Superior Schultz to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**20. Change of date for the next meeting to June 29<sup>th</sup>.**

**Motion made by Supervisor Lund, seconded by Supervisor Kaster to change the next Public Safety Committee meeting date to June 29, 2021 at 6:00 pm at the Sheriff's Department. Vote taken. MOTION CARRIED UNANIMOUSLY**

**21. Audit of bills.**

**Motion made by Supervisor Lund, seconded by Supervisor Schultz to approve the bills. Vote taken. MOTION CARRIED UNANIMOUSLY**

**22. Such other matters as authorized by law. None.**

**23. Adjourn.**

**Motion made by Supervisor Schultz, seconded by Supervisor Kaster to adjourn at 7:02 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Legislative Specialist

# CLERK OF CIRCUIT COURT

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P.O. BOX 23600  
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JOHN A. VANDER LEEST  
CLERK OF CIRCUIT COURT

JULIE HORNBURG  
CLERK DEPUTY

JOSHUA DEMARS  
FINANCIAL OPERATIONS MGR

- 2021 Clerk of Courts Budget Update (UNAUDITED):

	ACTUALS			
	Jan-Apr 2021	Jan-Apr 2020		\$ Change
REVENUE TOTAL	\$ 1,093,988.93	\$ 1,088,270.78	\$	5,718.15
EXPENSE TOTAL	\$ 741,612.42	\$ 783,699.65	\$	(42,087.23)
<b>OVERAGE/(SHORTAGE)</b>	<b>\$ 352,376.51</b>	<b>\$ 304,571.13</b>	<b>\$</b>	<b>47,805.38</b>

June 16, 2021

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**SENSE OF THE BOARD RESOLUTION IN SUPPORT OF  
LEGISLATIVE CHANGES TO WIS. STAT. CH. 980 – SUPERVISED RELEASE**

**WHEREAS**, Wis. Stat. Ch. 980 (Ch. 980) currently provides for the supervised release of certain sex offenders to various properties that meet statutory criteria, and for notice of said release to be provided to certain individuals once the Court orders supervised release; and

**WHEREAS**, the Brown County Supervised Release Committee (SRC) is tasked with identifying properties in Brown County that meet statutory criteria, and with submitting a report regarding said properties to the Wisconsin Department of Health Services for use in court, but neither the SRC nor its members are Parties to the court action where placement is determined; and

**WHEREAS**, it is desirable for the Wisconsin Legislature to revise the Ch. 980 definition of “*Youth Center*,” which is currently defined as “. . .any center that provides, on a regular basis, recreational, vocational, academic, or social services activities for persons younger than 18 years old or for those persons and their families,” in order to specify whether the definition of a “*Youth Center*”: 1) may include a private residence; or 2) only includes licensed centers and facilities, such as a Boys & Girls Club, and/or a YMCA or YWCA; and

**WHEREAS**, it is desirable for the Wisconsin Legislature to add an *additional* notice requirement to Ch. 980, requiring that the State fund and provide written notice to any and all households within 1,500 feet of the property in which a court places a Ch 980 offender in, with said notice including: 1) the name, address and recent headshot of the offender; 2) the sex-related crimes for which the offender being released has been convicted of; 3) the restrictions placed on the offender; and 4) how to report a violation of the restrictions placed on the offender.

**NOW, THEREFORE, BE IT RESOLVED** that the Brown County Board of Supervisors hereby requests that Wisconsin Legislators make changes to Ch. 980 as described above in this Resolution; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be sent via email to the Governor of the State of Wisconsin, to the Brown County Legislative Delegation and to all Wisconsin County Clerks.

*Fiscal Note: This Resolution is a sense of the board and does not require an appropriation from the General Fund. This Resolution does not appropriate any funds, and there is no known fiscal impact if the legislative changes requested in this Resolution are made.*

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By:

\_\_\_\_\_  
TROY STRECKENBACH  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

21-048R

Authored by: Corporation Counsel at Direction of Public Safety Committee  
Final Draft Approved by: Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
CHU	3				
DORFF	4				
JACOBSON	5				
LEFEBVRE	6				
FRIBERG	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
MURPHY	15				
KASTER	16				
VAN DYCK	17				
HOPKINS	18				
ERICKSON	19				
COENEN	20				
SCHULTZ	21				
PETERS	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast \_\_\_\_\_

Motion: Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

CORPORATION COUNSEL

*Brown County*

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P.O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



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Corporation Counsel

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**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

DATE: 05-28-2021 (day before my B-Day – getting old)  
REQUEST TO: Public Safety  
MEETING DATE: Tuesday, 06-01-2021  
REQUEST FROM: Dave Hemery, as directed by Public Safety Committee  
Corp Counsel  
REQUEST TYPE:  New resolution  Revision to resolution  
 New ordinance  Revision to ordinance

**TITLE: SENSE OF THE BOARD RESOLUTION IN SUPPORT OF LEGISLATIVE CHANGES TO WIS. STAT. CH. 980 – SUPERVISED RELEASE**

**ISSUE/BACKGROUND INFORMATION:**

For clarity and safety

**ACTION REQUESTED:**

Consideration and approval

**FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted?  Yes  No  N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? \_\_\_\_\_
  - c. If funding is from an external source, is it one-time  or continuous?
3. Please provide supporting documentation of fiscal impact determination.

**COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**