

**PROCEEDINGS OF THE BROWN COUNTY  
PUBLIC SAFETY COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular and budget meeting of the **Brown County Public Safety Committee** was held on October 5, 2021 at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, Wisconsin.

---

---

**Present:** Chair Deneys, Supervisor Kaster, Supervisor Schultz, Supervisor Coenen, Supervisor Lund  
**Also Present:** Supervisors Schadewald, Brusky, Chu & Borchardt, County Executive Troy Streckenbach, Director of Emergency Management Lauri Maki, Director of Public Safety Communications Cullen Peltier, Internal Auditor Dan Process, Director of Finance Bradley Klingsporn, Sheriff's Department Accountant Donn Hein, Senior Accountant David Diedrick, HR Generalist Wendy Wittlin, Office Manager Michelle Wallerius, Sheriff Todd Delain, Director of Administration Chad Weininger, Judge Tammy Jo Hock, District Attorney David Lasee, Office Manager Jacque Tilot

---

---

**I. Call meeting to order.**

The meeting was called to order by Chair Deneys at 6:00 pm.

**II. Approve/Modify Agenda, with the right to deviate and take budget items following department reports.**

**Motion made by Supervisor Lund, seconded by Supervisor Coenen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of September 7, 2021.**

**Motion made by Supervisor Kaster, seconded by Supervisor Schultz to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Comments from the Public – Non-Budgetary Items.** None.

**Comments from the Public – Budgetary Items.** None.

- 1. Review Minutes of:**  
a) Fire Investigation Task Force (June 15, 2021).

**Motion made by Supervisor Kaster, seconded by Supervisor Schultz to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**\*\*NON-BUDGET ITEMS\*\***

**Circuit Courts, Commissioners, Probate**

**2. Director's Report.**

Judge Tammy Jo Hock updated the committee on the issues with the State Public Defender's Office discussed in the past. She informed two full-time, experienced attorneys have been hired recently. Both attorneys are able to handle felony cases and they are hoping this will make a significant impact and help things move along.

**Motion made by Supervisor Schultz, seconded by Supervisor Lund to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

## **Public Safety Communications**

### **3. Director's Report.**

Director of Public Safety Communications Cullen Peltier informed that a work around was applied to the CAD system today which will resolve some of the larger issues experienced with the plan to go to the live server on Monday. A complete version update is scheduled for December which should address the remaining issues.

Regarding staffing, they are currently down four positions which has resulted in a lot of overtime. Applications are not coming in very fast but they continue to do the best they can with testing and interviewing. To offset some of the staff shortage, they have deployed four of the mobile call taking stations, which is working out quite well.

Peltier concluded by saying they have received a notice of termination of the lease on the Cofrin Building, effective September 23, 2023. The site development team was at the Cofrin Building and had a follow-up meeting with UWGB engineers. It does not appear any of the sites at UWGB will be viable options for the tower. At this time, the best option will probably be to place the tower on county property near the jail. Peltier hopes to have financials for this by the November Public Safety meeting.

**Motion made by Supervisor Kaster, seconded by Supervisor Coenen to receive and place on file. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

## **Emergency Management.**

### **4. Director's Report.**

Emergency Management Director Lauri Maki informed a lot of time has been spent in the last month getting deliverables to the state to satisfy grant requirements for 2021. They also continued to work with the healthcare coalition about moving forward with the regional mass casualty plan and have also been talking about creating a local training plan as well. One of Maki's goals is to have his coordinator qualify to become a trainer to teach those classes as there is currently a shortage of trainers.

Maki continued that the I PAWS agreement with Outagamie County has been forwarded to the state for approval and once approval is received the agreement will be approved by FEMA and the appropriate codes will be added to the system to allow the cross-jurisdictional alerting. EM is also currently working with Kwik Trip on an MOU to designate Kwik Trips on each side of the county to prioritize first responders in the event of a disaster large enough to compromise the gasoline supply.

Maki also spoke about trainings that have been attended by his coordinator and himself. He informed that he met virtually with many public safety members to review the GBCI emergency plan. Further, work is continuing on the PIO planning and a meeting will be held to get lists for the recovery and response for the public information officers.

Maki continued that as part of the annual deliverables for the grants, they have updated the emergency operations plan and this was approved by the County Executive. Maki indicated this plan has been changed quite a bit over the last few years and a copy of the plan will be forwarded to committee members for review.

Maki also talked about a meeting he had recently with Emergency Communication Systems (ECS) who is continuing the three-year siren maintenance plan. All the money was utilized for the first year, but with the funds received from the Hazmat trailer (which was recently sold) they will have enough to hopefully do the work on the next third of the sirens, if not more.

Maki concluded by saying the state officially changed the capita for public assistance to \$4.10 from \$3.87. For Brown County to qualify for any type of public assistance, we would have to hit just over \$1.1 million, which is a lot. The biggest thing this affects for the local municipal EMs is the Wisconsin Disaster Fund which is utilized most in Brown County.

**Motion made by Supervisor Kaster, seconded by Supervisor Schultz to receive and place on file. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

**District Attorney**

**5. District Attorney Report.**

District Attorney David Lasee noted his office remains very busy and the expert witness budget for this year will be tight due to the number of complex jury trials they have had. Also, a new Victim Witness Coordinator was hired internally and there has been some turnover with attorneys.

Lasee also talked about the conversation at the last meeting about having staff come in on long holiday weekends to process cases to help alleviate backlogs on Monday mornings. There did not seem to be a lot of interest in this from the Public Defender's Office or court personnel, but Lasee can float this by his own staff to see if anyone would want to come in on Sundays to work up some comp time. He feels this would still help speed things up on Monday mornings, even without holding court sessions on the weekend.

**Motion made by Supervisor Kaster, seconded by Supervisor Coenen to receive and place on file. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

**Medical Examiner.**

**6. Medical Examiner Report.**

Medical Examiner Director of Operations Barry Irmen appeared by telephone. He talked about the new ME facility and informed that staff will begin moving into the administrative portion on October 11 and will be fully operational by October 25. He also spoke about the stainless steel door issues that was discussed in the past. This issue is still up in the air with the county trying to work out a resolution with the architects and general contractor. At this time it looks like the doors will not be installed until February 2022.

Irmen also talked about staffing and indicated a doctor is under contract and the contract is currently going through the Dane County process and will hopefully be cleared within the next month or two. The doctor is currently in his fellowship and will graduate in June 2022. He will begin to acclimate in Dane County in July and should be in Brown County in August or September and begin doing autopsies here at that time.

**Motion made by Supervisor Lund, seconded by Supervisor Schultz to receive and place on file. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

**Clerk of Courts**

**7. Clerk of Courts Report.**

*No report; no action taken.*

**Sheriff**

**8. Update re: Jail Addition – *Standing Item*.**

Sheriff Todd Delain reported occupancy was received yesterday from the DOC Jail Inspector so inmates can now be housed in the new pod. Inmates will be moving in starting in the next few days.

*Standing item; no action taken.*

**9. Budget Status Financial Report for August 2021 – Unaudited.**

Delain reported the budget is doing well. Overall expenses are at 62.2% and overall revenues are at 65.2%. Delain expects to end the year in the black by a significant amount.

**Motion made by Supervisor Kaster, seconded by Supervisor Coenen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**10. Key Factor Report for August 2021 – Unaudited.**

**Motion made by Supervisor Kaster, seconded by Supervisor Schultz to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**11. Resolution Authorizing Brown County to Contract with Axon Enterprise, Inc. for Law Enforcement Cameras, Related Hardware and Software, and for Services Such As Storage, Training and Maintenance.**

Delain noted this has been on the radar for a significant amount of time. This contract includes body cameras, squad car cameras and interview room cameras as well as all data and storage. Delain believes this is the best option because every law enforcement agency in Brown County either has body cams or have signed contracts for body cams. The vast majority of agencies in the county are going with Axon and that is important because everyone using the same system works best and provides consistency for sharing information and data with the DA's Office.

Supervisor Lund asked how long data has to be stored. Delain responded that it varies depending on the incident. The data from any activation of a body cam has to be stored for a minimum of 120 days. Data from felony cases is obviously kept throughout the pendency of the court case and then it is kept after that until the time for appeals has run out. Under this contract, Axon will keep all of the data for the appropriate amount of time.

**Motion made by Supervisor Kaster, seconded by Supervisor Schultz to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**12. Sheriff's Report.**

Delain informed they started the week being down 19 COs, but five were hired yesterday so they are currently down 14. They are also short three Patrol Officers but they will be hiring for those positions soon. Hiring COs continues to be challenging and Delain noted that in the past 12 months there have been 29 COs who have retired, resigned or could not complete training. According to his records, over the last 12 months they would have had to hire 36 COs to be at full staff.

Delain also talked about Covid 19 and said they are currently awaiting test results on 216 inmates. These results should be available in the next few days and then adjustments will be made as appropriate in the jail. He explained how two inmates that had been in quarantine tested positive after they were moved into the general population which resulted in close contact issues in numerous pods and necessitated 216 inmates being tested.

Accountant Donn Hein accompanied Delain and informed this will be his last budget as he will be retiring at the end of the year. Hein indicated he has been through 32 budgets and Delain has worked with him on 11 of them and said Hein knows more than anyone regarding the budget process. Supervisor Schadewald commended Hein for his years of service, especially the work he has done to reduce overtime throughout the Sheriff's Office.

**Motion made by Supervisor Coenen, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

**13. Audit of bills.**

**Motion made by Supervisor Lund, seconded by Supervisor Schultz to approve the bills. Vote taken. MOTION CARRIED UNANIMOUSLY**

**\*\*BUDGET REVIEW\*\***

**REVIEW OF 2022 DEPARTMENT BUDGETS**

## **Circuit Courts, Commissioners, Probate.**

### **1. Review of 2022 Department Budget.**

Judge Tammy Jo Hock and Office Manager Michelle Wallerius presented the budget. Wallerius noted the budget is pretty much status quo. The biggest change is in chargebacks from Technology Services for audio visual equipment where there was a cut. But there is also small savings because they were able to contract out with Camera Corner for annual maintenance of equipment. Jury trials are expected to be up slightly next year so funds were budgeted for expenses related to that.

**Motion made by Supervisor Coenen, seconded by Supervisor Schultz to approve the Circuit Courts, Commissioners, Probate 2022 budget. Vote taken. MOTION CARRIED UNANIMOUSLY**

## **Public Safety Communications**

### **2. Review of 2022 Department Budget.**

Peltier informed the budget is mostly status quo with the exception of some increases for maintenance due to inflation.

Peltier continued that they have several projects under the ARPA fund allocations. Director of Administration Chad Weininger spoke to this and directed the committee's attention to Pages 309 – 310 of the budget book where the proposed ARPA allocations are broken down. The total ARPA funds available is \$51 million and half of that has been received. To determine how to utilize these funds, administration looked at what projects have to be done that capital would need to be expended for. There are two projects for Public Safety Communications in the ARPA fund plan. The 911 tower to fiber and broadband under Information Technology of \$8.9 million dollars is the cost to run fiber to the towers and it also includes a half million-dollar grant if Spectrum receives it. The 911 tower at Cofrin was not included in the ARPA plan because they do not have an idea of what the actual cost will be. There will be the ability to do some fiber trading which will potentially cover a good chunk of this.

The other proposed ARPA allocations for Public Safety Communications are the 911 system hardware update for \$471,000, upgrade of dispatch furniture consoles of \$408,000 and upgrade of 911 emergency operations IT equipment of \$150,000. Weininger noted the hardware is pretty much at the end of life and this will also allow the county to connect to the state system in the future. Peltier talked about the upgrade of the furniture consoles for \$408,000 and noted that the current consoles are nearing end of life and are failing and parts are not available to repair them. Peltier also noted the AV equipment in the EOC is original to when it was installed in 2009 and upgrades are necessary and ARPA fund in the amount of \$150,000 have been allocated for this.

Weininger explained other items in the ARPA allocations that fall under the purview of the Public Safety Committee. These include Law Enforcement Center HVAC upgrades – one of which is to replace the handlers and the other is for the building controls at the jail. The jail kitchen reconstruct is also included in the ARPA allocations for \$725,000 along with \$160,000 for air quality compliance for the current indoor firing range. Finally, there is an ARPA allocation for the court system for technology upgrades for virtual hearings of \$43,500.

**Motion made by Supervisor Schultz, seconded by Supervisor Lund to approve the Public Safety Communications 2022 budget. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Public Safety Communication Department – Telecommunication Operators.**

This resolution would take one full-time position and break it down into two part-time positions and then those part-time positions will be reallocated to different hours to cover more gaps which will reduce the cost of overtime.

**Motion made by Supervisor Kaster, seconded by Supervisor Coenen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

## **Emergency Management.**

### **3. Review of 2022 Department Budget.**

Maki presented the EM budget and informed it has not changed a lot. He increased federal grant revenue to reflect potential ARPA funding. The other thing he changed was switching funding out of Highway for siren maintenance. With the developing relationship with ECS, all the money for siren maintenance was placed in one fund as ECS is better equipped to provide the maintenance.

**Motion made by Supervisor Lund, seconded by Supervisor Schultz to approve the Emergency Management 2022 budget. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **District Attorney**

##### **4. Review of 2022 Department Budget.**

District Attorney David Lasee and Office Manager Jacque Tilot presented the budget. Lasee informed they are asking for a position to do the redactions as he has talked about at past meetings. Other than that request, the budget is pretty much the same as it has been in previous years.

**Motion made by Supervisor Coenen, seconded by Supervisor Kaster to approve the District Attorney 2022 budget. Vote taken. MOTION CARRIED UNANIMOUSLY**

##### **a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the District Attorney's Office – Clerk/Typist II.**

County Executive Troy Streckenbach noted that the passing of Marsy's Law has created an increased workload and backlog in the DA's office. Corporation Counsel has also been experiencing an increase in open records requests. Streckenbach acknowledged that the DA's office could likely use this position full-time, but he has asked if the position could also be utilized in Corporation Counsel a small percentage of time on a trial basis.

**Motion made by Supervisor Kaster, seconded by Supervisor Schultz to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Medical Examiner**

##### **5. Review of 2022 Department Budget.**

Weininger presented the Medical Examiner budget and referred to Page 82 of the budget book. He noted 2022 will be the first year the new facility is up and running so they will not have a good baseline of operational costs until later in the year. Regarding public charges as set forth on Page 83, Weininger explained that due to state law they almost have to do a COLA adjustment each year so there have been some increases. Other than those things, this is pretty much a status quo budget from last year. The only thing that may jump out is supplies and that has increased because they will need to stock the new facility.

**Motion made by Supervisor Schultz, seconded by Supervisor Lund to approve the Medical Examiner 2022 budget. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Clerk of Courts.**

##### **6. Review of 2022 Department Budget.**

Weininger presented the Clerk of Courts budget. He noted revenue is up by about \$100,000 and this is due to utilizing some different collection methods. The Clerk of Courts Office is fully staffed whereas in the past several positions would remain unfilled for salary savings, but with the backlog in the courts, all positions have been filled. Other than those items, the budget is status quo. Supervisor Chu questioned where funds come from for court-appointed attorneys. Weininger responded that those funds are reflected under guardian ad litem fees.

**Motion made by Supervisor Lund, seconded by Supervisor Kaster to approve the Clerk of Courts 2022 budget. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Sheriff**

##### **7. Review of 2022 Department Budget.**

Sheriff Delain and Accountant Donn Hein presented the budget. Delain noted the Sheriff's Office budget is very big and adjustments are made each year that impact revenue and expenses. He is confident in the budget being presented. Supervisor Kaster referenced the LTE mechanic position which shows a \$5,609 increase and Weininger explained that is to reflect the wage going from \$10 to \$15 an hour because they could not fill the position at \$10 an hour.

Squad cars were discussed and Delain explained the method they use to determine when squads need to be replaced. He added that squad cars are very hard to get right now and they will be ordering next month for 2022.

Deneys mentioned the communication later on the agenda that deals with phone charges for inmates and asked Delain to address that. Page 102 of the budget book shows phone commissions in 2020 of \$248,835 and the 2022 projection is \$530,772. Delain explained this is very complex and the phone commission number includes revenue from more than just phone calls. They have added a number of services available to inmates by choice to increase revenue. The price per 15-minute call has actually been reduced by about 66% from 2020 to now. An RFP was done for phone services and a number of things like tablets, video visitation and games and movie rentals were added. Inmates can now rent or buy movies, games and music that goes to their tablet. Those things have increased revenue, but that did not really matter because part of the RFP was that the company would have to pay the county a minimum amount per year and that number is the \$530,772. This forces the company that is providing the services to provide more opportunities to the inmates and this has been a win-win for the inmates and the county. The program also includes video visitation which is really beneficial for family or friends of inmates who do not live in the area and do not have to travel to visit. Video visitation also benefits the county because they do not have to pay staff to man visitation which helps keep costs down.

Supervisor Brusky asked if the county still has a contract for transporting inmates to other counties. Delain referred to contracted services on Page 101 of the budget book and noted the current contract for prisoner transports is \$1,065,972. They transport inmates all day Monday through Friday from Curry Lane to the courthouse for court. Additionally, the Sheriff's Office is responsible for picking up any person that is picked up on a warrant anywhere in the country. A minimal amount has been saved by not having to transport safekeepers.

Supervisor Chu noted that based on the numbers Delain provided earlier and after reviewing the contract for the phone services, each inmate would have to spend about \$100 per month for all of the services that were mentioned.

**Motion made by Supervisor Lund, seconded by Supervisor Schultz to approve the Sheriff's Office 2022 budget. Vote taken. MOTION CARRIED UNANIMOUSLY**

- a. **Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – Patrol Officer and Evidence/Property Specialist.**

This resolution is to make a change from a sergeant to a patrol officer related to Drug Task Force operations.

**Motion made by Supervisor Schultz, seconded by Supervisor Lund to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

- b. **Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – Account Clerk II.**

This resolution is to add a half-time position to work with jail accounting.

**Motion made by Supervisor Kaster, seconded by Supervisor Coenen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

- c. **Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – LTE Mechanic Intern.**

**Motion made by Supervisor Lund, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

- d. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Sheriff's Office – Jail Division – Correctional Officers.**

Delain informed this is to go from 15 COs currently working an 8 hour 10 minute day to 14 COs working 12 hour days. The gain will be 3,120 hours with a cost of only \$12,647 and this will benefit the jail significantly.

**Motion made by Supervisor Schultz, seconded by Supervisor Coenen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Communications**

- 14. Communication from Supervisor Schadewald: Request discussion of the six-year CIP. *Motion at September meeting: To hold for one month.***

Schadewald wants the committee to understand that the old jail has been an issue for a long time and at some point, it will likely be condemned. He encouraged this committee to have real discussions as to what to do with the property. Deney's reminded that a work group has been formed to look at this. Schadewald noted the jail is only part of a larger discussion that will be taking place at some point regarding all the other county facilities located downtown and plans will need to be put in place as to how to fund what needs to be done with those facilities.

**Motion made by Supervisor Lund, seconded by Supervisor Schultz to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

- 15. Communication from Supervisor Lefebvre: To look into lowering the phone charges for the jail inmates. *Referred from September 22 County Board meeting.***

Supervisor Chu informed she was here on behalf of Supervisor Lefebvre who was unable to attend the meeting. Discussion related to this is incorporated at Budget Item 7 above.

**Motion made by Supervisor Lund, seconded by Supervisor Schultz to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Other**

- 16. Such other matters as authorized by law. None.**
- 17. Adjourn.**

**Motion made by Supervisor Lund, seconded by Supervisor Kaster to adjourn at 7:54 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Legislative Specialist