

**PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on September 7, 2021 at the Brown County Sheriff's Department, 2684 Development Drive, Green Bay, Wisconsin.

Present: Chair Deneys, Supervisor Kaster, Supervisor Schultz, Supervisor Coenen, Supervisor Lund
Also Present: Public Safety Communications Director Cullen Peltier, District Attorney David Lasee, Emergency Management Director Lauri Maki, Judge Zuidmulder, Clerk of Courts John Vander Leest, Sheriff Todd Delain, Director of Administration Chad Weininger, Supervisor Borchardt.

I. Call meeting to order.

The meeting was called to order by Chair Deneys at 6:03 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Lund, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of August 3, 2021.

Motion made by Supervisor Kaster, seconded by Supervisor Coenen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public – None.

1. Review Minutes of:

- a) **Crime Prevention Funding Board (July 13, 2021).**
- b) **Fire Investigation Task Force (March 18, 2021).**
- c) **Security and Facilities Committee (May 19, 2021).**

Motion made by Supervisor Lund, seconded by Supervisor Kaster to suspend the rules to take Items 1 a – c together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Lund, seconded by Supervisor Schultz to receive and place on file Items 1 a – c. Vote taken. MOTION CARRIED UNANIMOUSLY

Circuit Courts, Commissioners, Probate

2. Presentation by Judge Zuidmulder Regarding Treatment Courts.

Judge Zuidmulder provided a handout, a copy of which is attached, outlining the numbers in the various treatment courts. Numbers in the veterans treatment court have dropped off and this is likely because Iraqi and Afghanistan vets have aged through the system. The rest of the courts are meeting expectations and there are currently 120 – 125 participants in the various programs.

Supervisor Lund questioned how much money has been saved by the jail as a result of the treatment courts. Judge Zuidmulder responded that it has to be thousands of dollars for the the county jail and close to \$1 million dollars for the state prison system.

No action taken.

3. Budget Status Financial Report for July 2021 – Unaudited.

Motion made by Supervisor Lund, seconded by Supervisor Coenen to receive and place on file. Vote taken.

MOTION CARRIED UNANIMOUSLY

4. Director's Report.

No report; no action taken.

Public Safety Communications

5. Director's Report.

Director of Public Safety Communications Cullen Peltier informed a major radio upgrade was completed recently as part of the annual maintenance contract which went pretty well. As part of that they have been working on putting together a backup plan for some conventional channels Green Bay still has and some mutual channels with the state. During the upgrade, the system operated on the backup system for about an hour and during that time, some flaws were discovered as well as some basic equipment issues that need to be repaired and they are working on that. There was also a coverage issue out near the CTC when the system was operating on backup mode. Peltier noted that coverage on the backup system is not expected to be the same as coverage on the main system, but they are looking at this.

Peltier also provided an update on the CAD system and said they are still migrating in and out of the system. Several of the issues have been resolved and they continue to work on others. He will keep the committee updated on this.

Peltier continued that he reviews the call volume in the center regularly and it is usually fairly consistent year over year. He noted a large dip in calls during COVID but informed call volume has been exceptionally high over the last six months. He does not have an explanation for this but will continue to monitor the numbers.

Regarding the UWGB tower, Peltier informed the Motorola team was here recently and they went out to UWGB and met with facilities staff regarding alternate sites for the tower, including the Lab Sciences building and the former site of the lookout tower on Humboldt Road. A number of pictures and notes were taken and Motorola will compile that information into a report outlining what sites would be feasible and what time and labor will be involved to move the tower and then generate the costs of relocating the tower.

Peltier provided a staffing report, a copy of which is attached. He explained the numbers and said they currently have a fairly high number of vacant positions. The problem recently has been getting people to apply and then getting people to accept job offers.

Peltier concluded by informing that Assistant Director Renee Vandevort will be leaving the 911 Center after 20 years and will be greatly missed. Peltier is sad to see her go and noted an open house will be held in her honor on September 9 and encouraged committee members to stop by if they are able.

Motion made by Supervisor Schultz, seconded by Supervisor Kaster to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

District Attorney

6. District Attorney Report.

District Attorney David Lasee informed there will be some turnover in the Victim Witness Coordinator position. The person in the position is stepping back to be a Victim Witness Specialist. A number of individuals have been interviewed and an offer has been made and Lasee is hopeful to have someone hired by the end of the week.

Lasee also talked about an issue they are having with regard to falling behind in the discovery process of getting law enforcement reports redacted and turned over to defense counsel. As a result of Marsy's Law, staff is doing more

redacting and this has created a backlog in the DA's office of several months. Lasee will be making a request for a new position to do the redacting to keep things moving along.

Regarding the issues discussed in the past with the Public Defender's Office not being able to make appointments on a timely basis, Lasee reported the Public Defender's Office is hiring internally and will be bringing back a supervisor from Outagamie County who will help oversee the office and this will hopefully help. They have also hired several other people who have good experience and should be able to take on some of the more serious cases.

Lasee continued that one of the things discussed at the Criminal Justice Coordinating Board meeting earlier in the day was inefficiencies in the intake process which affects all parties involved in the criminal justice system. People who are arrested typically appear in court the next day for an initial appearance and the DA's office has to have charges filed by that time. On long holiday weekends, it is not unusual to have 40 or more cases to charge by the initial appearances held when court resumes after the holiday. The DA's office receives law enforcement reports between 9:00 am – 10:00 am and then has to make charging decisions by the time the initial appearances are held later in the day and this is very difficult. One of the things that was discussed at Criminal Justice Coordinating Board was to have Sunday court, especially on long weekends when the lockup list is very large. Lasee's concerns with Sunday hours is that staff would be needed from the DA's Office and Public Defender's Office as well as court staff including a court reporter, clerk and a Court Commissioner which would cost a lot of money, but he is willing to explore this as an alternative. Deney noted there are three more long weekends coming up before the end of the year and asked Lasee to look further into this and report back at the next meeting. Lasee will explore this with the Public Defender's Office and a judicial representative but is concerned about the strain this would have on his staff who are already very busy.

Motion made by Supervisor Lund, seconded by Supervisor Kaster to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Medical Examiner

7. Medical Examiner's Report.

Medical Examiner Director of Operations Barry Irmen appeared by phone. He reported on the issue with the doors at the new Medical Examiner facility that was talked about last month. He is still working with the contractor, Venture Architects and Concord Group to address the issue and noted that a vendor had been lined up to make the doors, but there is now some concern as to if this vendor can do all the doors or only some of them. They are working to determine what vendor can make what doors in stainless as stainless is more rigid than aluminum and in the county's best interest from a longevity standpoint. It appears at this time that two vendors may be used for the doors. It is not known when the doors may be done and Irmen noted that he is at the mercy of Miron Construction and Venture Architects. This is a complicated situation based on the door openings and the materials the doors need to be made from.

Once the door issue is resolved Irmen believes they should be able to get occupancy of the other part of the building by the end of the year. The medical side of the facility will not be able to be used until after the doors are installed due to biohazard issues and the fact that it would be disrespectful to be working in the area while there are decedents there.

Irmen also reported they had a successful interview with a physician last week. This physician is currently in his fellowship and should be able to practice in Brown County when the fellowship is done in June 2022. Corporation Counsel in Dane County is working on a contract for this physician and Irmen is confident this person is the right fit for Brown County.

Motion made by Supervisor Schultz, seconded by Supervisor Kaster to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Clerk of Courts

8. Clerk of Courts Report.

Clerk of Courts John Vander Leest provided his perspective on Lasee's earlier comments regarding weekend court. Night court or weekend court would require a court reporter and Court Commissioner as well as someone from the DA's office and Public Defender's Office and court security so there will be a lot of overtime involved. He feels that looking for other alternatives would make more sense.

Vander Leest provided a report to the committee, a copy of which is attached. He outlined the information in the report regarding positions that have recently been filled and noted that they have one vacant Deputy Clerk position open and interviews will be held for that next week. Regarding the budget, 2021 numbers look good and Vander Leest feels they will be close to 2019 figures with revenue exceeding expenses.

Vander Leest concluded by talking about a recent attempt by someone to create a check to resemble a Clerk of Courts check in the amount of \$2,500. This check was not cashed and the individual who created the check has been apprehended and charged. Following this incident, some policies have been put into place to ensure that fake checks are not cashed.

**Motion made by Supervisor Lund, seconded by Supervisor Schultz to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Emergency Management

9. Director's Report.

Emergency Management Director Lauri Maki informed that applications for 2022 grants have been submitted and Emergency Management has officially been awarded the HAZMAT grant for 2021 and is working with the HAZMAT team to determine what equipment needs to be replaced. Safety Town has concluded for the year and will be held again next year. Maki continues to work on the PIO group and is reviewing lists with Leonard and Finco.

Maki continued that September is the month to submit deliverables for the grants for 2021 and all of the necessary documents and signatures have been obtained and sent to the state. Maki is the local EM representative for the regional HERC (Healthcare Emergency Response Coalition) and has been working with them on the possibility of developing a regional MCI (Mass Casualty Incident) plan. COVID has shown that it does not take long for any event to become regional and he is hoping to work on this from all different fields.

Work continues on the IPAWS agreement that Maki has talked about in the past. The agreement with Outagamie County has been signed and one of the goals for next year is to set up similar agreements with all neighboring counties. Maki also talked about a tabletop exercise EM did with NEW Water and said they are still working on the after-action report and improvement plan which is the last piece they need for the grant deliverables. EM has also been working with the airport regarding true capabilities for the backup EOC and whether there are opportunities to improve in that area.

In person trainings are back and Maki is excited about that because EM is very training heavy. There are several conferences coming up and they are getting back into the training opportunities they were not able to participate in last year. Maki participated in a regional damage assessment exercise and talked about the Survey 123 app. He will setting up some training for local first responders involved in damage assessment regarding this app.

**Motion made by Supervisor Coenen, seconded by Supervisor Schultz to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Sheriff

10. Update re: Jail Addition – *Standing Item.*

Sheriff Todd Delain informed the jail addition should be completed by September 14, but it will be several weeks after that before occupancy can be granted by the DOC because they are still waiting for paperwork from the jail inspector.

Standing item; no action taken.

11. Budget Status Financial Report for July 2021 – Unaudited.

Delain informed overall expenses are at 54.7% of budget and revenue is at 57.3%. These numbers will be impacted by the jail project, but Delain anticipates finishing the year to the good.

Motion made by Supervisor Schultz, seconded by Supervisor Lund to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

12. Key Factor Report for July 2021 – Unaudited.

Delain outlined the figures in the report and noted the increased number of inmates was not unexpected and is the result of things opening back up following COVID. Overtime is up, due in part to a lot of state grants that were not done in 2020 that are now being done and it was noted that a lot of the overtime expense will be reimbursed with grants.

Motion made by Supervisor Schultz, seconded by Supervisor Kaster to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

13. Sheriff's Report.

a) Discussion with Possible Action regarding Sheriff Budget Adjustment Request for Command Trailer.

Delain informed Item 13a is informational for this committee. He would like to transfer \$40,000 from the jail meal services account into outlay and this will have to be approved through Administration County. He would like a special Administration Committee meeting prior to County Board to approve this budget adjudgment if possible. He explained there will be significant savings in the jail meal services account and he would like to use some of these savings to purchase a towable command trailer. This trailer would be used for incident command at major incidents and would also be available for special events. Delain feels this would be a good long-term solution for Sheriff's Department.

Delain continued that there are currently eight cases of COVID in the jail. Those with COVID are all in the quarantine section which means they are coming into the jail with COVID. There are no cases in the general population.

Delain continued by talking about staffing and informed by the end of next week they will be down 18 correctional officers. They are currently three positions short in patrol, but that is manageable. In the last 12 months they have run 13 hiring processes for correctional officers. Seven positions were added in 2021 so they started seven correctional officers down, and there have also been 34 resignations or retirements in the past 12 months. They have hired 23 in the last 12 months. This has been challenging, especially when good employees leave. This affects the Sheriff's Department tremendously due to the costs of training and the amount of time it takes to train new hires.

Motion made by Supervisor Kaster, seconded by Supervisor Lund to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Resolutions & Ordinances

14. Resolution Regarding Table of Organization Change for the Circuit Courts Department – Bailiffs.

Director of Administration Chad Weininger informed the bailiff pay has been set for quite some time and has not been adjusted with cost of living. This resolution would increase the bailiff salary and this will be made up from the mileage and travel and training budget. Bailiffs will still receive the two-hour minimum pay.

Motion made by Supervisor Lund, seconded by Supervisor Coenen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

15. Resolution Regarding Table of Organization Change for the Sheriff's Department - Patrol Officer Position.

Delain informed when an individual retired, they changed the position from a 6/3 to 5/2 position. This resolution is to accomplish that schedule change.

Motion made by Supervisor Coenen, seconded by Supervisor Schultz to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

16. Communication from Supervisor Schadewald: Request discussion of the six-year CIP.

Lund would like to have the CIP in front of the committee before this is discussed.

Motion made by Supervisor Lund, seconded by Supervisor Coenen to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

Closed Session

17. Closed Session - Discussion and Possible Action Regarding Brown County's Medical Examiner Contract with Other Counties.

- a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(e), for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session;

Motion made by Supervisor Lund, seconded by Supervisor Schultz to enter into closed session at 7:28 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

- b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1), the Brown County Public Safety Committee shall convene into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(e), for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and

Motion made by Supervisor Lund, seconded by Supervisor Coenen to reconvene into open session at 7:50 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

- c. Reconvene into Open Session: The Brown County Public Safety Committee shall reconvene into Open Session for possible voting and/or other action regarding the Medical Examiner Contract that was discussed in Closed Session.

No action taken.

Other

18. Audit of bills.

Motion made by Supervisor Lund, seconded by Supervisor Schultz to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

19. Such other matters as authorized by law. None.

20. Adjourn.

Motion made by Supervisor Lund, seconded by Supervisor Kaster to adjourn at 7:51 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Legislative Specialist

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Total # in Treatment Courts (High Risk/Need): 87 participants

Total # in Diversion (Low Risk/Need): 42 participants

Total # graduated in last reporting period: 22 Graduates

Drug Court

Judge Marc Hammer

Category	Number
Total Participants to Date	166
Current Participants	22
Pending Sentencing into Program	2
Successful Graduates/Max Benefits	67
Terminations	77
Graduations in the last reporting period	5

The Brown County Drug Court held its first court session on 7/31/09. The target population of Drug Court are individuals that have had heavy involvement with the criminal justice system (Prior Prison Sentences, Failed Probationary periods or Treatment, Significant Criminal Charges) that have an identified AODA need.

NEW Veterans Treatment Court

Judge Beau Liegeois

Category	Number
Total Participants to Date	101
Current Participants	8
Pending Sentencing into Program	2
Successful Graduates/Max Benefits	75
Terminations	18
Graduations in the last reporting period	5

The NEWVTC accepted its first participant on 3/20/2012. The NEWVTC Treatment Court is designed specifically to staff and handle cases involving offenders with veteran status through an intensive, judicially monitored program of alcohol, drug, and mental health treatment, rehabilitation services and strict community supervision.

Mental Health Court
 Judge Donald Zuidmulder

Category	Number
Total Participants to Date	83
Current Participants	18
Pending Sentencing into Program	2
Successful Graduates/Max Benefits	39
Terminations	26
Graduations in the last reporting period	3

The Mental Health Court accepted its first participant on 03/20/2015. The Mental Health Court serves individuals within the community who have a diagnosed serious/persistent mental health need. Additionally, that unmet need is evidenced to be the primary factor behind their ongoing criminal justice involvement. The Mental Health Court's goals are to re-establish participants with their providers, develop an obtainable independent living plan, and provide intensive case management and supervision services.

Heroin Court
 Judge Thomas Walsh

Category	Number
Total Participants to Date	114
Current Participants	22
Pending Sentencing into Program	5
Successful Graduates/Max Benefits	42
Terminations	50
Graduations in the last reporting period	6

Heroin Court accepted its first participant on 03/26/15 and held its first court date on 4/2/16. The purpose of the court is to specifically address the growing abuse of Heroin and Opiates in Brown County and to provide comprehensive treatment and supervision services to individuals within Brown County. In addition to serving the High Risk/Need population that exhausted conventional means of supervision and treatment, the Heroin Court also admits individuals with first time heroin/opiate crimes in order to preemptively provide the needed services to reduce risk of serious harm.

OWI Treatment Court
 Judge John Zakowski

Category	Number
Total Participants to Date	36
Current Participants	17
Pending Sentencing into the Program	1
Successful Graduates/Max Benefits	15
Terminations	4
Graduations in the last reporting period	3

OWI Treatment Court accepted its first participant on 7/2/18 and held its first court session on 11/06/18. The OWI Treatment Court's target population are individuals that have an OWI 4th and above with a B.A.C of .15 and above.

Brown County Pre-Charge Diversion Program (Numbers are from 10/2016)

Category	Number
Total Participants to Date	550
Current Participants	42
Current Referral List	19
Successful Completions	384

The purpose of the Brown County Diversion program is to divert low risk or first-time offenders away from the criminal justice system. This is done by addressing the "root" of the problem that led to the criminal activity. All referrals come for the District Attorney's office for consideration.

Public Safety Communications Staffing Report

<u>Group</u>	<u>Full Staffing</u>	<u>Vacancies</u>	<u>In-Training</u>	<u>Fully Trained</u>
Admin	4	1	1	3
Leads	6	0	0	6
Supervisors	6	0	1	5
Telecoms	56	4	3	49
EM	2	0	0	2
LTE	0.3	0	0	0.3
Total:	74.3	5	5	65.3

CLERK OF CIRCUIT COURT



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JOHN A. VANDER LEEST
CLERK OF CIRCUIT COURT

JULIE HORNBURG
CHIEF DEPUTY

September 7, 2021

Staffing update

- Filled 2 positions - Deputy Clerk and Clerk II part time in July/August
- Floater Court Coordinator is training to assist in the Branches
- One vacancy - Deputy Clerk position will have interviews Sept 14/15
- Lead positions have been filled for Deputy Clerk and Court Coordinator to assist with training new employees

Budget update

- Year to date budget looks good for 2021. Revenues from SDC have come back from downturn in 2020

COVID protocols

- Mask requirements for the courthouse are no longer in effect. Masks are optional
- Judges are holding hearings via Zoom and in person. If a party is experiencing COVID symptoms the courts have worked with them to appear via Zoom or by phone