PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on May 4, 2026 at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, Wisconsin.

Present: Supervisor Andy Nicholson, Supervisor Devon Coenen, Supervisor Terry Rentmeester, Supervisor Dave Kaster, Supervisor Ross Toellner

Also Present: Director of Public Safety Communications Chancy Huntzinger, Medical Examiner Director of Operations Dr. Elizabeth Douglas, Emergency Management Director Dan Kane, Director of Administration Chad Weininger, Corporation Counsel David Hemery, Board Chair Patrick Buckley, Supervisor Jim Pyle, Supervisor Rick Van Lanen, Sheriff Todd Delain, Assistant Public Safety Communications Director Tom Oliphant, Public Safety Communications Operations Manager Jennifer Skalecki, Clerk of Courts John Vander Leest, District Attorney David Lasee, media and other interested parties

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I. Call meeting to order.

The meeting was called to order by Supervisor Nicholson at 5:00 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Kaster, seconded by Supervisor Rentmeester to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Election of Chair.

Motion made by Supervisor Toellner, seconded by Supervisor Rentmeester to elect Supervisor Coenen as Chair. Vote taken. MOTION CARRIED UNANIMOUSLY

IV. Election of Vice Chair.

Motion made by Supervisor Coenen, seconded by Supervisor Rentmeester to elect Supervisor Nicholson as Vice Chair. Vote taken. MOTION CARRIED UNANIMOUSLY

V. Set date, time and location of regular meetings.

After a brief discussion, regular Public Safety Committee monthly meetings were scheduled for the first Monday of each month at 5:30 pm.

Supervisor Toellner made a request to have meetings held in the Northern Building. After a brief discussion, the committee decided to continue holding monthly meetings at the Sheriff's Office.

Motion made by Supervisor Nicholson, seconded by Supervisor Kaster for the Public Safety Committee to hold monthly meetings at the Sheriff's Office. Vote taken. Ayes: Nicholson, Kaster, Coenen, Rentmeester Nay: Toellner. MOTION CARRIED 4 to 1

VI. Approve/Modify Minutes of March 18, 2026.

Motion made by Supervisor Nicholson, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public

-Sheila Pieschek, Denmark, WI - not a lobbyist
Pieschek is a former employee of Public Safety Communications and spoke to the current work environment and operational concerns in the Communications Center.

Consent Agenda

1. Review Minutes of Criminal Justice Coordinating Board of February 10 and March 10, 2026.

2. Public Safety Communications Staffing Report.

Motion made by Supervisor Kaster, seconded by Supervisor Rentmeester to take Consent Agenda Items 1 & 2 together and receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Circuit Courts, Commissioners, Probate

3. Presiding Judge's Report.

No report; no action necessary.

District Attorney

4. District Attorney's Report.

District Attorney David Lasee informed his office has been very busy with jury trials. He also talked briefly about staffing and indicated he is hopeful to fill some positions with upcoming law school graduates.

No action necessary.

Clerk of Courts

5. Clerk of Courts Report.

Clerk of Courts John Vander Leest updated the Committee on the court fees bill which was signed by the Governor as well as operations in the Clerk of Courts Office.

No action necessary.

Although shown in the proper format here, Item 14 was taken at this time.

Medical Examiner

6. Medical Examiner's Report.

Medical Examiner Director of Operations Dr. Elizabeth Douglas provided updates regarding staffing, office operations, training and outreach events the Medical Examiner's Office participated in.

No action necessary.

Although shown in the proper format here, Item 15 was taken at this time.

Public Safety Communications

7. Director's Report.

Public Safety Communications Director Chancy Huntzinger updated the Committee on operations and staffing also provided call statistics from the recent flooding event.

No action necessary.

8. Update re: Implementation of consultant study recommendations – *Standing Item*.

Huntzinger provided updates on several items related to the consultant study, including implementation of a web-based system for the policies and procedures manual and implementation of emergency fire dispatching protocols and standardized operating guidelines for law enforcement call types. Several questions from the Committee were also answered.

No action necessary.

Emergency Management

9. Director's Report.

Emergency Management Director Dan Kane provided updates on operations in Emergency Management. They have received the EPCRA (Emergency Planning Community Right-To-Know Act) grant funds. He also talked about trainings they have participated in as well as the recent flooding event.

No action necessary.

Sheriff

10. Sheriff's Report.

Sheriff Todd Delain reported operations in the Sheriff's Office are busy but normal and provided a staffing update for both corrections and the patrol division. He also talked about some upcoming community events.

No action necessary.

11. Jail Replacement Project Update – *Standing Item.*

Delain informed the project is progressing quickly and is still set for a Fall 2026 opening. He answered questions regarding inmates being shipped out to other counties and the capacity of the new pod.

No action necessary.

12. Status and timeline of training facility/range/office space – *Standing Item*.

Delain provided a handout (attached) and noted this is tied to Item 17. The RFP was approved at the March Public Safety Committee meeting but did not go to County Board for approval. Director of Administration Chad Weininger outlined two options to handle this.

Further discussion and action was taken on this at Item 17 below.

Action Items Including Proposed Resolutions, Ordinances and Budget Adjustments

13. Circuit Courts – Discussion and possible action re: Resolution Setting Hourly Compensation Range of Brown County Condemnation Commissioners (26-053R).

Weininger explained the rate for Condemnation Commissioners has been at $25/hour for two decades. This resolution would increase that rate to $75/hour.

Motion made by Supervisor Toellner, seconded by Supervisor Rentmeester to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

14. Clerk of Courts – Discussion and possible action re: Resolution Regarding Table of Organization Change for the Clerk of Courts Department – Accounting Tech and Clerk/Typist II (26-062R).

Vander Leest explained the resolution which would allow more time to be devoted to collection of fines, fees and costs as well as restitution for crime victims.

Motion made by Supervisor Toellner, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

15. Medical Examiner – Discussion and possible action re: Resolution Regarding Table of Organization Change for the Medical Examiner's Department – Clerk and Creation of Dual Positions (26-051R).

Dr. Douglas informed going from a Clerk I to a Clerk III will bring a higher skill set which will be helpful in terms of the complexity of cases in the Medical Examiner's Office.

Motion made by Supervisor Toellner, seconded by Supervisor Nicholson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

16. Communication from Supervisor Nicholson and (former) Supervisor Deneys: To direct Mark Vanden Hoogen to investigate/evaluate whether different pre-trial tools/software designed to assist with setting bonds other than the Public Safety Assessment Tool exist that meet our needs and if so, what the expense of each is – current cases will be included. ***Action at March 2026 meeting: To hold until the next Public Safety Committee meeting.***

Motion made by Supervisor Kaster, seconded by Supervisor Rentmeester to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

17. Communication from Supervisor Nicholson: Request an RFP for the Brown County Range/Office Space building. ***Action at March meeting: To hold until next Public Safety Committee meeting.***

Motion made by Supervisor Kaster, seconded by Supervisor Rentmeester to approve RFP presented at March 18 Public Safety Committee and forward to County Board. Vote taken. MOTION CARRIED UNANIMOUSLY

18. Communication from Board Chair Buckley: Discussion and possible action regarding amending Chapter 36 of the Brown County Code of Ordinances.

A handout was provided and is attached. The code related to the Brown County Public Safety Communications Board, Chapter 36, was discussed. Board Chair Pat Buckley provided background information regarding the BC Public Safety Communications Board and the changes to the code being suggested. Corporation Counsel David Hemery explained the red-lined version of the handout shows suggested deletions and proposed additions. The proposed code with the suggested changes incorporated is also attached. The last page of the handout with the handwritten notes is the applicable portion of the Intergovernmental Agreement entered into in 1999 that established the Public Safety Communications Board. Hemery explained the proposed changes and suggested that Chapter 36 be amended to bring it in compliance with all parties.

Motion made by Supervisor Kaster, seconded by Supervisor Toellner to approve amended version of Brown County Code Chapter 36. Vote taken. MOTION CARRIED UNANIMOUSLY

Closed Session

19. CLOSED SESSION (*Conducting Public Business Where Competitive and/or Bargaining Reasons Require a Closed Session*):

a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive and/or bargaining reasons require a closed session.

b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1), the Committee or Board shall convene into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive and/or bargaining reasons require a closed session.

c. Reconvene into Open Session: The Committee or Board shall reconvene into open session for possible action regarding matters discussed in Closed Session, and/or for possible action on other Agenda items.

It was noted no closed session was necessary.

Other

20. Such other matters as authorized by law.

The required annual jail inspection by the Board of Supervisors was scheduled for 5:00 pm on June 1, 2026. The regular monthly meeting of the Public Safety Committee will follow at 6:00 pm.

21. Adjourn.

Motion made by Supervisor Nicholson, seconded by Supervisor Kaster to adjourn at 6:30. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Legislative Specialist

Sheila Pieschek

Good evening.

My name is Sheila Pieschek , and I recently ended 24 years of service with Brown County Public Safety. My final day was this past Saturday.

I had the expectation that it would be a place I could continue through to retirement.

Instead , I made the decision to leave sooner than expected due to the current work environment and operational concerns.

I want to be clear.

The challenges within this center are not the result of the profession itself.
This is a role that can be done well when the right training, staffing, and support systems are in place.

What has changed is the level of consistency, stability, and adherence to standards.

Over time, multiple employees have come before this committee to share concerns—ongoing holes in the schedule, reduced call-taking capacity, and policies that impact retention.

Individually, these may not raise concern.
But together, they create an environment that is difficult to sustain.

This is not about isolated incidents.

It is a pattern.

And that pattern has had measurable outcomes—loss of experienced staff, difficulty retaining new hires, and a growing gap between staffing you're shown on paper and staffing that is fully trained and consistently available.

There have also been growing concerns related to the mental well-being of staff—not from the work itself, but the conditions under which it's performed.

From my own experience—when I began in 2002, we were also short staffed.

But we had experienced staff in place, and supervision that was consistently available and accessible to guide decision-making in real time.

That structure supported both training quality and operational consistency.

What is concerning now is not just staffing levels—but the combination of shortages, pressure to move employees through training more quickly, and fewer experienced staff available to support them.

Comments from the public.

That combination increases the risk of employees being placed in situations they are not fully prepared for—and makes it more difficult for them to succeed and remain.

And we are continuing to see capable, well-performing employees make the decision to leave.

I recognize a study is now underway, which is a step forward.

However, some employees have expressed hesitation about participating fully, due to concerns about being identified—even with assurances of confidentiality.

When that hesitation exists, it raises questions about whether the information gathered will fully reflect the day-to-day reality inside the center.

So while the study may provide insight moving forward, it comes after a period where the cost has already been paid—in experience and stability.

I am no longer an employee, which allows me to say this with clarity:

The day-to-day operational reality of this center deserves to be understood with urgency and accuracy.

Because those still working there continue to carry that responsibility—every shift, every call.

Comments from the public.

ATTACHMENT A: RFP SCOPE OF WORK, SPECIFICATIONS, & REQUIREMENTS

(Potential vendors are expected to perform the following services to submit documents and be awarded a contract.)

Proposals shall address each of the following requirements described below by giving specific procedures and explanations for each requirement.

Brown County seeks proposals from qualified firms with expertise in facility planning, architectural space optimization, capital planning and cost estimating to assist in evaluating and advancing the redevelopment of the Work Release Center located on the west side of the Courthouse Square. The County seeks professional expertise to review a previously completed facility space study and provide strategic recommendations to ensure the best operational use of the existing facility and the most effective use of public capital related to the following needs for the facility:

- Sheriff operations
- Day-holding cells for inmates with court appearances
- Two additional courtrooms with judges' chambers consistent with space design and code requirements
- Jury assembly room(s)
- Other facilities/office spaces

Respondents must also be capable of serving as the County's owner representative during any subsequent construction procured based on the recommendations of the Respondent.

The selected respondent will reevaluate the findings of the County's pre-existing space study for the facility, validate current and projected space needs, and identify opportunities to optimize facility layout, operational functionality, and long-term efficiency. The County seeks solutions that maximize the use of existing space, evaluate renovation versus expansion options that align with modern law enforcement standards and best practices.

Respondents should provide:

- A developed plan outlining recommended facility development strategies and phasing options
- Conceptual space optimization and phasing options
- An estimated implementation timeline, including major project milestones
- Preliminary cost estimates with clear assumptions and identification of key cost drivers (including but not limited to move logistics, temporary inmate holding and transport operations, and unique utility considerations).

The County's objective is to establish a practical, fiscally responsible roadmap for a facility that supports current operations, accommodates future growth, and reflects sound stewardship of public resources. Successful responses should demonstrate that the entity seeking to provide services has a history of similar projects the entity has completed for other governmental entities within that past five (5) years.

Project Deliverables:

The consultant will serve as the owner's representative and (1) Review current preexisting space study and identify options for the facility based on operational needs based on best use of the facility's existing footprint and best use of public funds; (2) Develop and coordinate phased construction plan based on recommendations, implementation timeline, and cost estimates; and (3) Present findings and recommendations to Brown County Board of Supervisors and appropriate standing committees.

CHAPTER 36
(Revised ~~05-20-2026~~6-1-1998)
BROWN COUNTY PUBLIC SAFETY
COMMUNICATIONS BOARD

36.00 1. Brown County Public Safety Communications Board. There is hereby established~~, pursuant to Sec. 59.07(11) and Sec. 59.083 of the Wisconsin Statutes,~~ a Public Safety Communications Board for Brown County (the PSC Board), as required by the ***Intergovernmental Agreement Concerning Public Safety Communications Between Brown County, The City Of De Pere, The City Of Green Bay And The Village of Ashwaubenon,*** which was approved via Resolution of the Brown County Board of Supervisors on 11-19-1999.

2. Statement of Purpose. The PSC Board established herein shall provide the County's citizens with the most efficient and economical handling of emergency calls and the rapid dispatching of life and property saving services provided by the various police, fire and emergency medical services units of Brown County municipalities.

3. Membership. (a) The PSC Board established herein shall consist of ~~11~~ members~~,~~ as described~~numbered~~ below, and the Director of the Brown County Public Safety Communications Department shall meet with the PSC Board on a quarterly basis. ~~Members shall be appointed by the County Executive and confirmed by the County Board of Supervisors. Members numbered 7 and 8 shall be nominated by the Mayor of Green Bay. Members 9, 10 & 11 shall be members by virtue of their status as public officials and their names, or the names of their designees shall be submitted to the County Executive for appointment. In order to achieve representation of the major users of the communication system, appointments shall be made according to the following and shall consist of:~~

1. All Brown County Chiefs of Police Association Members~~Green Bay Citizen Representative~~
2. The City of Green Bay Fire Chief~~Brown County Board Representative~~
3. A Representative of the Brown County Rural Fire Chiefs Association
4. The Director of Brown County Rescue~~Representative of Brown County EMS Council~~
5. The Director of Allouez Department of Public Safety~~Village of Ashwaubenon Public Safety Representative~~
6. The City of De Pere ~~Police or~~ Fire Chief~~Representative~~
~~7. Green Bay City Council Representative~~
~~8. Green Bay Mayor or designee~~

~~The 3 public official members or their designees shall be:~~

~~9. Brown County Sheriff or designee~~
~~10. City of Green Bay Police Chief or designee~~

~~11. City of Green Bay Fire Chief or Designee~~

~~(b) The Brown County Sheriff, Green Bay Police Chief, Green Bay Fire Chief, and Green Bay Mayor shall serve for a term consistent with the public position held and the other members shall serve a term of 2 years, which shall be staggered with four members expiring every other year. If any of the members numbered 8 through 11 intend to nominate a designee, they shall inform the County Executive of that designee at least 45 days prior to the commencement of the two year term of the designee. Designees shall serve for the two year term or for a term consistent with the public position for whom they are the designee.~~

(b~~e~~) The members of the Board shall elect a Chairperson to conduct the PSC Board Meetings, a ~~and~~ Vice-Chairperson to act in the Chairperson's absence and a Secretary to take Minutes and to file the Minutes with the County Clerk.
~~The officers so elected shall serve a term of 2 years.~~

~~(d) The Chairperson shall preside at meetings of the Board. In the event that the Chairperson is unable to preside at a meeting of the Board, it will be the responsibility of the Vice-Chairperson to preside at the meeting.~~

~~(e) Minutes of all meetings of the Board shall be kept and filed with the County Clerk.~~

~~(f) Vacancies occurring for any reason shall be filled by appointment of a successor for the unexpired term of the vacated member in the manner prescribed for original appointment.~~

4. Powers and Duties. The PSC Board shall, subject to the overall policy oversight by the County Board of Supervisors, exercise the following powers, duties and responsibilities ~~within the specific restrictions of powers as set forth in subsection (5)~~.

(a) Assure integration of communications services for receiving citizens' emergency calls and dispatching emergency service units in Brown County.

(b) Recommend to the Brown County Board of Supervisors, the adoption of resolutions and ordinances necessary for the conduct of emergency communications.

(c) Act as a body through which the citizens of Brown County can submit public input on any and all issues relating to the provisions and functioning of emergency communications and the dispatch of emergency services units in the Brown County community.

(d) Adopt such bylaws necessary and incidental to function as a PSC Board~~carrying out the purposes~~

~~and functions set forth in this chapter.~~

~~5. Limitations on Board Powers. The Board shall have the following restrictions on its powers:~~

~~The Public Safety Communications Board shall have no authority, on any basis, to levy taxes or borrow money.~~

6. Operating Procedures. The PSC ~~Public Safety Communications~~ Board shall review procedures to implement, operate and maintain a Communications System adequately designed to handle citizens' calls for police, fire and emergency medical services as well as the dispatch of participating field units within Brown County.

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3. Membership. (a) The PSC Board established herein shall consist of members as described below, and the Director of the Brown County Public Safety Communications Department shall meet with the PSC Board on a quarterly basis.

1. All Brown County Chiefs of Police Association Members
2. The City of Green Bay Fire Chief
3. A Representative of the Brown County Rural Fire Chiefs Association
4. The Director of Brown County Rescue
5. The Director of Allouez Department of Public Safety
6. The City of De Pere Fire Chief

(b) The members of the Board shall elect a Chairperson to conduct the PSC Board Meetings, a Vice-Chairperson to act in the Chairperson's absence and a Secretary to take Minutes and to file the Minutes with the County Clerk.

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(c) Act as a body through which the citizens of Brown County can submit public input on any and all issues relating to the provisions and functioning of emergency communications and the dispatch of emergency services units in the Brown County community.

Ashwaubenon, individually and collectively believe that the joint services so provided to be in the public interest of their respective communities and the citizens of Brown County; and

NOW, THEREFORE, for mutual consideration which is hereby acknowledged, the undersigned parties agree to the following terms and conditions and enter into this Intergovernmental Agreement for the purpose of cooperation between these units of government with respect to the implementation of a Brown County Public Safety Communications Department Communications Center:

A. ORGANIZATION

1. The mission of the Brown County Public Safety Communications Department (PSC) is to provide, on a countywide basis, a reliable, responsive communications link for the public to police, fire, rescue, emergency medical, and emergency government services.

2. The PSC is a separate Department of the County and not a subunit of any existing emergency services provider or law enforcement agency. The PSC reports directly to the Brown County Executive and operates under the policy oversight of the Public Safety Committee of the Brown County Board.

3. There will be an advisory board established to provide guidance and customer feedback to the PSC Department. The board shall consist of all members of the Brown County Chiefs of Police Association, City of Green Bay Fire Chief, City of De Pere Fire Chief, Director of County Rescue, the Director of the Allouez Department of Public Safety, and a designated representative of the Brown County Rural Fire Chiefs Association. The Director of PSC shall meet with the Board on a quarterly basis.

All BC Chiefs of Police Assoc
GB Fire Chief
De Pere Fire Chief
Director of County Rescue
Director of Allouez Dept of PS
Rep of BC Rural Fire Chiefs Assoc

1 BC COP Assoc (All) (1)
2. GB FC (2)
3. DP FC (6)
4. Dir Co Rescue (4)
5. Dir All Dept PS (7)
6. BC Rural FCs (3)

10c