PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on December 1, 2025 at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, Wisconsin.

Present: Chair Andy Nicholson, Vice Chair Jim Pyle, Supervisor Michael La Bouve', Supervisor Dave Kaster, Supervisor Terry Rentmeester

Also Present: Public Safety Communications Director Chancy Huntzinger, Public Safety Communications Assistant Director Tom Oliphant, Emergency Management Director Dan Kane, Sheriff Todd Delain, District Attorney David Lasee, District Attorney Office Manager Jacque Brester, Director of Administration Chad Weininger and other interested parties

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I. Call meeting to order.

The meeting was called to order by Chair Andy Nicholson at 6:00 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Kaster, seconded by Supervisor Rentmeester to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of October 6, 2025.

Motion made by Supervisor Pyle, seconded by Supervisor La Bouve' to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public – None.

Consent Agenda

1. **Minutes of Criminal Justice Coordinating Board (August 18, 2025 and November 11, 2025).**
2. **Minutes of Traffic Safety Commission (July 8, 2025).**
3. **Public Safety Communications Staffing Report.**
4. **Emergency Management Budget Status Financial Report for August and September 2025 – Unaudited.**
5. **Public Safety Communications Budget Status Financial Report for August and September 2025 – Unaudited.**
6. **Circuit Courts, Commissioners, Probate Budget Status Financial Report for August 2025 – Unaudited.**

Motion made by Supervisor Kaster, seconded by Supervisor La Bouve' to take Consent Agenda Items 1 – 6 together and approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Circuit Courts, Commissioners, Probate

7. Presiding Judge's Report.

No report; no action necessary.

District Attorney

8. District Attorney's Report.

Motion made by Supervisor Rentmeester, seconded by Supervisor Pyle to take Item 18 after Item 8. Vote taken. MOTION CARRIED UNANIMOUSLY

District Attorney David Lasee reported things are going well in the DA's Office and the budget is in good shape for the year due to an increase in discovery revenue. He also noted they are still recruiting for several attorney positions.

No action necessary.

Although shown in the proper format here, Item 18 was taken at this time.

Clerk of Courts

9. Clerk of Courts Report.

No report; no action necessary.

Medical Examiner

10. Medical Examiner's Report.

No report; no action necessary.

Public Safety Communications

11. Director's Report.

Public Safety Communications Director Chancy Huntzinger reported they had two telecommunicators start today and they are also hiring for the January class. Jessica Skalecki has been promoted to the Operations Manager position which is a new position for 2026. They have opened applications both internally and externally for one supervisor position. Huntzinger also outlined the call statistics contained in the agenda packet.

Huntzinger also talked about a state interoperability grant they would like to apply for which would help with interoperability with surrounding counties. It is an 80–20 grant and is something that the department would be able to pay for, although it was not included in the budget. A resolution will be brought forward for this at the January Public Safety Committee meeting.

No action necessary.

12. Update re: Implementation of consultant study recommendations – *Standing Item*.

Huntzinger informed the Law Enforcement, Fire and EMS Dispatch User Group continues to meet and have started to streamline call types and SOGs for those call types which will streamline the process and make training easier. The SOGs will be questions for each of the law enforcement call types, similar to what they have for medical through the National Academy of Dispatch.

Huntzinger also reported they have been approved for the 2026 Next Gen 911 grant. This is a 90–10 grant and is included in the budget. This grant will help cover implementation of emergency and fire dispatching protocols as well as training and certifications for the team.

Chair Nicholson asked when the new schedule will be implemented. Huntzinger responded they will be going to the 2-2-3 schedule on January 4, 2026.

No action necessary.

Emergency Management

13. Director's Report.

Director of Emergency Management Dan Kane talked about several outreach events done recently including a Winter Weather Awareness Week presser with the County Executive and a presentation he did at the Michigan Emergency Manager Association conference. He noted there is a lot of crossover with the UP and Wisconsin and they would like to grow FEMA region five to include other surrounding states. He also noted he recently talked about emergency management in a podcast created by the County Executive.

Kane also provided a brief update on the federal emergency management grant he talked about at the last meeting. He informed this is still in litigation at the state level and there will not be a decision until the end of December, but the hope is to get all of 2025 covered. He will keep the Committee updated on this.

Kane concluded by talking about the Wisconsin State Emergency Relief Act which is legislation proposed at the state level designed to fill the gap of funding for individuals and businesses if the state threshold for FEMA are not met. There is bi-partisan support for this and the proposed appropriation is $10 million dollars for citizens and $20 million dollars for businesses. Grants would be awarded for up to $25,000 for individuals and $50,000 for businesses, but if insurance or FEMA money were to come in, the funds would have to be paid back to the state. Kane is in full support of this and would like to have a resolution or letter of support presented to the state.

Director of Administration Chad Weininger outlined the options and Kane informed he will bring a resolution back to the next meeting.

No action necessary.

Sheriff

14. Sheriff's Report.

Sheriff Todd Delain reported overall things are going well in the Sheriff's Office. Regarding staffing, they are currently four Correctional Officers short and six short in the Patrol Division, but they do have two set to start in January and are working on a third.

No action necessary.

15. Courthouse Secure Entrance Update – *Standing Item*.

Delain informed the secure entrance is operational, but there are still a few minor things that need to be done. They screened approximately 19,000 individuals in the first month of operation.

Supervisor La Bouve' asked if there has been any confusion on the prohibited items list. Delain informed it has been pretty straight forward, but a few minor adjustments have been made related to lighters.

Motion made by Supervisor Pyle, seconded by Supervisor Rentmeester to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Jail Replacement Project Update – *Standing Item.*

Work is moving along and the project is on schedule. Precast planks and masonry walls will be going in soon.

Standing item; no action necessary.

17. Status and timeline of training facility/range/office space – *Standing Item*.

Motion made by Supervisor Kaster, seconded by Supervisor La Bouve' to take Items 17 and 23 together. Vote taken. MOTION CARRIED UNANIMOUSLY

Director of Administration Chad Weininger informed the best alternative at this time is to look for a pre-existing structure that would fit the needs and see what the cost would be so a cost comparison can be done. Based off square footage and current construction costs, it could cost $17 million dollars with contingency to build a new facility. If a pre-existing structure cannot be found, we would have to look at building something on the county farm property. Weininger noted the Sheriff has been involved in several large projects and as those wrap up he will have more time to look at this.

Nicholson recalled talking about a pre-existing building months ago and it was his understanding that was off the table. He is requesting to have a meeting to see what is needed in terms of square footage on the site at the jail with Supervisor Pyle, Board Chair Buckley, Sheriff Todd Delain, Facilities Manager Chad Magnin, Director of Administration Chad Weininger and himself. There was a motion made to this effect at a prior meeting and he still wants that meeting to happen. Nicholson also wants an RFP to get the real numbers. Weininger responded before an RFP can be done we would need to know the square footage and from there Concord can calculate the cost for

construction. Weininger informed he received numbers from Magnin, but Nicholson has not seen those numbers. Nicholson reiterated he wants an RFP done to get the real numbers. He does not feel we are going to be able to find a suitable pre-existing building. Nicholson asked where Magnin's numbers came from. Weininger responded he believes the numbers came from Concord Group who the county hires to manage projects.

Nicholson asked Delain how much square footage is needed for the project. Delain responded that he would like some time to review this. He will bring back better information as to the necessary square footage at the next Public Safety Committee meeting.

Supervisor Kaster asked Delain his opinion on being able to find a current building that meets the needs. Delain responded it is not just finding a building, it is finding a building in a good location. The goal is to be able to train on duty so the building needs to be centrally located and close to the beltway. He would like to see something within a mile of the beltway because if it is further out, a lot of time would be spent traveling back and forth to the facility. Nicholson feels it will be very difficult to find something that close to the highways.

Nicholson also asked Weininger what it would cost to get a bid. Weininger responded that before the project can go out for bids, an architect would need to be hired to do a design.

Motion made by Supervisor Kaster, seconded by Supervisor Rentmeester to hold until next Public Safety Committee meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

Action Items Including Proposed Resolutions, Ordinances and Budget Adjustments

18. DA – Budget Adjustment Request (25-074): Any increase in expenses with an offsetting increase in revenue.

This budget adjustment is for the DA's Office to work with IT to install more WIFI throughout their offices so they have better connections. Lasee noted there are some areas in the building that have no coverage at all, including some of the conference areas where it is needed the most. The DA's Office is requesting that 15 new APs be installed – six on the first floor, six on the second floor and three on the third floor. This Budget Adjustment includes both the new equipment needed and the labor to install everything and will be covered with discovery revenue which is slightly above budget. There should not be any significant ongoing cost once the equipment is installed.

Motion made by Supervisor Pyle, seconded by Supervisor La Bouve' to approve Budget Adjustment Request 25-074. Vote taken. MOTION CARRIED UNANIMOUSLY

19. Sheriff - Discussion and possible action re: Resolution in Support of Participating in the 2026 County-Tribal Law Enforcement Grant (25-085R).

Delain informed the Committee has approved of the Sheriff's Office participating in the County-Tribal law enforcement grant for many years. This is included in the 2026 budget and Delain recommends approval. The grant is $31,731 and the county would get half and Oneida Nation gets the other half to buy law enforcement equipment.

Motion made by Supervisor La Bouve', seconded by Supervisor Pyle to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

20. Sheriff – Discussion and possible action re: Resolution Regarding Table of Organization Change for the Sheriff's Office – Clerk/Typist IIIs and Garage Mechanics (25-086R).

Delain informed this is something he and his Chief Deputy have been working on with Administration and HR for many months. This would put in a tier system for Clerk Typist IIIs and give a wage increase to the lead mechanic as well as the other garage mechanic. Delain noted they are one position away from having 100% turnover in records staff and he feels this will be significant in retaining staff. The increase will be covered by the fee increase in jail revenue. Delain supports this and asks for the Committee to approve the resolution.

Motion made by Supervisor La Bouve', seconded by Supervisor Pyle to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

21. Sheriff – Discussion and possible action re: Resolution Approving of Contracting with Jail Inmate Medical and Mental Health Services Provider (TK Health) (25-089R).

Delain informed they went through the appropriate process and did their due diligence to find a medical service provider that will allow for services to be provided within the budget set by the County Board and he recommends approval of this resolution.

Motion made by Supervisor La Bouve', seconded by Supervisor Rentmeester to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

22. Communication from Supervisor Nicholson and (former) Supervisor Deneys: To direct Mark Vanden Hoogen to investigate/evaluate whether different pre-trial tools/software designed to assist with setting bonds other than the Public Safety Assessment Tool exist that meet our needs and if so, what the expense of each is – current cases will be included. ***Action at October 6, 2025 meeting: To hold until December meeting.***

Motion made by Supervisor Kaster, seconded by Supervisor La Bouve' to hold until the next Public Safety Committee meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

23. Communication from Supervisor Nicholson: Request an RFP for the Brown County Range/Office Space building. ***Action at October 6, 2025 meeting: To hold until December meeting.***

See action at Item 17 above.

Other

24. Such other matters as authorized by law. None.

25. Adjourn.

Motion made by Supervisor Pyle, seconded by Supervisor La Bouve' to adjourn at 6:54 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Legislative Specialist